

**AGENDA ITEM SUMMARY**  
**FORT COLLINS CITY COUNCIL**

**ITEM NUMBER: 23**

**DATE: June 1, 2004**

**STAFF: John Fischbach**

**SUBJECT**

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Staff Reports.

**EXECUTIVE SUMMARY**

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- Status Report on Council Requests

## STATUS REPORT ON CITY COUNCIL REQUESTS

	Requested By	Request	Date Requested	Completed	Status/Comments
1	Hamrick	When will HOA restrictions be coming forward?	03/18/03	√ (03/18/03)	City Manager advised recommendation would be on April 30 Water Board agenda, May 1 P&Z agenda, and to Council on May 20
2	Martinez	Question regarding benefits/pay for employees called to active duty	04/15/03	√ (05/09/03)	City Manager will have report by 05/09/03
3	Tharp	Would like progress report on Platte Valley Pipeline project	04/15/03	√ (04/16/03)	City Manager provided report on timeline on 04/16/03
4	Tharp	Would like update on how expensive it is for the City to rent water	04/15/03	√ (04/16/03)	City Manager provided report on 04/16/03
5	Bertschy	Would like information on budget available to maintain historic nature of trolley tracks on East Mountain	04/15/03	√ (04/16/03)	City Manager provided report on 04/16/03
6	Martinez	PVH – Committee with PFA to plan transportation/ambulance service for new hospital	05/06/03	√ (05/07/03)	PVH sent email on 05/07/03 reminding them of need for meeting. Meeting set for June 6. Attendees include: John Fischbach, John Mulligan, Dr. Chris Cribari, Dr. Dan Turner, Mike Gress, plus PVH representatives
7	Council	Send out helmet law memo from December	05/06/03	√ (05/08/03)	City Manager sent Lew Lachman a copy and placed it in Council Packet of 05/08/03
8	Roy	Do other communities have helmet laws?	05/06/03	√ (05/08/03)	Included as part of memo
9	Roy	Jet Center – does it have a \$5 million insurance policy?	05/06/03	√ (05/20/03)	City Manager has provided information

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10	Martinez	Put "time limits" on agenda for each item	05/06/03	√ (01/03/04)	Currently being done and monitored; reviewed in e-mail on 01/03/04
11	Council	Revisit Resolution on meeting limits in three months. Deal with Pulled Consent items	05/06/03	√ (01/03/04)	Revisited in September 2003. Times seem to be difficult to predict. Will try again and report back after January 1, 2004. Reviewed in e-mail on 01/03/04
12	Hamrick	Would like information on how the City's \$395,000 payment to the CVB is used	05/20/03	√ (05/21/03)	City Manager has provided information
13	Hamrick	Would like the P&Z minutes on East Mulberry Corridor Plan Rezoning	05/20/03	√ (05/21/03)	Eric found his copy
14	Martinez	Asked for clarification of the grant funds received from the drug surcharge and court order restitution	05/20/03	√ (05/21/03)	City Manager has provided information
15	Martinez	Asked for information on the effectiveness of the Drug Trafficking Unit	05/20/03	√ (05/21/03)	City Manager has provided information
16	Martinez	Asked staff to monitor HOA restrictions on xeriscaping	05/20/03		City Manager agreed and will <u>report back in one year</u>
17	Hamrick	Asked for financial information showing how long it will take to make the Airport self-sufficient with Allegiant's service	05/20/03	√ (05/28/03)	Ron Phillips prepared a cash-flow analysis which was made a part of Agenda Item #24 on 06/03/03
18	Tharp	Asked for information on the status and funding of undergirding of utilities	05/27/03	√ (05/12/03)	City Manager will provide a 2-page memo on June 12.
19	Hamrick	Asked for information on travel expenses for all City departments	05/27/03	√ (05/21/03)	City Manager provided information in an e-mail last week

