

AGENDA ITEM SUMMARY

July 21, 2015

City Council

STAFF

Jill Stilwell, Cultural Services and Facilities Director

SUBJECT

Resolution 2015-068 Approving Fort Fund Grant Disbursements.

EXECUTIVE SUMMARY

The purpose of this item is to adopt the recommendations of the Cultural Resources Board to disburse Fort Fund grants to community events from the Cultural Development and Programming and Tourism Programming Accounts.

STAFF RECOMMENDATION

Staff recommends adoption of the Resolution.

BACKGROUND / DISCUSSION

The Fort Fund grant program, established in 1989, disburses lodging tax revenues deposited in the City's Cultural Development and Programming Account and the Tourism Programming Account in accordance with the provisions of Section 25-244 of the City Code, where 25% of the revenue from the lodging tax funds is applied to the Cultural Development and Programming Account to support cultural events and 5% of revenue from lodging tax is dedicated to the Tourism Programming Account to support tourism events and activities. Local non-profit organizations may apply to Fort Fund for cultural and/or tourism event support. The City Council appointed the Cultural Resources Board to review grant applications based on approved guidelines and make recommendations for Fort Fund disbursements to City Council, pursuant to Ordinance No. 028, 1992 and Section 2-203 (3) of the City Code.

Fort Fund grants support events that enrich the cultural life of the community, promote local heritage and diversity, provide opportunities for cultural participation, help define Fort Collins as a cultural center and tourist destination, have wide appeal for a significant part of the community, and promote the general welfare of the City's inhabitants.

Fort Fund consists of a three-tiered funding system:

Tier #1 was established as an annual programming tier for organizations whose primary purpose is to present three or more public events annually. These groups may apply for funding from Tier #1 each April.

Tier #2 allows organizations to apply for funding of events. Applications for support from Tier #2 are accepted each January and June.

The Cultural Innovation Tier #3 was established to further the goal of making Fort Collins a cultural center and destination. The Cultural Innovation Tier #3 grants address a need in the cultural activity of Fort Collins, perpetuate the Tourism Account by generating overnight stays in local hotels, and/or develop new arts, cultural, or heritage tourism activities that have the potential to impact Fort Collins' cultural and economic growth. Organizations may apply for funding from the Cultural Innovation Tier #3 each April.

June 2015 Funding Session

At its June 24, 2015 regular meeting, the Cultural Resources Board reviewed 16 Tier #2 applications with total requests equaling \$61,000. One application was deemed ineligible and was not reviewed.

The following table summarizes the amount and sources of available funds in 2015:

FY 2015 AVAILABLE FUNDING

| AMOUNT | SOURCE |
|---------------|--|
| \$273,870 | FY 2015 Cultural Development and Programming Account (CDP) |
| \$60,750 | FY 2015 Tourism Programming Account (TP) |
| \$41,045 | Unspent Appropriations 2014 (CDP) |
| \$82,403 | Unanticipated Lodging Tax 2014 (CDP) |
| \$21,527 | Unspent Appropriations 2014 (TP) |
| \$16,480 | Unanticipated Lodging Tax 2014 (TP) |
| \$496,075 | Total Funding Available for 2015 |

FUNDS ALLOCATED TO JUNE 2015 FUNDING SESSION

| | |
|----------|--|
| \$99,329 | Amount from Cultural Development and Programming Account (CDP) |
| \$0 | Amount from Tourism Programming Account (TP) |
| \$99,329 | Total amount allocated to June 2015 Session |
| 25% | % of Total FY2015 Funds allocated to June 2015 Session |

The Cultural Resources Board scored each application using the Funding Criteria outlined in the Fort Fund Guidelines (attached) and discussed each application. The Board discussion is outlined in the draft minutes (attached). The Board is recommending disbursement of \$55,900 from the City's Cultural Development and Programming Account to 16 applicants as outlined in Exhibit A to the Resolution. Of the total amount requested by applicants, 92% is being recommended for funding.

The following table summarizes the utilization of funds from all sources.

| Recommended Funding | % of Total | Category |
|----------------------------|-------------------|--|
| \$55,900 | 56% | Cultural Development and Programming Account |
| \$0 | 0% | Tourism Account |
| \$43,429 | 44% | Unallocated |
| \$99,329 | 100% | Funds Allocated to June 2015 Session |

The \$43,429 of unallocated funds will be carried forward to the 2016 funding sessions.

CITY FINANCIAL IMPACTS

The Fort Fund grant program, established in 1989, disburses lodging tax revenues deposited in the City's Cultural Development and Programming Account and Tourism Programming Account in accordance with the provisions of Section 25-244 of the City Code. This Resolution would distribute \$55,900 from the Cultural Development and Programming Account to local non-profit organizations to support local cultural events. Each organization must provide funds to match the grant amount. These funds were budgeted and appropriated in the 2015 budget. Lodging tax is collected pursuant to Section 25-252 of the City Code.

