

AGENDA ITEM SUMMARY

June 6, 2017

City Council

STAFF

Cheryl Donaldson, Museum Director

SUBJECT

Resolution 2017-052 Approving Fort Fund Grant Disbursements.

EXECUTIVE SUMMARY

The purpose of this item is to approve Fort Fund grants from the Cultural Development and Programming and Tourism Programming Accounts for the selected community and tourism events, based upon the recommendations of the Cultural Resources Board.

STAFF RECOMMENDATION

Staff recommends adoption of the Resolution.

BACKGROUND / DISCUSSION

The Fort Fund grant program, established in 1989, disburses lodging tax revenues deposited in the City's Cultural Development and Programming Account and the Tourism Programming Account in accordance with the provisions of Section 25-244 of the City Code, where 25% of the revenue from the lodging tax funds is applied to the Cultural Development and Programming Account to support cultural events and 75% of revenue from lodging tax is dedicated to the Tourism Programming Account to support tourism events and activities. Local non-profit organizations may apply to Fort Fund for cultural and/or tourism event support. The City Council appointed the Cultural Resources Board to review grant applications based on approved guidelines (**Attachment 1**) and make recommendations for Fort Fund disbursements to City Council, pursuant to Ordinance No. 028, 1992 and Section 2-203 (3) of the City Code.

Fort Fund grants support events that enrich the cultural life of the community, promote local heritage and diversity, provide opportunities for cultural participation, help define Fort Collins as a cultural center and tourist destination, have wide appeal for a significant part of the community, and promote the general welfare of the City's inhabitants.

Fort Fund consists of a three-tiered funding system

Tier #1 was established as an annual programming tier for organizations whose primary purpose is to present three or more public events annually. These groups may apply for funding from Tier #1 each April.

Tier #2 allows organizations to apply for funding of events. Applications for support from Tier #2 are accepted each January and June.

The Cultural Innovation Tier #3 was established to further the goal of making Fort Collins a cultural center and destination. The Cultural Innovation Tier #3 grants address a need for cultural activity in Fort Collins, that will perpetuate the Tourism Account by generating overnight stays in local hotels, and/or develop new arts, cultural, or heritage tourism activities that have the potential to impact Fort Collins' cultural and economic growth. Organizations may apply for funding from the Cultural Innovation Tier #3 each April.

April 2017 Funding Session

At its April 26, 2017 regular meeting, the Cultural Resources Board reviewed 20 Tier #1 applications, with total requests equaling \$228,000 and 8 Tier #3 applications with total requests equaling \$135,625.

The following table summarizes the amount and sources of available funds in 2017:

FY 2017 AVAILABLE FUNDING

AMOUNT	SOURCE
\$235,570	FY 2017 Cultural Development and Programming Account (CDP)
\$64,130	FY 2017 Tourism Programming Account (TP)
\$60,147	Unspent Appropriations 2016 (CDP)
\$71,952	Unanticipated Lodging Tax 2016 (CDP)
\$170	Unspent Appropriations 2016 (TP)
\$14,390	Unanticipated Lodging Tax 2016 (TP)
\$446,359	Total Funding Available for 2017

FUNDS ALLOCATED TO APRIL 2017 FUNDING SESSION

\$230,000	Amount from Cultural Development and Programming Account (CDP)
\$78,690	Amount from Tourism Programming Account (TP)
\$308,690	Total amount allocated to this Session
69%	% of Total FY2017 Funds allocated to this Session

The Cultural Resources Board scored each application using the Funding Criteria outlined in the Fort Fund Guidelines and discussed each application at its April 26, 2017 meeting. The Board discussion is outlined in the draft minutes (**Attachment 2**). The Board is recommending disbursement of \$217,660 from the City's Cultural Development and Programming Account to 21 applicants and \$78,690 from the City's Tourism Programming Account to 5 applicants as outlined in Exhibit A to Resolution 2017-052. Of the total amounts requested, 93% is being recommended in Tier #1 and 62% in Tier #3 from available funds.

The following table summarizes the utilization of funds from all sources.

Recommended Funding	% of Total	Category
\$217,660	71%	Cultural Development and Programming Account
\$78,690	25%	Tourism Account
\$12,340	4%	Unallocated
\$308,690	100%	Funds Allocated to this Session

The \$12,340 of unallocated funds will be carried forward to the June 2016 Tier #2 grant funding session.

CITY FINANCIAL IMPACTS

The Fort Fund grant program, established in 1989, disburses lodging tax revenues deposited in the City's Cultural Development and Programming Account and Tourism Programming Account in accordance with the provisions of Section 25-244 of the City Code. This Resolution would distribute \$217,660 from the Cultural Development and Programming Account and \$78,690 from the Tourism Programming Account to local non-profit organizations, leaving \$12,340 unallocated in this funding session and available for the June 2017 funding session. Each grantee organization must provide funds to match the grant amount. These funds were budgeted and appropriated in the 2017 budget. Lodging tax is collected pursuant to Section 25-252 of the City Code.

BOARD / COMMISSION RECOMMENDATION

The Cultural Resources Board (CRB) is presenting these recommendations to City Council on public events that should receive funding and the recommended grant amounts each event should receive from the available Cultural Development and Programming Account and Tourism Programming Account revenues.

Exhibit A to Resolution 2017-052 presents the allocations recommended by the CRB to the City Council for Tier #1 and Tier #3.

ATTACHMENTS

1. Fort Fund Guidelines (PDF)
2. Cultural Resources Board minutes, April 26, 2017 (draft) (PDF)

Fort Fund

The Cultural Development & Programming and Tourism Accounts (Fort Fund) is funded by an allocation of the lodging tax revenues. Applications are reviewed by the Cultural Resources Board of the City of Fort Collins and recommendations to fund events are submitted to the Fort Collins City Council for final approval.

