

AGENDA ITEM SUMMARY

FORT COLLINS CITY COUNCIL

ITEM NUMBER: 18

DATE: June 6, 2006

STAFF: John Mulligan

SUBJECT

First Reading of Ordinance No. 092, 2006, Appropriating Prior Year Reserves Designated for Fire Services in the Fire Protection Capital Improvement Expansion Fund for Payment to the Poudre Fire Authority to be Used for Headquarters Building Expansion.

RECOMMENDATION

Staff and the Poudre Fire Authority Board of Directors recommend adoption of this Ordinance on First Reading.

EXECUTIVE SUMMARY

The Headquarters Building, located at 102 Remington, houses the Fire Prevention Bureau as well as operations and administrative personnel for the Poudre Fire Authority (the "Authority"). The Authority is planning to expand the Headquarters Building as there is a shortage of space for current and future needs. In order to pay for the expansion, the Authority is requesting Council appropriate prior year reserves collected from the fire protection capital expansion fee in the amount of \$1,400,176, and transfer that amount to the Authority capital budget.

BACKGROUND

Expansion of the Headquarters Building has been a priority for several years. The current Headquarters Building houses 21 people and there is a shortage of restrooms, storage and office space, conference rooms and other space requirements. The proposed expansion will accommodate these needs as well as provide space for the next 20 years.

The necessary property for the expansion has been identified. The Fort Collins Downtown Development Authority Board of Directors voted unanimously in May 2005 to lease a small pocket park adjacent to the current headquarters building for a dollar per year.

The architect and staff estimate that the Headquarters Building expansion will cost approximately \$2,165,000. However, final costs will not be known until actual contractor costs are received. Vaught Frye Architects is currently putting together biddable plans for the expansion. The PFA Board of Directors reviewed and approved the project and will provide the balance of the necessary funds from existing appropriations for the Authority. The fire protection capital expansion fee fund currently totals \$1,400,176.

Since the Headquarters Building will house staff and firefighters to manage and coordinate the Authority's city-wide prevention, public education, and emergency services, staff believes this meets the requirements for expenditure of the capital expansion fee revenue as set out in Section 7.5-30(a) of the Code of the City of Fort Collins.

ORDINANCE NO. 092, 2006
OF THE COUNCIL OF THE CITY OF FORT COLLINS
APPROPRIATING PRIOR YEAR RESERVES DESIGNATED FOR
FIRE SERVICES IN THE CAPITAL IMPROVEMENT EXPANSION FUND
FOR PAYMENT TO THE POUDRE FIRE AUTHORITY
TO BE USED FOR HEADQUARTERS BUILDING EXPANSION

WHEREAS, the City of Fort Collins has recognized and addressed the issue of requiring future growth and new development to contribute its proportionate share of the cost of providing new capital facilities and infrastructure required to maintain the City's level of services to its residents; and

WHEREAS, the City Council adopted Ordinance No. 051, 1996, on May 21, 1996, amending the City Code by adding a new article pertaining to the imposition of capital expansion fees to be used to fund capital improvements for the library, community parks, police services, fire services, and general government facilities; and

WHEREAS, the capital expansion fees imposed under the provisions of the aforementioned article of the City Code, including a Fire Protection Capital Improvement Expansion Fee, went into effect on July 1, 1996, and the City has since been receiving such fees as a condition of the issuance of building permits in the City; and

WHEREAS, the administrative headquarters of the Poudre Fire Authority (the "Authority"), located at 102 Remington Street, house the Fire Prevention Bureau as well as operations and those administrative personnel of the Authority whose duties include the management and coordination of public education and emergency services; and

WHEREAS, expansion of the administrative headquarters (the "Project") has been a priority of the Authority for several years due to shortages of space in meeting both current and future needs at the facility; and

WHEREAS, City Code Section 7.5-30(a) requires that capital improvement expansion fees for fire services be used only for capital improvements related to the provision of fire services, as such improvements may be identified in the capital improvements plan for fire protection services; and

WHEREAS, the Project is included in the Poudre Fire Authority 2004 Strategic Plan, adopted by the Board of Directors of the Authority on March 22, 2005; and

WHEREAS, the estimated cost of the Project is \$2,165,000, with funding sources identified as follows:

City of Fort Collins Fire Protection Capital Improvement Expansion Fees	\$ 1,400,176
Poudre Fire Authority Existing Appropriations	<u>764,824</u>
Total	\$ 2,165,000

WHEREAS, the aforementioned request for appropriation of said fees is consistent with the uses of the fees set forth in Chapter 7.5 of the City Code; and

WHEREAS, funds are available in the Fire Protection Capital Improvement Expansion Fund from prior year reserves in the amount of \$1,400,176; and

WHEREAS, Article V, Section 9, of the Charter of the City of Fort Collins permits the City Council to appropriate by ordinance at any time during the fiscal year such funds for expenditure as may be available from reserves accumulated in prior years, notwithstanding that such reserves were not previously appropriated; and

WHEREAS, it is the desire of the Council to appropriate the sum of \$1,400,176 from prior year reserves designated for fire services in the Fire Protection Capital Improvement Expansion Fund for payment to the Poudre Fire Authority to be used for the expansion of the Authority's administrative headquarters located at 102 Remington Street.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FORT COLLINS that there is hereby appropriated from prior year reserves designated for fire services in the Fire Protection Capital Improvement Expansion Fund, the sum of ONE MILLION FOUR HUNDRED THOUSAND ONE HUNDRED SEVENTY-SIX DOLLARS (\$1,400,176), for payment to the Poudre Fire Authority to be used for the expansion of the Authority's administrative headquarters located at 102 Remington Street.

Introduced, considered favorably on first reading, and ordered published this 6th day of June, A.D. 2006, and to be presented for final passage on the 18th day of July, A.D. 2006.

Mayor

ATTEST:

City Clerk

Passed and adopted on final reading on the 18th day of July, A.D. 2006.

Mayor

ATTEST:

City Clerk