

AGENDA ITEM SUMMARY

FORT COLLINS CITY COUNCIL

ITEM NUMBER: 13

DATE: April 18, 2006

STAFF: Suzanne Jarboe-Simpson

SUBJECT

First Reading of Ordinance No. 066 , 2006, Amending Section 2-166 of the Code of the City of Fort Collins to Change the Name of the Commission on the Status of Women to the Women's Commission.

RECOMMENDATION

Staff recommends adoption of this Ordinance on First Reading. Councilmember Weitkunat, as liaison to this Commission, agrees with the name change.

EXECUTIVE SUMMARY

The purpose of the Ordinance is to change the name of the group which advises City Council on issues pertaining to women from the "Commission on the Status of Women" to the "Women's Commission".

BACKGROUND

The Commission on the Status of Women was created in 1986, after a year-long study of "issues critical to women, in order to make recommendations for action which enhanced the status of and opportunities for all women in every sector of the community". For the past two years, the Commission has believed the current name, which includes the word "status", is confusing and misunderstood by members of the community.

The new name reflects the focus of the Commission which is on issues of importance to women in Fort Collins, not just on the conditions or status of women in the community. Women's Commission also follows a pattern found in other communities and helps make this commission similar to sister entities across the country. Commission members have been referring to themselves as Women's Commission members. Adoption of this Ordinance will amend the Code to reflect this change in name.

*Women's Commission Meeting
Wednesday, February 16, 2005
Minutes*

Attendance: Penny Vincent, Amanda Almon, Paula Cole, Chris Linder, Beth Etter and Barbara Goff

Meeting called to order @ 6:25 p.m.
Approval of minutes: Penny/Amanda-seconded

Announcements:



The group was informed that through Alison, Karen has given permission to move forward with the name change (Women's Commission). Beth will check with Alison in terms of disseminating the confirmation e-mail.

Business:

Website Update:

Everyone was encouraged to provide ? with their links and pages. Amanda suggested that Fortnet may be an option, and that she will check into that venue. Additionally suggestions were made regarding the other Women's websites/organizations, CSU Women's Center -Paula and or Beth will contact.

Marciel N. Woods Award Update:

Women's Award Night is March 10, 2005 @ Sunset Event Center
6:30 p.m. Women's Commission will pickup cost for award recipient and her nominee.
An additional review of the criteria was suggested.
Deadline for selection of winner will be next Wednesday (February 23rd)

Essay Contest:

Program format was discussed. At 6:00 p.m., the appropriate introductions will take place by Women's Commission (WC). Mary will address the various essay topic(s) and what inspired the students. Mayor Martinez will speak at 6:30 p.m. Photos will be taken with the Mayor and students. Each student will be introduced and have an opportunity to read their essay.

Further discussion occurred regarding the dissemination of the essay. It was agreed that the essay would be read by February 25th. The group would deliver them to Stacey. Additionally dialogue took place regarding the refreshments/responsibilities in terms of who would bring what. The awarding of certificates was also discussed. Specifically, as to whether they would be awarded at the schools.

It was noted that the certificates would need the Mayor's signature affixed.
Barb agreed to contact Cindy regarding the possible school presentation.
Letters announcing the winners will be delivered to the school.

Adjournment: 7:50 p.m.

Commission on the Status of Women
January 19, 2005
Minutes

Attendance: Alison Johnston, Chris Linder, Barbara Goff, Stacey Arnold, Amanda Almon, Beth Etter, Paula Cole

Minutes 1/19/05

Amanda Almon

I. Business/Announcements:

Beth mentions that KRFC wants to do a longer interview. Perhaps subject matter of the interview can include, contacting award winners from the Essay and/or Marcile N. Wood award. Suggestions to Beth on the topics for the interview.

II. CSU Liaison Update:

Alison will contact Karen for next step in the process of nominating Chris Linder for joining the committee. Her email contact info is:

III. Officer Elections:

Positions described by Alison:

Chair (central area of communication/meetings/agenda. Karen liaison. Hold people accountable for deadlines. Assisting and delegating.)