BOARD / COMMISSION RECOMMENDATION

The Cultural Resources Board (CRB) is presenting these recommendations to City Council on events that should receive funding and the amounts from the available Cultural Development and Programming Account and Tourism Programming Account. Exhibit A to the Resolution presents the allocations recommended by the CRB to the City Council.

ATTACHMENTS

1. Fort Fund Guidelines (PDF)
2. Cultural Resources Board Draft Minutes 6-24-15 (DOC)

Fort Fund

The Cultural Development & Programming and Tourism Accounts (Fort Fund) is funded by an allocation of the lodging tax revenues. Applications are reviewed by the Cultural Resources Board of the City of Fort Collins and recommendations to fund events are submitted to the Fort Collins City Council for final approval.

The objective of Fort Fund is to provide funds to foster, encourage, and promote 1) cultural development and programming, and 2) economic and tourism development. The overarching goal for Fort Fund is to serve as a catalyst in making Fort Collins a cultural center and destination.

Fort Fund supports events that:

- Enrich the cultural life of the Fort Collins community
- Promote local heritage and diversity
- Provide opportunities for community members to participate in, create, learn from or experience arts and culture
- Help to define Fort Collins as a destination for arts and culture
- Elevate the community and broaden perspectives
- Have wide appeal for a significant part of the community
- Promote the general welfare of the inhabitants of the City.

The following will not be considered for funding:

- Applications for funds solely to print brochures, magazines or promotional materials, or for capital improvements.
- Any event in which the net proceeds or profit from the event is donated by the sponsor to another organization and/or individual.

Funds will not be disbursed directly after each funding session. Organizations recommended for grant monies by the Cultural Resources Board must first be approved by the City Council.

Fort Fund

Funding Tiers & Application Deadlines

An organization and/or event may receive funding from one or more of the following three tiers as described below. Specific application deadlines are listed immediately following each tier. Requests must be for a minimum of \$500. Funding is subject to the amount of available funds per funding session. The Cultural Resources Board reserves the right to not fund an organization if it does not fully meet the criteria.

Fort Fund will now only accept one application per organization per funding session. Colorado State University organizations are required to submit their applications through the Sponsored Programs Office.

All applications are to be submitted to the Lincoln Center Administration Office, 417 W. Magnolia, Fort Collins, CO, 80521 by 5p.m. on the date stated. Postmark does not qualify. Please direct all questions regarding the application process to Gail Budner at (970) 221-6737.

TIER # 1: Annual Programming Fund

Organizations are eligible to apply for funding from Tier #1 if they meet the following criteria:

1. The primary purpose of the organization is to present three or more different public performances, events or exhibits per year.
2. The organization has proven annual program success for three previous years.

Organizations that meet the criteria may apply for up to \$15,000 per year (July 1 - June 30). The organization must submit a mission statement stating the organizations' officially accepted primary purpose; provide evidence of having presented three or more performances, events, or exhibits for three previous years; submit financial statements for the three most recently completed fiscal years; provide a list of the organization's current Board of Directors, their business/organizational affiliations, the date they were elected to the Board and their term limit date; and submit a Tourism Impact form. Fort Fund will only accept one Tier #1 application per organization per calendar year. Organizations that apply for this level of funding would have to show that no more than 35% of their projected expenses are coming from Fort Fund.

Proposal Deadline for Tier #1: First Tuesday of April, 5:00 p.m.

Requests must be for a minimum of \$500 and a maximum of \$15,000
Request amount cannot exceed 35% of the total projected expenses

TIER # 2: Special Events Fund

Organizations that present event(s) may apply for up to \$5,000 for a single event or series of events per funding session. Events would have to be held within one year of the funding session. Fort Fund will only accept one Tier #2 application per organization per funding session at which Tier #2 applications are accepted. The organization must submit a financial statement from the most recently completed fiscal year and submit a Tourism Impact form. Organizations funded under Tier #1 could apply one time per calendar year for up to \$5,000 under Tier 2, but the event cannot also be funded under Tier 1. Organizations that apply for this level of funding would have to show that no more than 50% of their projected expenses are coming from Fort Fund.

Proposal Deadline for Tier #2: First Tuesday of January, 5p.m.; First Tuesday of June, 5p.m.

Requests must be for a minimum of \$500 and a maximum of \$5,000
Request amount cannot exceed 50% of the total event expenses

Cultural Innovation Fund (CIF) - Formerly Tier #4

Organizations are eligible to apply for up to \$25,000 from the CIF if they seek funding for an activity or event that will increase Fort Collins' identity as a cultural center and tourist destination. The term 'activity' can mean event, projects, products, exhibits, festivals, programs, etc. and can be in the area of arts, nature, heritage, recreation, science, and /or humanities. The event or activity must meet the eligibility requirements and the strategies outlined below:

CIF Strategies: Proposals should address specific strategies to increase Fort Collins' identity as a cultural center and tourism destination, resulting in at least one of the following benefits:

1. Address a need in the cultural activity of Fort Collins
2. Perpetuate the Tourism Fund by generating over night stays in local hotels
3. Develop new arts, cultural, or heritage tourism activities and products that have the potential to impact Fort Collins cultural and economic growth.