The objective of Fort Fund is to provide funds to foster, encourage, and promote 1) cultural development and programming, and 2) economic and tourism development. The overarching goal for Fort Fund is to serve as a catalyst in making Fort Collins a cultural center and destination.

Fort Fund supports events that:

- Enrich the cultural life of the Fort Collins community
- Promote local heritage and diversity
- Provide opportunities for community members to participate in, create, learn from or experience arts and culture
- Help to define Fort Collins as a destination for arts and culture
- Elevate the community and broaden perspectives
- Have wide appeal for a significant part of the community
- Promote the general welfare of the inhabitants of the City.

The following will not be considered for funding:

- Applications for funds solely to print brochures, magazines or promotional materials, or for capital improvements.
- Any event in which the net proceeds or profit from the event is donated by the sponsor to another organization and/or individual.

Funds will not be disbursed directly after each funding session. Organizations recommended for grant monies by the Cultural Resources Board must first be approved by the City Council.

Fort Fund

Funding Tiers & Application Deadlines

An organization and/or event may receive funding from one or more of the following three tiers as described below. Specific application deadlines are listed immediately following each tier. Requests must be for a minimum of \$500. Funding is subject to the amount of available funds per funding session. The Cultural Resources Board reserves the right to not fund an organization if it does not fully meet the criteria.

Fort Fund will now only accept one application per organization per funding session. Colorado State University organizations are required to submit their applications through the Sponsored Programs Office.

All applications are to be submitted to the Lincoln Center Administration Office, 417 W. Magnolia, Fort Collins, CO, 80521 by 5p.m. on the date stated. Postmark does not qualify. Please direct all questions regarding the application process to Gail Budner at (970) 221-6737.

TIER # 1: Annual Programming Fund

Organizations are eligible to apply for funding from Tier #1 if they meet the following criteria:

1. The primary purpose of the organization is to present three or more different public performances, events or exhibits per year.
2. The organization has proven annual program success for three previous years.

Organizations that meet the criteria may apply for up to \$15,000 per year (July 1 - June 30). The organization must submit a mission statement stating the organizations' officially accepted primary purpose; provide evidence of having presented three or more performances, events, or exhibits for three previous years; submit financial statements for the three most recently completed fiscal years; provide a list of the organization's current Board of Directors, their business/organizational affiliations, the date they were elected to the Board and their term limit date; and submit a Tourism Impact form. Fort Fund will only accept one Tier #1 application per organization per calendar year. Organizations that apply for this level of funding would have to show that no more than 35% of their projected expenses are coming from Fort Fund.

Proposal Deadline for Tier #1: First Tuesday of April, 5:00 p.m.

Requests must be for a minimum of \$500 and a maximum of \$15,000
Request amount cannot exceed 35% of the total projected expenses

TIER # 2: Special Events Fund

Organizations that present event(s) may apply for up to \$5,000 for a single event or series of events per funding session. Events would have to be held within one year of the funding session. Fort Fund will only accept one Tier #2 application per organization per funding session at which Tier #2 applications are accepted. The organization must submit a financial statement from the most recently completed fiscal year and submit a Tourism Impact form. Organizations funded under Tier #1 could apply one time per calendar year for up to \$5,000 under Tier 2, but the event cannot also be funded under Tier 1. Organizations that apply for this level of funding would have to show that no more than 50% of their projected expenses are coming from Fort Fund.

Proposal Deadline for Tier #2: First Tuesday of January, 5p.m.; First Tuesday of June, 5p.m.

Requests must be for a minimum of \$500 and a maximum of \$5,000
Request amount cannot exceed 50% of the total event expenses

Cultural Innovation Fund (CIF) - Formerly Tier #4

Organizations are eligible to apply for up to \$25,000 from the CIF if they seek funding for an activity or event that will increase Fort Collins' identity as a cultural center and tourist destination. The term 'activity' can mean event, projects, products, exhibits, festivals, programs, etc. and can be in the area of arts, nature, heritage, recreation, science, and /or humanities. The event or activity must meet the eligibility requirements and the strategies outlined below:

CIF Strategies: Proposals should address specific strategies to increase Fort Collins' identity as a cultural center and tourism destination, resulting in at least one of the following benefits:

1. Address a need in the cultural activity of Fort Collins
2. Perpetuate the Tourism Fund by generating over night stays in local hotels
3. Develop new arts, cultural, or heritage tourism activities and products that have the potential to impact Fort Collins cultural and economic growth.

These events or activities should enrich the cultural life available in the city because they will serve as an attraction to visitors, represent new cultural offerings or can be described as unique, innovative or inventive.

The organization must submit a mission statement stating the organizations' officially accepted primary purpose; provide evidence of having been in existence for at least three years; submit financial statements for the three most recently completed fiscal years; provide a list of current Board members; and submit a Tourism Impact form. CIF applicants may also be required to present an oral presentation to the Cultural Resources Board.

Fort Fund will only accept one CIF application per organization per calendar year. Request amount cannot exceed 50% of the total activity expenses. Request amount requires a dollar-for-dollar cash match. Neither in-kind contributions nor Fort Fund dollars from current or previous grants may be used in calculating the organization's match. Activities funded under the CIF shall not be simultaneously funded under Tiers #2 of Fort Fund. CIF funded activities can only apply for a maximum of three years and must compete each time.

Proposal Deadline for the CIF: First Tuesday of April, 5:00p.m.

Requests must be for a minimum of \$500 and a maximum of \$25,000
Request amount cannot exceed 50% of the total activity expenses

All applications are to be submitted to the Lincoln Center Administration Office, 417 W. Magnolia, Fort Collins, CO, 80521 by 5p.m. on the date stated. Postmark does not qualify. Please direct all questions regarding the application process to Gail Budner, (970) 221-6737.

Eligibility Requirements

Organizations chartered in Colorado with IRS non-profit status may submit an application for consideration. Written proof of this status must accompany all applications. All organizations that fall under the same IRS non-profit tax status will be considered the same unit for funding.

- For all Tiers, Fort Fund will only accept one application per organization per funding session. **Colorado State University organizations are required to submit their applications through the Sponsored Programs office.**
- Applications must be submitted on the forms provided at www.fcgov.com/fortfund and must arrive at the Lincoln Center administration office by the date/time listed as the deadline. Postmarks are not valid. Late applications will not be reviewed.
- Events must be held in Fort Collins or in the Fort Collins Growth Management Area.
- Events must be open to the general public and efforts must be made to advertise and make the public aware of the opportunity to attend and/or participate in the event.
- Events or activities must provide a direct public benefit of a reasonably general character to a significant number of City residents.
- Events may occur no earlier than 45 days after the application deadline.
- Events funded under Tier #1 must be completed by June 30th of the year following the date of funding. Events funded under Tier #2 must be completed within one year of the date of the funding session. Events funded under the CIF must be completed within 18 months of the funding session.
- The applicant organization must be in good standing with the Fort Fund program. The applicant must not be delinquent on any previous mid-year or final Fort Fund reports; must have used the new Fort Fund logo on promotional materials; and must have listed the funded event on the Fort Collins Convention and Visitors Bureau website calendar. Organizations not in good standing will not be considered for funding for one calendar year.
- Religious, sectarian or faith-based organizations may apply for funding, but only for events which are secular (non-religious) in nature. Fort Fund money may not be used for events that promote religion.
- Fort Fund does not consider applications for funds solely to print brochures, magazines or promotional materials, or for general operating support or capital improvements.

Additional Eligibility Requirements for Tier #1 and the CIF:

- The organization must have and submit an officially adopted mission statement expressing their primary purpose.
- The organization has been in existence for a minimum of three years, and provides financial statements for the previous three completed fiscal years prior to the application date.
- For Tier #1, the organization must show evidence of having presented three or more performances, events, or exhibits for three previous years.

Fort Fund

Criteria For Funding

The following criteria are used by the Cultural Resources Board to evaluate applications that have met all the eligibility requirements. Funding is based on how well an event or activity meets these criteria. Funding is subject to the amount of available funds per funding session. The Cultural Resources Board reserves the right to not fund an organization if it does not fully meet the criteria.

Fort Fund supports events that:

1. Are of the highest quality;
2. Bring awareness of the arts to the local community;
3. Aspire to bring regional and national recognition to Fort Collins;
4. Are engaging and innovative and/or original;
5. Build a wide range of arts and culture offerings;
6. Raise arts and culture quality and participation to a new level;
7. Have an impact on the community economically, culturally or both;
8. Present strong evidence of leveraging other funding sources;

All applicants are required to submit the Tourism Impact form. The information provided on the form will be reviewed as part of the application.

Grant Requirements

Organizations applying for Tier #1 funding cannot apply for more than 35% of their total projected annual expenses. Organizations applying for funding from Tier #2 may request funding for no more than 50% of the total projected expenses for any event. Organizations applying for the CIF cannot apply for more than 50% of their total projected expenses.

- The amount requested under Tiers #1 and #2 must be matched with either cash or a combination of cash and in-kind services. At least one-half of the matching funds must be cash. For example, if an event is projected to cost \$2,000, the amount requested from Fort Fund may not exceed \$1,000. A \$1,000 request would have to be matched with either \$1,000 in projected cash revenues or at least \$500 in cash and no more than \$500 of in-kind services. The CIF requires the requested amount be matched dollar-for-dollar in cash. Neither in-kind contributions nor Fort Fund dollars from current or previous grants may be used in calculating the organization's match for the CIF.
- Contracts for services with the City of Fort Collins must be signed prior to the issuance of funds.
- All funds must be used for direct costs of the event(s) within the time frame as required by contract, or returned immediately to the Cultural Development and Programming Account. If the event changes significantly, the Cultural Resources Board must be notified in writing. Funding for the event may be re-evaluated at that time.
- Organizations that receive funding must recognize the support of the City. All publicity and advertisements (including posters, programs, banners, flyers, newspaper ads and postcards) of the funded event must include the City's Fort Fund logo. If there is no printed material, a Fort Fund banner must be exhibited at the event. Organizations must also list the funded event on the Fort Collins Convention and Visitors Bureau website calendar at www.visitftcollins.com/events.
- Organizations funded under Tier #1 must submit a financial mid-year and annual report by the date required in their contract. Organizations funded under Tier #2 and the CIF must submit a written report within sixty (60) days of the completion of an event. These reports, which evaluate estimated attendance, promotional materials, in-kind services, actual cash expenses and actual revenues must be submitted to the Cultural Resources Board through the Lincoln Center Administration Office. All reports must be signed by a representative of the organization that receives funding, verifying their accuracy. Records of the event need to be available for inspection upon request of the Cultural Resources Board. If the financial reports are not completed as required by contract, your organization's future funding may be effected. All organizations must provide a final report for previously granted funds before the contract for any new funding will be processed.
- A member of the Cultural Resources Board may be assigned to each event to act as a liaison between funded organizations and the Board. If tickets are required for admission to an event and are not extended to the liaison as a courtesy, tickets will be purchased from the Cultural Development and Programming Account.
- If the activity or event changes significantly from what was proposed in the original application, including date, location, or content, the organization must notify the Cultural Resources Board in writing at 417 W. Magnolia St., Fort Collins, CO 80521. Funding, even if already distributed, may be reevaluated at that time.

FORT FUND OVERVIEW

Fort Fund, the City of Fort Collins' Cultural Development & Programming and Tourism Accounts, is funded by an allocation of the lodging tax revenues collected within the city limits of Fort Collins. Applications are reviewed three times a year by the City of Fort Collins Cultural Resources Board and recommendations for funding are submitted to the Fort Collins City Council for final approval.

The objective of Fort Fund is to foster, encourage, and promote cultural and/or tourism activities in Fort Collins.

Fort Fund offers three tiers. Tiers 1 and 2 primarily fund events that are artistic, ethnic, historic, educational or recreational in nature and reflect the values and traditions of Fort Collins. Events of this type will have wide appeal for a significant part of the community, thereby advancing the good of all. The resulting economic and noneconomic benefits of these events will promote the general welfare of the inhabitants of Fort Collins.

FORT FUND (FORMERLY TIER 4) CULTURAL INNOVATION FUND

The Cultural Innovation Fund embodies the above, and is primarily focused on activities that will **increase Fort Collins' identity as a cultural center and tourist destination**. The term "activity" can mean events, projects, products, exhibits, festivals, programs, etc. These activities can be in the area of arts, nature, heritage, recreation, science, and/or humanities and shall be designed to develop new arts, culture or heritage tourism activities and products that have the potential to impact Fort Collins' economic and cultural growth and perpetuate the Tourism Fund by generating over night stays in the city's hotels and lodges. These activities should enrich the cultural life available in the city because they will serve as an attraction to visitors, represent new cultural offerings or can be described as unique, innovative or inventive. The activities should be designed to meet the strategies and criteria as listed below.

CIF ELIGIBILITY REQUIREMENTS:

1. The applicant organization must be a non-profit organization, or the governmental equivalent. Written proof of this status must accompany all applications. All organizations that fall under the same IRS non profit tax status will be considered the same unit for funding.
2. The organization has an officially adopted mission statement expressing their primary purpose.
3. The organization has been in existence for a minimum of three years.
4. The organization can provide financial statements for the previous three completed fiscal years from their application date.
5. Activities funded under the CIF shall not be simultaneously funded under Tier 2 of Fort Fund.
6. Funding under the CIF shall be available for a maximum of three years to any one activity and applicants must compete each time for funding.
7. Applicants must submit a completed Tourism Impact form with their application.
8. Activities must be held in Fort Collins or in such other location as will accomplish the CIF strategies.
9. The activities may not commence prior to thirty days following the funding session date (funding session is the fourth Wednesday of April).

10. Activities funded under the CIF must be completed within 18 months of the funding session date (the fourth Wednesday of April).

11. Activities must benefit and be accessible and/or open to the general public.

12. Religious, sectarian or 'faith-based' organizations may apply for funding for activities which are secular (non-religious) in nature. Fort Fund monies may not be used to promote religion.

13. Activities must provide a direct public benefit of reasonably general character to a significant number of Fort Collins' residents and meet the strategies as outlined below.

STRATEGIES:

Proposals should address specific strategies to increase Fort Collins' identity as a cultural center and tourism destination, resulting in at least two of the following benefits:

1. Address a need in the cultural activity of Fort Collins
2. Perpetuate the Tourism Fund by generating over night stays in local hotels
3. Develop new arts, cultural, or heritage tourism activities and products that have the potential to impact Fort Collins cultural and economic growth.

Fort Fund will not fund capital improvements or projects, or any activity in which the net profit or proceeds from the activity is donated by the sponsor to another organization and/or individual.

CIF GRANT REQUEST AMOUNT

- Maximum Request Amount: \$25,000 (a higher amount may be considered)
- Minimum Request Amount: \$500
- Funding is subject to the amount available per funding session. The Cultural Resources Board reserves the right to not fund any organization if it does not fully meet the criteria.
- Request amount cannot exceed 50% of the total activity expenses.
- Request amount requires a dollar-for-dollar cash match.
- In-kind contributions may not be used in calculating the organization's match.
- Fort Fund monies, from current or previous funding sessions, may not be used in calculating the organization's match.
- Activities funded under the CIF cannot be simultaneously funded under Tier 2 of Fort fund.
- Funding under the CIF shall be available for a maximum of three years to any one activity and applicants must compete each time for funding.

CIF APPLICATIONS DUE: First Tuesday of April by 5:00 p.m.
To the Lincoln Center Administration Office
417 West Magnolia Street, Fort Collins

LATE APPLICATIONS WILL NOT BE ACCEPTED

Notification of Award: The Cultural Resources Board will review applications on the fourth Wednesday of April, provide a recommendation for funding to City Council, who will then approve the recommendation at a regularly scheduled Council meeting in May. Applicants will be notified by mail after the Council meeting.

GRANT AWARD REQUIREMENTS

- Contracts for services with the City of Fort Collins must be signed prior to the issuance of funds. The funds must be spent on the activity within 18 months of the funding session.
- All funds must be used for direct costs of the activity within the time frame as required by contract, or returned immediately to the Cultural Development and Programming Account.
- If the activity changes significantly, the Cultural Resources Board must be notified in writing. Funding, even if already distributed to the organization, may be re-evaluated at that time.
- Organizations that receive funding must recognize the support of the City. All publicity and advertisement of the funded activity must include the Fort Fund logo. Downloadable images are available on the Fort Fund website at www.fcgov.com/fortfund and a Fort Fund banner to exhibit at the activity is available through the Lincoln Center Administration Office. Organizations must also list the funded activity on the Fort Collins Convention and Visitors Bureau website calendar at www.visitftcollins.com/events.
- Organizations funded under the CIF must submit a written report within sixty (60) days of the completion of an activity. These reports, which evaluate estimated attendance, promotional materials, in-kind services, actual cash expenses and actual revenues, must be submitted to the Cultural Resources Board through the Lincoln Center Administration Office. All reports must be signed by a representative of the organization that receives funding, verifying their accuracy. Records of the activity need to be available for inspection upon request of the Cultural Resources Board.
- A member of the Cultural Resources Board may be assigned to each organization receiving a CIF Grant to act as liaison between funded organizations and the Board. If tickets are required for admission to an activity and are not extended to the liaison as a courtesy, tickets will be then purchased from the Cultural Development and Programming Account.



Cultural Resources Board
Lincoln Center
417 W. Magnolia St
Fort Collins, CO 80521
970.221-6735
970.221-6373 – fax

CULTURAL RESOURCES BOARD MINUTES	
Regular Meeting – Wednesday, April 26, 2017 5:00 p.m. Lincoln Center, 417 W. Magnolia Street, Fort Collins, CO 80521	
Council Liaison: Mayor Wade Troxell	Staff Liaison: Cheryl Donaldson
Chairperson: Steven Sorensen Vice-Chair: Will Flowers	Email: ssorensen@bellisimoinc.com

A regular meeting of the Cultural Resources Board was held on Wednesday, April 26, 2017 at 5:00 p.m. The following members were present:

Board Members present: Steven Sorensen, Jane Folsom, Jesse Solomon, Tedi Cox,
Board Members absent: Will Flowers, Vicki Fogel Mykles, Gregg Adams
Staff Members present: Cheryl Donaldson, Megan Kelley
Guests Present: Katy Schneider/Visit Fort Collins

- I. Call to Order: 5:11 p.m. – Steven Sorensen
- II. Consideration of agenda: none
- III. Consideration and approval of minutes from March 30, 2017.
Ms. Folsom made a motion to accept the minutes as amended.
Ms. Cox seconded the motion.
The motion passed unanimously.
- IV. Public input: none
- V. Fort Fund Tier 1 and Tier 3 - discussion and funding recommendations:
Prior to reviewing and awarding grant monies to the Fort Fund applicants, the Board discussed the eligibility and the quality of the submitted applications and the available budget for this session. The Board then reviewed 20 Tier 1 applications, and developed their recommendations for funding as outlined below and on the attached spreadsheet. Ms. Cox disclosed her conflict of interest and recused herself from scoring and deliberating on the Fort Collins Museum of Art applications.

TIER 1 APPLICANTS

BAS BLEU THEATRE COMPANY: 2017-2018 Main Stage Season

Location: Bas Bleu Theatre Company

Amount Requested: \$15,000

Amount Recommended: \$15,000



CANYON CONCERT BALLET: 2017-2018 Season of Dance
Location: Lincoln Center Performance Hall and Magnolia Theatre

Amount Requested: \$15,000

Amount Recommended: \$15,000

CENTENNIAL CHILDREN'S CHORUS: CCC Program Funding

Location: CSU Arts Center, Timberline Church, Our Saviors Lutheran Church, Christ Methodist

Amount Requested: \$15,000

Amount Recommended: \$12,000

CLASSICAL REVOLUTION – NORTHERN COLORADO: Classical Revolution 2017-18

Location: Museum of Discover, The Music District, First Presbyterian Church, CCC

Amount Requested: \$15,000

Amount Recommended: \$7,500

COLORADO STATE UNIVERSITY: Gregory Allicar Museum of Art Exhibitions and Events

Location: University Center of the Arts

Amount Requested: \$15,000

Amount Recommended: \$13,500

DEBUT THEATRE COMPANY: 2017-2018 Children's Theatre Productions

Location: Lincoln Center Magnolia Theatre

Amount Requested: \$1,200

Amount Recommended: \$1,200

FOOTHILLS POPS BAND: 2017-2018 Pops Band Listening Tour

Location: The Hilton, Griffin Music Hall

Amount Requested: \$1,500

Amount Recommended: \$1,500

FORT COLLINS MUSEUM OF ART: 2017-2018 Exhibitions and Programming

Location: Fort Collins Museum of Art

Amount Requested: \$15,000

Amount Recommended: \$15,000

FORT COLLINS MUSEUM OF DISCOVERY: 2017-2018 Programming Series

Location: Fort Collins Museum of Discovery

Amount Requested: \$15,000

Amount Recommended: \$15,000

FORT COLLINS SYMPHONY ASSOCIATION: 2017-2018 Masterworks Season

Location: Lincoln Center Performance Hall

Amount Requested: \$15,000

Amount Recommended: \$15,000

FORT COLLINS WIND SYMPHONY: 2017-2018 Season

Location: Griffin Concert Hall, UCA

Amount Requested: \$4,800

Amount Recommended: \$4,800

FRIENDS OF THE GARDENS ON SPRING CREEK: 2017 Community Events

Location: The Gardens on Spring Creek

Amount Requested: \$12,000

Amount Recommended: \$12,000

FRONT RANGE CHAMBER PLAYERS: 2017-2018 Concert Series

Location: Fort Collins High School, Harmony Library, Council Tree Library

Amount Requested: \$7,000

Amount Recommended: \$7,000

IMPACT DANCE COMPANY: 2017-18 Season

Location: University Center of Arts, Lincoln Center, Galvanize, Fort Collins Museum of Art, and the Community Center of the Arts

Amount Requested: \$11,500

Amount Recommended: \$10,350



LARIMER CHORALE: Concert Season 41 / 2017-2018

Location: Fort Collins Methodist Church, Christ Center Community Church, Lincoln Center Performance Hall, Campion Seventh-day Adventist Church

Amount Requested: \$15,000

Amount Recommended: \$15,000

LAUNCH: COMMUNITY THROUGH SKATEBOARDING: The Launch Creative Center

Location: The Launch Creative Center

Amount Requested: \$6,000

Amount Recommended: \$6,000

NEW HORIZONS BAND OF NORTHERN COLORADO: 2017-2018 Concert Season

Location: TBD

Amount Requested: \$4,000

Amount Recommended: \$4,000

OPENSTAGE THEATRE & COMPANY: 2017-2018 Season

Location: Lincoln Center Magnolia Theatre, Columbine Health Systems Park, and Art Lab

Amount Requested: \$15,000

Amount Recommended: \$15,000

POUDRE LANDMARKS FOUNDATION, INC.: 2017-2018 Season of Events

Location: Avery House, 1882 Water Works, Avery Carriage House, private homes

Amount Requested: \$15,000

Amount Recommended: \$15,000

CENTER FOR FINE ART PHOTOGRAPHY: Annual Main Gallery Exhibitions

Location: Center for Fine Art Photography

Amount Requested: \$15,000

Amount Recommended: \$12,500

Total Funding Requested by Applicants for Tier 1: **\$228,000**

Total Funding Recommended for disbursement by CRB: **\$212,350**

Total Unfunded Balance: **\$15,650**

% of Requests Funded: **93%**

- VI. The Board then discussed eight Tier 3 applications and developed their recommendations for funding as outlined below and on the attached spreadsheet. Ms. Cox disclosed her conflict of interest and recused herself from scoring and deliberating on the Fort Collins Museum of Art applications.

TIER 3 APPLICANTS

DOWNTOWN BUSINESS ASSOCIATION: First Night

Location: Various venues downtown

Amount Requested: \$10,000

Amount Recommended: \$10,000

FEEDING OUR COMMUNITY OURSELVES, INC.: Bike-In Music Festival

Location: Shire CSA

Amount Requested: \$6,625

Amount Recommended: \$0

FORT COLLINS MUSEUM OF ART: Salvador Dali & Pablo Picasso: Selected Drawings from the Collections of Dr. Wayne Yakes

Location: Fort Collins Museum of Art

Amount Requested: \$25,000

Amount Recommended: \$25,000



FORT COLLINS MUSEUM OF DISCOVERY: MORPHOS: America’s
 Only Intensive Fulldome Artist Residency & Performance Program
 Location: Fort Collins Museum of Discovery

Amount Requested: \$25,000 **Amount Recommended: \$0**

INTERNATIONAL KEYBOARD ODYSSIAD & FESTIVAL, U.S.A.: 2017 International
 Keyboard Odyssiad & Festival
 Location: Colorado State University Center of the Arts

Amount Requested: \$15,000 **Amount Recommended: \$15,000**

OPERA FORT COLLINS, INC.: Season 38 Festival
 Location: Lincoln Center, Music District, University Center of the Arts, and Senior Center TBD

Amount Requested: \$25,000 **Amount Recommended: \$25,000**

POUDRE RIVER PUBLIC LIBRARY DISTRICT: FoCo Book Festival: Writing and Riffs
 Location: Wolverine Farm Publick House; Downtown Artery; Firehouse Books; FCVMesh

Amount Requested: \$9,000 **Amount Recommended: \$9,000**

PROJECT YOUTH AND CHAMBER MUSIC DBA OFF THE HOOK ARTS: SummerFest
 Location: Various venues in Old Town Fort Collins

Amount Requested: \$20,000 **Amount Recommended: \$0**

Total Funding Requested by Applicants for Tier 3: **\$135,625**
 Total Funding Recommended for disbursement by CRB: **\$84,000**
 Total Unfunded Balance: **\$51,625**
 % of Requests Funded: **62%**

Ms. Cox made a motion to submit these recommendations for Fort Fund Tier 1 and Tier 3 disbursements to City Council for their approval.

Mr. Solomon seconded the motion.

The motion passed unanimously.

VII. Review of Past Fort Fund Events:

Ms. Folsom attended NCIPA’s 25th Annual Spring Powwow event on April 8-9, 2017

VIII. Other Business:

Mr. Sorensen and Ms. Donaldson informed the Board that Assistant City Attorney Cyril Vidergar will be attending the Board’s May meeting, to discuss and help with Work Plan review.

Ms. Donaldson informed the Board that Cultural Services Director Vincent Kitch will start attending the Boards in May.

The Board will be holding its retreat on June 10th.

VII. Adjournment: 7:40p.m.

Respectfully submitted,

Megan Kelley
 Administrative Clerk II

RESOLUTION 2017-052
OF THE COUNCIL OF THE CITY OF FORT COLLINS
APPROVING FORT FUND GRANT DISBURSEMENTS

WHEREAS, providers of lodging accommodations in the City are required by Section 25-252 of the City Code to pay three percent of all revenues derived from such lodging accommodations to the City as a lodging tax; and

WHEREAS, pursuant to Section 25-244 of the City Code, twenty-five percent of those revenues are reserved for cultural development and programming, and seventy-five percent of all revenues received by the City from lodging tax are reserved for promotion of convention and visitor activities; and

WHEREAS, the Community Cultural Development and Programming Account was established for the purpose of funding cultural development and programming activities, and the Tourism Programming Account was established for the purpose of funding tourist-related special events; and

WHEREAS, the City disburses funds from the City's Cultural Development and Programming Account and Tourism Programming Account in accordance with Section 25-244 of the City Code through its Fort Fund Program; and

WHEREAS, the City's Cultural Resources Board reviews applications from the community for Fort Fund monies and makes recommendations to the City Council in accordance with Section 2-203(3) of the City Code, and in accordance with the administrative guidelines for the Fort Fund program (the "Fort Fund Guidelines"); and

WHEREAS, at its regular meeting on April 26, 2017, the Cultural Resources Board recommended funding for various proposals based on the criteria and considerations set forth in Section 2-203 of the City Code and the Fort Fund Guidelines; and

WHEREAS, the use of lodging tax revenues will provide a public benefit to the Fort Collins community by supporting cultural development and public programming activities within the City that promote the use of public accommodations within the City; and

WHEREAS, the City Council wishes to approve Fort Fund grant disbursements as set forth in Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FORT COLLINS as follows:

Section 1. That the City Council hereby makes and adopts the determinations and findings contained in the recitals set forth above.

Section 2. That the City Council hereby finds that the distribution of funds through the Fort Fund program as set forth on Exhibit "A" serves a public purpose that benefits the community.

Section 3. That funds in the total amount of TWO HUNDRED SEVENTEEN THOUSAND SIX HUNDRED AND SIXTY DOLLARS (\$217,660) from the City's Cultural Development and Programming Account and SEVENTY-EIGHT THOUSAND SIX HUNDRED AND NINTEY DOLLARS (\$78,690) from the City's Tourism Programming Account, are hereby approved for distribution as set forth in Exhibit "A".

Section 4. That funds in the total amount of TWELVE THOUSAND THREE HUNDRED AND FORTY DOLLARS (\$12,340), which are currently unallocated for the Fort Fund program April 2017 funding session, are hereby reserved for allocation during the June 2017 funding session.

Passed and adopted at a regular meeting of the Council of the City of Fort Collins this 6th day of June, A.D. 2017.

Mayor

ATTEST:

City Clerk



FORT FUND GRANT PROGRAM
April 2017

Fort Fund Tier 1: Annual Programming

APPROVED FUNDING

APPLICANT	PROPOSED EVENT/DATE	FUNDING REQUESTS	CULTURAL DEVELOPMENT & TOURISM PROGRAMMING	UNFUNDED BALANCE	PERCENT OF REQUEST FUNDED
Bas Bleu Theatre Company Location: Bas Bleu Theatre Company Bas Bleu's Main Stage season offers 5 full length plays. The theatre provides a venue in which writers, directors, actors, designers, musicians, poets, visual artists and students can practice their craft and develop new works.	2017-2018 Main Stage Season	\$15,000	\$15,000	\$0	100%
Canyon Concert Ballet Location: Lincoln Center Performance Hall and Magnolia Theatre Canyon Concert Ballet will present Canyon Concert Youth Ensemble, The Nutcracker, For the Love of Dance, and Cinderella, for their 2017/2018 season.	2017-2018 Season of Dance	\$15,000	\$15,000	\$0	100%
Centennial Children's Chorus Location:UCA; Timberline Church; Our Saviors Lutheran Church; Christ United Methodist Church The audience experiences a diverse array of musical selections, often with accompanying instruments beyond the piano. The songs of the Season and Winter concerts performed by all of the choirs, feature exquisite music.	CCC Program Funding	\$15,000	\$12,000	\$3,000	80%
Classical Revolution - Northern Colorado Location:Museum of Discovery; The Music District; First Presbyterian Church; CCC Classical Revolution will present a series of 3 professional chamber music concerts throughout City of Fort Collins Growth and Management area.	Classical Revolution	\$15,000	\$7,500	\$7,500	50%
Colorado State University Location: UCA - Gregory Allicar Museum of Art The Gregory Allicar Museum of Art will present 8 exhibitions, along with educational programming. The schedule starts with "Crossing Communities: Beer Culture Across Africa."	Gregory Allicar Museum of Art Exhibitions	\$15,000	\$13,500	\$1,500	90%
Debut Theatre Company Location: Lincoln Center Magnolia Theatre The Fall 2017 play, as yet undetermined, will be 9 performances of a classic literary tale, suitable for family audiences, including evening and matinee showings.	2017-2018 Children's Theatre Productions	\$1,200	\$1,200	\$0	100%

APPROVED FUNDING

APPLICANT	PROPOSED EVENT/DATE	FUNDING REQUESTS	CULTURAL DEVELOPMENT & TOURISM PROGRAMMING	UNFUNDED BALANCE	PERCENT OF REQUEST FUNDED
Foothills Pops Band Location: The Hilton, Griffin Music Hall There will be 4 general concerts with varying music along with an annual Valentine's Dance & Silent Auctions at the Hilton.	2017-2018 Concert Season	\$1,500	\$1,500	\$0	100%
Fort Collins Museum of Art Location: Fort Collins Museum of Art The Fort Collins Museum of Art will present 4 exhibitions, along with educational programming. The schedule begins with "Passing Through."	2017-2018 Exhibition Programs	\$15,000	\$15,000	\$0	100%
Fort Collins Museum of Discovery Location: Fort Collins Museum of Discovery FCMoD's mission is to create meaningful opportunities to learn, reflect, and have fun through hands-on and collections based explorations in science and culture.	2017-2018 Programming Series	\$15,000	\$15,000	\$0	100%
Fort Collins Symphony Association Location: Lincoln Center Performance Hall For their event season, the Fort Collins Symphony Orchestra will conduct 5 Masterworks Concerts.	2016-2017 Masterworks Season	\$15,000	\$15,000	\$0	100%
Fort Collins Wind Symphony Location: Griffin Concert Hall / UCA The Fort Collins Wind Symphony will perform 4 concerts featuring high quality concert band compositions in a wide variety of styles and performed by local professional musicians.	2017-2018 Concert Season	\$4,800	\$4,800	\$0	100%
Friends of the Gardens on Spring Creek Location: The Gardens on Spring Creek The Gardens on Spring Creek's community events are comprised of 4 cultural events which include and the Harvest Festival, Halloween Enchanted Garden, Garden of Lights, and culminates with the High Plains Landscape Workshop	2017 Community Events	\$12,000	\$12,000	\$0	100%
Front Range Chamber Players Location: Fort Collins High School, Council Tree Library, Harmony Library The Front Range Chamber Players will present a series of 7 professional chamber music concerts along with 2 additional Children's concerts.	2017-2018 Concert Series	\$7,000	\$7,000	\$0	100%
IMPACT Dance Company Location: Old Town area IMPACT Dance Company's season includes 8 unique events that often revolve around current societal issues and personal experiences, offering attendees an individual, yet distinctive experience.	2017-2018 Season	\$11,500	\$10,350	\$1,150	90%

APPROVED FUNDING

APPLICANT	PROPOSED EVENT/DATE	FUNDING REQUESTS	CULTURAL DEVELOPMENT & TOURISM PROGRAMMING	UNFUNDED BALANCE	PERCENT OF REQUEST FUNDED
Larimer Choral Society Location: First United Methodist Church, Lincoln Center, Christ Center Community Church, Campion Seventh-day Adventist Church Larimer Chorale is a group of non-auditioned singers that provides live choral music to local audiences in their season of 3 concerts.	2017-2018 Concert Season 41	\$15,000	\$15,000	\$0	100%
Launch: Community Through Skateboarding Location: The Launch Creative Center Launch will have events and programs throughout the year of 2017 such as Build Your Own Skateboard, Beginner Skateboard Lessons, and Public Skatepark Clean-up events.	The Launch Creative Center	\$6,000	\$6,000	\$0	100%
New Horizon's Band of Northern Colorado Location:TBD The New Horizon's Band presents a winter, spring and fall concert. They also perform a Christmas concert for Foothills Gateway residents and at 3 or 4 elementary schools throughout Fort Collins.	2017-2018 Concert Season	\$4,000	\$4,000	\$0	100%
OpenStage Theatre & Company Location: Lincoln Center Magnolia Theatre and Columbine Health Systems Park OpenStage Theatre will present a season of 6 shows. Each production runs 5 weekends with 16 public performances, 1 student preview and 1 corporate performance.	OST 2017-2018 Season	\$15,000	\$15,000	\$0	100%
Poudre Landmarks Foundation, Inc. Location: Avery & Carriage House, 1882 Water Works, Avery Carriage House, private homes Poudre Landmarks Foundation offers local history related events for the community during their numerous tours and events throughout the year and produces an Annual Historic Homes Tour.	2017-2018 Season of Events	\$15,000	\$15,000	\$0	100%
The Center for Fine Art Photography Location: Center for Fine Art Photography The Center for Fine Art Photographys' main gallery exhibitions are held once a month and are internationally juried. The viewing audience experiences a variety of images from local as well as artists' from around the globe.	2017-2018 Main Gallery Exhibitions	\$15,000	\$12,500	\$2,500	83%
Total Funding Requested by Applicants		\$228,000			
Total Funding Recommended for disbursement by CRB			\$212,350		
Total Unfunded Balance				\$15,650	
% of Requested Amounts Funded					93%

Scores are based on application materials and Fort fund's "Criteria for Funding"

APPROVED FUNDING

APPLICANT	PROPOSED EVENT/DATE	FUNDING REQUESTS	CULTURAL DEVELOPMENT & TOURISM PROGRAMMING	UNFUNDED BALANCE	PERCENT OF REQUEST FUNDED	
Fort Fund Tier 3: Cultural Innovation						
Downtown Business Association Location: Various venues in Downtown Fort Collins Family friendly event that brings in the New Year in Old Town Fort Collins.	First Night Fort Collins	\$10,000	\$0	\$10,000	\$0	100%
Feeding the Community Ourselves, Inc. Location: Shire CSA The Bike-In Music Festival combines favorites of our community - bikes, live music, local food, and local beer.	Bike-In Music Festival	\$6,625	\$0	\$0	\$6,625	0%
Fort Collins Museum of Art Location: Fort Collins Museum of Art The exhibiton Salvador Dali & Pablo Picasso: Selected Drawings from the Collection of Dr. Wayne Yikes and its concurrent programming brings two of the most high profile, prolific and well-known artists of the 20th century to Colorado.	Salvador Dali & Pablo Picasso: Selected Drawings from the Collection of Dr. Wayne Yikes	\$25,000	\$0	\$25,000	\$0	100%
Fort Collins Museum of Discovery Location: Fort Collins Muesum of Discovery These artists, and others, have been selected from across the world to participate in past editions of MORPHOS. During this intensive five-week program, artists tackle ecology, justice, identity, and ethiscs.	MORPHOS: America's Only Intensive Fulldome Artist Residency & Performance Program	\$25,000	\$0	\$0	\$25,000	0%
International Keyboard Odysiad & Festival Location: CSU Center of the Arts IKOF is comprised of three key components: competition, education, and performance.	2017 International Keyboard Odysiad & Festival	\$15,000	\$0	\$15,000	\$0	100%
Opera Fort Collins, Inc. Location: Lincoln Center; Music District; UCA; Senior Center - TBD Season 38 will be presented in a festival format over a long weekend. The cornerstone production will be Puccini's Madama Butterfly. Madama Butterfly is on a short list of most performed and best loved operas of all time.	Season 38 Festival	\$25,000	\$0	\$25,000	\$0	100%
Poudre River Public Library District** Location: Wolverine Farm Publick House, Downtown Artery, Firehouse Books; FCVMesh; Music District The second FoCo Book Festival: Writing Riffs is a literary festival that celebrates the books and writings of the music industry.	Fort Collins Book Festival: Writing and Riffs	\$9,000	\$5,310	\$3,690	\$0	100%

APPROVED FUNDING

APPLICANT	PROPOSED EVENT/DATE	FUNDING REQUESTS	CULTURAL DEVELOPMENT & TOURISM PROGRAMMING	PROGRAMMING	UNFUNDED BALANCE	PERCENT OF REQUEST FUNDED
Project Youth and Chamber Music Location: Various venues in Old Town Fort Collins Events include opera, movement and dance, a juried show, classes in science, technology, engineering, arts and mathematics, a film premier, and a variety of concerts both in public venues and private homes in Old Town.	SummerFest	\$20,000	\$0	\$0	\$20,000	0%
Total Funding Requested by Applicants		\$135,625				
Total Funding Recommended for disbursement by CRB			\$5,310	\$78,690		
Total Unfunded Balance					\$51,625	
% of Requested Amounts Funded						62%

** This event was not recommended for a grant due to their low score. Scores are based on application materials and Fort Fund's "Criteria for Funding."