

AGENDA

OF THE

COUNCIL OF THE CITY OF FORT COLLINS, COLORADO

January 19, 1999

Proclamations and Presentations

5:30 p.m

- A. Proclamation Proclaiming the Year 1999 as "The International Year of Older Persons".

MAYOR'S STATE OF THE CITY ADDRESS

Regular Meeting

6:00 p.m.

PLEDGE OF ALLEGIANCE.

1. CALL MEETING TO ORDER.
2. ROLL CALL.
3. CITIZEN PARTICIPATION (limited to 30 minutes)
4. CITIZEN PARTICIPATION FOLLOW-UP:

This is an opportunity for the Mayor or Councilmembers to follow-up on issues raised during Citizen Participation.

5. AGENDA REVIEW: CITY MANAGER



6. CONSENT CALENDAR

The Consent Calendar consists of Item Numbers 7 through 26. This Calendar is intended to allow the City Council to spend its time and energy on the important items on a lengthy agenda. Staff recommends approval of the Consent Calendar. Anyone may request an item on this calendar to be "pulled" off the Consent Calendar and considered separately. Agenda items pulled from the Consent Calendar will be considered separately under Agenda Item #30, Pulled Consent Items. The Consent Calendar consists of:

- 1) Ordinances on First Reading that are routine;
- 2) Ordinances on Second Reading that are routine;
- 3) Those of no perceived controversy;
- 4) Routine Administrative actions.

CONSENT CALENDAR

7. Consideration and approval of the Council meeting minutes of December 15, 1998 and the adjourned meeting minutes of December 8, 1998.
8. Second Reading of Ordinance No. 1, 1999, Appropriating Unanticipated Revenue in the General Fund for Facade Restorations of 210-218 Walnut Street and 251 Linden Street.

Ordinance No. 1, 1999, which was unanimously adopted on First Reading on January 5, 1999, appropriates unanticipated revenue in the amount of \$296,700 for the restorations of 210-218 Walnut Street (Silver Grill Buildings) and 251 Linden Street (north half of the Robertson/Haynes Block) in the Old Town Fort Collins Historic District.

9. Second Reading of Ordinance No. 2, 1999, Appropriating Prior Year Reserves in the Street Oversizing Fund and Authorizing the Transfer of Appropriations from the Street Oversizing Fund to the Capital Projects Fund for the Drake Road Improvement Project.

Arterial street improvements are planned for Drake Road from Shields Street to Research Boulevard. These improvements include planted medians, detached sidewalks, bike lanes, right turn lanes, storm sewer improvements, and roadway and traffic signal improvements at two intersections. The project is predominantly funded by the Street Oversizing Program, but includes a Development portion contributed in the form of a Contribution in Aid, as well as Pavement Management Program portion.

Ordinance No. 2, 1999, which was unanimously adopted on First Reading on January 5, 1999, appropriates \$1,530,006 in the Capital Projects Fund to construct arterial roadway improvements for the Drake Road Improvement Project.



10. Second Reading of Ordinance No. 3, 1999, Appropriating Unanticipated Revenue in the General Fund for the Police Services Victim Services Team.

The Fort Collins Police Services Victim Services Team has been awarded a one-year grant for the period of January 1 to December 31, 1999 by the Eighth Judicial Victims and Law Enforcement (V.A.L.E.) Board to help fund additional growth for this team. A previous V.A.L.E. grant in the same amount was received for calendar year 1998.

The Victim Services Team provides crisis intervention, resource and referral services to victims of violent crime, as well as in other traumatic situations. Information must be provided to victims under Colorado State Statutes. The Victim Services Team currently utilizes a staff of one paid Victim Services Coordinator, and a team of 16-25 volunteer advocates. Because of the growth of the program and the need to ensure consistent and quality services to the citizens of Fort Collins, the addition of a part-time paid victim advocate is needed. Ordinance No. 3, 1999, was unanimously adopted on First Reading on January 5, 1999 and appropriates unanticipated revenue in the General Fund for the Police Services Victim Services Team.

11. Second Reading of Ordinance No. 4, 1999, Appropriating Unanticipated Revenue in the Flood Mitigation Fund - Project Impact Grant.