Co-Chair (functions – fill in for chair/sharing duties)

Secretary (bookkeeping, mail, organization – Update membership notebook.)

Elections of officers at this January meeting? Beth suggests to postpone the elections until after the Essay Contest and M.N.W. Award ceremony and judging.

Alison provides a brief history of her service on COSW in the past. She mentions that the commission now has a good direction to accomplish its goals. Is there a term limit for officers?

Beth suggest: elect officers in April? Final word, wait and table officer elections to TBA.

IV. Name Change Status:

Cost for name change? Alison will follow up with Karen on the cost and process of approving the name change. Karen will need to find the appropriate channels of

communication to get "Women's Commission" approved by council. We will need to be persistent in our communication with Karen.

William addresses comment made from a community member on senior issues – and why the name change. Margarite Matagart (sp)

Seniors:
Housing
Wealth
Health
Transportation

Our work is not specifically targeted at certain segments in the community but all women in general.

V. Essay Contest Committee:

Locate the letter for the downtown business center and confirm current contact address. Send letter to the Fort Collins DBA association asap. (Ask Alison for last years letter) Also contact the Foothills Fashion Mall and see if they are willing to donate prizes; contact the Mayor for an appearance at the event; booking the Space at the library on Harmony and Shields/. March 8th for awards ceremony. Feb. 2nd Cindy collects essays and contacts Barb and/or Amanda for essay pick-up.

Read 1 or 2 of last years essays as examples and review rubric. We should talk about why we liked them and or criticism.

In the past, grading essays was on March 5th 2002, everyone sat and graded for 6 hours. In 2003, everyone took them home and read and graded – this was easier/comfortable. We will take a count of the essays and divide up essays and form partners of 2 individuals to review each packet. We should send student winner letters (no later than) 2/21/05. We will plan on reading the essays the weekend of 2/4,5,6. We may need a follow up meeting to decide winners and review inconsistencies in grading gaps.

The awards ceremony (in the past was held at the City training center) We should have it this year at the Harmony and Shields library. Book the Mayor appearance. 6-7PM for the event. Refreshments? Mayor presents the certificates and speaks briefly. Mayor shows up at 6:30PM – Need suggestions from COSW board members on making the event more interesting.

Delegated activities:
Rating of essays (All Committee)
Prizes - letter (Amanda, Alison)
Where/booking Library space (William)


Commission on the Status of Women
November 17, 2004
Human Rights Resource and Education Office
Meeting Minutes

Present: Amanda Almon, Penny Vincent, Paula Cole, Beth Etter,
Rondell Ferguson, Alison Johnston, Stacey Arnold and Barb Goff

I. **Call to Order:** 6:25p.m.

II. Announcements

III. Business:

 -**Update on name Change;** Alison shared discussion with the group regarding dialogue that she had with Karen in terms of protocol and considerations

-**Essay Contest;** Cindy Ronan of The Poudre School District is the contact person for the District. Protocol will be clarified in terms of COSW past collaboration with guidelines for the schools.

Additional dialogue occurred with the membership in terms of timelines, registration form, evaluation tool, application and deadlines.

-**88.9 FM/KRFC Feedback;** Beth

Will make the contact in terms of date, time and discussion topics

Resource List/Website Update: Amanda

Group discussion regarding links, personal information, and format, etceteras

COSW 2004-05 Work Plan/COSW 2004 Year End Report

Membership discussed past Work Plan and Year End Report. Deadline dates to submit document was clarified. Last year's documents were reviewed briefly. It was agreed that at the December meeting document would be finalized for submission.

Other

Adjournment: 8:05 p.m.



Commission on the Status of Women
October 20, 2004
Human Rights Office Conference Room
Meeting Minutes

Present: Rondell Ferguson, Paula Cole, Alison Johnston, Stacey Arnold, Barb Goff, Penny Vincent, Amanda Almon, Beth Etter

I. **Call to Order:** 6:23 p.m.

Approval of the minutes by Paula. Seconded by Stacey
Unanimously approved.

II. **Announcements:**

Alison announced the resignation of Kristin Chatnani from the Commission.