These events or activities should enrich the cultural life available in the city because they will serve as an attraction to visitors, represent new cultural offerings or can be described as unique, innovative or inventive.

The organization must submit a mission statement stating the organizations' officially accepted primary purpose; provide evidence of having been in existence for at least three years; submit financial statements for the three most recently completed fiscal years; provide a list of current Board members; and submit a Tourism Impact form. CIF applicants may also be required to present an oral presentation to the Cultural Resources Board.

Fort Fund will only accept one CIF application per organization per calendar year. Request amount cannot exceed 50% of the total activity expenses. Request amount requires a dollar-for-dollar cash match. Neither in-kind contributions nor Fort Fund dollars from current or previous grants may be used in calculating the organization's match. Activities funded under the CIF shall not be simultaneously funded under Tiers #2 of Fort Fund. CIF funded activities can only apply for a maximum of three years and must compete each time.

Proposal Deadline for the CIF: First Tuesday of April, 5:00p.m.

Requests must be for a minimum of \$500 and a maximum of \$25,000
Request amount cannot exceed 50% of the total activity expenses

All applications are to be submitted to the Lincoln Center Administration Office, 417 W. Magnolia, Fort Collins, CO, 80521 by 5p.m. on the date stated. Postmark does not qualify. Please direct all questions regarding the application process to Gail Budner, (970) 221-6737.

Eligibility Requirements

Organizations chartered in Colorado with IRS non-profit status may submit an application for consideration. Written proof of this status must accompany all applications. All organizations that fall under the same IRS non-profit tax status will be considered the same unit for funding.

- For all Tiers, Fort Fund will only accept one application per organization per funding session. **Colorado State University organizations are required to submit their applications through the Sponsored Programs office.**
- Applications must be submitted on the forms provided at www.fcgov.com/fortfund and must arrive at the Lincoln Center administration office by the date/time listed as the deadline. Postmarks are not valid. Late applications will not be reviewed.
- Events must be held in Fort Collins or in the Fort Collins Growth Management Area.
- Events must be open to the general public and efforts must be made to advertise and make the public aware of the opportunity to attend and/or participate in the event.
- Events or activities must provide a direct public benefit of a reasonably general character to a significant number of City residents.
- Events may occur no earlier than 45 days after the application deadline.
- Events funded under Tier #1 must be completed by June 30th of the year following the date of funding. Events funded under Tier #2 must be completed within one year of the date of the funding session. Events funded under the CIF must be completed within 18 months of the funding session.
- The applicant organization must be in good standing with the Fort Fund program. The applicant must not be delinquent on any previous mid-year or final Fort Fund reports; must have used the new Fort Fund logo on promotional materials; and must have listed the funded event on the Fort Collins Convention and Visitors Bureau website calendar. Organizations not in good standing will not be considered for funding for one calendar year.
- Religious, sectarian or faith-based organizations may apply for funding, but only for events which are secular (non-religious) in nature. Fort Fund money may not be used for events that promote religion.
- Fort Fund does not consider applications for funds solely to print brochures, magazines or promotional materials, or for general operating support or capital improvements.

Additional Eligibility Requirements for Tier #1 and the CIF:

- The organization must have and submit an officially adopted mission statement expressing their primary purpose.
- The organization has been in existence for a minimum of three years, and provides financial statements for the previous three completed fiscal years prior to the application date.
- For Tier #1, the organization must show evidence of having presented three or more performances, events, or exhibits for three previous years.

Fort Fund

Criteria For Funding

The following criteria are used by the Cultural Resources Board to evaluate applications that have met all the eligibility requirements. Funding is based on how well an event or activity meets these criteria. Funding is subject to the amount of available funds per funding session. The Cultural Resources Board reserves the right to not fund an organization if it does not fully meet the criteria.

Fort Fund supports events that:

1. Are of the highest quality;
2. Bring awareness of the arts to the local community;
3. Aspire to bring regional and national recognition to Fort Collins;
4. Are engaging and innovative and/or original;
5. Build a wide range of arts and culture offerings;
6. Raise arts and culture quality and participation to a new level;
7. Have an impact on the community economically, culturally or both;
8. Present strong evidence of leveraging other funding sources;

All applicants are required to submit the Tourism Impact form. The information provided on the form will be reviewed as part of the application.

Grant Requirements

Organizations applying for Tier #1 funding cannot apply for more than 35% of their total projected annual expenses. Organizations applying for funding from Tier #2 may request funding for no more than 50% of the total projected expenses for any event. Organizations applying for the CIF cannot apply for more than 50% of their total projected expenses.

- The amount requested under Tiers #1 and #2 must be matched with either cash or a combination of cash and in-kind services. At least one-half of the matching funds must be cash. For example, if an event is projected to cost \$2,000, the amount requested from Fort Fund may not exceed \$1,000. A \$1,000 request would have to be matched with either \$1,000 in projected cash revenues or at least \$500 in cash and no more than \$500 of in-kind services. The CIF requires the requested amount be matched dollar-for-dollar in cash. Neither in-kind contributions nor Fort Fund dollars from current or previous grants may be used in calculating the organization's match for the CIF.
- Contracts for services with the City of Fort Collins must be signed prior to the issuance of funds.
- All funds must be used for direct costs of the event(s) within the time frame as required by contract, or returned immediately to the Cultural Development and Programming Account. If the event changes significantly, the Cultural Resources Board must be notified in writing. Funding for the event may be re-evaluated at that time.
- Organizations that receive funding must recognize the support of the City. All publicity and advertisements (including posters, programs, banners, flyers, newspaper ads and postcards) of the funded event must include the City's Fort Fund logo. If there is no printed material, a Fort Fund banner must be exhibited at the event. Organizations must also list the funded event on the Fort Collins Convention and Visitors Bureau website calendar at www.visitftcollins.com/events.
- Organizations funded under Tier #1 must submit a financial mid-year and annual report by the date required in their contract. Organizations funded under Tier #2 and the CIF must submit a written report within sixty (60) days of the completion of an event. These reports, which evaluate estimated attendance, promotional materials, in-kind services, actual cash expenses and actual revenues must be submitted to the Cultural Resources Board through the Lincoln Center Administration Office. All reports must be signed by a representative of the organization that receives funding, verifying their accuracy. Records of the event need to be available for inspection upon request of the Cultural Resources Board. If the financial reports are not completed as required by contract, your organization's future funding may be effected. All organizations must provide a final report for previously granted funds before the contract for any new funding will be processed.
- A member of the Cultural Resources Board may be assigned to each event to act as a liaison between funded organizations and the Board. If tickets are required for admission to an event and are not extended to the liaison as a courtesy, tickets will be purchased from the Cultural Development and Programming Account.
- If the activity or event changes significantly from what was proposed in the original application, including date, location, or content, the organization must notify the Cultural Resources Board in writing at 417 W. Magnolia St., Fort Collins, CO 80521. Funding, even if already distributed, may be reevaluated at that time.

FORT FUND OVERVIEW

Fort Fund, the City of Fort Collins' Cultural Development & Programming and Tourism Accounts, is funded by an allocation of the lodging tax revenues collected within the city limits of Fort Collins. Applications are reviewed three times a year by the City of Fort Collins Cultural Resources Board and recommendations for funding are submitted to the Fort Collins City Council for final approval.

The objective of Fort Fund is to foster, encourage, and promote cultural and/or tourism activities in Fort Collins.

Fort Fund offers three tiers. Tiers 1 and 2 primarily fund events that are artistic, ethnic, historic, educational or recreational in nature and reflect the values and traditions of Fort Collins. Events of this type will have wide appeal for a significant part of the community, thereby advancing the good of all. The resulting economic and noneconomic benefits of these events will promote the general welfare of the inhabitants of Fort Collins.

FORT FUND (FORMERLY TIER 4) CULTURAL INNOVATION FUND

The Cultural Innovation Fund embodies the above, and is primarily focused on activities that will **increase Fort Collins' identity as a cultural center and tourist destination**. The term "activity" can mean events, projects, products, exhibits, festivals, programs, etc. These activities can be in the area of arts, nature, heritage, recreation, science, and/or humanities and shall be designed to develop new arts, culture or heritage tourism activities and products that have the potential to impact Fort Collins' economic and cultural growth and perpetuate the Tourism Fund by generating over night stays in the city's hotels and lodges. These activities should enrich the cultural life available in the city because they will serve as an attraction to visitors, represent new cultural offerings or can be described as unique, innovative or inventive. The activities should be designed to meet the strategies and criteria as listed below.

CIF ELIGIBILITY REQUIREMENTS:

1. The applicant organization must be a non-profit organization, or the governmental equivalent. Written proof of this status must accompany all applications. All organizations that fall under the same IRS non profit tax status will be considered the same unit for funding.
2. The organization has an officially adopted mission statement expressing their primary purpose.
3. The organization has been in existence for a minimum of three years.
4. The organization can provide financial statements for the previous three completed fiscal years from their application date.
5. Activities funded under the CIF shall not be simultaneously funded under Tier 2 of Fort Fund.
6. Funding under the CIF shall be available for a maximum of three years to any one activity and applicants must compete each time for funding.
7. Applicants must submit a completed Tourism Impact form with their application.
8. Activities must be held in Fort Collins or in such other location as will accomplish the CIF strategies.
9. The activities may not commence prior to thirty days following the funding session date (funding session is the fourth Wednesday of April).

10. Activities funded under the CIF must be completed within 18 months of the funding session date (the fourth Wednesday of April).

11. Activities must benefit and be accessible and/or open to the general public.

12. Religious, sectarian or 'faith-based' organizations may apply for funding for activities which are secular (non-religious) in nature. Fort Fund monies may not be used to promote religion.

13. Activities must provide a direct public benefit of reasonably general character to a significant number of Fort Collins' residents and meet the strategies as outlined below.

STRATEGIES:

Proposals should address specific strategies to increase Fort Collins' identity as a cultural center and tourism destination, resulting in at least two of the following benefits:

1. Address a need in the cultural activity of Fort Collins
2. Perpetuate the Tourism Fund by generating over night stays in local hotels
3. Develop new arts, cultural, or heritage tourism activities and products that have the potential to impact Fort Collins cultural and economic growth.

Fort Fund will not fund capital improvements or projects, or any activity in which the net profit or proceeds from the activity is donated by the sponsor to another organization and/or individual.

CIF GRANT REQUEST AMOUNT

- Maximum Request Amount: \$25,000 (a higher amount may be considered)
- Minimum Request Amount: \$500
- Funding is subject to the amount available per funding session. The Cultural Resources Board reserves the right to not fund any organization if it does not fully meet the criteria.
- Request amount cannot exceed 50% of the total activity expenses.
- Request amount requires a dollar-for-dollar cash match.
- In-kind contributions may not be used in calculating the organization's match.
- Fort Fund monies, from current or previous funding sessions, may not be used in calculating the organization's match.
- Activities funded under the CIF cannot be simultaneously funded under Tier 2 of Fort fund.
- Funding under the CIF shall be available for a maximum of three years to any one activity and applicants must compete each time for funding.

CIF APPLICATIONS DUE: First Tuesday of April by 5:00 p.m.
To the Lincoln Center Administration Office
417 West Magnolia Street, Fort Collins

LATE APPLICATIONS WILL NOT BE ACCEPTED

Notification of Award: The Cultural Resources Board will review applications on the fourth Wednesday of April, provide a recommendation for funding to City Council, who will then approve the recommendation at a regularly scheduled Council meeting in May. Applicants will be notified by mail after the Council meeting.

GRANT AWARD REQUIREMENTS

- Contracts for services with the City of Fort Collins must be signed prior to the issuance of funds. The funds must be spent on the activity within 18 months of the funding session.
- All funds must be used for direct costs of the activity within the time frame as required by contract, or returned immediately to the Cultural Development and Programming Account.
- If the activity changes significantly, the Cultural Resources Board must be notified in writing. Funding, even if already distributed to the organization, may be re-evaluated at that time.
- Organizations that receive funding must recognize the support of the City. All publicity and advertisement of the funded activity must include the Fort Fund logo. Downloadable images are available on the Fort Fund website at www.fcgov.com/fortfund and a Fort Fund banner to exhibit at the activity is available through the Lincoln Center Administration Office. Organizations must also list the funded activity on the Fort Collins Convention and Visitors Bureau website calendar at www.visitftcollins.com/events.
- Organizations funded under the CIF must submit a written report within sixty (60) days of the completion of an activity. These reports, which evaluate estimated attendance, promotional materials, in-kind services, actual cash expenses and actual revenues, must be submitted to the Cultural Resources Board through the Lincoln Center Administration Office. All reports must be signed by a representative of the organization that receives funding, verifying their accuracy. Records of the activity need to be available for inspection upon request of the Cultural Resources Board.
- A member of the Cultural Resources Board may be assigned to each organization receiving a CIF Grant to act as liaison between funded organizations and the Board. If tickets are required for admission to an activity and are not extended to the liaison as a courtesy, tickets will be then purchased from the Cultural Development and Programming Account.



Cultural Resources Board
Lincoln Center
 417 W. Magnolia St
 Fort Collins, CO 80521
970.221-6735
 970.221-6373 – fax

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|---|------------------------------|
| CULTURAL RESOURCES BOARD MINUTES | |
| Regular Meeting – Wednesday, June 24, 2015 5:00 p.m. Lincoln Center, 419 W. Magnolia Street, Fort Collins, CO 80521 | |
| Council Liaison: Wade Troxell | Staff Liaison: Jill Stilwell |
| Chairperson: Maggie Dennis Phone: 590-3790 (cell) | |

A regular meeting of the Cultural Resources Board was held on Wednesday, June 24, 2015 at 5:00 p.m. The following members were present:

Board Members present: Janet Gilligan, Maggie Dennis, Jesse Solomon
 Francisco Gutierrez, Tedi Cox, Will Flowers
 Board Members absent: Steven Sorensen
 Staff Members present: Jill Stilwell, Megan Kelley
 Guests Present: Katy Schneider, Visit Fort Collins

- I. Call to Order: 5:07 p.m. - Ms. Dennis
- II. Consideration of agenda: no changes
- III. Consideration and approval of the minutes from May 28, 2015.
 Ms. Gilligan made a motion to accept the minutes as amended.
 Mr. Flowers seconded the motion.
 The motion passed unanimously.
- IV. Public input: none.
- V. Fort Fund - Discussion and funding recommendations:
 Prior to reviewing and awarding grant monies to the Fort Fund Tier 2 applicants, the Board discussed the eligibility and the quality of the applications and the available budget for this session. One application from Horsetooth Production was deemed ineligible for funding. The Board then reviewed 16 applications and developed their recommendations for funding as outlined below and on the attached spreadsheet.

Ms. Dennis abstained from reviewing/scoring the Larimer County Child Advocacy Center application due to a potential conflict of interest.

BAS BLEU THEATRE COMPANY: *2015 – 2016 Readers' Theatre Program (5 plays/15 perf)*

Location and Date: Bas Bleu Theatre Company; September 2015 – June 2015

Amount Requested: \$5,000

Amount Recommended: \$4,750

DANCE EXPRESS: *A Winter's Solstice*

Location and Date: Lincoln Center Magnolia Theatre; December 8 & 9, 2015

Amount Requested: \$3,000

Amount Recommended: \$3,000

DISABLED RESOURCE SERVICES: *Wine Fest 34*

Location and Date: Marriott Hotel; April 1, 2016

Amount Requested: \$2,500

Amount Recommended: \$2,500

ELDERHAUS ADULT DAY PROGRAM, INC.: *16th Annual Elderhaus Senior Prom*

Location and Date: Poudre High School; January 15, 2016

Amount Requested: \$2,000

Amount Recommended: \$2,000

FOOTHILLS GATEWAY REHABILITATION CENTER CHARITABLE FOUNDATION TRUST: *Game Show Gala Event*

Location and Date: The Hilton; October 2, 2015

Amount Requested: \$2,000

Amount Recommended: \$1,000

FORT COLLINS CHILDREN'S THEATRE: *Fort Collins Children's Theatre Fall Production – Shrek the Musical*

Location and Date: Lincoln Center Performance Hall; November 19th – 21st, 2015

Amount Requested: \$5,000

Amount Recommended: \$5,000

FORT COLLINS MUSEUM OF DISCOVERY: *Annual Discovery Dash*

Location and Date: Fort Collins Museum of Discovery; August 8, 2015

Amount Requested: \$5,000

Amount Recommended: \$4,750

FORT COLLINS READS: *Fort Collins Reads*

Location and Date: The Hilton; November 1, 2015

Amount Requested: \$5,000

Amount Recommended: \$4,750

FORT COLLINS SYMPHONY ASSOCIATION: *Fort Collins Symphony Outside the Box 2015-2016 Series*

Location and Date: Private Residence; local brewery; Timberline Church; Old Town Square

Amount Requested: \$5,000

Amount Recommended: \$5,000

FRIENDS OF THE SYMPHONY/ FORT COLLINS SYMPHONY GUILD: *2016 Musical Zoo*

Location and Date: Timberline Church; April, 16, 2016

Amount Requested: \$5,000

Amount Recommended: \$5,000

GELLER CENTER: *Xansicape: 4th Annual Geller Center Music Festival*

Location and Date: Geller Center Lawn; September 12, 2015

Amount Requested: \$2,500

Amount Recommended: \$2,000

HIGH PERFORMANCE DANCE THEATRE: *HPDT 2015/2016 20TH Season*

Location and Date: Lincoln Center Magnolia Theatre; October 9-10, 2015

Amount Requested: \$4,000

Amount Recommended: \$2,400

HORSETOOTH PRODUCTIONS: *Fort Collins Fringe Festival*

Location and Date: Community Creative Center; Fort Collins Museum of Discovery; August 27-29, 2015

Amount Requested: \$2,500

Ineligible

LARIMER COUNTY CHILD ADVOCACY CENTER: *Bocce Ball 2015*

Location: Child Advocacy Center; August 8, 2015

Amount Requested: \$5,000

Amount Recommended: \$4,500

LINCOLN CENTER SUPPORT LEAGUE: *17th ArtWear Fashion Week*

Location and Date: Lincoln Center; October 23-31, 2015

Amount Requested: \$5,000

Amount Recommended: \$4,750

NOCO ARTISTS, INC.: *Living Artists Series*

Location and Date: Midtown Arts Center; November 2015, January 2016, March 2016

Amount Requested: \$3,500

Amount Recommended: \$3,000

OPERA FORT COLLINS GUILD: *Songs in Summer*

Location and Date: Hixon Residence; August 6, 2015

Amount Requested: \$1,500

Amount Recommended: \$1,500

Total Funding Requested by Applicants: **\$61,000**

Total Funding Recommended for disbursement by CRB: **\$55,900**

Total Unfunded Balance: **\$5,100**

% of Requests Funded: **92%**

Ms. Gilligan made a motion to submit these recommendations for Fort Fund disbursements to City Council for their approval.

Ms. Cox seconded the motion.

The motion passed unanimously.

Liaisons were assigned for the recently funded events that will occur in early August.

