

AGENDA ITEM SUMMARY

FORT COLLINS CITY COUNCIL

ITEM NUMBER: 18

DATE: January 6, 2004

STAFF: Dave Gordon

SUBJECT

Resolution 2004-003 Authorizing the Execution of a Grant Agreement with the State of Colorado for Funding of Airport Projects at the Fort Collins-Loveland Municipal Airport.

RECOMMENDATION

Staff recommends adoption of the Resolution.

FINANCIAL IMPACT

The Grant will provide \$45,278 of funding for Airport projects. The Airport's share of costs for the Master Plan Study are \$25,000 and have already been appropriated by both cities. The Airport's share of costs for the diesel storage tank is estimated at \$7,500 and the estimated share of Airport costs for the baggage claim structure is estimated at \$12,000. The costs for the storage tank and baggage claim facility will be submitted for approval and appropriation of funds when final costs are determined.

EXECUTIVE SUMMARY

The Airport previously submitted a grant request to the Colorado Division of Aeronautics for financial assistance to help pay for Airport projects. As a result, the Aeronautic Board approved a grant offer to the cities in the amount of \$45,278. Of this total: \$25,788 is for half of the cities' federal match for the Master Plan Study (the \$450,000 FAA Grant for the Master Plan Study has already been accepted by the cities); \$7,500 is for half of the estimated costs to construct a replacement diesel fuel storage tank; and \$12,000 is for half of the estimated cost to construct a baggage claim structure to be used by commercial air passengers. The cost to construct the diesel storage tank and baggage claim structure are still being developed and will be submitted at a later date to the cities for approval and appropriation of funds. The cities' share of costs for the Master Plan Study has already been appropriated. Acceptance of the grant funds now ensures the commitment of funding will not be lost to another airport.

RESOLUTION 2004-003
OF THE COUNCIL OF THE CITY OF FORT COLLINS
AUTHORIZING THE EXECUTION OF A GRANT AGREEMENT
WITH THE STATE OF COLORADO FOR FUNDING OF
AIRPORT PROJECTS
AT THE FORT COLLINS-LOVELAND MUNICIPAL AIRPORT

WHEREAS, the General Assembly of the State of Colorado has, in Title 43, Article 10 of the Colorado Revised Statutes established the Aviation Safety and Accessibility Act (the "Act"); and

WHEREAS, the Act provides in Section 43-10-101, C.R.S. that:

"...there exists a need to promote the safe operations and accessibility of general aviation in this state; that improvements to general aviation transportation facilities will promote diversified economic development across the state; and that accessibility to airport facilities for residents of this state is crucial in the event of a medical or other type of emergency . . ."; and

WHEREAS, the Act created the Colorado Aeronautical Board (the "Board") to establish policies and plans for the growth and development of aviation in the state, and to establish procedures for the administration and distribution of moneys credited to the aviation fund to be used solely for aviation purposes at public-accessible airports, including procedures for the state aviation system grant program; and

WHEREAS, the Act created the Division of Aeronautics (the "Division") to support the Board in fulfilling its duties; and

WHEREAS, the duties of the Division in supporting the Board include providing administrative support to the Board in the distribution of monies credited to the aviation fund for aviation purposes, providing advisory assistance to airports providing access to the public, including technical and planning assistance, and implementing/administering the state aviation system grant program established solely for aviation purposes; and

WHEREAS, any entity operating a public-accessible airport in the state may apply to the Division for a state aviation system grant to be used solely for aviation purposes; and

WHEREAS, the City of Fort Collins and the City of Loveland (the "Cities") own and operate in the State the Fort Collins-Loveland Municipal Airport (the "Airport"); and

WHEREAS, the Cities are a public-accessible airport or an entity operating such an airport in the state and have filed an application with the Division and the Board for a state aviation system grant to be used solely for aviation purposes; and

WHEREAS, the Division is authorized to assist only those public-accessible airports or entities operating such airports that request assistance by means of a resolution passed by the governing board of the airport or entity and forwarded to the Division; and

WHEREAS, the Cities understand that if they are awarded a grant by the State, any disbursement of grant funds to the Cities shall be contingent upon the prior receipt by the State of a resolution that has been adopted by the duly authorized governing body of each of the Cities and that expressly satisfies certain grant procedures and requirements, as described below; and

WHEREAS, the Cities desire to request such grant assistance by means of resolutions passed by each City's duly authorized governing board, in order to comply with C.R.S. 43-10-103(5) of the Act and to satisfy certain grant procedures and requirements. The Cities intend that the resolutions:

- (a) designate the individual authorized by the Cities to execute the application on its behalf and to act in all related matters as the Cities' Project Director for the project proposed in the Application, as described in the Division's Grant Program Project Management Manual (the "Manual"); and
- (b) commit the Cities to comply with all terms and conditions of the application and all guidelines, policies, procedures, and requirements described in the Manual if a grant for the project is awarded to the Cities by the Board; and
- (c) obligate the Cities to appropriate or otherwise make available in a timely manner sufficient funds, if any, that are required from the Cities for the application project.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT COLLINS, as follows:

Section 1. That the Council of the City of Fort Collins (the "Council"), as one of the duly authorized governing bodies of the Cities, hereby formally requests assistance from the Colorado Aeronautical Board and the Division of Aeronautics in the form of a state aviation system grant for the purpose of funding the following projects: airport master plan update, installation of diesel fuel storage tank, and terminal expansion (baggage claim structure). The City of Fort Collins states that such grant shall be used solely for aviation purposes, as determined by the State, and as generally described in the Application.

Section 2. That the Council hereby designates David Gordon, Airport Manager, as the Project Director, as described in the Manual, and authorize the Project Director to act in all matters relating to the work project proposed in the Application in its behalf, including execution of the grant contract, which is on file with the City Clerk of the City of Fort Collins, Colorado.

Section 3. That the City of Fort Collins has appropriated or will appropriate or otherwise make available its share of all funds that are required to be provided by the Cities under the terms and conditions of the grant contract.

Section 4. That the City of Fort Collins hereby accepts all guidelines, procedures, standards, and requirements described in the Manual as applicable to the performance of the grant work and hereby approves the grant contract submitted by the State, including all terms and conditions contained therein.

Passed and adopted at a regular meeting of the Council of the City of Fort Collins held this 6th day of January, A.D. 2004.

Mayor

ATTEST:

City Clerk