

DATE: October 12, 2004

STAFF: Darin Atteberry/
Diane Jones/ Doug Smith

STUDY SESSION ITEM FORT COLLINS CITY COUNCIL

SUBJECT FOR DISCUSSION

Review of the Second Year (2005) of the Adopted 2004-2005 City Budget.

GENERAL DIRECTION SOUGHT AND SPECIFIC QUESTIONS TO BE ANSWERED

- a. Does Council concur with the recommended exceptions for the 2005 budget?
- b. Regarding the PFA items related to South Ladder Truck staffing and the EMS Coordinator:
 - Does Council endorse funding one or both of these services in 2005?
 - If so, what is the recommended source of funding—reduce the General Fund allocation for Pavement Management; fund from PFA resources?

BACKGROUND

City Council adopted the 2004-2005 Biennial Budget and appropriated monies for expenditure in fiscal year 2004. State statutes and the City Charter both require an annual appropriation to cover expenses for the ensuing year (2005) based upon the adopted budget. The First Reading amending the 2005 budget and to appropriate monies for fiscal year 2005 is scheduled for October 19, 2004. The Second Reading (adoption), which must be done before the last day of November, is scheduled for November 16, 2004.

Council reviewed the Interim City Manager's recommended adjustments to the 2005 budget plan as well as those recommended by the Budget Advisory Committee at the September 28, 2004 Study Session. Based upon that discussion and the direction received at this Study Session, an appropriation ordinance for the 2005 fiscal year will be prepared.

The schedule for the remainder of the 2005 budget exception process is

Study Sessions:

October 12, 2004

Appropriation Ordinance (Regular Council Meetings):

October 19, 2004 (First Reading)
November 16, 2004 (Second Reading)

General Fund

2005 Revenue Update

Available Ongoing Revenue	\$ 417,000
Available One-time Monies	\$3.5 Million

Available Ongoing General Fund Monies

Based on more current data received for projecting sales tax and recent revised revenue projections from General Fund departments, revenues available for General Fund use are now projected to be approximately \$417,000 higher than originally projected for 2005.

The original 2005 budget projection for sales tax (2.25%) available to the General Fund was for collections to be approximately \$47.1 million. Based on more recent data released by the Office of State Planning and Budget (OSPB) that is the foundation for our projection model, the sales tax projection for 2005 collections has been revised. Revised projections call for collections to be approximately \$47.3 million or an increase of approximately \$200,000.

The 2005 projection for use tax available to the General Fund remains unchanged from the originally adopted "ceiling" amount of \$7.9 million, up from the \$7.8 million used for 2004. Use tax is very volatile and to mitigate this volatility, we have, since the early 1990's, established a "ceiling" amount for use tax collections that we are reasonably assured of meeting. Collections within the "ceiling" are used for ongoing operations and any collections over the "ceiling" falls into reserves and are available for one-time use.

General Fund revenues other than sales and use tax have been revised slightly upward by approximately \$200,000 based on recent projections received from departments. Other revenue includes collections from sources such as property tax, licenses and permits, intergovernmental, charges for services, fines, earnings on investments, and miscellaneous revenues.

Available One-Time General Fund Monies

Approximately \$3.5 million is available for General Fund one-time use. Of the \$3.5 million, approximately \$2.4 million is a result of 2003 revenues received over the TABOR limit. While current projections indicate that we will have a surplus of revenues over expenditures for 2004, we cannot count on the use of that surplus until the 2004 audit is completed in the spring of 2005. Any 2004 surplus will be available for use in the 2006-2007 biennial budget.

2005 Enhancements in Originally Adopted Budget (General Fund)

Council adopted the 2005 budget with several planned reinstatements and expansion of a few services. See Attachment A for a description.

- a. Expand Police staffing \$ 799,763 ongoing
\$ 261,998 one-time
- b. Resume Police Building set-aside \$ 320,000 ongoing
- c. Resume Street Maintenance expanded funding \$ 200,000 ongoing

d. Resume full amount of PFA allocation \$ 594,000 ongoing

Recommended 2005 Budget Additions/Changes (General Fund)

At the October 12 Study Session, Council generally concurred with the Interim City Manager’s recommended exceptions. A summary of the General Fund recommendations is as follows:

	<u>Ongoing</u>	<u>One-time</u>
A. Cultural, Library & Recreational Services		
1. Maintenance of new medians	\$ 33,000	
2. Reinstating 2004 Median Maint. Cuts	30,000	
3. Old Town Square Maintenance	44,000	\$ 75,000
B. Executive, Legislative, & Judicial Services		
1. Police Bargaining		78,250
C. Poudre Fire Authority		
1. Station #14	182,000	818,000
D. Police		
1. Pilot Party Project		22,000
E. Transportation Services		
1. Pavement Management		2,397,949
2. Additional Code Enforcement Inspector	64,049	
F. Non-Departmental		
1. Humane Society	64,479	69,636
2. Island Grove Regional Treatment Center, Inc.		18,633
3. Health District of Northern Larimer County		50,810
Total 2005 General Fund Recommended Exceptions	\$417,528	\$3,530,278

A more complete outline of the recommended General Fund 2005 Exceptions are in Attachment B.

Poudre Fire Authority Requests

The one area where Council asked staff to look at some options relates to the Poudre Fire Authority’s requests to fund staffing for a new South Ladder Truck (\$245,000/ongoing) and Emergency Medical Services (EMS) Coordinator (\$95,000/ongoing).

A. South Ladder Truck (\$245,000)

A ladder truck provides critical firefighting functions during structure fires. It responds to all structure fires to support every engine company in the system. These functions include searching for and rescue of building occupants, ventilation of smoke and fire gases, raising

ladders for elevated rescue and firefighting, and protection of building contents during firefighting operations. The truck carries a large complement of ladders and powered aerial ladders. Non-firefighting duties of truck companies include heavy rescue, extrication of victims of vehicle wrecks, and above and below grade rescue.

Currently there is only one staffed ladder truck in the system. A squad provides limited truck support services for the area south of Drake Road. This three-person squad represents the phase-in strategy developed in the 1995 strategic plan for implementing a south truck company. Their request is for three more personnel (one per shift) to bring the south squad up to a fully staffed, four-person truck company. PFA has capital funds to purchase the truck and remodel Station 5 (4615 Hogan Drive) where the ladder truck and the personnel will be stationed.

B. EMS Coordinator (\$95,000)

The Emergency Medical Services (EMS) Coordinator is a single full-time employee at a 40-hour company officer level. The purpose of the EMS Coordinator is to provide expertise and coordination to the organization for the EMS program which accounts for 62% of PFA's emergency responses. This position will be the focal point for PFA efforts in dealing with outside agencies, especially the hospital and health system as we strive to identify and bring clarity to community needs and resources. Other components of the job description for this position, which are currently scattered among eight PFA personnel, include coordinating EMS grant writing, EMS system design, quality assurance, emergency medical dispatch, AED/CPR, training, medical supplies, medical director contact, medical community liaison, and certification and testing.

PFA's three priority service enhancements include opening Station #14, staffing the South Ladder Truck, and creating the EMS Coordinator position. The Interim City Manager's recommended 2005 budget exceptions include **funding for opening and operating Station #14**—the \$1.0 million in operating costs for 2005 are supported by a combination of \$182,000 in ongoing monies and \$818,000 in one-time monies. However, this is somewhat of a stop gap for 2005. For the 2006 and 2007 biennial budget, we are going to have to find \$818,000 in ongoing monies to cover the ongoing, operational costs to staff and operate Station #14.

