

# AGENDA ITEM SUMMARY

February 7, 2017

City Council

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## STAFF

Christine Macrina, Boards and Commissions Coordinator

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## SUBJECT

Resolution 2017-015 Making Appointments to Various Boards and Commissions of the City of Fort Collins.

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## EXECUTIVE SUMMARY

The purpose of this item is to appoint individuals to fill vacancies that currently exist on boards and commissions due to the resignation of a board member and a vacancy created upon the expiration of a term. Applications were solicited from October through December. Council teams interviewed applicants in January. This Resolution appoints individuals to fill current vacancies.

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## STAFF RECOMMENDATION

Staff recommends adoption of the Resolution.

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## BACKGROUND / DISCUSSION

This Resolution appoints John Parks to the Economic Advisory Board to fill an expired term to begin immediately on February 7, 2017 with a term to expire on December 31, 2019.

This Resolution names Serena Robb to the Community Development Block Grant Commission to fulfill a vacancy created by the resignation of Deborah Wescott with a term to expire on December 31, 2017.

Carey Hewitt is named to the Parking Advisory Board to fulfill a vacancy created by the resignation of Stephanie Napoleon with a term to expire on December 31, 2017.

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## ATTACHMENTS

1. Applications(PDF)

## APPLICATION FOR BOARD OR COMMISSION MEMBERSHIP



**ATTACHMENTS TO APPLICATION MUST BE LIMITED TO TWO PAGES  
INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED FOR APPOINTMENT**

**If you have questions or need more information, contact:  
City Clerk's Office (300 LaPorte Avenue) at 970.416.2525**

**Eligibility Requirements** - 1 year residency within the Fort Collins Growth Management Area

**Board or Commission:** Economic Advisory Commission

**Name:** John Parks

**Mailing Address:** 224 E Elizabeth St **Zip:** 80524

**Residence:** 224 E Elizabeth St **Zip:** 80524

**Home Phone:** 970-631-6786 **Work Phone:** 970-613-5282 **Cell Phone:** 970-631-6786

**E-Mail Address:** john@jparks.org

**Have you resided in the Fort Collins Growth Management Area for at least one year?**  Yes  No

**Which Council District do you live in?** District 1

**Current Occupation:** Int'l Baccalaureate Coordinator **Employer:** Thompson School District

**Recent and/or relevant work experience (please include dates)** IB Coordinator: August 2014 - present  
I currently coordinate both the IB Middle Years and Diploma Programmes (9th-12th grades) at Loveland High School, as well as the k-12 district-wide IB leadership. IB & AP Spanish and French Teacher: Loveland High School August 2007 - August 2014 International Bicycle Tour Leader: Experience Plus Bicycle Tours 2000-2002, 2004

**Recent and/or relevant volunteer experience (please include dates)** 2016, 2015: Organize annual Loveland Volunteer Fair with 20+ local volunteer organizations 2012-2014: Founder and director of Loveland Mountain Bike Racing Team (affiliated with NICA) 2010-2012: Chess club sponsor and coach, Loveland High School 2009-2011: Sponsor of the Latinos United in the Community, Loveland High School Rams Cycling Team President: Colorado State University 2005-2006:

**Are you currently serving on a City board or commission?**  Yes  No

**If so, which one?** \_\_\_\_\_

**Why do you want to become a member of this particular board or commission?** Fort Collins has some very progressive plans for smart growth, with various plans for keeping sustainability and the triple bottom line at the heart of all city growth. I would like to work with city leaders to achieve our common goals.