VI. Other Business: none.

VIII. Adjournment: 6:50p.m.

Respectfully submitted,

Megan Kelley
Administrative Clerk II

RESOLUTION 2015-068
OF THE COUNCIL OF THE CITY OF FORT COLLINS
APPROVING FORT FUND GRANT DISBURSEMENTS

WHEREAS, providers of lodging accommodations in the City are required by Section 25-252 of the City Code to pay three percent of all revenues derived from such lodging accommodations to the City as a lodging tax; and

WHEREAS, pursuant to Section 25-244 of the City Code, twenty-five percent of those revenues are reserved for cultural development and programming, and seventy-five percent of all revenues received by the City from lodging tax are reserved for promotion of convention and visitor activities; and

WHEREAS, pursuant to Section 25-244 of the City Code, the Community Cultural Development and Programming Account was established for the purpose of funding cultural development and programming activities, and the Tourism Programming Account was established for the purpose of funding tourist-related special events; and

WHEREAS, the City disburses funds from the City's Cultural Development and Programming Account and Tourism Programming Account in accordance with Section 25-244 of the City Code through its Fort Fund Program; and

WHEREAS, the City's Cultural Resources Board reviews applications from the community for Fort Fund monies and makes recommendations to the City Council in accordance with Section 2-203(3) of the City Code, and in accordance with the administrative guidelines for the Fort Fund program (the "Fort Fund Guidelines"); and

WHEREAS, at its regular meeting on June 24, 2015, the Cultural Resources Board recommended funding for various proposals as set forth on Exhibit "A", attached hereto and incorporated herein by this reference (the "Recommended Distributions"), based upon the criteria and considerations set forth in Section 2-203 of the City Code and the Fort Fund Guidelines; and

WHEREAS, the proposals recommended by the Cultural Resources Board provide a public benefit to the Fort Collins community by supporting cultural development and programming activities within the City and promoting the use of public accommodations within the City; and

WHEREAS, the City Council wishes to adopt the Fort Fund grant disbursement as set forth herein.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FORT COLLINS as follows:

Section 1. That the City Council hereby finds that the distribution of funds through the Fort Fund program as set forth on Exhibit "A" serves a public purpose that benefits the community.

Section 2. That funds in the total amount of FIFTY FIVE THOUSAND NINE HUNDRED DOLLARS (\$55,900) in the City's Cultural Development and Programming Account are hereby approved for distribution in accordance with Exhibit "A".

Passed and adopted at a regular meeting of the Council of the City of Fort Collins this 21st day of July, A.D. 2015.

Mayor

ATTEST:

City Clerk



FORT FUND GRANT PROGRAM

June 2015

Fort Fund Tier 2: Special Events Fund

| | | CULTURAL RESOURCES BOARD RECOMMENDATION | | | | PERCENT OF REQUEST FUNDED |
|---|---|--|--|------------------------|---------------------|------------------------------------|
| APPLICANT | PROPOSED EVENT/DATE | FUNDING REQUESTS | CULTURAL DEVELOPMENT & PROGRAMMING | TOURISM PROGRAMMING | UNFUNDED BALANCE | |
| Bas Bleu Theatre Company Location: Bas Bleu Theatre Company The Reader's Theatre series is unique to the area, allowing the audience to re-discover the imaginative thrill of 'seeing' a play by hearing it skillfully read. | <i>2015-2016 Readers' Theatre Series</i> September 2015 - June 2016 | \$5,000 | \$4,750 | \$0 | \$250 | 95% |
| Dance Express Location: The Lincoln Center Magnolia Theatre A Winter's Solstice is a new look in December, incorporating dance, music, and dance theatre in an original format, migrating away from the Christmas Rose tradition, bringing new energy to the stage. | <i>A Winter's Solstice</i> December 8 & 9, 2015 | \$3,000 | \$3,000 | \$0 | \$0 | 100% |
| Disabled Resource Services Location: Marriott Hotel Wine Fest in its 34th year brings a great awareness to DRS. | <i>Wine Fest 34</i> April 1, 2016 | \$2,500 | \$2,500 | \$0 | \$0 | 100% |
| Elderhaus Adult Day Program, Inc. Location: Poudre High School Elderhaus' Senior Prom is an event to bring the community together. It is an event for all ages, and gives opportunity to meet new people and socialize. The theme this year is "An Enchanted Summer's Evening." | <i>16th Annual Elderhaus Senior Prom</i> January 15, 2016 | \$2,000 | \$2,000 | \$0 | \$0 | 100% |
| Foothills Gateway Rehabilitation Center Charitable Foundation Trust Location: The Hilton Foothills Gateway's Game Show Spectacular will have all the experiences of a traditional silent and live auction. Guests will learn how programs support children through a video that highlights a family who has been assisted by directive services. | <i>Game Show Gala Event</i> October 2, 2015 | \$2,000 | \$1,000 | \$0 | \$1,000 | 50% |
| Fort Collins Childre's Theatre Location: Lincoln Center Performance Hall This production features a fully staged musical, a professional staff, talented young and experienced adult actors, and a live orchestra appealing to families with children of all ages | <i>Fall Production - Shrek the Musical</i> November 19-21, 2015 | \$5,000 | \$5,000 | \$0 | \$0 | 100% |
| Fort Collins Museum of Discovery Location: Fort Collins Museum of Discovery Discovery DASH! is a costumed, team-based scavenger hunt and trivia contest held at the Museum & throughout Old Town with elements of the Amazing Race, trivia questions and a barbeque in the Museum's back yard. | <i>Annal Discovery Dash</i> August 8, 2015 | \$5,000 | \$4,750 | \$0 | \$250 | 95% |
| Fort Collins Reads Location: The Hilton Author Chris Bohjalian and his daughter Grace Experience will speak at the Hilton Hotel. There will be opportunity to discuss the book at the public library prior to the event. | <i>Fort Collins Reads</i> November 1, 2015 | \$5,000 | \$4,750 | \$0 | \$250 | 95% |
| Fort Collins Symphony Association Location: 4 Local Venues | <i>Outside the Box 2015-2016 Series</i> September 30 - April 3, 2016 | | | | | |

