

## SUBJECT

Resolution 2013-064 Adopting the Recommendations of the Cultural Resources Board Regarding Fort Fund Disbursements.

## EXECUTIVE SUMMARY

The purpose of this item is to adopt the recommendations from the Cultural Resources Board to disburse Fort Fund grants to community events from the Cultural Development and Programming and Tourism Programming Accounts.

## BACKGROUND / DISCUSSION

The Fort Fund grant program, established in 1989, disburses funds from the City's Cultural Development and Programming Account and the Tourism Programming Account in accordance with the provisions of Section 25-244 of the City Code, where 25% of the revenue from the lodging tax funds the Cultural Development and Programming Account utilized to support cultural events. An additional 5% of revenue from lodging tax is dedicated to the Tourism Programming Account that supports tourism events and activities. Local non-profit organizations may apply to Fort Fund for cultural and/or tourism event support. The City Council appointed Cultural Resources Board reviews grant applications based on approved guidelines and makes recommendations for Fort Fund disbursements to City Council, pursuant to Ordinance No. 28, 1992 and Section 2-203 (3) of the City Code.

Fort Fund grants support events that enrich the cultural life of the community, promote local heritage and diversity, provide opportunities for cultural participation, help define Fort Collins as a cultural center and tourist destination, have wide appeal for a significant part of the community, and promote the general welfare of the City's inhabitants.

### Fort Fund consists of a three-tiered funding system:

Tier #1 was established as an annual programming tier for organizations whose primary purpose is to present three or more public events annually. These groups may apply for funding from Tier #1 each April.

Tier #2 allows organizations that are not eligible for Tier #1 support to apply for funding of events. Applications for support from Tier #2 are accepted each January and June.

The Cultural Innovation Tier #3 was established to further the goal of making Fort Collins a cultural center and destination. The Cultural Innovation Tier #3 grants address a need in the cultural activity of Fort Collins, perpetuate the Tourism Account by generating overnight stays in local hotels, and/or develop new arts, cultural, or heritage tourism activities that have the potential to impact Fort Collins' cultural and economic growth. Organizations may apply for funding from the Cultural Innovation Tier #3 each April.

### June 2013 Funding Session

At its June 26, 2013 regular meeting, the Cultural Resources Board reviewed 21 Tier #2 applications, with total requests equaling \$61,720.

The following table summarizes the amount and sources of available funds in 2013:

### FY 2013 AVAILABLE FUNDING

AMOUNT	SOURCE
\$211,552	FY 2013 Cultural Development and Programming Account (CDP)
\$47,750	FY 2013 Tourism Programming Account (TP)
\$56,096	Unanticipated Lodging Tax and Unspent Appropriations (CDP)
\$9,842	Unanticipated Lodging Tax (TP)
\$325,240	Total Funding Available for 2013

**FUNDS ALLOCATED TO April 2013 FUNDING SESSION**

25%	% of Total FY 2013 Funds allocated to the June Funding Session
\$65,048	Total Funds Allocated to the April Funding Session
\$65,048	Amount from Cultural Development and Programming Account (CDP)
\$0	Amount from Tourism Programming Account (TP)

The Cultural Resources Board scored each application using the eleven Funding Criteria outlined in the Fort Fund Guidelines (**Attachment 1**) and discussed each application at the meeting. The Board discussion is outlined in the June 26, 2013 draft minutes (**Attachment 2**). The Board is recommending disbursement of \$44,470 from the City's Cultural Development and Programming Account and \$0 from the Tourism Programming Account, totaling \$44,470 to 21 applicants as outlined in Exhibit A. The requests totaled \$61,720 and \$65,048 was available. Of the total amount requested and considered, 72% is being recommended for funding with available funds.

The following table summarizes the utilization of funds from all sources.

Recommended Funding	% of Total	Category
\$44,470	68%	Cultural Development and Programming Account
\$0	0%	Tourism Account
\$20,578	32%	Unallocated
\$65,048	100.0%	Funds Allocated for January Funding Session

The Fort Fund budget is based on the previous year's lodging tax and the lodging tax received was significantly higher than expected. The \$20,578 unallocated funds will be budgeted for 2014 grants.

**FINANCIAL / ECONOMIC IMPACTS**

**Financial Impact:** The Fort Fund grant program, established in 1989, disburses funds from the City's Cultural Development and Programming Account and Tourism Programming Account in accordance with the provisions of Section 25-244 of the City Code. This Resolution distributed \$44,470 from the Cultural Development and Programming Account and \$0 from the Tourism Programming Account to local non-profit organizations. Each organization must match the grant amount. These funds were budgeted and appropriated in the 2013 budget.

**Economic Impact-** The non-profit arts are a \$19 million industry in Fort Collins (Arts & Economic Prosperity IV - Americans for the Arts, 2012). By awarding these grants, the City is partnering with 21 organizations to leverage a variety of cultural and tourism events that contribute to this economic impact and add to our quality of life.

**STAFF RECOMMENDATION**

Staff recommends adoption of this Resolution.

**BOARD / COMMISSION RECOMMENDATION**

The Cultural Resources Board (CRB) presents recommendations to City Council on events that should receive funding and the amounts from the available Cultural Development and Programming Account and Tourism Programming Account. Exhibit A to the Resolution presents the allocations recommended by the CRB to the City Council for Tier #2.