III. **Business:**

• **Update on Name Change**

There were lengthy discussion regarding Karen's concerns, (i.e. cost involved in the name change, reprinting of materials, alphabetically moving the name in various City documents, etc.). Beth moved that the Commission on the Status of Women change its name to Commission for Women. Penny seconded the motion.

• **Next Step**

Alison agreed to communicate with Karen and relay information to the group. Stacey agreed to review various documents for appropriate changes.

IV. **Essay Contest:**

- It was agreed that the **Essay Contest** was a go. William committed HRO to paying for the trophies or plaques. Amanda agreed to redesign the flyer. Alison stated that Cindy Ronan is the contact person. Amanda will attempt to communicate with her. A second contact person is Barb. She can be reached at 388-5381. The **Award Ceremony timetable: February 2, 2005, Collect Essays, March 8, 2005, Awards Ceremony.** Essay Committee volunteers are Barb, Amanda Stacey and Rondell. Rondell agreed to check on Gift Certificates. Those not serving on the Essay Committee will serve on the **Marcel N. Woods Awards (MNWA) Committee.** The group decided to provide paper certificates for the students. MNWA applications will be mailed in early January. Beth encouraged suggestions from the group regarding the content of her conversation on KRFC/88.9 FM.

V. **Zonta**

- Beth reported that the organization meets once a month in a luncheon format. Their dues /fees fund scholarships. The group has 16 different committees to serve on. An information brochure was passed around so that the membership could review its content. It was mentioned that the organization is also involved in providing videos on violence to various high schools, purchasing blue lights and sponsoring a Golf Tournament. Zonta also sponsors a Safe House. It was suggested that they be included on the resource list.
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Commission On the Status of Women
September 15, 2004
Meeting Minutes

Present: Rondell Ferguson, Paula Cole, Alison Johnston, Barbara Goff and Stacey Arnold

Absent: Penny Vincent, Amanda Almon, Kristin Chatnani and Beth Etter

I. **Call to Order:** 6:21 p.m.

II. Approval of Minutes: Paula Cole. Seconded by Stacey Arnold
Approved unanimously.

III. **Announcements:**

Discussion occurred regarding the possible attendance of COSW members at tomorrow's Zonta meeting. A couple of members thought it might be a possibility.

IV. **Business:**

Update on Name Change:

Dialogue addressing the current status of and the necessary protocol to move forward the name change occurred. Various individuals share their discussions with Karen Alison shared with the group detail communication she had with Karen, that she felt was very productive and helpful. Two areas in particular were concerns regarding the alphabetical issues and the impact on other Boards and Commissions for the City of Ft. Collins.

Do: Alison agreed to send out an e-mail to the membership addressing the name change specifics.

Do: Stacey agreed to review possible changes in the verbiage as it relates to the five functions of the COSW.

Do: William agreed to send the written language via e-mail to the membership. Alison asked that everyone provide any suggestion they may have in terms of changes.

Essay Contest Update:

Alison has been in discussion with the PSD representative. She has been waiting for follow-up call. At this point, she will initiate the next contact.

Resource List Update:

Stacey sent out the update list prior to arriving at the meeting. There were several questions regarding the next step in the progression with the resource list. Everyone was encouraged to familiarize themselves with the Policy Agenda/First Call. There was a reminder that in the near future the focus would shift to the Maricel Woods Contest. Alison shared information from a Criminal Justice Forum she attended. Other sponsors included; CCADV, CCASA, CAVA and MADD.