While the **South Ladder Truck** staffing and the **EMS Coordinator** are important service enhancements, the other General Fund recommended 2005 exceptions cover service needs that must be done (e.g., animal control/Humane Society; police collective bargaining), leverage other resources (e.g., Old Town Square Maintenance), and/or address community needs (e.g., pavement management/street maintenance; median maintenance).

Options for these two remaining priority PFA services are basically two: the City's General Fund or PFA.

If the resources to fund the South Ladder Truck staffing and the EMS Coordinator (for a total of \$340,000 ongoing) are to come from the City's General Fund, the recommendation is to reduce the proposed Pavement Management (street maintenance) added allocation by this amount. In other words, the recommended added allocation for Pavement Management in 2005 would be \$2,057,949.

Per Mayor Martinez' memorandum to Chief Mulligan (see Attachment C) PFA staff was asked to provide some additional information to determine the possibility of covering these costs with either the added allocation in the originally adopted budget (\$594,000 ongoing) or through the use of PFA reserves and/or reallocation of existing resources. Chief Mulligan will provide the requested response under separate cover.

Summary

The General Fund recommended 2005 exceptions total \$417,428 ongoing and \$3,530,278 one-time. Relative to the PFA service enhancements, the 2005 recommended resources to open and operate Station #14 but does not include funding for the South Ladder Truck staffing and the EMS Coordinator.

OTHER 2005 EXCEPTIONS

At the October 12 Study Session, City Council reviewed the recommended exceptions for 2005 adjustments for services in the three remaining categories: Non-General Fund; Productivity and Equipment; and Miscellaneous. The specific recommendations are again detailed in Attachment D.

ADDITIONAL EXCEPTION REQUEST TO THE 2005 BUDGET PLAN

In July 2004 the City Council authorized the issuance of Certificates of Participation (COPS). The proceeds of the COPS will be used to finance a new Police Services building, build a de-icing facility and purchase natural areas.

In 2005, we need a total lease payment for the Police Services building of \$2,122,861. Of this amount, \$928,640 is included in the 2005 budget. Additional appropriations in the amount of \$1,194,221 are needed - \$796,147 from the Capital Projects Fund (Police Building Project) and \$398,074 from the Capital Expansion Fund.

Total Police Building Lease Payment	\$2,122,861
Existing 2005 Budget	\$ 928,640
Capital Project Fund	\$ 796,147
Capital Expansion Fund	<u>\$ 398,074</u>
Total	\$2,122,861

Appropriations totaling \$1,390,404 for the lease payments associated with natural areas are included in the original 2005 Budget. Appropriations in the amount of \$108,438, for the de-icing facility lease payments were submitted as a 2005 exception.

A total of \$3,621,703 will be appropriated for the lease payments mentioned above.

Police Building	\$2,122,861
Natural Areas	\$1,390,404
De-icing Facility	<u>\$ 108,438</u>
Total Lease Payment	\$3,621,703

ATTACHMENTS

- A. Description of Adopted 2005 Service Enhancements
- B. General Fund 2005 Exceptions: Detailed
- C. Mayor's Memo to Chief Mulligan
- D. Other 2005 Exceptions
- E. Questions/Answers for September 28 Study Session

ATTACHMENT A

Original Planned 2005 Budget Reinstatements/Additions

SERVICE AREA: Police
DEPARTMENT: Police Administration, Uniformed Services, Investigative Services , Communications
TITLE: Minimum Growth Package (Police Services)
COST: 2004: Ongoing: \$0; One-Time: \$0
2005: Ongoing: \$799,763; One-Time: \$261,998

In 2000 and 2001 a minimum growth requirement standard was set to bring Fort Collins Police Services officer per thousand ratios to 1.5. This 2005 package will fund 2 sergeants, 2 police officers, 2 detectives, a dispatcher and a .5 FTE administrative secretary upgrade.

SERVICE AREA: Police
DEPARTMENT: Non-Departmental
TITLE: New Police Building Set-Aside
COST: 2004: Ongoing: \$0; One-Time: \$0
2005: Ongoing: \$320,000; One-Time: \$0

A needs assessment facility study was completed in 2000 and indicated that a new Police Services building is necessary to maintain service to the community and provide public safety. A centralized facility, not to exceed 93,000 square feet at an estimated cost of \$27 million is part of the City's Facility Master Plan. Council approved a financial strategy that set aside \$10.1 million from various sources (the current Building Community Choices program and some prior year reserves) and budgeting \$1.6 million for 20 years to cover lease payments associated with certificates of participation.

SERVICE AREA: Transportation
DEPARTMENT: Engineering
TITLE: Pavement Management Program
COST: 2004: Ongoing: \$0; One-Time: \$2,289,640
2005: Ongoing: \$200,000; One-Time: \$0

This supplemental request is made in order to reflect the City Manager's earlier directive that the General Fund would further augment the Pavement Management Program in 2004 and 2005, by the amounts shown above. These amounts are in addition to the \$1,833,351 per year already provided in the target budget.

The City's pavement management program addresses major repair and reconstruction of our streets.

SERVICE AREA: Poudre Fire Authority (PFA)
DEPARTMENT: N/A
TITLE: City Annual Contribution – According to Intergovernmental
COST: Agreement and Council Direction
2005: Ongoing: \$594,000; One-Time: \$0

The PFA receives an annual contribution or payment for fire protection services. The City's contribution to PFA for operation and maintenance will be calculated by the Revenue Allocation Formula. The Revenue Allocation Formula allocates to PFA 67.09% of the property tax mills available for operations and 0.303 of one cent of the City's 2.25 cent sales and use tax applicable to all taxable sales and uses. The resulting contribution for operations and maintenance will then be compared to the constitutional growth limits. The City's operation and maintenance contribution to PFA will be the lesser of the contribution as determined by the Revenue Allocation Formula or the allowable contribution in accordance with the limits imposed by Article X, Section 20 of the State Constitution.

City Council adopts the RAF annually. The \$594,000 is the additional ongoing payment required by the above contributions calculation.