**CULTURAL RESOURCES BOARD
RECOMMENDATION**

| APPLICANT | PROPOSED EVENT/DATE | FUNDING REQUESTS | CULTURAL DEVELOPMENT & PROGRAMMING | TOURISM PROGRAMMING | UNFUNDED BALANCE | PERCENT OF REQUEST FUNDED |
|--|--|-------------------------|---|----------------------------|-------------------------|----------------------------------|
| <i>Outside the Box</i> is now an established series of events sponsored by the Symphony that are specifically designed to introduce classical music to diverse audiences in our community. | | \$5,000 | \$5,000 | \$0 | \$0 | 100% |
| Friends of the Symphony/ Fort Collins Symphony Guild Location: Timberline Church | <i>2016 Musical Zoo</i> April 10, 2016 | | | | | |
| An exciting, exploratory and educative experience involving musicians, musical instruments and performances in a fun and stimulating ambience. | | \$5,000 | \$5,000 | \$0 | \$0 | 100% |
| Geller Center Location: Geller Center Lawn | Xaniscap: 4th Annual Geller Center Music Festival September 12, 2015 | | | | | |
| Local bands and musicians of diverse genres - representing the whole of the Fort Collins community - perform throughout the day at an outdoor concert. Participation is encouraged. | | \$2,500 | \$2,000 | \$0 | \$500 | 80% |
| High Performance Dance Theatre Location: Lincoln Center Magnolia Theatre | <i>HPDT 2015/2016 20th Season</i> October 9-10, 2015 February 12-13, 2016 | | | | | |
| HPDT is featuring "Return to the Cabaret" and the "20th Anniversary Gala. The audience will be entertained by talented dancers and singers. Inspired by cabaret style musicals and clubs, this show travels back to a time when jazz was a live and hot! | | \$4,000 | \$2,400 | \$0 | \$1,600 | 60% |
| Horsetooth Productions Location: Community Creative Center/Carnegie Bldg. and FOMD | <i>Fort Collins Fringe Festival</i> August 27-29, 2015 | | | | | |
| Fringe' is theatre that is off the beaten path and gives a fresh, new opportunity to performing artists, writers, directors, audiences, local businesses and organizations to collaborate, explore and present new work. | | ineligible | | | | |
| Larimer County Child Advocacy Center Location: Child Advocacy Center | <i>Bocce Ball 2015</i> August 8, 2015 | | | | | |
| The event either includes a game of Bocce Ball or dinner and a game. Provided tours of the LCCAC for all guests. | | \$5,000 | \$4,500 | \$0 | \$500 | 90% |
| Lincoln Center Support League Location: The Lincoln Center | <i>17th Annual ArtWear Fashion Week</i> October 23 - 31, 2015 | | | | | |
| Since 1992, ArtWear Fashion Week has been show casing the exciting world of wearable art, providing a forum for an exploration of innovative fiber arts techniques and materials. | | \$5,000 | \$4,750 | \$0 | \$250 | 95% |
| Noco Artists, Inc. Location: Midtown Arts Center | <i>Living Artists Series</i> November 2015, January 2016, March 2016 | | | | | |
| Consists of three performances in the Midtown Arts Center featuring music by local composers. | | \$3,500 | \$3,000 | \$0 | \$500 | 86% |
| Opera Fort Collins Guild Location: The Hixon Residence | <i>Songs in Summer</i> August 6, 2015 | | | | | |
| Featured artists will take the stage in a garden setting along with a trio of younger singers during a time of year when the community offers many musical opportunities but none of the semi-classical variety. | | \$1,500 | \$1,500 | \$0 | \$0 | 100% |
| Total Funding Requested by Applicants | | \$61,000 | | | | |
| Total Funding Recommended for disbursement by CRB | | | \$55,900 | \$0 | | |
| Total Unfunded Balance | | | | | \$5,100 | |
| % of Requested Amounts Funded | | | | | | 92% |

Scores are based on application materials and Fort Fund's "Criteria for Funding."