**Have you attended a meeting of the board or commission you are applying to or talked to anyone currently on the board?**  
 Yes  No

**If yes, please share your experience:**

**List any abilities, skills, certificates, specialized training, or interests you have which are applicable to this board or commission:**

Coordination skills: organizing diverse stakeholders to work towards a common goal; meeting planning, facilitation, and recording; event planning; conducting extensive review processes with diverse stakeholders; community outreach; social media campaign manager Trilingual in English, Spanish and French Licensed teacher (Spanish, k-12)

**Briefly explain what you believe are the three most important issues facing this board or commission, and how do you believe this board or commission should address each issue?**

- 1) City of Fort Collins Climate Action Plan: This is one of the most forward-thinking and aggressive city-lead climate change mitigation plans. The city's clear attention to the triple bottom line is clearly defined and laid out in city documents. Every effort should be made to meet the goals set out with the Climate Action Plan for reducing greenhouse gas emissions, while also working towards maintaining the balance of the triple bottom line. The EAC can recommend the step by step transition from fossil fuels to renewable energy sources.
  
- 2) Increasing connections between the education and business sectors for improved school to work readiness as well as future innovation: The EAC can make recommendations and incentives for local businesses to offer school visits for elementary and middle school students, as well as job shadowing and internships for high school and university students. Additionally, the EAC can encourage the growth of education to work programs and direct connections between schools and places of work.
  
- 3) Increasing assistance programs and access to these programs for low-income individuals and families in our city: The recession and subsequent housing pricing boom has resulted in a higher number of individuals and families experiencing low income and even homelessness. In order to assist these people to achieve a more comfortable living status, the EAC can recommend the creation of a site, both online and a centrally-located office, that offers a one-stop information center for city and other services, including reduced fees, housing, educational, transportation and employment assistance.

**Please specify any activities which might create a serious conflict of interest if you should be appointed to this board or commission:**

None to my knowledge.

**Have you ever been convicted of a crime (except for minor traffic offenses that resulted only in a fine)?**  Yes  No  
**If yes, please explain in complete detail. State the nature and approximate date of the conviction, the sentence imposed, whether the sentence has been completed, and any other information you consider to be relevant**

**Upon application for and acceptance of appointment, board and commission members demonstrate their intention and ability to attend meetings. If appointed, frequent nonattendance may result in termination of the appointment.**

**By typing your name in the space provided, I submit my electronic signature and application to the City of Fort Collins and swear or affirm under penalty of perjury pursuant to the laws of the State of Colorado:**

- that I meet the eligibility requirements of the position sought and
- that the information provided in this application is true and correct to the best of my knowledge.

**Signature:** John Parks **Date:** Jan-03-2017

*Optional: How did you learn of a vacancy on this board or commission:*

- Newspaper       Cable 14       City News (Utility Bill Insert)       Website
- Other (please specify) \_\_\_\_\_

Objective I am seeking a environmental coordinator position with the City of Fort Collins. I can contribute the skills I have gained as an International Baccalaureate Coordinator, Spanish and French teacher, bicycle tour leader, and and crew leader with the Youth Conservation Corps in Yellowstone NP and City of Boulder Open Spaces. I have a high degree of motivation to follow projects through to their end, engaging all the necessary people involved to make them feel part of an effective team. Coordination is a multifaceted profession which brings together many of my qualities and skills, including interpersonal communication, teambuilding enthusiasm and an ability to work independently and in a team. Environmental sustainability and education has always been my passion.

Experience International Baccalaureate Coordinator: Thompson School District August 2014 - present I currently coordinate both the IB Middle Years and Diploma Programmes (9th-12th grades) at Loveland High School, as well as the k-12 district-wide IB leadership. I work with over 35 teachers in coordinating 50 courses for nearly 300 students. I organize events including annual volunteer fairs, student outreach, alumni reunion and convocation, as well as lead two schools through a year and a half evaluation process of our IB MYP partnership. I was recognized as highly effective in my most recent annual evaluation. Under my leadership, this program has grown 100% in 2.5 years.

IB & AP Spanish and French Teacher: Loveland High School August 2007 - August 2014 I shared my passion for languages and cultures as an interactive world language educator with students at all levels of language acquisition. I used a communicative approach, encouraging students to use and expand their language skills. I worked closely on the district-wide curriculum development and attended both regional conferences and national trainings.

International English Teacher: Mexico and France 2006-2007; 2002-2003 I taught English at a private IB school in Puebla Mexico and at a public high school in southeast France.