The City has received approval from the Federal Emergency Management Agency (FEMA) for a grant funded under the Omnibus Consolidated Appropriations Act of 1997 which authorized the Disaster Resistant Community Initiative. The City's Office of Emergency Management, Utilities, and the Poudre Fire Authority will be involved in the implementation of the Initiative in Fort Collins. Ordinance No. 4, 1999, was unanimously adopted on First Reading on January 5, 1999.

12. Second Reading of Ordinance No. 5, 1999, Annexing Property Known as the Lemay Avenue 3rd Annexation to The City of Fort Collins, Colorado.

On January 5, 1999, Council unanimously adopted Resolution 99-1 Setting Forth Findings of Fact and Determinations Regarding the Lemay Avenue 3rd Annexation.

Also on January 5, 1999, Council also unanimously adopted Ordinance No. 5, 1999, which annexes an enclave approximately 2.00 acres in size, located on the east side of North Lemay Avenue, between East Lincoln Avenue and East Vine Drive. The property is currently vacant. The property being considered for annexation has, for a period of not less than three (3) years, been completely surrounded by property contained within the boundaries of the City of Fort Collins.



The Council Growth Management Committee met on Monday, January 11, 1999, and recommended the zoning on the property be I-Industrial. The First Reading of the Ordinance zoning the property is scheduled for the February 2, 1999 meeting.

APPLICANT: City of Fort Collins

OWNER: Norman L. Royval
3739 North County Road 13
Fort Collins, CO 80524

13. Second Reading of Ordinance No. 7, 1999, Authorizing the Conveyance of 645 Square Feet of Land to Doyle Duin, to Correct An Erroneous Conveyance to the City as Part of its Timberline Road and Dry Creek Channel Right-of-Way.

In May, 1998, the City acquired a portion of Doyle Duin's property for the construction of the Dry Creek Channel and the Timberline Road Extension. Recently an error was discovered in the legal description for the property acquired. The original legal description resulted in the City taking land located under Mr. Duin's commercial building. The revised legal description corrects the error and moves the property line out from under the building and reserves a permanent access easement to the storm drainage channel. Ordinance No. 7, 1999 was unanimously adopted on First Reading on January 5, 1999.

14. Second Reading of Ordinance No. 8, 1999, Amending Section 2-93 of the City Code to Add a New Function of the Air Quality Advisory Board.

This amendment arises because of a recent change in the Air Quality Action Plan update process, i.e., *Objective 1: Reduce the Growth Rate of Daily Vehicle Miles Traveled (VMT)*, is now considered separately in conjunction with updates to City Plan, Master Transportation Plan, and their various implementation programs. Ordinance No. 8, 1999 was unanimously adopted on First Reading on January 5, 1999.

15. Second Reading of Ordinance No. 9, 1999, Amending Chapter 9 of the City Code and Adopting by Reference the 1997 Uniform Fire Code, with Amendments.

The City of Fort Collins has historically adopted the Uniform Fire Code (UFC) as a model code for the identification, correction and prevention of fire safety hazards. This model code is developed and published by the International Fire Code Institute (IFCI) on three-year cycles. Currently, the City is administering the 1991 Edition. Poudre Fire Authority, along with the Fort Collins Building Department and the Larimer County Building Department, agreed in 1994 to skip one code cycle adoption. The purpose of this agreement was an effort to provide the community access to congruent model code documents. Ordinance No. 9, 1999 was unanimously adopted on First Reading on January 5, 1999.



16. First Reading of Ordinance No. 11, 1999, Appropriating Unanticipated Revenue in the Community Development Block Grant Fund for the Renovation of the Kitchen at the Catholic Charities Northern Mission.

On June 2, 1998, the City Council approved Community Development Block Grant (CDBG) funding in the amount of \$25,000 for the construction of a walk-in cooler and freezer and for renovation of the kitchen at The Mission. The total cost of the project is \$85,000, with \$25,000 of Community Development Block Grant (CDBG) funds already appropriated. The remaining \$60,000 was raised by Catholic Charities Northern and has been paid to the City, to be disbursed by the City together with the previously appropriated grant funds.