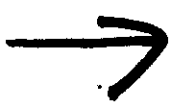
Human Relations Commission and Task Force:

Commission On the Status of Women
Minutes July 21, 2004

Present: ✓ Barbara Goff, ✓ Penny Vincent, ✓ Beth Etter, ✓ Alison Hade, ✓ Amanda Almon, Rondell Ferguson, Paula Cole
Excused: ✓ Stacy Arnold, ✓ Kristin Chatnani

- I. Call to Order: 6:25
- II. Approval of Minutes: Beth moved to approve minutes, Paula seconded. Approved unanimously.
- III. Announcements: none
- IV. Business

1) Name change:



➤ Beth questioned the use of the preposition "For" in title "Commission for Women". Discussion was that it could be assumed that only women could be involved. "Women's Commission" was brought up as an alternative. Some thought that either way people could think only women could be involved. An idea was brought up to use a tag line. Discussion ensued. "Fort Collins Women's Commission" was then brought up as the name. Beth moved to rescind the name that was voted on last time. Barb seconded. Discussion. Passed. Using "Fort Collins Women's Commission" follows pattern of other cities and makes it like a sister organization. Changing the name also implies that the commission has moved beyond looking at the status of women to current issues. Paula volunteered to write a memo to Karen W. about the change. Paula moved to accept the FCWC as the new name. Amanda seconded. Passed

2) Local agency list

- Launching point for the commission was to find out who is doing what in the community. To do that members researched what agencies were doing in relationship to the nine issues from the past Commission Report: Economic Realities.
- Issues and Networking Opportunitites, a spreadsheet, was put together by Beth Etter and Stacy Arnold from individual's work. Members studied the spreadsheet. They discussed how the information fits in with the Policy Agenda.
- Discussion ensued about linking to 211. Alison will speak with Mary Roberts about the linkage.

Commission On the Status of Women
Agenda: June 16, 2004

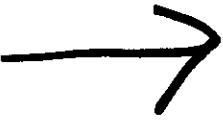
Present: Penny Vincent, Paula Cole, Amanda Almon, Stacey Arnold, Beth Etter, Alison Hade, Rondell Ferguson, Barbara Goff

Excused Absent: Kristin Chatnani

- I. Call to Order: 6:20 p.m.
- II. Approval of Minutes: Alison moved, Stacey seconded, passed unanimously.
- III. Announcements: Kristin is thinking about resigning from Commission due to family matters.
Barb Catbagan's leave.
- IV. Business
 - 1) Karen Weitkunat – COSW City Council Liaison
 - Make the need known and bring it forward. Need to be more visible, more directive, more active. Karen handed out a packet of material with work plans of other commissions and spoke about what the COSW is doing.
 - Some ideas she brought up: is there a place where women can go for advocacy? Are city jobs and salaries equitable for women?
 - She talked about the mission of the COSW from the B&C manual
 - Document issues of importance to women** and publicize it. Figure out what you want to find out and look for it. Use the legislative review committee to keep track of legislation. Rondell will contact Mark Radtke about tracking legislation.
 - Educational Programs:** Showed the "Honey I'm Home" handout. She brought up a Web site. How can we capitalize on Women's History Month. Make the Marcile N. Wood Award really a big deal. Fort Fund to get dollars for the event. Make a grand show. Essay contest—on the website, in city newsletter, visit schools.
 - Cooperate with other organizations:** Karen spoke about how to get involved with other agencies and how to support them. She mentioned a number of organizations. Alison spoke about the report that is generated through United Way. Karen brought up the idea of changing the name to the Commission on Women because the word "Status" is misunderstood.
 - Be a presence.** Show up at Council and let us know what is happening. **Be role models** for the community.
 - 2) Policy Agenda Discussion
 - Discussion centered around using the old study, taking those categories that were used and updating the information. Areas are: employment, housing, education, health, transportation, childcare, safety, welfare

reform, income/wealth, identity, political participation. The idea was put forward to investigate who or what organization is doing what about each of the issues. **FIRST STEP: BRAINSTORM A LIST OF WHO OR WHAT ORGANIZATION IS WORKING ON EACH CATEGORY.** Beth will coordinate the people in group one. Stacey will coordinate group two. **DEADLINE IS JUNE 30 FOR INFORMATION TO THE COORDINATORS.** Each person should list what they know about each category. Come back and vote on which two areas the commission will work on. **THINK ABOUT WHAT YOU WANT THE TEMPLATE TO LOOK LIKE.**

3) Other

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- Kristin Chatnani—Resignation? Penny moved to reject Kristin's offer of resignation. Beth seconded. Discussion: It would be a big loss. Members looked at the attendance policy. Does not violate policy. She could come to vote. Rejection passed unanimously.
 - Name of the Commission: Beth moves to discuss changing the name of the commission, Rondell seconded. Discussion: It is thought of negatively because of the word status. Some of the individuals from way back liked the word status for the acronym. Stacey suggested Women's Commissions, Rondell suggested Commission for Women, Commission on Women, Women's Advocacy Commission. Names were discussed. Members decided to change the name to the Commission For Women. Barb moved to approve the name change. Stacey seconded. Passed.
 - Paula moved to discuss the number of members on the commission. Amanda seconded. Discussion: What about not being able to get quorum. Penny and Alison agreed that nine was an optimum number of members. Since it was difficult to get nine members, it should stay nine for now and it could be changed later. Also if there are partnerships more people will be involved.
 - City Council meetings. Alison suggested that the city council meetings be split up. Suggestion was made to look at council agenda before hand and decide if someone needs to be present. The task to read and be aware of agenda will be rotated. Beth will look at the agenda and email the commission when there is an item of interest.

V. Adjourn 8:25

Agenda for July 21 meeting:

Brainstorm discussion

Vote on categories

Discussion of Awards Ceremony and Essay Contest

August 9, 2004

To: Karen Weitkunat

From: Paula Cole, Commission on the Status of Women

CC: Mayor Ray Martinez and the City Council of Fort Collins

RE: Name change to Fort Collins Women's Commission

In the June and July 2004 meetings of the Commission on the Status of Women (COSW), it was discussed and agreed upon that the Commission's name be changed to "Fort Collins Women's Commission" (FCWC). The name change is desired for several reasons. First, COSW is confusing. Misunderstanding and uncertainty exists in terms of what is meant by "status" by both the Fort Collins community and members of the Commission. As a result, COSW is sometimes viewed in a negative light. Finally, the purpose of COSW has changed since the Commission was originally created to examine the status of women in Fort Collins. A new name that is better reflective of the work of the Commission and that is less confusing would help the commission be more effective in reaching its goals.

The new name of "Fort Collins Women's Commission" was selected by the Commission. The new name reflects that the focus of the commission is on issues of importance to women in Fort Collins. Additionally, choosing "Fort Collins Women's Commission" follows the pattern of other cities and makes it similar to a sister organization.

Given the above, the Commission on the Status of Women (COSW) would like to request that its name be changed to "Fort Collins Women's Commission" (FCWC).

Sincerely,

Paula Cole
Commission on the Status of Women

ORDINANCE NO. 066, 2006
OF THE COUNCIL OF THE CITY OF FORT COLLINS
AMENDING SECTION 2-166 OF THE CODE OF THE CITY OF FORT COLLINS
TO CHANGE THE NAME OF THE COMMISSION ON THE STATUS
OF WOMEN TO THE WOMEN'S COMMISSION

WHEREAS, the Commission on the Status of Women (the "Commission") was created by Ordinance No. 158, 1986, in November of 1986; and

WHEREAS, the current name has caused confusion over the years regarding the function and focus of the Commission; and

WHEREAS, the members of the Commission wish to have the Commission's name reflect the fact that the focus of the Commission is upon issues of importance to the women of Fort Collins; and

WHEREAS, Council agrees and desires that the Commission's name be changed to reflect the Commission's broader focus.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FORT COLLINS that the title of Division 10 and Section 2-166 of the Code of the City of Fort Collins are hereby amended to read as follows:

DIVISION 10. ~~COMMISSION ON THE STATUS OF WOMEN~~WOMEN'S COMMISSION

Sec. 2-166. Creation.

There shall be and is hereby created a ~~Commission on the Status of Women's Commission~~, hereafter referred to in this Division as the "Commission."

Introduced, considered favorably on first reading, and ordered published this 18th day of April, A.D. 2006, and to be presented for final passage on the 2nd day of May, A.D. 2006.

Mayor

ATTEST:

City Clerk

Passed and adopted on final reading on the 2nd day of May, A.D. 2006.

Mayor

ATTEST:

City Clerk