**ATTACHMENTS**

1. Fort Fund Guidelines
2. Cultural Resources Board minutes (Draft), June 26, 2013

## ***Fort Fund***

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The Cultural Development & Programming and Tourism Accounts (Fort Fund) is funded by an allocation of the lodging tax revenues. Applications are reviewed by the Cultural Resources Board of the City of Fort Collins and recommendations to fund events are submitted to the Fort Collins City Council for final approval.

The objective of Fort Fund is to provide funds to foster, encourage, and promote 1) cultural development and programming, and 2) economic and tourism development. The overarching goal for Fort Fund is to serve as a catalyst in making Fort Collins a cultural center and destination.

Fort Fund supports events that:

- Enrich the cultural life of the Fort Collins community
- Promote local heritage and diversity
- Provide opportunities for community members to participate in, create, learn from or experience arts and culture
- Help to define Fort Collins as a destination for arts and culture
- Elevate the community and broaden perspectives
- Have wide appeal for a significant part of the community
- Promote the general welfare of the inhabitants of the City.

The following will not be considered for funding:

- Applications for funds solely to print brochures, magazines or promotional materials, or for capital improvements.
- Any event in which the net proceeds or profit from the event is donated by the sponsor to another organization and/or individual.

Funds will not be disbursed directly after each funding session. Organizations recommended for grant monies by the Cultural Resources Board must first be approved by the City Council.

## **Funding Tiers & Application Deadlines**

An organization and/or event may receive funding from one or more of the following three tiers as described below. Specific application deadlines are listed immediately following each tier. Requests must be for a minimum of \$500. Funding is subject to the amount of available funds per funding session. The Cultural Resources Board reserves the right to not fund an organization if it does not fully meet the criteria.

**Fort Fund will now only accept one application per organization per funding session. Colorado State University organizations are required to submit their applications through the Sponsored Programs Office.**

**All applications are to be submitted to the Lincoln Center Administration Office, 417 W. Magnolia, Fort Collins, CO, 80521 by 5p.m. on the date stated. Postmark does not qualify. Please direct all questions regarding the application process to Gail Budner at (970) 221-6737.**

### **TIER # 1: Annual Programming Fund**

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Organizations are eligible to apply for funding from Tier #1 if they meet the following criteria:

1. The primary purpose of the organization is to present three or more different public performances, events or exhibits per year.
2. The organization has proven annual program success for three previous years.

Organizations that meet the criteria may apply for up to \$15,000 per year (July 1 - June 30). The organization must submit a mission statement stating the organizations' officially accepted primary purpose; provide evidence of having presented three or more performances, events, or exhibits for three previous years; submit financial statements for the three most recently completed fiscal years; provide a list of the organization's current Board of Directors, their business/organizational affiliations, the date they were elected to the Board and their term limit date; and submit a Tourism Impact form. Fort Fund will only accept one Tier #1 application per organization per calendar year. Organizations that apply for this level of funding would have to show that no more than 35% of their projected expenses are coming from Fort Fund.

### **Proposal Deadline for Tier #1: First Tuesday of April, 5:00 p.m.**

Requests must be for a minimum of \$500 and a maximum of \$15,000  
Request amount cannot exceed 35% of the total projected expenses

## **TIER # 2: Special Events Fund**

Organizations that present event(s) may apply for up to \$5,000 for a single event or series of events per funding session. Events would have to be held within one year of the funding session. Fort Fund will only accept one Tier #2 application per organization per funding session at which Tier #2 applications are accepted. The organization must submit a financial statement from the most recently completed fiscal year and submit a Tourism Impact form. Organizations funded under Tier #1 could apply one time per calendar year for up to \$5,000 under Tier 2, but the event cannot also be funded under Tier 1. Organizations that apply for this level of funding would have to show that no more than 50% of their projected expenses are coming from Fort Fund.

**Proposal Deadline for Tier #2: First Tuesday of January, 5p.m.; First Tuesday of June, 5p.m.**

Requests must be for a minimum of \$500 and a maximum of \$5,000  
Request amount cannot exceed 50% of the total event expenses

## **Cultural Innovation Fund (CIF) - Formerly Tier #4**

Organizations are eligible to apply for up to \$25,000 from the CIF if they seek funding for an activity or event that will increase Fort Collins' identity as a cultural center and tourist destination. The term 'activity' can mean event, projects, products, exhibits, festivals, programs, etc. and can be in the area of arts, nature, heritage, recreation, science, and /or humanities. The event or activity must meet the eligibility requirements and the strategies outlined below:

CIF Strategies: Proposals should address specific strategies to increase Fort Collins' identity as a cultural center and tourism destination, resulting in at least one of the following benefits:

1. Address a need in the cultural activity of Fort Collins
2. Perpetuate the Tourism Fund by generating over night stays in local hotels
3. Develop new arts, cultural, or heritage tourism activities and products that have the potential to impact Fort Collins cultural and economic growth.

These events or activities should enrich the cultural life available in the city because they will serve as an attraction to visitors, represent new cultural offerings or can be described as unique, innovative or inventive.

The organization must submit a mission statement stating the organizations' officially accepted primary purpose; provide evidence of having been in existence for at least three years; submit financial statements for the three most recently completed fiscal years; provide a list of current Board members; and submit a Tourism Impact form. CIF applicants may also be required to present an oral presentation to the Cultural Resources Board.