17. First Reading of Ordinance No. 12, 1999, Appropriating Unanticipated Revenue in the General Fund for the Larimer County Multi-Jurisdictional Drug Task Force.

On November 17, 1998, Ordinance No. 195, 1998, appropriating \$202,101 for Fort Collins Police Services as the administrator of the Multi-jurisdictional Drug Grant, was adopted on second reading. At the time the agenda summary was prepared for Ordinance No. 195, 1998, Fort Collins Police Services neglected to include \$ 22,966 in unanticipated revenue from the Task Force participating agencies. These dollars (\$22,966) represent a portion of the \$202,101 match that participating agencies must provide. The required City of Fort Collins match share of \$87,608 is already appropriated and available.

This appropriation is not a request to identify new dollars for the City's share. This action simply appropriates the \$22,966 from the Task Force participating agencies in addition to the \$202,101 in grant money appropriated under Ordinance No. 195, 1998.

18. First Reading of Ordinance No. 13, 1999, Authorizing the Grant of a Non-Exclusive Utility Easement on the Ute-Snowy Ridge Property to the South Fort Collins Sanitation District.

The land affected by this street widening is owned by Larimer County, the City of Loveland and the City of Fort Collins. The City of Fort Collins' share is 33.34%. In connection with the construction of the Shenandoah P.U.D., the developer has determined that a non-exclusive utility easement approximately 1700 square feet in area will be required in order to permit the South Fort Collins Sanitation District sewer line necessary for the development to pass through the Ute-Snowy Ridge Property at its far northeast corner.

19. Resolution 99-7 Setting Forth the Intention of the City to Issue Multi-Family Housing Revenue Bonds for the Concorde Capital Corporation Project.

In early December 1998, representatives from Concorde Capital Construction contacted staff members of the Advance Planning and Finance Departments. Concorde requested the City consider issuing private activity bonds for the purpose of acquiring property, constructing and equipping housing project consisting of ranch style and townhomes (the "Project") in Fort Collins. The Project would qualify as a low-income rental housing project. The project



is located in the north part of Fort Collins near the southeast corner of the intersection of Redman and Conifer Streets. Up to 150 dwelling units will be included in the project. The site is approximately 13.6 acres. Twenty-seven percent of the units will be for individuals or households making no greater than 60% of the area median income. Forty percent of the units will be for households under the 50% median income level. The remaining 33% of the units will be rented at market rates.

Passage of this Resolution will allow the City to issue up to \$11 million in tax-exempt private activity bonds for the purpose of constructing the project. The issuance is contingent on the Project receiving an additional allocation from the State of Colorado. The proposal is consistent with the City's adopted policies regarding the issuance of multi-family rental housing bonds. The Affordable Housing Board reviewed the project at its meeting on January 7, 1999. The Board supports the proposal.

20. Resolution 99-8 Authorizing the Purchasing Agent to Enter into a Visa Purchasing Card Agreement.

Purchasing cards are highly restricted credit cards issued to responsible City employees for the purpose of making the types of small purchases currently being done using mini-orders and blanket orders. Once purchasing cards are fully in place, administrative costs should be reduced substantially. Other government entities using such cards report overall savings of 30% or more in the processing of small purchases.

21. Resolution 99-9 Authorizing the Sublease of a Portion of the Old Fort Collins High School at 1400 Remington by the Boys and Girls Clubs of Larimer County.

The City began operation of a portion of the previous Fort Collins High School at 1400 Remington as a youth and teen center in September, 1995. Space was leased from the Poudre School District, which sold the property to Colorado State University in September of 1997. As of January 1, 1999, the City now leases this space directly from the University.

The City has subleased a portion of its space at this facility to the Boys and Girls Clubs of Larimer County since September, 1995. Staff seeks to continue this sublease.

The sublease with Boys and Girls Club, which is attached to the Resolution, has an initial term that extends through June 30, 1999, and provides for up to three six-month extensions at the City's option.

22. Resolution 99-10 Approving the Execution of an Agreement Pertaining to the Larimer Emergency Telephone Authority.

On November 4, 1998, the LETA Board of Directors approved an agreement to modify and amend the Intergovernmental Agreement dated November 14, 1990.



23. Resolution 99-3 Approving an Exemption to the Use of a Competitive Process for Facade Restorations of 210-218 Walnut Street and 251 Linden Street.

This request is for an exemption to the competitive process for University Designers and Builders and A-E Design Associates, P.C., as the contractors for the restorations of 210-218 Walnut Street (Silver Grill Buildings) and 251 Linden Street (north half of the Robertson/Haynes Block) in the Old Town Fort Collins Historic District.

The City of Fort Collins has been awarded a State Historical Fund grant in 1998 by the Colorado Historical Society. The purpose of the grant is to restore the street front facades and structurally stabilize the historic Silver Grill Buildings and north half of the Robertson/Haynes Block in Fort Collins.

24. Resolution 99-11 Authorizing the Establishment of a Dialogue Regarding Significant Community Issues.

Fort Collins is a dynamic and changing community. It's important to periodically listen to what's on the minds of citizens and engage in an in-depth conversation about particular issues and/or directions for the community.

The City Council *Organizational Development Committee* has recommended that staff develop and facilitate a way to engage the community in a dialogue that may address topics such as City Plan and the City-School District cooperative project(s) related to the voter-approved Building Community Choices program.

25. Resolution 99-12 Making Appointments to the Various Boards and Commissions.

A vacancy currently exists on the Art in Public Places Board due to the resignation of Eric Reno. Applications were solicited and interviews were conducted by Councilmembers Smith and Mason. The Council interview team is recommending that Michael Histan be appointed to fill the vacancy with a term to begin immediately and to expire on June 30, 2002.

A vacancy also currently exists on the Cultural Resources Board due to the resignation of Robin Planer. Applications were solicited and Councilmembers Smith and Mason conducted interviews. The Council interview team is recommending that Ayleen Burns be appointed to fill the vacancy with a term to begin February 1, 1999 and to expire on June 30, 2002.

The Telecommunications Board has a vacancy due to the resignation of Ernie Powell. Councilmembers Kneeland and Byrne reviewed the applications on file and are recommending that Braun Mincher be appointed to fill the vacancy with a term to begin immediately and to expire on June 30, 2003. In order to facilitate a smooth transition for the Telecommunications Board, the expiration date has been extended from June 30, 1999 to June 30, 2003.



26. Routine Easement.

Temporary Easement from Spring Creek Farms LLC, for relocation of an overhead utility easement and guy line support, due to construction of a right turn lane at the Drake/Timberline intersection. Monetary consideration: \$0.

27. Consent Calendar Follow-up.

This is an opportunity for Councilmembers to comment on items adopted or approved on the Consent Calendar.

28. Staff Reports.29. Councilmember Reports.

Committees that have met since January 5 include:

Growth Management Committee

Legislative Review Committee

North Front Range Transportation Committee

Poudre School District Liaison Committee

30. Pulled Consent Items.31. Other Business.32. Adjournment.

MEETING OF THE BOARD OF COMMISSIONERS OF THE FORT COLLINS HOUSING AUTHORITY

33. Call Meeting to Order.34. Roll Call.35. Consideration and approval of the minutes of the regular meeting of December 16, 1998 and the adjourned meeting minutes of December 8, 1998 and December 22, 1998.36. Resolution No. 11 of the Fort Collins Housing Authority Amending the Personnel Policies Employee Handbook.

On December 18, 1996, the Board of Commissioners for the Fort Collins Housing Authority approved its personnel policies. Since that time, few, if any, changes have been made to these policies. At this time, staff believes that several changes are warranted to improve future amendments to the policies and to improve the employee grievance process.



Resolution No. 11 enables future changes to the personnel policies to be approved by both the Board of Commissioners and administratively by the Executive Director. This makes the approval process similar to that of the City of Fort Collins approach.

37. Resolution No. 12 of the Board of Commissioners of the Fort Collins Housing Authority Authorizing the Execution of a Separation and General Release Agreement Terminating the Employment of Executive Director Rochelle Stephens.

A proposed Separation and General Release Agreement has been reached with Rochelle Stephens, the executive director of the Housing Authority. Under the Agreement, Ms. Stephens' employment with the Authority would be terminated as of February 28, 1999. She would remain on paid administrative leave in the interim.

38. Other Business.

39. Adjournment.