Rams Cycling Team President: Colorado State University 2005-2006 As leader of this Sport Club team with 16 officers and over 120 active student athletes, we won our first divisional championship and hired on our first professional coach.

International Bicycle Tour Leader: Experience Plus Bicycle Tours 2000-2002, 2004 I had the amazing opportunity to be the head tour leader on 1-2 week bicycle tours in Spain, France, Ireland, Italy, Colorado and Utah. I also worked to develop and refine the tour offerings in all of these locations in this independent position with this Fort Collins based company.

Trail Crew Member: Rocky Mountain

National Park 2005, 2003 Youth Conservation  
Corps Crew Leader. City of Boulder Open Space Summer 1999 Organizing  
and leading a crew of 8-12 teenage workers on trail maintenance and environmental  
education. Youth Conservation Corps Crew Leader. Yellowstone National Park  
Summers 1993-96 Organizing and leading crews of 5-30 teenage workers on  
trail maintenance, backpacking, and environmental ed. Education Masters  
of Educational Leadership (M.Ed.): Colorado State University 2005-2006 College  
of Education Project Promise graduate, including teaching licensure and student  
teaching in diverse schools. Bachelors of Spanish Language, Culture & Literature  
(B.A.): CSU 2004-2005 Received department award for Outstanding Spanish Language  
Graduate Bachelors of Environmental Studies and International Development: CU  
Boulder 1995-2000 Keynote speaker for the interdisciplinary environmental studies  
program May 2000 graduation. Ecuador Study Abroad: Minnesota Studies in International  
Development 1998-1999 Academic year program including various homestays in two  
cities and a 7-month internship with an indigenous mountain guide association. Skills I  
have a wide skill set which make me an effective coordinator. I have strong organizational  
skills and am comfortable working with diverse stakeholders, including administrators,



APPLICATION FOR BOARD OR COMMISSION MEMBERSHIP

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If you have questions or need more information, contact:
City Clerk's Office (300 LaPorte Avenue) at 970.416.2525

Eligibility Requirements - 1 year residency within the Fort Collins Growth Management Area

Board or Commission: CDBG Commission

Name: Serena Robb

Mailing Address: 749 Sandpiper Point Zip: 80525

Residence: 749 Sandpiper Point Zip: 80525

Home Phone: 970-412-2476 Work Phone: Cell Phone:

E-Mail Address: serena.robb@gmail.com

Have you resided in the Fort Collins Growth Management Area for at least one year? [X] Yes [ ] No

Which Council District do you live in? District 2

Current Occupation: Volunteer Prog Mgr+Program Officer Employer: Poudre Libraries+RealitiesForChildre

Recent and/or relevant work experience (please include dates) 1995-2005: Engineer/Engineering Manager
HP2011-2013: Volunteer Coordinator at CASA of Larimer County
2013: Volunteer Coordinator at Hearts & Horses Riding Center
2013-2014: Volunteer Program Manager for the Circles Program at Education & Life Training Center (ELTC)
2015-present: Volunteer Program Manager at the Poudre Libraries
2015-present: Program Officer at Realities For Children

Recent and/or relevant volunteer experience (please include dates) 2000-2005: Volunteer Project Leader for
Way Make A Difference Day through HP
2007-2014: CASA volunteer (court advocate for children who have been abused or neglected)
2008-2015: Board Member/webmaster for Steppin' Out (serving foster children who age out of foster care)
2008-present: Board Member/Founder/Treasurer of Kids On Computers (providing access to technology to schools)

Are you currently serving on a City board or commission? [ ] Yes [X] No

If so, which one?

Why do you want to become a member of this particular board or commission? I have been volunteering and working in the local non-profit field for 10+ years in various capacities, and have a vested interest in helping them succeed in the valuable services they provide to our community, while working collaboratively.