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20	Tharp	Housing Authority opposes awarding of Block Grants by state rather than by city and asked her to take a position paper to CML	05/27/03	√ (05/30/03)	Julie Brewen will provide a white paper to City Manager. Bertschy stated he would take same white paper to NLC and Martinez indicated he would take it to the Conference of Mayors. Discussed with CML and Committee was appointed to pursue.
21	Roy	E-mail from Greg McMaster regarding herbicides in natural areas	06/11/03	√ (06/17/03)	Letter sent on 06/17/03
22	Tharp	Provide options to bring inadequate alleys up to current standards	06/17/03	√ (06/26/03)	City Manager sent information in Council Packet of 06/26/03
23	Hamrick	Asked for one-page summary on proposed economic workshop (update and plans)	06/17/03	√ (07/01/03)	City Manager provided information in the 07/01/03 Read Before the Meeting Packet
24	Tharp, et al.	Would like response to Leo Buccellato's concerns regarding noise complaints and Police response times	07/01/03	√ (07/14/03)	City Manager responded on 07/14/03
25	Hamrick	Requested follow-up on why Bella Vista project took over two years to get to this point	07/01/03	√ (07/15/03)	Memo included in Read Before Packet on 07/15/03
26	Hamrick	Requested report on tracking businesses – when they start up and when they close	07/01/03	√ (07/15/03)	Preliminary report sent via e-mail on 07/15/03
27	Tharp	Requested verification of policy change on 70th percentile	07/01/03	√ (07/07/03)	City Manager provided a copy of the June 10 study session materials to Marty
28	Martinez	Requested cost analysis of electronic Council agendas	07/01/03	√ (11/04/03)	Memo included in Council Packet on 07/17/03; going live with a test on 11/04/03.
29	Martinez	Asked when the next PFA/PVH meeting on ambulance service would be scheduled	07/01/03	√ (07/07/03)	Meeting scheduled for July 30.
30	Martinez	Requested report from Forestry Division on how watering restrictions are impacting health of trees in the parks and public right-of-way	07/15/03	√ (07/24/03)	Deputy City Manager provided information via e-mail on 07/24/03

Updated: May 26, 2004 (12:35pm)

	Requested By	Request	Date Requested	Completed	Status/Comments
31	Hamrick	Asked how sensitive populations of the community will be informed of the possible effects of fluoride	07/15/03	√ (07/24/03)	Information provided by City Attorney via e-mail and Utilities Director in Council Packets on 07/24/03
32	Bertschy	Requested Resolution opposing video gaming ballot measure	08/12/03	√ (08/13/03)	Resolution prepared and scheduled on August 19 agenda.
33	Roy	Requested update on Budget Review Committee	08/12/03	√ (08/12/03)	City Manager provided update at 08/12/03 study session. Council directed City Manager to choose from list of names provided earlier.
34	Hamrick	Requested update on status of Budget Committee	09/02/03	√ (12/16/03)	Will revisit with Council per 09/30/03 e-mail from Councilmembers during Council retreat once scheduled. At 12/02/03 meeting, Council directed City Manager to bring Resolution back to Council on 12/16/03; approved on 01/06/04.
35	Hamrick	Requested update on compliance with residential energy code, including compliance statistics and goals	09/02/03 and 09/23/03	√ (09/24/03)	Completed 09/23/03 with e-mail to CC
36	Kastein	Requested an update on work efforts on the Poudre River Corridor	09/02/03	√ (09/20/03)	Completed 09/20/03 with e-mail to CC
37	Weitkunat	Requested an analysis of alley houses (Where is the problem occurring? How big is it?)	10/07/03	√ (10/28/03)	In process. Staff is preparing a memo to be distributed on 10/28/03.
38	Tharp	Asked for an alley tour and asked staff to look at how variances for multiple housing units are granted	10/07/03	√ (10/24/03) (11/08/03)	Being arranged by a private resident; held on Saturday November 8, 2003
39	Hamrick	Requested more information regarding Brian Schumm's presentation on 209 East Skyway Drive annexation and zoning	10/21/03	√ (11/20/03)	Report being completed week of 11/03/03. Meeting on 11/12/03; meeting held; explained to each other the "problems". No solution found.

Updated: May 26, 2004 (12:35pm)

	Requested By	Request	Date Requested	Completed	Status/Comments
40	Tharp	Asked that the Zucker Report information be presented to the Planning and Zoning Board	10/21/03	√ (10/25/03)	Report sent to City Council on 10/25/03
41	Tharp	Requested an update on Neighborhood Night Out funding	10/21/03	(10/27/03)	This decision was not just on of funding. Staff is working on a replacement event.
42	Tharp	Requested an update on rental licensing models	10/21/03		Task Force appointed. Work proceeding as of 10/25/03; report should be prepared by mid-January on status. Brief report given at 01/06/04 Council meeting.
43	Hamrick	Asked for information on the schedule and content for the community economic workshop	10/21/03	√ (11/22/03)	Memo sent out on 11/03/03; awaiting comments from individual Councilmembers; special study session scheduled on 11/25/03.
44	Hamrick	Requested information on Code changes to make redevelopment as attractive as new development	10/21/03	√ (10/21/03)	City Council advised this is part of work plan for two-year Policy Agenda on 10/21/03.
45	Weitkunat	Requested pros and cons of membership in the Northern Colorado Economic Development Corporation	10/21/03		Pending discussion on 11/25/03. Up to Economic Committee for initial discussion.
46	Weitkunat	Asked for pros and cons of 1% contribution to the Art in Public Places Fund from the City's enterprise funds	10/21/03	√ (10/21/03)	City Council advised this is part of work plan for two-year Policy Agenda on 10/21/03.
47	Martinez	Requested an update on collective bargaining	11/04/03	√ (11/05/03)	Reports provided on 11/05/03
48	Martinez	Requested information on the reallocation/redeployment of police officers	11/04/03	√ (11/12/03)	Info being provided as part of final budget consideration.
49	Bertschy	Requested information on how Police conduct contacts with various ethnic groups	11/08/03	√ (11/12/03)	Memo provided to Council on 11/12/03.
50	Bertschy et al	Asked for information on proposed signalized crosswalk at Laurel and Mason	11/18/03	√ (11/22/03)	Memo provided to Council on 11/22/03.

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51	Martinez et al	Asked for information regarding the possible creation of an economic coordinator position	11/18/03	√ (11/25/03); (12/16/03)	Special study session scheduled for 11/25/03. Resolution scheduled for 12/16/03 Council meeting.
52	Roy	Requested information on average age and income level of Dial-A-Ride clients	11/18/03	√ (12/03/03)	E-mail provided on 12/13/03.
53	Hamrick	Requested staff look at the possibility of adopting Roberts Rules of Order (or a subset thereof)	11/18/03	√ (01/08/04)	Memorandum being worked on over the holidays; submitted to Council on 01/08/04.
54	Bertschy et al	Requested amendments to the Land Use Code in the Spring to address alley houses and the drafting of legislation now to place a moratorium on alley houses in the NCB, NCM and NCL zones within the Eastside and Westside Neighborhood boundaries, as well as a moratorium in the NCM zone on building consisting of more than two dwelling units	11/18/03	√ (12/16/03)	Scheduled for 12/16/03 agenda; Moratorium Second Reading on CC Agenda for 01/20/04
55	Tharp	Suggested creation of a "blue ribbon" budget committee consisting of seven individuals, with each Councilmember selecting one member	11/18/03	√ (12/16/03)	Scheduled for 12/16/03 agenda; Resolution approved 12/16/03. Committee to be appointed by 02/17/04
56	Tharp	Requested information on the process/schedule for review of the cable franchise and Council's involvement in the process	11/18/03	√ (12/07/03)	E-mail provided 12/07/03.
57	Hamrick	Asked for information on the possibility of a Councilmember sitting on the cable tv programming committee	11/18/03	√ (12/07/03)	E-mail provided 12/07/03.
58	Hamrick	Requested a information/minutes regarding the DDA's award of financial incentives to InSitu and First National Bank	11/18/03	√ (11/26/03)	Sent out in Wednesday, 11/26/03 packet.

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59	Hamrick	Inquired about the upcoming Mayor/City Manager report to the community and asked if it would be more appropriate for the report to come from the entire Council	11/18/03	√ (12/07/03)	City Manager to provide Council with Charter requirement for the City Manager to make an annual report. The Charter in Article II, Section 2(d) requires an annual report of the City Manager. Over the past 8 years, that has grown into a report from the Mayor and Manager. Steps will be taken to involve the entire Council for 2004-2005.
60	Tharp	Asked that the City Manager "unfreeze" the bilingual coordinator position at the Library and the education curator position at the Museum	11/18/03	√ (11/18/03)	City Manager reported that he would continue to look at revenues and report back to Council after the first of the year.
61	Hamrick	Requested staff review the policy on Saturday cemetery burials and report back to Council with possible ways to accommodate Saturday burials	11/18/03	√ (12/07/03)	E-mail provided on 12/07/03; Resolution to be submitted at meeting of 01/20/04.
62	Tharp/ Martinez	Requested information about the Clear Act (including the City Attorney's memo) and how citizens can report incidents of racial profiling.	12/02/03	√ (12/16/03)	Information presented at 12/16/03 Council meeting.
63	Tharp	Requested clarification on what kind of training officers receive regarding contacts with non-English speaking individuals.	12/02/03	√ 12/04/03	E-mail response on 12/04/03.
64	Kastein	Requested information on effect the Automated Traffic Management System has had on traffic.	12/02/03	√ 12/09/03	E-mail response on 12/09/03.
65	Hamrick	Requested minutes of Planning and Zoning Board discussion relating to Land Use Code Amendments.	12/02/03	√ 12/04/03	Videotape of Planning and Zoning Board meeting provided to Council on 12/04/03.
66	Kastein	Requested minutes of past meetings of the Council Development Review Committee and calendar of upcoming meetings.	12/02/03	√ 12/08/03	Minutes re-sent on 12/08/03.



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67	Bertschy	Requested information on how Manufacturing Equipment Use Tax rebates have impacted businesses.	12/02/03	√ (12/29/03)	Responded in e-mail week of December 29.
68	Kastein	Requested information on City's ability to limit liquor licenses within a certain radius of CSU.	12/09/03	√ (01/13/04)	Responded over 01/03/04 weekend. Still working on information; memo provided by City Attorney.
69	Tharp	Requested an update on Citizen Review Board cases and resolution (process and results)	01/06/04	√ (01/25/04)	E-mail provided on 01/25/04
70	Martinez	Requested a firm date when a check-off will appear on the utility bills for donations.	01/06/04	√ (01/14/04)	Date of mailing is 01/21/04 in a separated mailing to each customer. Specific date being added to bill is still being determined since it doesn't really work
71	Martinez/ Hamrick	Requested a one-page memo addressing downtown parking concerns	02/03/04	√ (02/09/04)	Memo e-mailed to Council on 02/09/04
72	Hamrick	Requested information on requirements for legal advertising and the possibility of using other newspapers and asked staff to explore a way to prompt the Colorado to publish legal ads	02/03/04	√ (02/19/04)	Memo provided to Council on 02/19/04
73	Tharp	Ask the City Manager to evaluate the possibility of increasing staff support to the Human Relations Commission	02/03/04	√ (02/07/04)	City Manager authorized the hiring of an intern to assist in the process
74	Tharp	Asked staff to get details on Housing Authority pilot program for tenant-based rental assistance	03/02/04	√ (03/16/04)	Staff presented information regarding this at the Study Session on 03/09/04. Resolution adopted 03/16/04.
75	Roy	Asked for follow-up on request to provide translator for HRC meetings	03/02/04	√ (03/17/04)	City Manager checking with HRC for estimate on how much is needed; translation provided for all meetings; costs being monitored.

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76	Roy	Requested information on City's policy regarding clean-up of glass and other debris on streets at accident scenes	03/09/04	√ (03/16/04)	Police do not clean up when they are called to the scene. The tow truck drivers do, however. Staff is checking on how to deal with other incidents. Streets are notified of other incidents and send a street sweeper out.
77	Roy	Asked for the status of Comcast public access channel	03/16/04	√ (04/05/04)	Staff will check to see if renovation is completed; renovation is completed and acceptable.
78	Roy	Asked about "revolving door" policy for former City employees	03/16/04	√ (03/17/04)	City Manager will check with other municipalities and companies to see if they have such a policy or practice; survey provided to City Council indicating 2 Colorado cities with policies similar to Ft. Collins; others have no policy.
79	Roy	Asked for additional information regarding the downtown parking garage restrictions for City and County employees (should the employees be required to park on the upper level?)	03/16/04	√ (03/18/04)	Information provided.
80	Weitkunat	Asked for the City's policy is, or if one should be established, regarding using Citizen Participation as a political forum	03/16/04	√ (03/16/04)	The question is really one for the City Council; 1st amendment consideration.
81	Hamrick	Asked for a response to questions raised by Mr. Schumm and a copy of the correspondence/ messages regarding the Whitman property	04/06/04	√ (04/28/04)	Mayor met with Mr. Schumm on 04/28/04.
82	Kastein	Requested a two-page memo about the criteria used to determine if the City should pursue eminent domain proceedings	04/06/04		

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83	Tharp	Asked for a brief summary on the impact to the City on the recently-approved Legislative bill adding requirements/safeguards to eminent domain	04/06/04		
84	Kastein/ Hamrick	Asked what the rule is for taking testimony when an item has multiple ordinances/resolutions associated with it	04/06/04	√ (04/19/04)	The Council has operated for years with an informal rule that you only speak for each agenda item.
85	Bertschy	Asked for an update on the Cooper Slough project	04/20/04	√ (04/29/04)	E-mail to be delivered to City Council on 04/29/04.
86	Roy	Asked for information on ways to improve Homeowners Association transparency to home buyers	04/20/04		
87	Kastein	Asked for information on the status of the Paragon Point trail relocation project	04/20/04		
88	Tharp	Asked staff to investigate creating historic area (similar to Greeley's Centennial Village) for placement of historic buildings	05/04/04		
89	Martinez	Asked staff to explore placement of domestic violence contact information on the City's web site, as well as information on obtaining protective orders	05/04/04		
90	Martinez	Asked staff to check into concerns about transporting wild animal carcasses through the city and about disposal of animal carcass by-products from CSU tissue digester	05/04/04		
91	Roy	Is the sludge sent to the City's sewer plant from the CSU digester (1) being disposed of properly and (2) is there any public risk?	05/04/04	05/13/04	Response send via e-mail on 05/06/04. No problems.

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92					