General Fund Monies

	Service Area/ Department	Original Amount Requested		Adjusted Amount Requested	
		Ongoing	One-time	Ongoing	One-time
	Cultural, Library & Recreational Services				
	Parks				
1	Funding for Maintenance of New Medians	\$33,000		\$33,000	
2	Reinstating 2004 Median Budget Cuts	\$30,000		\$30,000	
3	Old Town Square Maintenance	\$44,000	\$75,000	\$44,000	\$75,000
	Total Cultural, Library & Recreational Services	\$107,000	\$75,000	\$107,000	\$75,000
	Executive, Legislative, & Judicial Services				
	City Attorney's Office				
5	Police Bargaining	\$78,250			\$78,250
	Total Executive, Legislative, & Judicial Services	\$78,250	\$0	\$0	\$78,250
	Poudre Fire Authority				
	Poudre Fire Authority				
6	Station #14	\$1,000,000		\$182,000	\$818,000
	Total Poudre Fire Authority	\$1,000,000	\$0	\$182,000	\$818,000
	Police				
7	Pilot Party Project		\$22,000		\$22,000
	Total Police	\$0	\$22,000	\$0	\$22,000
	Transportation Services				
	Engineering				
8	Pavement Management		\$2,397,949		\$2,397,949
	Streets - Health & Safety				
10	Additional Code Enforcement Inspector	\$64,049		\$64,049	
	Total Transportation Services	\$64,049	\$2,397,949	\$64,049	\$2,397,949
	Non-Departmental				
12	Humane Society	\$156,479		\$64,479	\$69,636
13	Island Grove Regional Treatment Center, Inc.	\$18,633			\$18,633
14	Health District of Northern Larimer County		\$50,810		\$50,810
	Total Non-Departmental	\$175,112	\$50,810	\$64,479	\$139,079
	TOTAL GENERAL FUND REQUESTS	\$1,424,411	\$2,545,759	\$417,528	\$3,530,278

ADJUSTMENT REQUEST FORM

Fund/Service Area: CLRS

Department/Program: PARKS

Adjustment Requested: Funding for maintenance of new medians

Dollar Amount Requested \$33,000 ONGOING

\$ _____ ONE-TIME

Is the exception request for General Fund monies? Yes No

If Yes, is the request for use of

Productivity Savings? Yes No

Equipment Replacement Reserve? Yes No

If No, is the request for the use of

New Revenue? Yes No

Reserves? Yes No

DESCRIBE YOUR ADJUSTMENT REQUEST, EXPLAIN WHY THE ADJUSTMENT IS NECESSARY AND IF NOT A REQUEST FOR GENERAL FUND MONIES, THE FUNDING SOURCE FOR THE REQUESTED ADJUSTMENT: This request is for funding for 5.7 acres of medians already built by Engineering which Parks is required to maintain in 2004 and 2005 after the two year construction period is complete. Funding for median maintenance was cut during 2004 and no new funding was added for new medians in 2004. If additional funding is not approved for these new medians in 2004 and 2005, maintenance on all medians will be severely impacted. Current budget cuts have already reduced the quality of maintenance the Parks Division is able to provide and any additional unfunded acreage assumed by Parks will cut further into this service. Cuts in service would include less mowing, weeding, watering, trash pick up, irrigation repair, and renovations.

ADJUSTMENT REQUEST FORM

Fund/Service Area: CLRS

Department/Program: PARKS

Adjustment Requested: Reinstating 2004 Median Budget Cuts

Dollar Amount Requested \$30,000 ONGOING

\$_____ ONE-TIME

Is the exception request for General Fund monies? Yes No

If Yes, is the request for use of

Productivity Savings? Yes No

Equipment Replacement Reserve? Yes No

If No, is the request for the use of

New Revenue? Yes No

Reserves? Yes No

DESCRIBE YOUR ADJUSTMENT REQUEST, EXPLAIN WHY THE ADJUSTMENT IS NECESSARY AND IF NOT A REQUEST FOR GENERAL FUND MONIES, THE FUNDING SOURCE FOR THE REQUESTED ADJUSTMENT: This is a request to reinstate the 2004 budget cut to the median maintenance program. The reduced care that was necessary in order to meet the budget cut has been unacceptable to the public. Cuts in weed control on hardscape medians, reduced funding for renovations and irrigation repairs, increasing water costs, additional new medians and increasing contract maintenance costs have created needs the Parks system is unable to support at the current funding level. Poorly maintained medians will become the norm if the City is not able to support this program.

ADJUSTMENT REQUEST FORM

Fund/Service Area: CLRS

Department/Program: Parks

Title of Adjustment Requested: Old Town Square Maintenance

Dollar Amount Requested \$ 44,000 ONGOING

\$ 75,000 ONE-TIME

Is the exception request for General Fund monies? Yes No

If Yes (from GF), is the request for use of

Productivity Savings? Yes No

Equipment Replacement Reserve? Yes No

If No (not from GF), is the request for the use of

New Revenue? Yes No

Reserves? Yes No

DESCRIBE YOUR ADJUSTMENT REQUEST, EXPLAIN WHY THE ADJUSTMENT IS NECESSARY AND IF NOT A REQUEST FOR GENERAL FUND MONIES, THE FUNDING SOURCE FOR THE REQUESTED ADJUSTMENT:

In the past, Progressive Old Town Square (POTS) has maintained the Plaza. The City contributed approximately \$17,000 for maintenance and horticulture plant materials for the Plaza. This request is for the City to assume full control of Plaza maintenance. The estimated total cost for Plaza maintenance is \$128,000.

The level of maintenance will be similar to what we now provide to the corners in the downtown area. Plaza cleaning daily throughout the year: includes litter control, power-brooming, debris removal, fountain cleaning, cleaning the stage, bench and kiosk cleaning and maintenance, power washing 14 to 16 times a season, spot power washing as needed, snow removal, shrub and planter maintenance, including seasonal color plantings.

The cost to the General Fund is \$44,000 ongoing and \$75,000 one-time, for equipment and tools. In addition to the \$17,000 already contributed by the City and the \$44,000 requested, the City will also receive additional maintenance funding.

The \$44,000 cost assumes Parks will receive additional funding as follows:

- \$54,500 from an assessment on the properties adjoining the plaza, increased by the CPI annually.
- \$12,500 presently contributed by the DDA for plaza maintenance, increased by the CPI annually.

The request assumes the DDA will fund a one million dollar renovation of the Plaza in a manner that addresses the failing infrastructure of the plaza and the stained pavers. The DDA will also retain responsibility for future infrastructure repair and renovation. If renovation does not occur, the maintenance cost will be higher.

ADJUSTMENT REQUEST FORM

Fund/Service Area: General Fund - ELJS

Department/Program: City Attorney

Title of Adjustment Requested: Police Bargaining

Dollar Amount Requested \$ 78,250 ONGOING

\$ _____ ONE-TIME

Is the exception request for General Fund monies? Yes No

If Yes (from GF), is the request for use of

Productivity Savings? Yes No

Equipment Replacement Reserve? Yes No

If No (not from GF), is the request for the use of

New Revenue? Yes No

Reserves? Yes No

DESCRIBE YOUR ADJUSTMENT REQUEST, EXPLAIN WHY THE ADJUSTMENT IS NECESSARY AND IF NOT A REQUEST FOR GENERAL FUND MONIES, THE FUNDING SOURCE FOR THE REQUESTED ADJUSTMENT:

The voters of the city recently approved an ordinance which would allow certain employees within Police Services to engage in collective bargaining with the City regarding various terms and conditions of employment. The City needs to be prepared to engage in the process mandated by the ordinance, which includes selecting a panel of arbitrators, negotiating with a bargaining unit and going through arbitration, if necessary. This, in turn, will require putting together a bargaining team and retaining the services of an attorney who specializes in labor relations, as well as paying the costs of arbitration and the cost of expert witnesses. The estimated 2005 costs of negotiating a collective bargaining agreement and going through arbitration, if necessary, are based upon information from other municipalities that have similar ordinances or charter provisions and from experts in the field of labor negotiations.

Estimated Costs:

Arbitrators	\$11,250
Negotiations	\$30,000
Arbitration Representation	\$22,000
Training	<u>\$15,000</u>
Total	\$78,250

This could be funded with a combination of ongoing and one-time funds.

ADJUSTMENT REQUEST FORM

Fund/Service Area: Poudre Fire Authority

Department/Program: N/A

Title of Adjustment Requested: Operations

Dollar Amount Requested \$ 1,340,000 ONGOING

\$ _____ ONE-TIME

Is the exception request for General Fund monies? Yes No

If Yes (from GF), is the request for use of

Productivity Savings? Yes No

Equipment Replacement Reserve? Yes No

If No (not from GF), is the request for the use of

New Revenue? Yes No

Reserves? Yes No

DESCRIBE YOUR ADJUSTMENT REQUEST, EXPLAIN WHY THE ADJUSTMENT IS NECESSARY AND IF NOT A REQUEST FOR GENERAL FUND MONIES, THE FUNDING SOURCE FOR THE REQUESTED ADJUSTMENT:

PFA needs an additional 38 full-time employees to continue to provide the community with a reasonable level of service.

For 2005, the request is for \$1,340,000 in ongoing dollars. The \$1,340,000 will be used for immediate needs:

- Station #14 operations \$1,000,000
- 3 FTE for South Ladder Truck operations 245,000
- 1 FTE for Emergency Medical Services Coordinator 95,000
- \$1,340,000**

ADJUSTMENT REQUEST FORM

Fund/Service Area: General Fund / Police Services

Department/Program: Police

Title of Adjustment Requested: Pilot Party Project

Dollar Amount Requested \$ _____ ONGOING

\$ 22,000 ONE-TIME

Is the exception request for General Fund monies? Yes No

If Yes (from GF), is the request for use of

Productivity Savings? Yes No

Equipment Replacement Reserve? Yes No

If No (not from GF), is the request for the use of

New Revenue? Yes No

Reserves? Yes No

DESCRIBE YOUR ADJUSTMENT REQUEST, EXPLAIN WHY THE ADJUSTMENT IS NECESSARY AND IF NOT A REQUEST FOR GENERAL FUND MONIES, THE FUNDING SOURCE FOR THE REQUESTED ADJUSTMENT:

A part of Option 1 regarding the Neighborhood Quality of Life committee was a temporary police response plan to the issue of loud parties. This was identified by City Council and the NQOL committee as being a priority issue.

This pilot party project attacked several identified areas. During the initial pilot period, there was a dramatic increase in enforcement, a significant decrease in warnings, and the "quit upon arrival" or QUA call closure code was also impacted. An added item that was successfully tracked was the closure code of "no criminal violation" or NCV. This provided valuable insight as to the fact that not all calls of loud parties or noise merit enforcement action as prescribed by municipal code.

The recommendation is to fund this Pilot Project from mid-March to October 2004. The reason for the timeframe recommended is due to 2003 statistics that show party/noise calls are high during this period of time. The overtime costs of such an endeavor would amount to approximately \$22,000. Police Services budget cannot absorb this added cost.

ADJUSTMENT REQUEST FORM

Fund/Service Area: 410/Transportation

Department/Program: Engineering

Adjustment Requested: Pavement Management, 2nd Edition, Updated August 20, 2004

Dollar Amount Requested \$ _____ ONGOING

\$2,397,949 ONE-TIME

Is the exception request for General Fund monies? Yes No

If Yes, is the request for use of

Productivity Savings? Yes X No

Equipment Replacement Reserve? Yes X No

If No, is the request for the use of

New Revenue? Yes No

Reserves? Yes No

DESCRIBE YOUR ADJUSTMENT REQUEST, EXPLAIN WHY THE ADJUSTMENT IS NECESSARY AND IF NOT A REQUEST FOR GENERAL FUND MONIES, THE FUNDING SOURCE FOR THE REQUESTED ADJUSTMENT:

The Pavement Management Program is funded by a combination of sources: The existing BCC Transportation package; ongoing annual appropriations from the General Fund; one-time General Fund appropriations made annually; and a small amount from Street Cut Fees. In the 2004-2005 budget process, due to General Fund revenue constraints, the on-going appropriation was reduced \$300,000 from the recommendation in each year. Also, the 2005 one-time money appropriation was deferred to the 2005 budget exception process.

This supplemental request is made in order to cause the budget to reflect the City Manager's earlier directive that the General Fund would further augment the Pavement Management Program 2005. The amount is in addition to the \$1,604,601 (after \$300,000 on-going reduction) per year already provided in the 2005 budget.

2005 one-time appropriations: \$2,069,860
One-time replacement of on-going cuts: \$ 328,089
 \$2,397,949

The City's pavement management program addresses major repair and reconstruction of our streets. The types of maintenance that are included in the pavement management program are:

- Crack sealing
- Slurry sealing
- Overlays
- Reconstruction of street sections
- Hot-In-Place Asphalt Recycling
- Concrete curb-and-gutter repairs

In order to maintain a "good" (75) pavement condition rating (on a scale of 1 to 100), and address some of the backlog (added deterioration that occurred between 1998 and today, due to past under-funding of the pavement management program), the estimated unfunded needs amount to \$2,397,949 for 2005. The needs for this program are on-going; however 2005 request is a one-time request for funds.

ADJUSTMENT REQUEST FORM

Fund/Service Area: 410 – Transportation

Department/Program: Streets/Health and Safety

Adjustment Requested: Additional Code Enforcement Inspector

Dollar Amount Requested: \$64,049 ONGOING

\$ _____ ONE-TIME

Is the exception request for General Fund monies? Yes No

If Yes, is the request for use of

Productivity Savings? Yes No

Equipment Replacement Reserve? Yes No

If No, is the request for the use of

New Revenue? Yes No

Reserves? Yes No

DESCRIBE YOUR ADJUSTMENT REQUEST, EXPLAIN WHY THE ADJUSTMENT IS NECESSARY AND IF NOT A REQUEST FOR GENERAL FUND MONIES, THE FUNDING SOURCE FOR THE REQUESTED ADJUSTMENT:

The Streets Department is requesting supplemental monies to fund one additional FTE Code Enforcement Inspector. The adjustment is necessary to meet current and projected case levels, enforcement for additional ordinances, and to meet City Council’s “Zero Tolerance” policy in regards to code enforcement.

Within the last four years, the number of cases per inspector has increased 110 percent from 1,486 in 1999 to 3,131 cases in 2003, while the staffing level has remained unchanged at four inspectors. The number of cases for 2004 are projected to increase an additional 24 percent from 2003 case levels.

Case volume is dependent on the number of ordinances that are enforced as well as the number of housing units in Fort Collins. Four additional ordinances have gone into effect within the last year including: Smoking in Public Places, Parking on Yards, Outdoor Furniture, and Outdoor Storage codes. According to the City of Fort Collins Advanced Planning Department, total housing units have increased approximately 10 percent from 1999 to 2002, which has significantly expanded our proactive inspection routes and enforcement areas.

Without supplemental funding for an additional inspector, it is evident that Code Enforcement's level of service requested by City Council will be significantly impaired. According to the 2003-2005 Council Policy Agenda, adopted September 2, 2003, one of the target goals for the *Theme 7: Neighborhoods* is to "preserve the character, safety and beauty of the city's neighborhoods" by "increasing enforcement of Health and Safety ordinances". At current staffing levels, we are already beginning to experience a negative impact upon our proactive approach of enforcement, and without supplemental support, enforcement may be reduced to a complaint-basis only.

We are requesting \$64,049.00 from the General Fund for Code Enforcement ongoing personnel time, vehicle, equipment, and training and overhead costs.

ADJUSTMENT REQUEST FORM

Fund/Service Area: N/A
Department/Program: Larimer Humane Society
Title of Adjustment Requested: Service Contract
Dollar Amount Requested \$ 156,479 ONGOING
\$ _____ ONE-TIME

Is the exception request for General Fund monies? Yes No

If Yes (from GF), is the request for use of

Productivity Savings? Yes No

Equipment Replacement Reserve? Yes No

If No (not from GF), is the request for the use of

New Revenue? Yes No

Reserves? Yes No

DESCRIBE YOUR ADJUSTMENT REQUEST, EXPLAIN WHY THE ADJUSTMENT IS NECESSARY AND IF NOT A REQUEST FOR GENERAL FUND MONIES, THE FUNDING SOURCE FOR THE REQUESTED ADJUSTMENT:

Our contract with the City of Fort Collins supports public safety and contributes to the quality of life in our community. We provide 24-hour a day enforcement of the Fort Collins Animal Ordinances, including protection from dangerous domestic and wild animals, injured animal rescue, and shelter for over 2,700 stray animals a year. We respond to public nuisance calls, administer the pet licensing and rabies control program, react to disaster situations, and provide assistance to Ft. Collins Police Officers. We conduct cruelty and neglect investigations, working with the Department of Human Services to report children who may be at risk. We monitor the urban wildlife population and the potential outbreak of deadly zoonotic (animal-to-animal) disease, working closely with the Department of Public Health, Center for Disease Control, and Division of Wildlife.

The City also benefits from non-contractual Society services including sheltering of unwanted or surplus pets, education on animal laws and responsible pet guardianship, affordable pet training, and volunteer programs.

The preference would be to receive on-going funds but a combination of on-going and one-time, or all one-time, would be acceptable.

ADJUSTMENT REQUEST FORM

Fund/Service Area: N/A
Department/Program: Island Grove Regional Treatment Center, Inc.
Title of Adjustment Requested: Service Contract
Dollar Amount Requested \$ 18,633 ONGOING
\$ _____ ONE-TIME

Is the exception request for General Fund monies? Yes No

If Yes (from GF), is the request for use of

Productivity Savings? Yes No

Equipment Replacement Reserve? Yes No

If No (not from GF), is the request for the use of

New Revenue? Yes No

Reserves? Yes No

DESCRIBE YOUR ADJUSTMENT REQUEST, EXPLAIN WHY THE ADJUSTMENT IS NECESSARY AND IF NOT A REQUEST FOR GENERAL FUND MONIES, THE FUNDING SOURCE FOR THE REQUESTED ADJUSTMENT:

The City provides funding support to our Acute Care Detoxification Program. This support provides assistance for enhanced transportation and basic detoxification services. The detoxification program benefits the public and community by providing a safe cost effective environment for placement of intoxicated individuals that pose a threat to their safety and the safety of the community at large. This would also pose a threat to families who rely on the detox program for placement of intoxicated out of control family members. If the detoxification program were not available, then these individuals would be potentially placed in higher levels of restricted care such as incarceration or hospitalization.

The preference would be to receive on-going funds but a combination of on-going and one-time, or all one-time, would be acceptable.

ADJUSTMENT REQUEST FORM

Fund/Service Area: N/A

Department/Program: Health District of Northern Larimer County

Title of Adjustment Requested: Detox Transportation Services

Dollar Amount Requested \$ _____ ONGOING

\$ 50,810 ONE-TIME

Is the exception request for General Fund monies? Yes No

If Yes (from GF), is the request for use of

Productivity Savings? Yes No

Equipment Replacement Reserve? Yes No

If No (not from GF), is the request for the use of

New Revenue? Yes No

Reserves? Yes No

DESCRIBE YOUR ADJUSTMENT REQUEST, EXPLAIN WHY THE ADJUSTMENT IS NECESSARY AND IF NOT A REQUEST FOR GENERAL FUND MONIES, THE FUNDING SOURCE FOR THE REQUESTED ADJUSTMENT:

Fort Collins Police Services along with other local law enforcement agencies and health and human services are proposing a 24/7 assessment center that will provide a local evaluation, referral and transportation service. The assessment center will determine if the contact/patient will need to be transported to the Island Grove regional treatment center or other health related facility. Island Grove Director B.J. Dean stated Fort Collins Police Services was responsible for the sending and treating 289 patients at Island Grove during 2003. According to the information provided, FCPS officers transported 33 of the 289 patients to the alcohol treatment center located in Greeley, Colorado. This proposed service site will assume the responsibility of evaluating and transporting mental health, alcohol and other substance abuse contacts/patients to the appropriate facility for our Agency. A service of this type would be advantageous to our Agency for the following reasons.

- **Provide a critical link between law enforcement, patient and Island Grove Regional Treatment Center and other health centers**
- **Provide clinical diagnosis of mental, alcohol and other substance abuses**
- **Eliminate a Band aid approach and Problem Solve this issue**
- **Provide a standardized transportation policy**

- **More effective and efficient use of police services case management while dealing with a non-criminal manner**
- **One-stop and drop off location**
- **Lessen the burden on street strength**
- **Mitigate overtime**
- **Provide safe transportation of the client**
- **Reduce obligated patrol time for these types of situations**
- **Reduce the alcohol/substance abuse recidivism rate of habitual offenders**
- **Reduce call loads of FCPS, PVH, PVH Ambulance Service and PFA**
- **Mitigate civil liability**
- **Provide safe, medically supervised assessment**
- **Less burden on the legal system (charge-shopping)**
- **Diminish the visibly intoxicated homeless individuals loitering in/around commercial areas**
- **Promote treatment of the intoxicated homeless individuals**
- **Improve morale of the street officers**

Historically the transportation of subject requiring emergency mental, alcohol and other substance abuses has been a burdensome process for our Agency's officers. Because the detoxification facility is located in Greeley, there have been many times when local law enforcement officers would rather charge-shop than refer the subjects for treatment. The implementation of this type of assessment center will fundamentally and effectively change the way our Agency is currently handling mental, alcohol and substance abuse incidents. The objective of the assessment center is to provide an efficient and safe means for dealing with these types of cases.

The \$50,810 one-time is the amount needed to begin the program in 2005.



Mayor

C.

MEMORANDUM

DATE: October 5, 2004
TO: John Mulligan, PFA Chief
FROM: Ray Martinez, Mayor *RRM*
RE: 2005 Budget Exceptions

From our review of the recommended 2005 Budget exceptions, Council obviously supports the proposal to earmark \$1.0 million from the General Fund to open and begin operating Station #14. From an earlier discussion as well as comments last Tuesday, Council is interested in finding a way to fund staffing for the South Ladder Truck and the EMS Coordinator.

Prior to our final budget study session (October 12), Council would appreciate if you would respond to the following requests for information.

1. In 2005, PFA will receive an added \$594,000 in ongoing, General Fund monies. It was mentioned that PFA plans to use these funds to reinstate or cover some of what has been cutback and/or deferred because of limited resources and cutbacks. Can you please detail what these monies will cover in 2005?
2. If PFA had to use these funds (\$594,000) to cover the South Ladder Truck and EMS Coordinator, what would be the impact, i.e., what couldn't be done or what would not be covered/reinstated as a result?
3. PFA carries a fairly substantial operating reserve—about \$1.5 million on average over the last five years. This is in addition to the capital reserve (the 1 mil set aside for PFA capital and a portion of the City's Capital Expansion Fees). Is it possible/advisable to use some of the operating reserves for the So Ladder Truck and EMS position? If not, please explain.

Council would appreciate having a response by Friday, October 8.

/sek

cc: City Council Members
Darin Atteberry, Interim City Manager

Non-General Fund Monies

	Service Area/ Department	Original Amount Requested	
		Ongoing	One-time
	Community Planning & Environmental Services		
	Natural Resources		
a	Recycling Drop-off Facility Operations		\$11,750
	Building & Zoning		
b	New Position - Housing Compliance Officer	\$72,000	\$50,000
	Total Community Planning & Environmental Services	\$72,000	\$61,750
	Cultural, Library & Recreational Services		
	Recreation		
c	Facility Infrastructure Improvements, etc.		\$120,000
	Total Cultural, Library & Recreational Services	\$0	\$120,000
	Executive, Legislative, & Judicial Services		
	City Attorney's Office	\$82,000	
d	Addition of Attorney		
	Total Executive, Legislative, & Judicial Services	\$82,000	\$0
	Transportation Services		
	Streets Operations		
e	De-icing Facility Bond Payment		\$108,438
	Transfort / Dial-A-Ride		
f	Youth Fares from Bohemian Grant		\$50,000
g	Loveland Services	\$900,000	
	Total Transportation Services	\$900,000	\$158,438
	Non-Departmental		
h	Northern Colorado Economic Development Corporation		\$50,000
	Total Non-Departmental	\$0	\$50,000
	TOTAL NON-GENERAL FUND REQUESTS	\$1,054,000	\$390,188

Productivity Savings & Equipment Replacement

	Service Area/ Department	Original Amount Requested	
		Ongoing	One-time
	Communication & Technology Services		
	Information Technology		
a	Infrastructure Replacement & Maintenance		\$14,000
	Total Communication & Technology Services	\$0	\$14,000
	Community Planning & Environmental Services		
	Advance Planning		
b	Affordable Housing Land Bank Trust		\$16,300
	Natural Resources		
c	Recycling Drop-off Facility Operations		\$1,321
	Total Community Planning & Environmental Services	\$0	\$17,621
	Executive, Legislative, & Judicial Services		
	City Attorney's Office		
d	Telephone Costs		\$500
e	On-line Computerized Research		\$650
f	CML Conference		\$5,000
g	Training		\$500
h	Colorado Bar Association Licensing Fees & Dues		\$1,500
i	Periodicals & Books		\$1,500
j	Costs Related to Request for New Attorney		\$3,450
	Total Executive, Legislative, & Judicial Services	\$0	\$13,100
	TOTAL PRODUCTIVITY OR EQUIPMENT REPLACEMENT REQUESTS	\$0	\$44,721

Miscellaneous

	Service Area/ Department	Original Amount Requested	
		Ongoing	One-time
	Cultural, Library & Recreational Services		
	Golf		
a	Reduction of Budget		(\$203,797)
	Parks		
b	Reduction of Budget	(\$30,000)	
	Parks		
c	Transfer Position from Recreation to Parks	\$78,172	
	Recreation		
d	Transfer Position from Recreation to Parks	(\$78,172)	
	Total Cultural, Library & Recreational Services	(\$30,000)	(\$203,797)
	Executive, Legislative & Judicial Services		
	Economic Health Program		
e	Vendor Fee for Economic Health Program	\$240,000	
	Total Executive, Legislative & Judicial Services	\$240,000	\$0
	Transportation Services		
	Parking Services		
f	Reclassify Transportation Maintenance Worker	\$0	\$0
	Total Transportation Services	\$0	\$0
	TOTAL MISCELLANEOUS	\$210,000	(\$203,797)

**September 28, 2004 Study Session
Questions & Responses**

Question: To what extent can the Downtown Development Authority (DDA) contribute more to the maintenance of Old Town Plaza?

Response: The DDA is governed by State Statute and the Plan of Development which was adopted by City Council in 1981.

The Plan of Development lists objectives, purposes, projects, and priorities. The number one priority is "To Promote and Support Private Development." No objective, purpose, project or priority mentions maintenance. Almost all focus on planning, capital projects, and code modifications to encourage downtown redevelopment.

State Statute (Title 31, Article 25, Part 8) mentions that the DDA may "maintain" the district in only one place. It, like the Plan of Development, focuses on planning and promoting development " for public facilities and other improvements to public and private properties of all kinds, including removal, site preparation, renovation, repair, remodeling, reconstruction or other changes in existing buildings which may be necessary or appropriate to the execution of such plan..." It goes on to state the DDA can, acquire, lease, license, option, gift, grant...any property. The single reference including the word "maintain" states: "In connection with public facilities, to improve land and to construct, reconstruct, equip, improve, maintain, repair, and operate buildings and other improvements..." This reference is made within the context of 22 other powers granted to downtown development authorities.

It has been said by some people that the DDA has more than adequate monies to fund routine maintenance as well as public improvements. This is not the case. The DDA must constantly weigh the most prudent cost-effective use of the resources available. Therefore, monies spent on maintenance or public improvements that do not leverage outside investment fail to fulfill the mission of the DDA and fail to meet prudent use of those monies.

Question: What is the current budget for the Pavement Management program and what is the funding break-down for the program?

Response: The Pavement Management Program (PMP) analyzes the condition of the City's street system and assigns a rank. The PMP provides for maintenance of the City's 460-mile street system using: 1) crack sealing; 2) slurry sealing; 3) overlays; and 4) reconstruction of street sections. The goal of the program is to maintain, at a minimum, a pavement condition rating of 75 ("good overall condition"). For every dollar of maintenance needed to maintain a pavement condition rating of 75, the maintenance cost is 4-5 times greater if pavement conditions reach a "poor overall condition" (under 60).

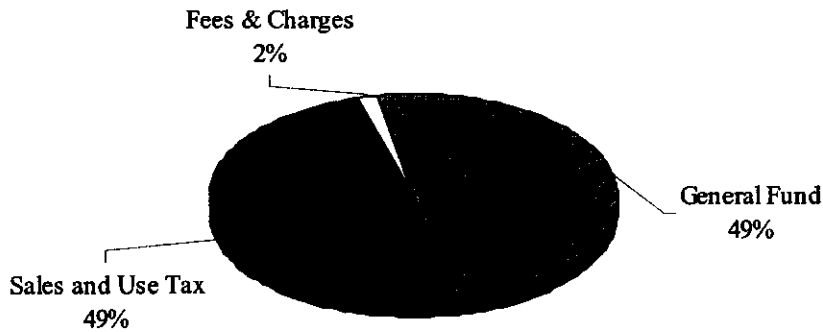
The City has maintained an average street pavement condition of 73-75 during the past 5-years (1999-2003).

Following are amounts appropriated for PMP during the last 5 years and the miles of street maintenance provided:

Year	Amount Appropriated	Street Miles Annually Maintained
2000	\$6,171,676	24.5
2001	\$6,402,604	17.9
2002	\$6,532,488	17.5
2003	\$6,972,049	25.1
2004	\$7,485,920	25.4

The cost of providing street maintenance varies depending on the type of treatment provided. In 2001 and 2002, more streets were reconstructed and overlayed and less slurry sealing was completed. This explains why fewer street miles were maintained in 2001 and 2002 (See Table above).

**Program Resources
2004 - \$7,485,920**



	2004
BCC - Sales & Use Tax	\$3,662,920
General Fund *	\$3,694,250
Street Cut Fees	\$128,750
	\$7,485,920

* Ongoing - \$1,404,601 and one-time - \$2,289,649. One-time results from 2002 TABOR overage.

Question: What are the hours of service provided to Fort Collins by the Humane Society? When was the last time fees were adjusted and what are the pros and cons of raising fees to cover a greater share of the costs?

Response: Larimer Humane Society (LHS) provides 24 hour service 7 days per week. From the hours of 8am to 8pm LHS provides full service except on weekends when the hours of full operation are 8am to 6pm. During the hours of 8pm to 8am LHS provides limited service. This limited service includes dangerous animals at large calls, injured animal calls, stray animals in custody calls and law enforcement assist calls.

Full service includes

- Enforcement of Chapter 4 of Fort Collins' Municipal Code
- Capture of loose, injured, aggressive animals
- Transportation and care for injured animals without identified owners
- Administration of a City animal license program
- Enforcement of rabies control within the city
- Sheltering of abandoned, unwanted, neglected animals
- Holding of animals bound for confinement under Fort Collins Municipal Code or State Law
- Assistance to outside agencies(FCPD, CSUPD, LCSO, PFA) when needed for animal handling, transportation, confinement
- Handling of injured or orphaned wildlife
- Removal of wildlife from living areas of residences and businesses
- Participation in community safety fairs and school presentations
- Removal of dead animals from roadways and private land
- Removal of owned live and dead animals from owners for fees
- Euthanasia of aggressive, old or infirm animals at owner's request
- Animal Control dispatch and database of animals, complaints and animal owners within the City
- Emergency response in disaster events to provide sheltering for animals and assistance to affected animal owners

Larimer Humane Society did a fee increase in 2002. At that time, LHS increased fees for both license and impound fees. We have since done market surveys and have determined that our fees are in line with other area shelters. There is a fine line with regard to fees. If the fees are too high people will not pay them. LHS feels that any additional increases in our fees would be pushing that line to the point where people would stop either licensing their animals or reclaiming them when they are impounded. This would have a very negative effect on all involved, The City of Fort Collins, Larimer Humane Society and the animal owner. As a side note, any increase in fees would have to be agreed upon by all 3 major jurisdictions - Fort Collins, Loveland and Larimer County.

Question: What is the break-down of contacts by Police officers for alcohol/substance abuse and how many were transported to Island Grove? What are the pros and cons of collecting a fee for transportation to detox?

Response: In 2003, 299 people that listed their place of residence as Fort Collins had to be transported to Island Grove by someone other than family, friends, or ambulance. At least to some degree, 31 of those were transported by Police services. Although exact figures are not kept, we would expect that the majority have contact with law enforcement (though not always transport) because people very rarely go directly to detox without some prior contact with law enforcement. Often people are taken to the hospital before detox, so although police were involved in the beginning, they may not have been responsible for the final transport to detox.

The pro of collecting a fee for transportation to detox is that the fee would help pay for the transport. However, this pro is far outweighed by an important fact from B.J. Dean, the Executive Director of Island Grove. She estimated that at least 90% of Larimer County residents who go to Island Grove detox have incomes less than 125% of federal poverty level. The collection rate on detox services is very low simply because most of the people who go to detox don't have money to pay. From B.J. Dean's perspective, even if you implement a fee for transportation, it very unlikely that the City will actually see enough revenue to cover the administrative costs, let alone the detox transportation costs.

Question: Transportation and Recreation have requested to use reserves in 2005. Do they have adequate reserve balances?

Response: Both the Recreation Fund and the Transportation Services Fund anticipate adequate reserves to fund the requested exception amounts.

Recreation - \$120,000 for capital needs

The Recreation Fund maintains a reserve designated for one-time improvements and upkeep of equipment and other purchases to maintain safety and improve service delivery. For the period 1999-2003, the reserve designated for equipment/capital needs has ranged from a low of \$208,000 in 2000 to a balance in excess of \$978,000 at the end of 2003. The average year-end balance for the 5-year period is \$531,330. The projected balance at the end of 2005, granting Recreation the use of the \$120,000 request, is expected to be approximately \$600,000.

Transportation Services Fund - \$108,438 for de-icing facility debt service payments

Transportation Services maintains an undesignated reserve which is available for equipment replacement and emergencies, within the Transportation Services Fund. The average year-end balance in the undesignated reserve for the period 1999-2003 was \$2.1 million dollars. Given the revised projections for 2004 and the 2005 budget submittal for

the Transportation Services Fund, the undesignated reserve is anticipated to stay at a level close to \$2.1 million, even if the request from reserves for \$108,438 is granted.

Question: What is the reason that the Police Pilot Party Project is scheduled from mid-March to October?

Response: The months for the party project were selected for two reasons. First, the Neighborhood Task Force recommended a project be undertaken, identifying the initial months of operation, to immediately impact and measure party activity.

After analysis of this data it was determined to include the months leading up to the winter months when we appear to have a dip in the number of outdoor parties and complaints.

After completing this phase of the project, Police Services should be able to compare the enforcement levels and the call load to past years. This should allow for definite assessment of time frames for the next years application.

Question: What facilities are covered by maintenance and repair funded by the General Fund? What are the projects scheduled to have maintenance or repair for 2005? Also, what maintenance and repair projects will be deferred without the \$921,000 requested?

Response: There are a total of 37 facilities covered by the General Fund for maintenance and repair. In 2005, there are a number of projects scheduled for maintenance and/or repair for an estimated cost of \$1,690,950. A list of the buildings and the 2005 project schedule follows.

Primary General Fund Facilities

AVERY HOUSE
CAR BARN
CARRIAGE HOUSE
CD&EP / CLS FAC. [281NC]
CITY HALL
CITY PARK CENTER
DOWNTOWN RESTROOMS
HUMAN RESOURCES [200M]
E P I C
FACILITIES [117 MASON]
FIRE STATION 1
FIRE STATION 2
FIRE STATION 3
FIRE STATION 4
321 MAPLE
MULBERRY POOL
LIBRARY
LINCOLN CTR.
MARKSMAN RANGE

MUSEUM
 NORTHSIDE AZTLAN CENTER
 OD POOL & WADER
 OD POOL BATHHOUSE
 PARK SHOP
 POLICE SERVICES
 POTTERY STUDIO
 RISK MANAGEMENT
 PURCHASING FAC.
 NEW SENIOR CTR
 214 NORTH HOWES
 215 N MASON OFFICE FAC
 S I U
 RICKER BROS
 CRAMERS
 POUFRE FEEDS FAC
 FACS / FLEET WAREHOUSE - LOOMIS
 Old County Fac (212 W. Mtn)

1	Life, Health Or Safety		
	Lincoln Center	Install Emergency Generator - Performance Hall	\$112,000
2	Repair / Restoration		
	214 N. Howes	Replace 2 Roof Top Hvac Units #1 & #3	\$25,000*
	215 N. Mason	Perform Preventive Maint Checks On Electrical	\$3,000*
	215 N. Mason	Misc Non-Planned M & R Work	\$48,000*
	281 N College	Replace Four Rtu's (To Be Determined)	\$12,000*
	281 N College	Re-Seal All Roof Penetrations And Lap Joints @ Entire Roof	\$10,500
	City Hall	Install Heating Units In Hvac System & Supporting Pumps	\$60,000*
	City Hall	Funding For Non-Planned Building Systems Repairs	\$60,000*
	City Hall	Repair, Crackseal, Restripe, And Sealcoat N & S Parking Lots	\$19,500*
	City Park Center	Replace Roofing And Reshingle/Add Reflective Coat So Side	\$23,600*
	City Park Pool	Replace Wader Pool Pumps Impellers	\$2,200*
	Epic	Repair Roof	\$198,000*
	Epic	Replace Single Glazed Skylights With Double Dome System	\$36,400
	Epic	Misc. Non-Planned M & R Work	\$70,000
	Epic	Repair Gutter System In Pool	\$8,000
	Epic	Replace Large Commerical Hot-Water Heaters	\$47,200*
	Epic	Replace Heater In Front Lobby Area	\$5,600*
	Epic	Repair Or Replace, As Needed, Exterior & Interior Doors / Door Hardware	\$28,000*
	Epic	Replace Deteriorating Supply Duct Loc. In Pool Trmt Rm Which Supplies Air For Pool With Reinforced Ductwork.	\$12,000*
	Epic	Replace Impellar On Main Pool Pump	\$2,100*
	Epic	Replace West Exhaust Fan Unit Over Pool Area7300	\$7,300*
	Lincoln Center	Replace Roof Top Hvac Units 8 & 13	
	Marksman Range	Replace 8 Return Air Diffusers In Range / Install Steel Collars Around These. Resize To Allow Air Balancing.	\$7,500*
	Marksman Range	Replace Ceiling Furnance Above S. Equip. Rm - Test For Lead	\$14,500*
	Marksman Range	Install Filter System @ Exhaust Fan Outlet To Trap Lead Dust	\$8,100*
	Marksman Range	Replace Small Furnace In Ceiling Of Range Area / Test For Lead	\$2,500*
	Police Services	Replace 3 Roof-Top Chiller With Non Cfc Unit / Rebuild Compressor With Unloaders	\$30,000*
	Senior Center	Misc Non-Planned M & R Work	\$65,000
	Senior Center	Epoxy Kitchen And Locker Room Floors	\$14,000*
	Senior Center	Replace Filters	\$4,000*

Various	Non-Specific M&R Work @ Various Buildings	\$180,000
321 Maple	Roof Replacement	\$10,000*
City Park Bath House	Reroof The Bath-House	\$12,200*
Cross Roads Safehouse	Replace 3 Hvac Units	\$6,300
Lincoln Center	Replace Carpet In All Public Areas	\$120,000
Mulberry Pool	Replace Pool Boiler	\$17,500*
Mulberry Pool	Install Digital Controls On Hvac & Boiler Units	\$4,200*
Museum	Replace 2 Hvac Compressor Units	\$6,700*
Park Shop	Repair Metal Roof - Reapply Waterproofing Substrate	\$8,500*
Police Services	Replace 3 Hvac Units Supporting Dispatch Areas	\$30,000*
Pottery Studio	General Repairs To Bldg Exterior, Doors, Windows, And Hvac System	\$12,500*
Police Annex	Repaint Interior	\$5,000*
Police Annex	Replace Flooring (Carpet and Vinyl Flooring)	\$10,000*
3	Protects Capital Investment	
Car Barn	Replace Deteriorating Skylights With Double Lens Units With Water Tight Seal Sys	\$7,550*
Lincoln Center	Replace Hi-Maint. Lighting Sys. @ Terrace Areas	\$15,500*
Lincoln Center	Clean Various Air Ducts	\$54,000
Police Services	Replace 54 Windows With Energy Effic. Units (Payback 5 -7 Yrs)	\$108,000
Senior Center	Re-Stripe Parking Lot	\$7,500*
Police Annex	Repair Roof	\$5,000*
281 N College	Update All Interior / Exterior Signage To Reflect Changes	\$3,500*
Downtown Restrooms	Repaint Interior/Exterior Of Building	\$6,500*
Fire Station 1	Replace Deteriorated T1-11 Vertical Wood Siding	\$7,500*
Park Shop	Install New Hvac Unit	\$9,000*
Police Services	Replace & Upgrade North Parking Lot Lighting (10 Fixtures)	\$18,500*
		\$1,690,950

If the \$921,000 requested for 2005 is not funded, those projects marked with an asterisk in the above table will be deferred. If there is a breakdown, General Fund reserves will be requested for emergency repair.

Question: Can the City implement an alcohol tax and, if so, how can it be done?

Response: Based on the legal analysis provided on August 31 by the City Attorney, the City could implement a sales and use tax on the retail sales made by restaurants and establishments that sell beer, wine, and packaged liquor. The City and County of Denver and the City of Boulder have such a tax.

Based on the information from Boulder, a city with similar size and demographics, a tax of 0.15% would generate about \$300,000 per year. This assumes that we impose and administer the tax in the same way that Boulder does.

The tax would be considered a tax policy change with a net revenue impact and require voter approval through an election question. The soonest that it could be placed on the ballot would be April of 2005. Because of the other taxation items already planned for that election, it would be advisable for the City to wait until November of 2005 or November of 2006. Tax increases can only be held on regularly scheduled election dates.

Question: What were the service enhancements approved in the 2004 and 2005 budgets?

Response:

Enhancement	Adopted 2004		Originally Adopted 2005	
	On-Going	One-Time	On-Going	One-Time
Regular Municipal Election	\$0	\$ 0	\$ 0	\$ 180,000
Police Services Minimum Growth Package	0	0	799,763	261,998
New Police Building Set-Aside	0	0	320,000	0
Pavement Management Program	0	2,289,649	200,000	0
Poudre Fire Authority	0	0	594,000	0
Transportation Capital Reserves Set aside	0	0	0	1,000,000
Total Enhancements	\$ 0	\$2,289,649	\$1,913,763	\$1,441,998

Question: If the City cannot fund the Emergency Services Coordinator and the South Ladder Truck, how could the expenses be covered by PFA?

Response: The following is the response received from PFA Fire Chief, John Mulligan. "If the City does not contribute money for the EMS Coordinator and South Truck, I will ask the PFA Board how they would like to proceed. The next PFA Board meeting will be on October 26, 2004. The PFA Board of Directors has established their direction for 2005, and I want to respect their position and talk with them concerning any new developments."

Question: How will project expenditures from the vendor fee appropriation be reviewed?

Response: Any projects coming out of the EVASG action plan or any other related projects associated with economic vitality and/or sustainability activities will be reviewed by the City Manager in consultation with City Council.

Question: When the Transportation Maintenance Fee (TMF) was last considered, what was the estimated fee schedule and projected revenue from those fees?

Response: The following is the estimated revenue from a TMF when last considered in 2002.

TMF rate = \$1.00 per month for single family home (about 10 trips per day)
 Other uses are charged proportionally according to trip generation per the Institute of Transportation Engineers trip generation tables (actual fees by use were never created).
 Estimated annual gross = \$1.3 million
 Estimated net= \$1.0 million (conservatively)