Have you attended a meeting of the board or commission you are applying to or talked to anyone currently on the board? [X] Yes [ ] No

If yes, please share your experience:

I have spoken briefly with Holly Carroll, Annette Zacharias and Sharon Thomas about my interest in this commission. Holly Carroll was my manager when she was Executive Director of the Poudre Libraries, and we spoke often of the agencies we both serve through our positions. I work directly with Annette Zacharias, as Faith Family Hospitality is one of Realities For

List any abilities, skills, certificates, specialized training, or interests you have which are applicable to this board or commission:

Influencing for Results; Dynamic Leadership; U.S. Employment Law for Managers; Standards of Business Conduct for Managers; United Way's Board Bank training; Recognition & Intervention for Child Abuse & Neglect; Legal & Welfare Processes; Communication & Negotiation; Interviewing Techniques; Bridges out of Poverty; Bridging Intercultural Differences

**Briefly explain what you believe are the three most important issues facing this board or commission, and how do you believe this board or commission should address each issue?**

- 1) An important issue is that agency requests far outpace existing funding, so determining where to allocate the resources is difficult. Other resources such as United Way and CCAP are being reduced. I don't know the answer to this problem, but maybe learning how other funders (such as the Bohemian Foundation) are being used, as well as a better understanding of agency budgets, will help the commission make better educated decisions.
  
- 2) There is a definite lack of affordable housing in the area. The commission needs to continue to support the City's Affordable Housing Strategic Plan by continuing to approve funds that increase inventory, especially in the rental market. I would love to see a program that encourages more private landlords to accept rental housing vouchers, support the renter/landlord relationship, and be supported by CDBG funds, if not already. There should also be more education to the public about how private citizens can help in this issue.
  
- 3) I believe there are multiple agencies with overlapping services, who then compete for similar funds. The CDBG commission is in a unique position of being able to learn about many of these programs during the application program, and encouraging the agencies to collaborate, instead of compete.

**Please specify any activities which might create a serious conflict of interest if you should be appointed to this board or commission:**

I currently work for Realities For Children, a local non-profit, but we do not request CDBG funding. We raise money for our partner agencies, many of which request CDBG funds, through our Cause Marketing business. Our Board decides how our agencies are funded, and I assist the agencies in meeting their

**Have you ever been convicted of a crime (except for minor traffic offenses that resulted only in a fine)?**  Yes  No  
**If yes, please explain in complete detail. State the nature and approximate date of the conviction, the sentence imposed, whether the sentence has been completed, and any other information you consider to be relevant**

**Upon application for and acceptance of appointment, board and commission members demonstrate their intention and ability to attend meetings. If appointed, frequent nonattendance may result in termination of the appointment.**

**By typing your name in the space provided, I submit my electronic signature and application to the City of Fort Collins and swear or affirm under penalty of perjury pursuant to the laws of the State of Colorado:**

- that I meet the eligibility requirements of the position sought and
- that the information provided in this application is true and correct to the best of my knowledge.

**Signature:** Mary "Serena" Robb **Date:** Aug-25-2016

*Optional: How did you learn of a vacancy on this board or commission:*

- Newspaper       Cable 14       City News (Utility Bill Insert)       Website
- Other (please specify) word of mouth



# APPLICATION FOR BOARD OR COMMISSION MEMBERSHIP

ATTACHMENTS TO APPLICATION MUST BE LIMITED TO TWO PAGES.  
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Fax or email completed documents to mwandell@fcgov.com or 970.472.3003

If you have questions or need additional information, contact: City Clerk's Office (300 LaPorte Avenue) at 970.416.2525

**Eligibility Requirements:**

- 1 year residency within the Fort Collins Growth Management Area
- Registered Voter (applies to 18 years and older)

Board or Commission: --Click to select-- Parking Advisory Board

(Please complete one application for each board or commission membership. You may apply for 2 boards at a time)

Name: Carey Hewitt

Mailing Address: 152 S. College Ave, Ft. Collins, CO Zip: 80524

Residence: 1912 Navajo Dr, Ft. Collins, CO Zip: 80525

(If different than Mailing Address)