Fort Fund will only accept one CIF application per organization per calendar year. Request amount cannot exceed 50% of the total activity expenses. Request amount requires a dollar-for-dollar cash match. Neither in-kind contributions nor Fort Fund dollars from current or previous grants may be used in calculating the organization's match. Activities funded under the CIF shall not be simultaneously funded under Tiers #2 of Fort Fund. CIF funded activities can only apply for a maximum of three years and must compete each time.

**Proposal Deadline for the CIF: First Tuesday of April, 5:00p.m.**

Requests must be for a minimum of \$500 and a maximum of \$25,000

Request amount cannot exceed 50% of the total activity expenses

**All applications are to be submitted to the Lincoln Center Administration Office, 417 W. Magnolia, Fort Collins, CO, 80521 by 5p.m. on the date stated. Postmark does not qualify. Please direct all questions regarding the application process to Gail Budner, (970) 221-6737.**

## **Eligibility Requirements**

Organizations chartered in Colorado with IRS non-profit status may submit an application for consideration. Written proof of this status must accompany all applications. All organizations that fall under the same IRS non-profit tax status will be considered the same unit for funding.

- For all Tiers, Fort Fund will only accept one application per organization per funding session. **Colorado State University organizations are required to submit their applications through the Sponsored Programs office.**
- Applications must be submitted on the forms provided at [www.fcgov.com/fortfund](http://www.fcgov.com/fortfund) and must arrive at the Lincoln Center administration office by the date/time listed as the deadline. Postmarks are not valid. Late applications will not be reviewed.
- Events must be held in Fort Collins or in the Fort Collins Growth Management Area.
- Events must be open to the general public and efforts must be made to advertise and make the public aware of the opportunity to attend and/or participate in the event.
- Events or activities must provide a direct public benefit of a reasonably general character to a significant number of City residents.
- Events may occur no earlier than 45 days after the application deadline.
- Events funded under Tier #1 must be completed by June 30th of the year following the date of funding. Events funded under Tier #2 must be completed within one year of the date of the funding session. Events funded under the CIF must be completed within 18 months of the funding session.
- The applicant organization must be in good standing with the Fort Fund program. The applicant must not be delinquent on any previous mid-year or final Fort Fund reports; must have used the new Fort Fund logo on promotional materials; and must have listed the funded event on the Fort Collins Convention and Visitors Bureau website calendar. Organizations not in good standing will not be considered for funding for one calendar year.
- Religious, sectarian or faith-based organizations may apply for funding, but only for events which are secular (non-religious) in nature. Fort Fund money may not be used for events that promote religion.
- Fort Fund does not consider applications for funds solely to print brochures, magazines or promotional materials, or for general operating support or capital improvements.

Additional Eligibility Requirements for Tier #1 and the CIF:

- The organization must have and submit an officially adopted mission statement expressing their primary purpose.
- The organization has been in existence for a minimum of three years, and provides financial statements for the previous three completed fiscal years prior to the application date.
- For Tier #1, the organization must show evidence of having presented three or more performances, events, or exhibits for three previous years.

# ***Fort Fund***

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## **Criteria For Funding**

The following criteria are used by the Cultural Resources Board to evaluate applications that have met all the eligibility requirements. Funding is based on how well an event or activity meets these criteria. Funding is subject to the amount of available funds per funding session. The Cultural Resources Board reserves the right to not fund an organization if it does not fully meet the criteria.

Fort Fund supports events that:

1. Are of the highest quality;
2. Bring awareness of the arts to the local community;
3. Aspire to bring regional and national recognition to Fort Collins;
4. Are engaging and innovative and/or original;
5. Build a wide range of arts and culture offerings;
6. Raise arts and culture quality and participation to a new level;
7. Have an impact on the community economically, culturally or both;
8. Present strong evidence of leveraging other funding sources;

All applicants are required to submit the Tourism Impact form. The information provided on the form will be reviewed as part of the application.

## **Grant Requirements**

Organizations applying for Tier #1 funding cannot apply for more than 35% of their total projected annual expenses. Organizations applying for funding from Tier #2 may request funding for no more than 50% of the total projected expenses for any event. Organizations applying for the CIF cannot apply for more than 50% of their total projected expenses.

- The amount requested under Tiers #1 and #2 must be matched with either cash or a combination of cash and in-kind services. At least one-half of the matching funds must be cash. For example, if an event is projected to cost \$2,000, the amount requested from Fort Fund may not exceed \$1,000. A \$1,000 request would have to be matched with either \$1,000 in projected cash revenues or at least \$500 in cash and no more than \$500 of in-kind services. The CIF requires the requested amount be matched dollar-for-dollar in cash. Neither in-kind contributions nor Fort Fund dollars from current or previous grants may be used in calculating the organization's match for the CIF.
- Contracts for services with the City of Fort Collins must be signed prior to the issuance of funds.
- All funds must be used for direct costs of the event(s) within the time frame as required by contract, or returned immediately to the Cultural Development and Programming Account. If the event changes significantly, the Cultural Resources Board must be notified in writing. Funding for the event may be re-evaluated at that time.
- Organizations that receive funding must recognize the support of the City. All publicity and advertisements (including posters, programs, banners, flyers, newspaper ads and postcards) of the funded event must include the City's Fort Fund logo. If there is no printed material, a Fort Fund banner must be exhibited at the event. Organizations must also list the funded event on the Fort Collins Convention and Visitors Bureau website calendar at [www.visitftcollins.com/events](http://www.visitftcollins.com/events).
- Organizations funded under Tier #1 must submit a financial mid-year and annual report by the date required in their contract. Organizations funded under Tier #2 and the CIF must submit a written report within sixty (60) days of the completion of an event. These reports, which evaluate estimated attendance, promotional materials, in-kind services, actual cash expenses and actual revenues must be submitted to the Cultural Resources Board through the Lincoln Center Administration Office. All reports must be signed by a representative of the organization that receives funding, verifying their accuracy. Records of the event need to be available for inspection upon request of the Cultural Resources Board. If the financial reports are not completed as required by contract, your organization's future funding may be effected. All organizations must provide a final report for previously granted funds before the contract for any new funding will be processed.
- A member of the Cultural Resources Board may be assigned to each event to act as a liaison between funded organizations and the Board. If tickets are required for admission to an event and are not extended to the liaison as a courtesy, tickets will be purchased from the Cultural Development and Programming Account.
- If the activity or event changes significantly from what was proposed in the original application, including date, location, or content, the organization must notify the Cultural Resources Board in writing at 417 W. Magnolia St., Fort Collins, CO 80521. Funding, even if already distributed, may be reevaluated at that time.

## **FORT FUND OVERVIEW**

Fort Fund, the City of Fort Collins' Cultural Development & Programming and Tourism Accounts, is funded by an allocation of the lodging tax revenues collected within the city limits of Fort Collins. Applications are reviewed three times a year by the City of Fort Collins Cultural Resources Board and recommendations for funding are submitted to the Fort Collins City Council for final approval.

The objective of Fort Fund is to foster, encourage, and promote cultural and/or tourism activities in Fort Collins.

Fort Fund offers three tiers. Tiers 1 and 2 primarily fund events that are artistic, ethnic, historic, educational or recreational in nature and reflect the values and traditions of Fort Collins. Events of this type will have wide appeal for a significant part of the community, thereby advancing the good of all. The resulting economic and noneconomic benefits of these events will promote the general welfare of the inhabitants of Fort Collins.

## **FORT FUND (FORMERLY TIER 4) CULTURAL INNOVATION FUND**

The Cultural Innovation Fund embodies the above, and is primarily focused on activities that will **increase Fort Collins' identity as a cultural center and tourist destination**. The term "activity" can mean events, projects, products, exhibits, festivals, programs, etc. These activities can be in the area of arts, nature, heritage, recreation, science, and/or humanities and shall be designed to develop new arts, culture or heritage tourism activities and products that have the potential to impact Fort Collins' economic and cultural growth and perpetuate the Tourism Fund by generating over night stays in the city's hotels and lodges. These activities should enrich the cultural life available in the city because they will serve as an attraction to visitors, represent new cultural offerings or can be described as unique, innovative or inventive. The activities should be designed to meet the strategies and criteria as listed below.

### **CIF ELIGIBILITY REQUIREMENTS:**

1. The applicant organization must be a non-profit organization, or the governmental equivalent. Written proof of this status must accompany all applications. All organizations that fall under the same IRS non profit tax status will be considered the same unit for funding.
2. The organization has an officially adopted mission statement expressing their primary purpose.
3. The organization has been in existence for a minimum of three years.
4. The organization can provide financial statements for the previous three completed fiscal years from their application date.
5. Activities funded under the CIF shall not be simultaneously funded under Tier 2 of Fort Fund.
6. Funding under the CIF shall be available for a maximum of three years to any one activity and applicants must compete each time for funding.
7. Applicants must submit a completed Tourism Impact form with their application.
8. Activities must be held in Fort Collins or in such other location as will accomplish the CIF strategies.
9. The activities may not commence prior to thirty days following the funding session date (funding session is the fourth Wednesday of April).

10. Activities funded under the CIF must be completed within 18 months of the funding session date (the fourth Wednesday of April).

11. Activities must benefit and be accessible and/or open to the general public.

12. Religious, sectarian or 'faith-based' organizations may apply for funding for activities which are secular (non-religious) in nature. Fort Fund monies may not be used to promote religion.

13. Activities must provide a direct public benefit of reasonably general character to a significant number of Fort Collins' residents and meet the strategies as outlined below.

#### **STRATEGIES:**

Proposals should address specific strategies to increase Fort Collins' identity as a cultural center and tourism destination, resulting in at least two of the following benefits:

1. Address a need in the cultural activity of Fort Collins
2. Perpetuate the Tourism Fund by generating over night stays in local hotels
3. Develop new arts, cultural, or heritage tourism activities and products that have the potential to impact Fort Collins cultural and economic growth.

**Fort Fund will not fund capital improvements or projects, or any activity in which the net profit or proceeds from the activity is donated by the sponsor to another organization and/or individual.**

#### **CIF GRANT REQUEST AMOUNT**

- Maximum Request Amount: \$25,000 (a higher amount may be considered)
- Minimum Request Amount: \$500
- Funding is subject to the amount available per funding session. The Cultural Resources Board reserves the right to not fund any organization if it does not fully meet the criteria.
- Request amount cannot exceed 50% of the total activity expenses.
- Request amount requires a dollar-for-dollar cash match.
- In-kind contributions may not be used in calculating the organization's match.
- Fort Fund monies, from current or previous funding sessions, may not be used in calculating the organization's match.
- Activities funded under the CIF cannot be simultaneously funded under Tier 2 of Fort fund.
- Funding under the CIF shall be available for a maximum of three years to any one activity and applicants must compete each time for funding.

**CIF APPLICATIONS DUE:** First Tuesday of April by 5:00 p.m.  
To the Lincoln Center Administration Office  
417 West Magnolia Street, Fort Collins

**LATE APPLICATIONS WILL NOT BE ACCEPTED**

Notification of Award: The Cultural Resources Board will review applications on the fourth Wednesday of April, provide a recommendation for funding to City Council, who will then approve the recommendation at a regularly scheduled Council meeting in May. Applicants will be notified by mail after the Council meeting.

### **GRANT AWARD REQUIREMENTS**

- Contracts for services with the City of Fort Collins must be signed prior to the issuance of funds. The funds must be spent on the activity within 18 months of the funding session.
- All funds must be used for direct costs of the activity within the time frame as required by contract, or returned immediately to the Cultural Development and Programming Account.
- If the activity changes significantly, the Cultural Resources Board must be notified in writing. Funding, even if already distributed to the organization, may be re-evaluated at that time.
- Organizations that receive funding must recognize the support of the City. All publicity and advertisement of the funded activity must include the Fort Fund logo. Downloadable images are available on the Fort Fund website at [www.fcgov.com/fortfund](http://www.fcgov.com/fortfund) and a Fort Fund banner to exhibit at the activity is available through the Lincoln Center Administration Office. Organizations must also list the funded activity on the Fort Collins Convention and Visitors Bureau website calendar at [www.visitftcollins.com/events](http://www.visitftcollins.com/events).
- Organizations funded under the CIF must submit a written report within sixty (60) days of the completion of an activity. These reports, which evaluate estimated attendance, promotional materials, in-kind services, actual cash expenses and actual revenues, must be submitted to the Cultural Resources Board through the Lincoln Center Administration Office. All reports must be signed by a representative of the organization that receives funding, verifying their accuracy. Records of the activity need to be available for inspection upon request of the Cultural Resources Board.
- A member of the Cultural Resources Board may be assigned to each organization receiving a CIF Grant to act as liaison between funded organizations and the Board. If tickets are required for admission to an activity and are not extended to the liaison as a courtesy, tickets will be then purchased from the Cultural Development and Programming Account.



**Cultural Resources Board**  
**Lincoln Center**  
 417 W. Magnolia St  
 Fort Collins, CO 80521  
**970.221-6735**  
 970.221-6373 – fax

**CULTURAL RESOURCES BOARD MINUTES**

Regular Meeting – Wednesday, June 26, 2013  
 5:00 p.m.

Lincoln Center, 417 W. Magnolia Street, Fort Collins, CO 80521

Council Liaison: Wade Troxell

Staff Liaison: Jill Stilwell

Chairperson: Maggie Dennis Phone: 590-3790 (cell)

Vice-Chair: Chris Clemmer

A regular meeting of the Cultural Resources Board was held on Wednesday, June 26, 2013 at 5:00 p.m. The following members were present:

Board Members present: Maggie Dennis, Chris Clemmer, Francisco Gutierrez  
 Tedi Cox, Jesse Solomon, Janet Gilligan,

Board Members absent: John Hayes

Staff Members present: Jill Stilwell, Gail Budner

Guests Present: none

- I. Call to Order: 5:09 p.m. – Maggie Dennis
- II. Consideration of agenda: Item VII, *Review of past Fort Fund events*, was added.
- III. Consideration and approval of minutes from May 30, 2013.  
 Ms. Gilligan made a motion to accept the minutes as amended.  
 Mr. Solomon seconded the motion.  
 The motion passed unanimously.
- IV. Public input: none
- V. Fort Fund Tier 2 - Discussion and funding recommendations:  
 Prior to reviewing and awarding grant monies to the Fort Fund applicants, the Board discussed the quality of the applications and the available budget for this session. The Board then reviewed 21 Tier 2 applications and developed their recommendations for funding as outlined below and on the attached spreadsheet.

**BAS BLEU THEATRE COMPANY: 2013-2014 Reader's Theatre Series**

Location: Bas Bleu Theatre Company

**Amount Requested: \$5,000**

**Amount Recommended: \$3,500**

**CANYON CONCERT BALLETT: *Dancing with the Stars Fort Collins 2014***

Location: Sunset Event Center

**Amount Requested: \$750**

**Amount Recommended: \$500**



- DANCE EXPRESS:** *The Christmas Rose*  
Location: Lincoln Center Magnolia Theatre  
**Amount Requested: 3,000** **Amount Recommended: \$1,000**
- DISABLED RESOURCE SERVICES:** *Colorado Disability Pride Fest*  
Location: Parade from Old Town to CSU / Music Venue at CSU  
**Amount Requested: \$2,500** **Amount Recommended: \$2,250**
- ELDERHAUS ADULT DAY PROGRAM, INC.:** *14<sup>th</sup> Annual Elderhaus Senior Prom*  
Location: Poudre High School  
**Amount Requested: \$2,000** **Amount Recommended: \$1,600**
- ERACISM Film and Discussion Series:** *Film and Discussion Series*  
Location: Poudre River Public Libraries, Old Town and Harmony Libraries  
**Amount Requested: \$500** **Amount Recommended: \$500**
- ETHOS WEST CHAMBER ORCHESTRA:** *JOY / An Open-Air Summer Concert*  
Location: The Gardens on Spring Creek  
**Amount Requested: \$800** **Amount Recommended: \$500**
- FORT COLLINS SYMPHONY ASSOCIATION:** *Outside the Box Series*  
Location: 5 Local Venues  
**Amount Requested: \$5,000** **Amount Recommended: \$5,000**
- FORT COLLINS SYMPHONY GUILD:** *2014 Musical Zoo*  
Location: Timberline Church  
**Amount Requested: \$4,000** **Amount Recommended: \$4,000**
- FORT COLLINS WIND SYMPHONY:** *2013-2014 Concert Series*  
Location: UCA / Griffin Concert Hall  
**Amount Requested: \$1,000** **Amount Recommended: \$1,000**
- FRIENDS OF LARIMER COUNTY OPEN LANDS:** *NoCo Nature Festival*  
Location: Fossil Creek Reservoir Regional Open Space  
**Amount Requested: \$3,000** **Amount Recommended: \$2,000**
- HIGH PERFORMANCE DANCE THEATRE:** *Changes*  
Location: Lincoln Center Magnolia Theatre  
**Amount Requested: \$2,000** **Amount Recommended: \$1,000**
- IBM RING 250, THE PRESTO DIGITATORS:** *Magic in the Rockies 2013*  
Location: Fort Collins Marriott Hotel  
**Amount Requested: \$5,000** **Amount Recommended: \$4,500**
- INTERNATIONAL KEYBOARD ODYSSEAD & FESTIVAL:** *International Festival U.S.A.*  
Location: Evangelical Covenant Church  
**Amount Requested: \$5,000** **Amount Recommended: \$2,000**
- LINCOLN CENTER SUPPORT LEAGUE:** *16<sup>th</sup> ArtWear Fashion Week*  
Location: Lincoln Center  
**Amount Requested: \$4,100** **Amount Recommended: \$4,100**

**OPERA FORT COLLINS GUILD:** *Songs in Summer*

Location: The Hixon Residence

**Amount Requested: \$1,800**

**Amount Recommended: \$1,250**

**POUDRE RIVER PUBLIC LIBRARY DISTRICT:** *Authors Alive!*

Location: Local libraries and the Hilton Fort Collins

**Amount Requested: \$5,000**

**Amount Recommended: \$4,500**

**REACH:** *Michael Lanza Community Event*

Location: CSU Morgan Library or Northside Aztlan Community Center

**Amount Requested: \$2,000**

**Amount Recommended: \$500**

**ROCKY MOUNTAIN RAPTOR PROGRAM:** *A Second Chance at Freedom*

Location: Fort Collins Hilton

**Amount Requested: \$2,000**

**Amount Recommended: \$500**

**SPOKESBUZZ FORT COLLINS:** *BandSwap 2013*

Location: Venues within the Fort Collins GMA

**Amount Requested: \$5,000**

**Amount Recommended: \$2,000**

**TEAM FORT COLLINS:** *Down For Life Hip Hop Expo*

Location: Northside Aztlan Community Center

**Amount Requested: \$2,270**

**Amount Recommended: \$2,270**

Total Funding Requested by Applicants: **\$61,720**

Total Funding Recommended for disbursement by CRB: **\$44,470**

Total Unfunded Balance: **\$17,250**

% of Requests Funded: **72%**

Ms. Cox made a motion to submit these recommendations for Fort Fund Tier 2 disbursements to City Council for their approval.

Mr. Clemmer seconded the motion.

The motion passed unanimously.

Liaisons will be assigned by the Board for recently funded events at their regularly scheduled meeting in July. Liaisons were assigned for Ethos West Chamber Orchestra's *JOY-An Open-air Summer Concert* and The International Keyboard Odyssiad's *Festival U.S.A.* since the events will occur prior to the meeting.

VI. Other Business:

Ms. Stilwell notified the Board that she requested that a representative from the Fort Collins Musicians Association attend the meeting on July 25<sup>th</sup> to report on and answer questions regarding their 2012 and 2013 events that received Tier 3: Cultural Innovation grants. She has also requested that Beth Flowers with Beet Street attend the July or August meeting to update the Board on the Arts Incubator of the Rockies program.

VII. Review of past Fort Fund events:

As CRB liaisons, Board members attended and reported on the following funded events:

Mr. Clemmer: City of Fort Collins Recreation Department, *Kites in the Park Festival*, on April 28, 2013

Mr. Gutierrez: Pathways Hospice, *Paths of Light*, on April 14, 2013, Northern Colorado Intertribal Powwow Association, *21<sup>st</sup> Annual Spring Powwow Contest*, on April 20-21, 2013, and ARCINDA, *JAVA, Indonesia...an Ultimate Diversity*, on April 13, 2013.

Mr. Solomon: New Horizons Band of Northern Colorado, *Band Camp*, on June 2-6, 2013.

Ms. Gilligan: GLBT Community Center of Colorado, *PrideFest Fort Collins*, on May 18, 2013, Project Youth and Chamber Music, *Off the Hook Chamber Music Festival*, on June 17-23, 2013, and Zikr Dance Ensemble, *Sacred Spaces II*, on June 22, 2013.

Ms. Cox: Lincoln Center Support League, *Children's Summer Series*, June 12-26, 2013.

VIII. Adjournment: 7:35p.m.

Respectfully submitted,

Gail Budner  
Administrative Clerk II

RESOLUTION 2013-064  
OF THE COUNCIL OF THE CITY OF FORT COLLINS  
ADOPTING THE RECOMMENDATIONS OF THE CULTURAL  
RESOURCES BOARD REGARDING FORT FUND DISBURSEMENTS

WHEREAS, the City disburses funds from the City's Cultural Development and Programming Account and Tourism Programming Account in accordance with the provisions of Section 25-244 of the City Code through its Fort Fund Program; and

WHEREAS, the City's Cultural Resources Board reviews applications for Fort Fund monies and makes recommendations to the City Council in accordance with the provisions set forth in Section 2-203(3) of the City Code, and in accordance with the administrative guidelines for the Fort Fund program (the "Fort Fund Guidelines"); and

WHEREAS, pursuant to Section 25-244 of the City Code, the Cultural Development and Programming Account was established for the purpose of funding cultural development and programming activities and the Tourism Programming Account was established for the purpose of funding tourist-related special events; and

WHEREAS, at its regular meeting on June 26, 2013, the Cultural Resources Board recommended funding for various proposals as set forth on Exhibit "A", attached and incorporated herein by this reference, based upon the criteria and considerations set forth in Section 2-203 and the Fort Fund Guidelines; and

WHEREAS, the proposals recommended by the Cultural Resources Board provide a public benefit to the Fort Collins community by supporting cultural development and programming activities within the City and promoting the use of public accommodations within the City; and

WHEREAS, the City Council wishes to adopt the recommendations of the Cultural Resources Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FORT COLLINS as follows:

Section 1. That the City Council hereby finds that the distribution of funds through the Fort Fund program as recommended by the Cultural Resources Board serves a public purpose that benefits the community.

Section 2. That funds in the total amount of FORTY FOUR THOUSAND FOUR HUNDRED SEVENTY DOLLARS (\$44,470) in the City's Cultural Development and Programming Account are hereby distributed in accordance with the recommendations of the Cultural Resources Board as set forth on Exhibit "A".

Passed and adopted at a regular meeting of the Council of the City of Fort Collins this 16th day of July A.D. 2013.

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Mayor

ATTEST:

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City Clerk



# FORT FUND GRANT PROGRAM

## June 2013

### Fort Fund Tier 2: Special Events Fund

APPLICANT	PROPOSED EVENT/DATE	FUNDING REQUESTS	CULTURAL RESOURCES BOARD RECOMMENDATION		UNFUNDED BALANCE	PERCENT OF REQUEST FUNDED
			CULTURAL DEVELOPMENT & TOURISM PROGRAMMING	PROGRAMMING		
<b>Bas Bleu Theatre Company</b> Location: Bas Bleu Theatre Company  The Reader's Theatre series goal is to provide the audience with a chance to re-discover the imaginative thrill of "seeing" the plays by hearing them skillfully read.	<i>2013-2014 Reader's Theatre Series</i> September 2013 - June 2014	\$5,000	\$3,500	\$0	\$1,500	<b>70%</b>
<b>Canyon Concert Ballet</b> Location: Sunset Event Center  This event will feature performances by local 'celebrities' and their professional dance partners.	<i>Dancing with the Stars Fort Collins 2014</i> February 8, 2014	\$750	\$500	\$0	\$250	<b>67%</b>
<b>Dance Express</b> Location: Lincoln Center Magnolia Theatre  This seasonal dance tale is the celebration of community collaboration by Dance Express dancers with and without disabilities along with community members and children.	<i>The Christmas Rose</i> December 3, 2013	\$3,000	\$1,000	\$0	\$2,000	<b>33%</b>
<b>Disabled Resource Services</b> Location: Parade from Old Town to CSU / Music Venue CSU  This is the first disability pride event in Colorado. It consists of a parade followed by an outdoor music festival.	<i>Colorado Disability Pride Fest</i> September 7, 2013	\$2,500	\$2,250	\$0	\$250	<b>90%</b>
<b>Elderhaus Adult Day Program, Inc.</b> Location: Poudre High School  The prom is a non-fundraising event intended to unite the community. The event is intergenerational and enjoyed by persons of all ages and with varied capabilities.	<i>14th Annual Elderhaus Senior Prom</i> January 17, 2014	\$2,000	\$1,600	\$0	\$400	<b>80%</b>
<b>ERACISM Film And Discussion Series</b> Location: Poudre River Public Libraries, Old Town and Harmony Libraries  The series create an awareness of issues of race as they exist generally in America and specifically in Colorado and Fort Collins and address concerns commonly faced by people of minority ethnic backgrounds.	<i>Film and Discussion Series</i> October 2013	\$500	\$500	\$0	\$0	<b>100%</b>
<b>Ethos West Chamber Orchestra</b> Location: The Gardens on Spring Creek  Ethos West is joining with the Gardens on Spring Creek to present an outdoor concert and will feature classical and jazz musicians.	<i>JOY / An Open-Air Summer Concert</i> July 21, 2013	\$800	\$500	\$0	\$300	<b>63%</b>
<b>Fort Collins Symphony Association</b> Location: 5 Local Venues  <i>Outside the Box</i> is now an established series of events sponsored by the Symphony that are specifically designed to introduce classical music to diverse audiences in our community.	<i>Outside the Box Series</i> September 2013 - April 2014	\$5,000	\$5,000	\$0	\$0	<b>100%</b>

**CULTURAL RESOURCES BOARD  
RECOMMENDATION**

<b>APPLICANT</b>	<b>PROPOSED EVENT/DATE</b>	<b>FUNDING REQUESTS</b>	<b>CULTURAL DEVELOPMENT &amp; TOURISM PROGRAMMING</b>	<b>UNFUNDED BALANCE</b>	<b>PERCENT OF REQUEST FUNDED</b>
<b>Fort Collins Symphony Guild</b> Location: Timberline Church	<i>2014 Musical Zoo</i> February 16, 2014	\$4,000	\$4,000	\$0	100%
This event centers around a large hall with a carnival-like atmosphere buzzing with individual artists, strolling musicians and street dancers. The guests range from the community's very youngest to it's very oldest.					
<b>Fort Collins Wind Symphony</b> Location: UCA / Griffin Concert Hall	<i>2013-2014 Concert Season</i> October 19, 2013 & December 14, 2013	\$1,000	\$1,000	\$0	100%
The two holiday performances feature high quality concert band compositions in a wide variety of styles, are crafted to appeal to many different tastes, and will be performed by local professional musicians.					
<b>Friends of Larimer County Open Lands</b> Location: Fossil Creek Reservoir Regional Open Space	<i>NoCo Nature Festival</i> September 21, 2013	\$3,000	\$2,000	\$1,000	67%
The festival is a free day of fun and learning celebrating the local environment and wildlife.					
<b>High Performance Dance Theatre</b> Location: Lincoln Center Magnolia Theatre	<i>Changes</i> October 11-12, 2013	\$2,000	\$1,000	\$1,000	50%
The performance will include a variety of dance styles all with the inspiration and theme of 'change.'					
<b>IBM Ring 250, The Presto-Digitators</b> Location: Fort Collins Marriott Hotel	<i>Magic in the Rockies 2013</i> October 3-6, 2013	\$5,000	\$4,500	\$500	90%
The 20th annual Magic Convention features some of the world's greatest magicians that come to Fort Collins to headline the event.					
<b>International Keyboard Odyssey &amp; Festival</b> Location: Evangelical Covenant Church	<i>International Festival, U.S.A.</i> July 21-24, 2013	\$5,000	\$2,000	\$3,000	40%
This piano completion will be held in conjunction with SKI/Colorado, a Summer Keyboard Institute. It will attract competitors and participants from around the U.S.A. and from many foreign countries					
<b>Lincoln Center Support League</b> Location: Lincoln Center	<i>16th ArtWear Fashion Week</i> September 20-28, 2013	\$4,100	\$4,100	\$0	100%
In conjunction with the theatrical fashion show, the goals of ArtWear are to present innovative and unique wearable works of art and to provide forums, exhibits, and demonstrations exploring fibers & design techniques.					
<b>Opera Fort Collins Guild</b> Location: The Hixon Residence	<i>Songs in Summer</i> August 1, 2013	\$1,800	\$1,250	\$550	69%
This event is an evening soiree of classical music held in the beautiful gardens of a private residence. It features two nationally recognized opera and musical singers.					
<b>Poudre River Public Library District</b> Location: Local libraries and the Hilton Fort Collins	<i>Authors Alive!</i> September 2013 - April 2014	\$5,000	\$4,500	\$500	90%
Authors Alive! will bring under one umbrella the many author and literary programs sponsored or co-sponsored by the Library District. Presentations include discussions of an author's latest work and their writing process.					
<b>Reach</b> Location: CSU Morgan Library or NS Aztlan Community Center	<i>Michael Lanza Community Event</i> November, 2013	\$2,000	\$500	\$1,500	25%
This event will give the community the chance to hear from and talk with the well known outdoor enthusiast and author discussing his adventures & insights while camping in our national parks.					

**CULTURAL RESOURCES BOARD  
RECOMMENDATION**

<b>APPLICANT</b>	<b>PROPOSED EVENT/DATE</b>	<b>FUNDING REQUESTS</b>	<b>CULTURAL DEVELOPMENT &amp; TOURISM PROGRAMMING</b>	<b>PROGRAMMING</b>	<b>UNFUNDED BALANCE</b>	<b>PERCENT OF REQUEST FUNDED</b>
<b>Rocky Mountain Raptor Program</b> Location: Fort Collins Hilton	<i>A Second Chance at Freedom</i> February 22, 2014	\$2,000	\$500	\$0	\$1,500	<b>25%</b>
This gala, dinner and auction provide the attendees with live music, a buffet dinner, and a live and silent auction while benefiting our community's injured raptors with a chance to be released back into the wild.						
<b>SpokesBUZZ Fort Collins</b> Location: Venues within the Fort Collins GMA	<i>BandSwap 2013</i> September 21-October 6, 2013	\$5,000	\$2,000	\$0	\$3,000	<b>40%</b>
The 'swap' entails partnering similar homegrown performers for shows in partner cities, thus highlighting Fort Collins culture and talented local bands in expanded venues.						
<b>Team Fort Collins</b> Location: Northside Aztlan Community Center	<i>Down For Life Hip Hop Expo</i> March 8, 2014	\$2,270	\$2,270	\$0	\$2,270	<b>100%</b>
Features of the event include hip hop performances by both local groups and one 'big name' group. There are also live art performances done to hip hop music, hip hop lessons, interactive booths and competitions.						
<b>Total Funding Requested by Applicants</b>		<b>\$61,720</b>				
<b>Total Funding Recommended for disbursement by CRB</b>			<b>\$44,470</b>	<b>\$0</b>		
<b>Total Unfunded Balance</b>					<b>\$17,250</b>	
<b>% of Requested Amounts Funded</b>						<b>72%</b>

Scores are based on application materials and Fort Fund's "Criteria for Funding."