Home Phone: 970 484 5211 Work Phone: 493-8585 Cell Phone: 970 631 4523

E-mail: Carey@thecupboard.net

Have you resided within the Fort Collins Growth Management Area for one year?  Yes  No

Which Council District do you live in? --Click to select-- 2 Are you a registered voter?  Yes  No

Current Occupation: retailer Employer: The Cupboard

Prior work experience (please include dates):  
1972 - present owner operator of The Cupboard, 152 S. College Ave  
Ft. Collins CO 80524

Volunteer experience (please include dates):  
DBA board member, president (late '10's)  
DDA board member for 18 years (10 break of them is more) late '80's, 90's early  
DMA board member and current president of the board

Are you currently serving on a City board or commission?  Yes  No

If so, which one? --Click to select--

Why do you want to become a member of this particular board or commission?  
I feel the parking issue in Fort Collins but particularly in the downtown area is very important to the health of the area.

Have you attended a meeting of the board or commission you are applying to or talked to anyone currently on the board?  
 Yes  No This is a new board and has not convened yet.  
If Yes, please share your experience:

List any abilities, skills, licenses, certifications, specialized training, or interests you have which are applicable to this board or commission:  
40 years on the job training as a retailer dealing with parking downtown

Briefly explain what you believe are the three most important issues face this board or commission, and how do you believe this board or commission should address each issue?

- (1) Providing a better utilization of parking downtown. The solution could be additional enforcement, partnerships with parking on private property, fee adjustment, and even the discussion of meters.
- (2) Providing more parking downtown. A public/private solution needs to be explored especially with large employers downtown.
- (3) Signage that clearly indicates where parking is and what the rules are.

Please specify any activities which might create a serious conflict of interest if you should be appointed to this board or commission:

None to my knowledge

Have you ever been convicted of a crime (except for minor traffic offenses that resulted only in a fine)?

Yes  No

If yes, please explain in detail. State the nature and approximate date of the conviction, the sentence imposed, whether the sentence has been completed, and any other information you consider to be relevant.

Upon application for and acceptance of appointment, board and commission members demonstrate their intention and ability to attend meetings. If appointed, frequent nonattendance may result in termination of the appointment.

By typing my name in the space provided, I submit my electronic signature and application to the City of Fort Collins and swear or affirm under penalty of perjury pursuant to the laws of the State of Colorado:

- that I meet the eligibility requirements of the position sought and
- that the information provided in this application is true and correct to the best of my knowledge.

Signature: Caray Newell Date Submitted: 5-7-13  
(Type your name here)

Optional: How did you learn of a vacancy on this board or commission?

Newspaper  Cable 14  City News (Utility Bill Insert)  Website

Other (please specify) DBA memo

Fax to 472-3003

RESOLUTION 2017-015  
OF THE COUNCIL OF THE CITY OF FORT COLLINS  
MAKING APPOINTMENTS TO VARIOUS BOARDS  
AND COMMISSIONS OF THE CITY OF FORT COLLINS

WHEREAS, a vacancy currently exists on the Economic Advisory Commission of the City due to an expiration of term and vacancies currently exists on the Community Development Block Grant Commission and Parking Advisory Board due to resignations; and

WHEREAS, the City Council desires to make appointments to fill the vacancies that exist on the various boards and commissions.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FORT COLLINS as follows:

Section 1. That the City Council hereby makes and adopts the determinations and findings contained in the recitals set forth above.

Section 2. That the following named persons are hereby appointed to fill current vacancies on the boards, commissions, and authorities hereinafter indicated, with terms to begin immediately and to expire as set forth after each name:

<b>Community Development Block Grant Commission</b>	<u>Expiration of Term</u>
<u>Serena Robb</u>	December 31, 2017
<b>Economic Advisory Commission</b>	<u>Expiration of Term</u>
<u>John Parks</u>	December 31, 2019
<b>Parking Advisory Board</b>	<u>Expiration of Term</u>
<u>Carey Hewitt</u>	December 31, 2017

Passed and adopted at a regular meeting of the Council of the City of Fort Collins this 7th day of February, A.D. 2017.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk