

DATE: April 24, 2012

STAFF: Diane Jones
Kelly DiMartino

Pre-taped staff presentation: none

WORK SESSION ITEM FORT COLLINS CITY COUNCIL

SUBJECT FOR DISCUSSION

Council Work Plan Update (2011-2013) and Policy and Plan Review Schedule Update.

EXECUTIVE SUMMARY

In July 2011, City Council developed its Work Plan for the 2011 – 2013 term. Council action items - topics and actions that are to be addressed over the two-year term and beyond - are captured and tracked in four documents:

1. Council Work Plan (2011 – 2013)
2. Agenda Planning Calendar
3. Work Plan Items to be Done Administratively
4. Policy and Plan Review Schedule

Since July, twenty-seven new items have been added for work session or formal consideration by City Council. The original schedule has been revised accordingly. The work session is an opportunity for City Council to review the information and suggest additional revisions if necessary.

GENERAL DIRECTION SOUGHT AND SPECIFIC QUESTIONS TO BE ANSWERED

The purpose of the Work Session is for City Council and staff to check in regarding the progress related to the Council's general work plan for the 2011 – 2013 term and make any necessary adjustments at this juncture.

1. Does City Council have any suggested revisions to the Council Work Plan, i.e., items to add, items to postpone or eliminate?
2. The Agenda Planning Calendar includes all of the currently scheduled Council Work Plan items as well as items yet to be scheduled. Does City Council have any suggestions or comments regarding the management of the Calendar?

BACKGROUND / DISCUSSION

Following the City Council elections (April 5, 2011) and a City Council Workshop (May 2011), in July City Council established its Work Plan for the 2011 – 2013 term. The Work Plan included items identified during the Council Workshop, priority items from the Plan Fort Collins Process, and regularly scheduled Plan and Policy updates. Topics and actions that are to be addressed by City Council over the two-year term are listed and tracked in the following documents:

1. **Council Work Plan Update—there are four (4) sections in this document:**
 - (A) Items Completed or in Progress (July 2011 through April 2012)
 - (B) Items Scheduled for April 2012 through April 2013
 - (C) Items to be Scheduled
 - (D) Written Status Reports (items originally scheduled for a work session, but due to new items these topics have been addressed via written reports to City Council)

Please note the color and type coding: original Council Work Plan Items are in black; items from the May 2011 Council Workshop are shown in *italics*; the new items added for Council Action since July 2011 are in orange).

2. **Agenda Planning Calendar Through April 2, 2013**—this includes the Regular Council Meetings (discussion items) and Council Work Session calendar from July 19, 2011 through April 2, 2013. This serves as our “master calendar” and tracks changes and adjustments. There is a “key” that notes the adjustments and an explanation at the back of the calendar that annotates the reasons for the changes and adjustments.
3. **Work Plan Items to be Done Administratively**—this document is a list of the projects and topics that have been identified through the various processes (Plan Fort Collins; Plan & Policy Review Schedule; BFO; Council Workshop) and for which the follow up is administrative, that is, the follow up is to be done by staff and requires no formal City Council action.

Also noted in the document are: (a) items for which further clarification is needed or are not currently resourced and (b) major capital projects that will be started and/or completed in the 2011 – 2013 time frame.

4. **Policy and Plan Review Schedule**—this document lists the plans and policy directions that have been acted on by City Council and for which there is some type of follow up anticipated. Many of the items are plans for which updates are anticipated in one, two, five or ten years. Other items are policies approved by City Council and for which Council requested some type of follow up (e.g., evaluation of the policy; a written status report) within a particular time frame. The Policy and Plan Review Schedule reflects information as of April 19, 2012.

The work session is an opportunity for City Council to review its Work Plan, including accomplishments to date, adjustments that have been made through the course of Council business, and the major items for which staff work and community conversations are in process and are scheduled to be considered by City Council between now and April of 2013.

ATTACHMENTS

1. Council Work Plan Update
2. Agenda Planning Calendar Through April 2, 2013
3. Work Plan Items to Be Done Administratively
4. Policy and Plan Review Schedule

COUNCIL WORK PLAN UPDATE
Council Action Items (Work Session or Regular Meeting)

Items Completed or in Progress
July 2011-April 2012

Items in Black from ongoing Policies and Projects
and Plan Fort Collins
*Items from May 2011 Council workshop appear in
italics*

New Items Added for Council Action since July 2011

Topic	Work Session	Adoption	Ord/Res No.
GID No. 1-Capital Improvements Plan	8/9/2011	11/1/2011	No. 22
Sign Code-Digital Signs and Pole Sign Design Criteria	8/9/2011	12/20/2011	178, 2011
Target Industries/Clusters Strategy	8/9/2011		
Jefferson Street Improvement Project	8/9/2011		
Electric Rate Options	9/13/2011	11/1/2011	142, 2011
<i>Lease Agreement with CSURF for Old Power Plant, 430 North College</i>	<i>9/27/2011</i>	<i>1/17/2012</i>	<i>183, 2011</i>
<i>GOCO Poudre River Grant Opportunities</i>	<i>9/27/2011</i>		
Transportation Updates and Transfort Items	9/27/2011		
<i>URA-Update Policies and Procedures</i>	<i>10/4/2011</i>		
<i>Pineridge/Dixon Transmission Lines Alternatives</i>	<i>10/11/2011</i>	<i>10/18/2011</i>	<i>2011-094</i>
Residential Energy Rate Options, <i>Efficiency and Conservation</i>	10/11/2011	12/6/2011	166, 2011
<i>Early Childhood Care and Education</i>	<i>10/25/2011</i>		
<i>Social Services Status and Scope</i>	<i>10/25/2011</i>		
Poudre River Floodplain Regulations	10/25/2011		
Council Work Plan Update	11/8/2011		
<i>City Use of Corn-Based Ethanol</i>	<i>11/8/2011</i>		
<i>Sustainability Update</i>	<i>11/8/2011</i>		
<i>Natural Areas and Open Lands Easement Policy</i>	<i>11/29/2011</i>	<i>1/3/2012</i>	<i>2012-001</i>
Parking Plan	11/29/2011		
<i>Xcel Gas Pipeline (Shields to Horsetooth to Timberline north)</i>	<i>11/29/2011</i>		
<i>Recycling and Waste Reduction Update</i>	<i>11/29/2011</i>		
<i>Medical Marijuana Businesses</i>	<i>12/13/2011</i>	2/21/2012	009, 010, 011,
Economic Health Strategic Plan	12/13/2011		
<i>Review of Commercial Electric Rates</i>	<i>12/13/2011</i>		
<i>Halligan-Seaman Water Management Project Update</i>	<i>1/10/2012</i>		
Water Supply and Demand Management Policy Update	1/10/2012		
<i>Sister City/Friendship City Relationships</i>	<i>1/24/2012</i>		
<i>Art in Public Places Program Review</i>	<i>1/24/2012</i>		
<i>URA-Update Policies and Procedures</i>	<i>1/24/2012</i>		
<i>Convention and Visitors Bureau Update</i>	<i>1/31/2012</i>		
Planned Development Overlay District (formerly Sustainable Flexible Predictable Zoning Tool)	1/31/2012		

COUNCIL WORK PLAN UPDATE
Council Action Items (Work Session or Regular Meeting)

Topic	Work Session	Adoption	Ord/Res No.
Traffic Safety (including the current and future Crosswalk Policy)	1/31/2012		
CSU Master Plan	2/14/2012		
Student Housing Action Plan (City/CSU)	2/14/2012		
Parking Plan (2nd work session)	2/28/2012		
KFCG Annual Report	2/28/2012		
Transportation Updates, including Bike Library Future	2/28/2012		
Jefferson Street Improvement Project (2nd work session)	2/28/2012		
Council Work Plan Update	3/27/2012		
Economic Health Strategic Plan (2nd work session)	3/27/2012		
Poudre River Health (Poudre River Ecosystem Response Model)	3/27/2012		
Waste/Recycling - Waste Characterization Study and Integrated Recycling Facility	3/27/2012		
Stormwater Master Plan	4/24/2012		
Establishing a Council Futures Committee		7/26/2011	2011-067
Clarify Basis for Setting Development Review and Building Permit Fees		9/6/2011	2011-082
Midtown Urban Renewal Plan		9/6/2011	2011-080
Creation of an Energy Board		9/6/2011	098, 2011
Land Use Code update		9/20/2011	120, 2011
CDOT-North I-25 Final Environmental Impact Statement		9/20/2011	2011-090
Expanding Mail Ballot Recipients		11/1/2011	130, 2011
Safe Ride Home Program (ASCSU and Transfort)		12/6/2011	2011-108
Water Utility Construction Specifications for Water, Wastewater and Stormwater Utilities		12/6/2011	164, 2011
E-Bikes/Use of Motorized Devices on City Trails by People with Disabilities		12/20/2011	167, 2011
Stormwater Criteria Manual		12/20/2011	174, 2011
Modification of Appeals Process		2/21/2012	131, 2011
Medical Discount Program for Electric Customers		4/17/2012	
On-Bill Utility Financing Program		4/17/2012	

COUNCIL WORK PLAN UPDATE
Council Action Items (Work Session or Regular Meeting)

Items Scheduled for May 2012-April 2013

Items in Black from ongoing Policies and Projects and Plan Fort Collins
Items from May 2011 Council workshop appear in italics
New Items Added for Council Action since July 2011

Topic	Work Session	Formal Consideration/ Adoption
<i>Transport Fare Policy</i>	<i>5/8/2012</i>	
<i>Public Engagement and Outreach Process for Council Policy Items</i>	<i>5/8/2012</i>	
<i>Housing Authority Fee Waiver Policy</i>	<i>6/12/2012</i>	
<i>Potential Election Issues</i>	<i>6/12/2012</i>	
<i>Waste Conversion Technologies Review</i>	<i>6/26/2012</i>	
<i>Parking Plan Update</i>	<i>6/26/2012</i>	
<i>Utilities Facility Expansion Update (700 Wood St)</i>	<i>6/26/2012</i>	
<i>URA - Policies and Procedures</i>	<i>6/26/2012</i>	
<i>Council Work Plan Update</i>	<i>7/10/2012</i>	
<i>Economic Action Plan Update</i>	<i>7/10/2012</i>	
<i>Natural Areas Department Update</i>	<i>7/10/2012</i>	
Eastside/Westside Neighborhoods Character Study	7/24/2012	
<i>Sustainability Update</i>	<i>7/24/2012</i>	
<i>Capital Expansion Fees Revisions</i>	<i>7/24/2012</i>	
Low Impact Development Stormwater Policy	8/14/2012	
Harmony Road Enhanced Travel Corridor Plan-Shields to I-25	8/28/2012	12/4/2012
Board and Commission Procedures Review	8/28/2012	
Water Supply and Demand Management Policy (2nd work session)	8/28/2012	
Eastside/Westside Neighborhoods Character Study (2nd work session)	10/23/2012	
Relocation Plan for Residents Displaced by Redevelopment	10/23/2012	12/4/2012
Student Housing Action Plan (City/CSU) (2nd work session)	10/23/2012	
<i>Railroad Quiet Zone (Phase 2)</i>	<i>12/11/2012</i>	
Transportation Update	12/11/2012	
<i>Trails Master Plan</i>	<i>12/11/2012</i>	
Land Use Code Amendment: Revise Design Standards for River Redevelopment Zoning District	1/8/2013	3/5/2013
<i>Economic Action Plan Update</i>	<i>1/8/2013</i>	
<i>Sustainability Update</i>	<i>2/12/2013</i>	
Land Use Code Amendment: "Nature in the City" type amenities in Mixed-Use projects	3/26/2013	
<i>Oil and Gas Regulations</i>		<i>5/15/2012</i>
<i>Outdoor Vendor Legislation</i>		<i>6/5/2012</i>
Planned Development Overlay District (PDOD) Pilot Project		7/17/2012
Jefferson Street Project		6/5/2012
<i>Medical Marijuana Caregiver Regulations</i>		<i>6/5/2012</i>
Annual Land Use Code Update		6/5/2012

ITEMS TO BE SCHEDULED

Midtown URA/Mason Corridor Synergies

Geothermal Energy Development Fees - COMPLETE - was settled via economic analysis outside of a Council meeting. No cost difference between current development fees versus adding these special fees. Staff mentioned it in the "rates case"

Long-Term Financial Plan/Diversify Revenue Streams/Natural Gas Franchise Fee/Transportation Funding Economic Model

Council/Community Key Outcomes and Performance Measures

Growth Management Area Adjustments (Contingent on agreement with Timnath)

Evaluate fees for Redevelopment/Infill projects

Citywide Capital Improvement Plan (Related topic: evaluate overall community connections between north and south Fort Collins-consider long-term vision for facilities and infrastructure for South)
(Capital Plan included in BFO)

City Strategic Plan (organizational plan is done; implementation in process)

Cardboard/Plastic Bags Ban in Wastestream

Streetscape Design Standards and Guidelines Update (work in progress in conjunction with Stormwater Low-Impact Standards)

Pedestrian Needs Assessment -- inventory being done (memo to be sent afterwards)

Transfort - Regional Transit Feasibility Study -- update at joint LC/LVLD/FC meeting April 26

Historic Preservation Eligibility - Demolition/Alteration Review Process (will calendar as soon as the scope and schedule are determined)

Revenue Generating Advertising on City Property

WRITTEN STATUS REPORT - NO WORK SESSION HELD

Bike Program (Written report provided 9/15/11)

Downtown Railroad Quiet Zone (Phase I) (Written report provided 9/15/11)

Master Street Plan Street Classification Amendments (Project renamed: Green Streets/Reshaping Streets: A Collaborative Initiative that will include Stormwater Low Impact Development, Streetscape Design Standards, LCUASS cross-section updates - work session scheduled 8/14/12)

Transportation Capital Improvements Plan (Plan being updated in 2012 - memo will be provided 2Q 2012)

Plan Fort Collins Monitoring (Written report provided 12/1/11)

AGENDA PLANNING CALENDAR Through April 2, 2013

*Items in italics from Council Workshop
Items in Green-Council Involvement in BFO Process*

July 19, 2011	Regular	CDBG Competitive Process ■ Modification of Appeal Process Economic Health Business Investment Item ■ Establishing a Council Futures Committee ■ Transition from Electric to Energy Board
	URA	■ Update Policies and Procedures
July 26	Work Session	CANCELLED
	Adjourned	■ <i>Establishing a Council Futures Committee</i> Mid-Year Review of City Manager, City Attorney, and Municipal Judge
August 2	Regular	CANCELLED FOR NEIGHBORHOOD NIGHT OUT
August 9	Work Session	Update on Target Industry/Clusters Strategy Sign Code – Digital Signs and Pole Sign Design Criteria Jefferson Street Improvement Project
	GID No. 1 Work Session	Downtown General Improvement District Capital Improvement Plan
August 11	Special	■ Grove Appeal Hearings Procedural Issues
	Stormwater Enterprise	■ Storm Drainage Bond Refinancing
August 16	Regular	■ CDOT North I-25 Final Environmental Impact Statement Review (FEIS) (tentative dependent upon CDOT release of FEIS) ■ Land Use Code Update ■ Appeals of the Grove ODP and PDP ■ Storm Drainage Bond Refinancing ■ <i>Transition from Electric to Energy Board</i>
August 23	Adjourned	■ Appeals of the Grove ODP and PDP
	Work Session	**Bike Program **Electric Rate Option **Renewable Energy Standard **Downtown Railroad Quiet Zone (Phase I)
August 30	5th Tuesday	Joint Meeting with PSD Board and County Commissioners

** - Work Session Calendar Adjustments

■ - Regular Meeting Calendar Adjustments

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AGENDA PLANNING CALENDAR Through April 2, 2013

*Items in italics from Council Workshop
Items in Green-Council Involvement in BFO Process*

September 6, 2011	Regular	<ul style="list-style-type: none"> ■ Museum/Discovery Science Center Funding Options (tentative) ■ Business Retention Assistance Package Midtown Urban Renewal Plan/Midtown TIF District #1 – Prospect South Amending Development Review Fees and Building Permit Fees ■ Land Use Code Update
	URA	<ul style="list-style-type: none"> ■ Redevelopment Agreement for The Commons (Capstone) ■ Authorizing a North College Marketplace Line Item Adjustment
September 13	URA	<ul style="list-style-type: none"> ■ Redevelopment Agreement for The Commons (Capstone)
	Work Session	<ul style="list-style-type: none"> **Poudre River Floodplain Regulations **Midtown URA/Mason Corridor Synergies (tentative) **Strategic Housing Action Plan (City/CSU) **Electric Rate Options **North I-25 Final Environmental Impact Statement
September 20	Regular	<ul style="list-style-type: none"> ■ Modification of Appeal Process ■ Items Relating to the I-25/392 Interchange
September 27	Work Session	<ul style="list-style-type: none"> **Parking Plan Update Transportation Update, Traffic Safety and Transfort (including **MAX fee structure) **Mountain Vista/North College Enhanced Travel Corridor Plan **Update on CSU Engines Lab Expansion and CSU/CSURF Lease **GOCO Poudre River Grant Opportunities
October 4	Regular	<ul style="list-style-type: none"> ■ Annual Appropriation Ordinance ■ Modification of Appeal Process
October 11	Adjourned	<ul style="list-style-type: none"> ■ Pineridge/Dixon Transmission Lines Alternatives
	Work Session	<ul style="list-style-type: none"> **Social Services Status and Scope / Early Childhood Care Education **Harmony Road Enhanced Travel Corridor Plan – Shields to I-25 **Art in Public Places Program Review **Electric Rate Options and Water/Energy Conservation Program **2012 Budget Revision Requests
October 18	Regular	<ul style="list-style-type: none"> ■ Annual Appropriation Ordinance – SecondFirstReading ■ Utility Rates and Plant Investment Fees, including Geothermal Energy Development Fees-First Reading ■ Utility Specifications and Criteria Manual with Stormwater Best Management Practices **CSU/CSURF Engines Lab Lease, 430 North College ■ Airport Annual Appropriation ■ DDA Annual Appropriation

** - Work Session Calendar Adjustments

■ - Regular Meeting Calendar Adjustments

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AGENDA PLANNING CALENDAR Through April 2, 2013

*Items in italics from Council Workshop
Items in Green-Council Involvement in BFO Process*

	GID No. 1	■ Downtown General Improvement District Capital Improvement Plan ■ 2012 Budget
	Skyview GID	■ 2012 Budget
	Work Session	**2012 Budget Revision Requests
October 25	Work Session	**Streetscape Design Standards **Plan Fort Collins Monitoring **Housing Authority Fee Waiver Policy Poudre River Floodplain Regulations Follow-up (if needed) **Social Services Status and Scope **Early Childhood Care and Education
November 1	Regular	■ Annual Appropriation Ordinance – Second First Reading ■ Utility Rates and Plant Investment Fees, including Geothermal Energy Development Fees-Second Reading ■ PFA Allocation ■ Jefferson Street Project **CSU/CSURE Engines Lab Lease, 430 North College
	URA	■ North College Marketplace Line Item Adjustment
	GID No. 1	■ 2012 GID Budget – Second Reading ■ Downtown General Improvement District Capital Improvement Plan
	Skyview GID	■ 2012 Budget – Second Reading
November 8	Work Session	**Council Work Plan Update **Sustainability Update **City Use of Corn-Based Ethanol **Parking Plan
November 9	Adjourned	Annual Review of City Manager, City Attorney and Municipal Judge
November 15	Regular	■ Poudre River Floodplain Regulations CDBG Fall Competitive Process Legislative Policy Agenda ■ Revised Utility Construction Specifications ■ Stormwater Criteria Manual ■ E-Bikes ■ Items Relating to Extending the Deadlines in the I-25/392 Interchange IGA with Windsor ■ PFA Allocation ■ Residential Energy Rate
November 22	Work Session	CANCELLED

** - Work Session Calendar Adjustments

■ - Regular Meeting Calendar Adjustments

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AGENDA PLANNING CALENDAR Through April 2, 2013

*Items in italics from Council Workshop
Items in Green-Council Involvement in BFO Process*

November 29	5th Tuesday Work Session	<p>**Natural Areas and Open Lands Easement Policy</p> <p>**Xcel Gas Pipeline (Shields to Horsetooth to Timberline north)</p> <p>**Waste Reduction and Recycling Update</p> <p>**Parking Plan</p> <p>**Housing Authority Fee Waiver Policy</p>
December 6	Regular	<p>■Planned Development Overlay District</p> <p>■Digital Signs and Pole Signs Regulations</p> <p>■Stormwater Criteria Manual</p> <p>■PFA Allocation</p> <p>Safe Ride Home Program</p> <p>**CSU/CSURF Engines Lab Lease, 430 North College</p>
	URA	<p>■2012 Budget</p> <p>■North College Marketplace Line Item Adjustment</p>
	URA Work Session	<p>**URA Policies and Procedures Update—Use of Tax Increment Financing</p>
December 13	Work Session	<p>Economic Action Plan Update-Economic Health Strategic Plan</p> <p>**Poudre River Health (Instream Flows)</p> <p>**Review of Commercial Electric Rates</p> <p>**Medical Marijuana Businesses</p> <p>**Housing Authority Fee Waiver Policy</p> <p>**Retrofitting Streets/Collector Streets</p>
December 20	Regular	<p>**Natural Areas and Open Lands Easement Policy</p> <p>■Jefferson Street Project</p> <p>MOU with State Land Board re: “Energy by Design” at Soapstone Prairie NA and Meadow Springs Ranch</p> <p>Ratifying the 2012-2013 Collective Bargaining Agreement</p> <p>**CSU/CSURF Engines Lab Lease, 430 North College</p> <p>Amend City Code to Eliminate 8-oz. limitation on amount of Medical Marijuana that can be Distributed to other MMDs.</p>
	URA	<p>■North College Marketplace Line Item Adjustment</p> <p>■2012 Budget</p>
December 27	Work Session	CANCELLED
January 3, 2012	Regular	<p>**Natural Areas and Open Lands Easement Policy</p>
	URA	<p>■Union Place Redevelopment Agreement</p> <p>■North College Marketplace Line Item Adjustment</p>

** - Work Session Calendar Adjustments

■ - Regular Meeting Calendar Adjustments

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AGENDA PLANNING CALENDAR Through April 2, 2013

*Items in italics from Council Workshop
Items in Green-Council Involvement in BFO Process*

January 10	Work Session	<i>Halligan-Seaman Water Management Project Update</i> Water Supply and Demand Management Policy **Sustainability Update **Renewable Energy Standards
January 17	Regular	**Poudre River Floodplain Regulations **Economic Health Strategic Plan
January 24	Work Session	CANCELLED FOR STATE OF CITY ADDRESS **Sister City/Friendship City Relationships **Art in Public Places Review **Planned Development Overlay District
	URA Work Session	**URA Policies and Procedures Update – Use of Tax Increment Financing and Rules of Procedure
January 31	5th Tuesday Work Session	**Art in Public Places Review **Traffic Safety (including the current and future Crosswalk Policy) **Sister City/Friendship City Relationships ■ Jefferson Street Project Convention and Visitors Bureau Update **Planned Development Overlay District
February 7	Regular	■ Planned Development Overlay District ■ Amend Land Use Code and City Code re: Medical Marijuana Extension of Fort Collins-Timnath IGA Deadlines
February 14	Work Session	**Stormwater Master Plan Parking Plan Update **Student Housing Action Plan (City/CSU) **CSU Master Plan **Outdoor Vendor Study **Utilities Facility Expansion Update (700 Wood) **Integrated Recycling Facility Report
Wednesday February 15		STATE OF THE CITY ADDRESS
February 21	Regular	**Streetscape Design Standards
February 28	Work Session	**Master Street Plan Street Classification Amendments **Housing Authority Fee Waiver Policy **Affordable Housing Development Incentives Update **KFCG Annual Report **Transportation Projects Update, including: * Parking Plan Update ■ Jefferson Street Project **Enhanced Transportation Capital Improvements Plan

** - Work Session Calendar Adjustments

■ - Regular Meeting Calendar Adjustments

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AGENDA PLANNING CALENDAR Through April 2, 2013

*Items in italics from Council Workshop
Items in Green-Council Involvement in BFO Process*

March 6	Regular	<ul style="list-style-type: none"> ■ Planned Development Overlay District ■ Medical Exemption for Tiered Electric Rates ■ Time of Use Electric Rate for Electric Vehicles
March 13	Work Session	<ul style="list-style-type: none"> **Transportation Update, including the Future of the Bike Library **Council Work Plan Update **Transport Fare Policy **Poudre River Health **Economic Health Strategic Plan WORK SESSION CANCELLED
March 20	Regular	<ul style="list-style-type: none"> **Stormwater Master Plan **Poudre River Floodplain Regulations ■ Extending the Deadlines for the Fort Collins/Windsor IGA for the I-25/392 Interchange Project ■ On-bill Utility Financing
	URA	<ul style="list-style-type: none"> ■ Policies and Procedures ■ Meeting Rules of Procedures
March 27	Work Session	<ul style="list-style-type: none"> **Harmony Corridor Plan Update – Gateway Analysis **Low Impact Development Stormwater Policy **Transport Fare Policy **Streetscape Design Standards and Guidelines Update **Poudre River Health **Economic Health Strategic Plan **Council Work Plan Update **Waste/Recycling – Waste Characterization Study; Integrated Recycling Facility
April 3	Regular	<ul style="list-style-type: none"> **Affordable Housing Development Incentives ■ 1305 South Shields Appeal
April 10	Work Session	Budget – Council Review of Request for Results (RFRs) & Priorities
April 17	Regular	<ul style="list-style-type: none"> Low Impact Development Stormwater Policy **Parking Plan ■ Medical Assistance Program for Electric Customers ■ 711 Remington Appeal ■ On-bill Utility Financing
April 24	Work Session	<ul style="list-style-type: none"> **Cardboard/Plastic Bags Ban in Wastestream **Art in Public Places Review **Council Work Plan Update **Outdoor Vendor Study **Stormwater Master Plan **CSU On-Campus Stadium Update

** - Work Session Calendar Adjustments

■ - Regular Meeting Calendar Adjustments

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AGENDA PLANNING CALENDAR Through April 2, 2013

*Items in italics from Council Workshop
Items in Green-Council Involvement in BFO Process*

May 1	Regular	Wild Plum Farm Annexations No. 1 and 2 Veterans Plaza Time Capsule
May 8	Work Session	**Update on the Utilities Facility Expansion (700 Wood) **Revenue Generating Advertising on City Property ** Housing Authority Fee Waiver Policy **North Front Range Metropolitan Planning Organization Update **Transport Fare Policy **Public Engagement and Outreach process for Council Policy Items
May 15	Regular	**Streetseape Design Standards CDBG/HOME Spring Competitive Process Amending City Code re: Rebates on Food Sales Tax, Property Tax and Utility Tax ■ Oil and Gas Regulations
May 22	Adjourned	Mid-year Evaluation of City Manager, City Attorney and Municipal Judge
	Work Session	**Land Use Code Amendment: Review and Revise Neighborhood Transition and Compatibility Standards **Streetseape Design Standards WORK SESSION CANCELLED
May 29	5th Tuesday	NO MEETING
June 5	Regular	■ Medical Marijuana Caregiver Regulations Land Use Code Update ■ Outdoor Vendor Legislation ■ Jefferson Street Project ■ Downtown Development Authority Line of Credit Financing ■ Planned Development Overlay District (PDOD) Pilot Project
June 12	Work Session	**Eastside/Westside Neighborhoods Character Study **Land Use Code Amendment: Review and Revise Neighborhood Transition and Compatibility Standards **Public Engagement and Outreach process for Council Policy Items ** Housing Authority Fee Waiver Policy **Boards and Commissions Periodic Review: Affordable Housing Board, Golf Board, Water Board, Youth Advisory Board **Potential Election Issues
June 19	Regular	CANCELLED for Colorado Municipal League Annual Conference
June 26	Work Session	**FortZED Update **Parking Plan Update **Waste Conversion Technologies Review **Update on the Utilities Facility Expansion (700 Wood)

** - Work Session Calendar Adjustments

■ - Regular Meeting Calendar Adjustments

~~Strikeout~~ - Item has been moved – see tables at back of calendar for details

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AGENDA PLANNING CALENDAR Through April 2, 2013

*Items in italics from Council Workshop
Items in Green-Council Involvement in BFO Process*

	URA Work Session	**URA-Policies and Procedures
July 3	Regular	CANCELLED
July 10	Work Session	Economic Action Plan Update **Council Work Plan Update **Colorado Department of Transportation Update on I-25 Projects **Natural Areas Department Update
July 17	Regular	■Planned Development Overlay District (PDOD) Pilot Project
July 24	Work Session	Boards and Commissions Periodic Review: Affordable Housing Board, Golf Board, Water Board, Youth Advisory Board **Sustainability Update, including FortZED Update Capital Expansion Fees Revisions **Eastside/Westside Neighborhoods Character Study
July 31	5th Tuesday	
August 7	Regular	CANCELLED FOR NEIGHBORHOOD NIGHT OUT
August 14	Work Session	**Land Use Code Amendment: Revise Design Standards for River Redevelopment Zoning District Budget Preview **Low Impact Development (LID) Stormwater Policy
August 21	Regular	■Items Relating to the Fort Collins/Windsor IGA for the I-25/392 Interchange Project
August 28	Work Session	**Mountain Vista/North College Enhanced Travel Corridor Plan Harmony Road Enhanced Travel Corridor Plan **Pedestrian Needs Assessment Boards and Commissions Procedures Review **Water Supply and Demand Management Policy **Eastside/Westside Neighborhoods Character Study
September 4	Regular	Set Budget Hearings
September 11	Work Session	Budget
September 18	Regular	Land Use Code Amendment: “Nature in the City” Type Amenities in Mixed Use Projects Budget Public Hearing
September 25	Work Session	Budget
October 2	Regular	Budget Public Hearing Water Supply and Demand Management Policy
October 9	Work Session	Budget

** - Work Session Calendar Adjustments

■ - Regular Meeting Calendar Adjustments

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AGENDA PLANNING CALENDAR Through April 2, 2013

*Items in italics from Council Workshop
Items in Green-Council Involvement in BFO Process*

October 16	Regular	Budget Adoption First Reading **Eastside/Westside Neighborhoods Character Study
October 23	Work Session	Relocation Plan for Residents Displaced by Redevelopment **Eastside/Westside Neighborhoods Character Study **Student Housing Action Plan
October 30	5th Tuesday	
November 6	Regular	PRESIDENTIAL ELECTION NIGHT ■ Budget Adoption Second Reading??
November 13	Work Session	CANCELLED (??)
	Adjourned	Annual Review of City Manager, City Attorney and Municipal Judge
November 20	Regular	**Land Use Code Amendment: Revise Design Standards for the River – Redevelopment Zoning District CDBG/HOME Fall Competitive Process Budget Adoption Second Reading if Nov. 6 is cancelled
November 27	Work Session	CANCELLED (??)
	Adjourned	Annual Review of City Manager, City Attorney and Municipal Judge
December 4	Regular	Relocation Plan for Residents Displaced by Redevelopment Harmony Road Enhanced Travel Corridor Plan **Mountain Vista/North College Enhanced Travel Corridor Plan
December 11	Work Session	<i>Railroad Quiet Zone (Phase 2)</i> Transportation Update **Trails Master Plan **Eastside/Westside Neighborhoods Character Study
December 18	Regular	
December 25	Work Session	CANCELLED
January 1, 2013	Regular	CANCELLED
January 8	Work Session	Economic Action Plan Update Land Use Code Amendment: Revise Design Standards for River Redevelopment Zoning District
January 15	Regular	
January 22	Work Session	
January 29	5th Tuesday	
February 5	Regular	

** - Work Session Calendar Adjustments

■ - Regular Meeting Calendar Adjustments

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AGENDA PLANNING CALENDAR Through April 2, 2013

*Items in italics from Council Workshop
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February 12	Work Session	Sustainability Update
February 19	Regular	
February 26	Work Session	
March 5	Regular	Land Use Code Amendment: Revise Design Standards for River Redevelopment Zoning District
March 12	Work Session	
March 19	Regular	
March 26	Work Session	**Land Use Code Amendment: “Nature in the City” Type Amenities in Mixed Use Projects
April 2	Regular	CANCELLED FOR MUNICIPAL ELECTION

** - Work Session Calendar Adjustments

■ - Regular Meeting Calendar Adjustments

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AGENDA PLANNING CALENDAR Through April 2, 2013

*Items in italics from Council Workshop
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Items To Be Scheduled	Anticipated Timeframe
<i>Establish Council Futures Committee</i>	July 26, 2011 Resolution 2011-067
<ul style="list-style-type: none"> a) <i>Long-Term Financial Plan/Diversify Revenue Streams/Natural Gas Franchise Fee/Transportation Funding</i> b) <i>Economic Model</i> c) <i>Council/Community Key Outcomes and Performance Measures</i> d) <i>Board & Commission Review</i> 	<ul style="list-style-type: none"> a) TBD b) TBD c) Determine what is needed following Oct. 25, 2011 Work Session on Plan FC monitoring d) TBD
Growth Management Area Adjustments	Dec, 2011 or later
Evaluate fees for Redevelopment/Infill projects	TBD
Citywide Capital Improvement Plan (Related topic: <i>evaluate overall community connections between north and south Fort Collins – consider long-term vision for facilities and infrastructure for South</i>)	Will be done concurrently with 2013-2014 Budget Process; exact work session date to be determined
Ebikes – trial period (Related Topic: Trail Network Assessment and Regulations to Address new/Alternative Types of Vehicles)	August or September, 2011 November 15, 2011
Amendment to City Plan re: Child Care	Scoping project – date to be determined
Eastside/Westside Re-set	Scope and timeframe yet to be determined
City Strategic Plan	TBD
Large Utility Poles in Easements	TBD November 29, 2011
Public Engagement Process	Spring, 2012
Convention and Visitors Bureau Update	
CSU Master Plan	
Pedestrian Needs Assessment	
Historic Preservation Eligibility - Demolition/Alteration Review Process	Will calendar as soon as the scope and schedule are determined
Contractor Licensing Ordinance Updates	
Transfort – Regional Transit Feasibility Analysis	TBD-2012
Revenue Generating Advertising on City Property	TBD

** - Work Session Calendar Adjustments

■ - Regular Meeting Calendar Adjustments

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AGENDA PLANNING CALENDAR

Through April 2, 2013

*Items in italics from Council Workshop
Items in Green-Council Involvement in BFO Process*

**WORK SESSION CALENDAR ADJUSTMENTS
2012 Budget Revision Requests – work session added to 10/11/11 and 10/18/11 for Council input on recommended revision requests. FR and SR of Annual Appropriation delayed from 10/18/11 to 11/1/11 due to need for work sessions.
Affordable Housing Development Incentives Update – moved from 2/28/12 to unscheduled due to Ken Waido’s extended medical leave of absence.
Art in Public Places Program Review – moved from 10/11/11 work session to 1/31/12 work session (or 4/24/12, depending on staff availability) to accommodate need for time-sensitive items to be discussed at a fall work session. Moved from 1/31/12 to 1/24/12 to allow more time for items scheduled for 1/31/12. (State of City Address was rescheduled to 2/15/12).
Bike Program – work session of 8/23/11 cancelled to allow for The Grove ODP and PDP Appeal Hearings. Bike Program Progress Update Memo given to Council 9/15/11
Boards and Commissions Periodic Review – moved from 7/24/12 to 6/12/12 to make room for Eastside/Westside Neighborhood Character Study.
Cardboard/Plastic Bags Ban in Wastestream – moved from 4/24/12 work session to unscheduled by staff.
CDOT North I-25 Final Environmental Impact Statement Review (FEIS) – A work session was scheduled for September 13, 2011, but was cancelled the night of the work session due to length of other items on the agenda.
City Use of Corn-Based Ethanol – added by Leadership Team
Colorado Department of Transportation Update on I-25 Projects – added to 7/10/12 work session at the request of CDOT.
Council Work Plan Update – added to 11/8/11 work session (City Manager, City Attorney and Municipal Judge yearly evaluation moved to Wed. 11/9/11). Council wants quarterly updates on progress being made on Work Plan. Next Update scheduled for 3/13/12. Moved from 3/13/12 to 3/27/12 work session since 3/13/12 work session was cancelled because several Councilmembers would not be present. Moved from 3/27/12 work session to 4/24/12 due to lateness of the 3/27/12 work session.
CSU Engines Lab Expansion and CSU/CSURF Lease Update - 9/27/11 work session added before formal consideration of Lease on 10/18/11. Moved from 10/18/11 to 11/1/11 to allow more time to complete lease. Moved from 11/1/11 to 12/6/11 to allow CSU more time to consider the lease. Moved from 12/6/11 to 12/20/11 because lease not yet ready. Lease approved 1/17/12, Ordinance No. 183, 2011
CSU Master Plan – added to 2/14/12 work session at request of Council.

** - Work Session Calendar Adjustments

■ - Regular Meeting Calendar Adjustments

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AGENDA PLANNING CALENDAR Through April 2, 2013

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**WORK SESSION CALENDAR ADJUSTMENTS
CSU On-Campus Stadium Update – added to 4/24/12 work session at the request of Dr. Tony Frank.
Downtown Railroad Quiet Zone (Phase I) - work session of 8/23/11 cancelled to allow for The Grove ODP and PDP Appeal Hearings. Update Memo given to Council 9/15/11
Eastside/Westside Neighborhoods Character Study – added to 6/12/12 work session by staff (Pete Wray). Second work session moved from 8/28/12 to 10/23/12 to allow time for staff to complete study. Will be placed on a date for formal consideration after 10/23/12 work session discussion. Moved from 6/12/12 work session to 7/24/12 work session because study will not be ready until July 2012.
Economic Health Strategic Plan – After 12/13/11 work session, item was moved from formal consideration on 1/17/12 to unscheduled to allow time for another work session. Work session on 3/13/12 added after the 12/13/11 work session as Council indicated it wanted to see a second revised draft of Plan before it considers adoption of the Plan. Moved to 3/27/12 since 3/13/12 work session was cancelled because several Councilmembers would not be present.
Electric Rate Options and Water/Energy Conservation Program – moved from 8/23/11 to 9/13/11 to allow for The Grove ODP and PDP Appeal Hearings. Continued from 9/13/11 work session and expanded to include Water/Energy Conservation Program. Consultants to return for 10/11/11 work session.
Transportation Capital Improvements Plan - removed from 2/28/12 work session to make room for other items. Information will be provided to Council through a memo, 2Q 2012.
FortZED Update – added to 6/26/12 work session by Bruce Hendee. Moved from 6/26/12 to make room for other items, will be included under 7/24/12 Sustainability Update
GOCO Poudre River Grant Opportunities - GOCO grant opportunity came up quickly with a deadline of 10/14/11. 9/27/11 work session added as staff needed Council direction for potential concepts to submit to GOCO.
Harmony Corridor Plan Update – Gateway Analysis – work session item removed indefinitely because proposed development did not occur. Analysis will be done when development is proposed for Harmony Gateway area.
Harmony Road Enhanced Travel Corridor Plan – Shields to I-25 – removed from 10/11/11 work session to accommodate need for time-sensitive items to be discussed at a fall work session. Work session scheduled for 8/28/12.
Housing Authority Fee Waiver Policy – added to 10/25/11 work session, then moved to 11/29/11 work session to allow for discussion of other time-sensitive items. Moved from 11/29/11 to 12/13/11 to make room for Parking Plan work session. Moved from 12/13/11 to 2/28/12 to make room for Commercial Electric rate discussion. Scheduled for 5/8/12 work session. Moved from 5/8/12 to 6/12/12 at request of staff.

** - Work Session Calendar Adjustments

■ - Regular Meeting Calendar Adjustments

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AGENDA PLANNING CALENDAR Through April 2, 2013

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**WORK SESSION CALENDAR ADJUSTMENTS
KFCG Annual Report – added to 2/28/12 ws by staff. Yearly report required by KFCG ballot language. 2/28/12 is the earliest staff can provide figures because December 2011 sales tax information will not be available until early February.
Land Use Code Amendment: Review and Revise Neighborhood Transition and Compatibility Standards – moved from 5/22/12 work session to 6/12/12 work session since mid-year evaluations of City Manager, City Attorney and Municipal Judge were moved from 6/26/12 to 5/22/12. Removed to unscheduled by staff. Will be included in action items for the Student Housing Action Plan, 4Q 2012.
Land Use Code Amendment: Revise Design Standards for River Redevelopment Zoning District – removed from 8/14/12 work session and 11/20/12 formal consideration to allow staff time to work on other time-sensitive issues. Rescheduled for 1/8/13 work session and 3/5/13 formal consideration.
Low Impact Development (LID) Stormwater Policy – moved from 3/27/12 to 8/14/12 work session by staff.
Master Street Plan Street Classification Amendments – removed from 2/28/12 work session to make room for other items. Information will be provided to Council through a memo. Has been rolled in Green Streets/Reshaping Streets Project, which will be included in LID Stormwater work session, 8/14/12.
MAX Fee Structure (expanded to “Transfort Fare Policy”) – removed from Transportation Update work session of 9/27/11 to allow for discussion of more time sensitive issues. Rescheduled to 3/27/12 and expanded from Max to Transfort Fare Policy. Moved from 3/27/12 to 5/8/12 work session to make room for other time-sensitive items.
Medical Marijuana Businesses – added to 12/13/11 work session at the request of Councilmember Troxell after Nov. 1 Ballot Question 300 was passed by the voters.
Midtown URA/Mason Corridor Synergies – Item postponed indefinitely and is tied to 2012 Budget Exception Process.
Mountain Vista/North College Enhanced Travel Corridor Plan - moved from 9/27/11 to 8/28/12 to accommodate need for more time-sensitive items to be discussed at a fall work session. Moved by staff from 8/28/12 work session to 2013-2014 timeframe.
Natural Areas and Open Lands Easement Policy - Policy review added to 11/29/11 work session to occur before discussion of Xcel Gas Pipeline. Formal consideration of Policy revisions – 12/20/11. Formal consideration moved from 12/20/11 to 1/3/12 to allow time for staff to answer Council questions that were raised before 12/20/11 meeting. Adopted 1/3/12, Resolution 2012-001.
Natural Areas Department Update – added to 7/10/12 work session at the request of City Manager.

** - Work Session Calendar Adjustments

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AGENDA PLANNING CALENDAR Through April 2, 2013

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**WORK SESSION CALENDAR ADJUSTMENTS
North Front Range Metropolitan Planning Organization Update – added to 4/24/12 work session at the request of Cliff Davidson, executive director of NFRMPO. Moved to 5/8/12 work session to allow more time for discussion of other topics on 4/24/12.
Outdoor Vendor Study – moved from 2/14/12 work session to 4/24/12 work session by staff to accommodate other time-sensitive items to be discussed by Council. Moved from 4/24/12 work session to unscheduled because scope of the Study has been expanded. Moved to formal consideration on 6/5/12 because Leadership determined no work session was needed.
Parking Plan - moved from 9/27/11 to 11/8/11 work session to accommodate more time-sensitive items. Moved from 11/8/11 to 11/29/11 because 11/8/11 work session was too full. 11/29/11 work session held. Second work session moved from 2/14/12 to 2/28/12 to allow staff more time. Third work session added to 6/26/12 work session by staff.
Pedestrian Needs Assessment – removed from 8/28/12 work session by staff. Not ready for Council input in 2012.
Plan Fort Collins Monitoring - removed from 10/25/11 work session to allow for discussion of other time-sensitive items. Memo on Plan Fort Collins monitoring provided to Council, 12/1/11.
Planned Development Overlay District – work session added to 1/24/12 at request of LPT. Formal consideration moved from 2/7/12 to 3/6/12 due to added work session. Moved from 1/24/12 work session to 1/31/12 work session due to length of 1/24/12 work session. Postponed indefinitely so staff could further refine project. Moved to 6/5/12 for formal consideration of a pilot project for PDOD. Moved from 6/5/12 to 7/17/12 to allow time for boards/commissions outreach.
Potential Election Issues – added to 6/12/12 work session at request of Council at its February 2012 workshop.
Poudre River Floodplain Regulations – Item was postponed from 9/13/11 to 10/25/11 by City Manager. Formal consideration scheduled for 1/17/12. Moved from 1/17/12 to 3/20/11 by staff after Council direction given at 10/25/11 work session. Removed from formal consideration by staff. Different pieces of the regulations will be brought for Council consideration as they are ready.
Poudre River Health – Update on 3/13/12 added to provide follow-up after 12/13/11 work session. 12/13/11 work session cancelled by staff – project is not ready for public forum with Council. Project will be discussed at 3/13/12 work session. Moved from 3/13/12 to 3/27/12 since 3/13/12 work session was cancelled because several Councilmembers would not be present. Renamed Poudre River Ecosystem Response Model.
Public Engagement and Outreach process for Council Policy Items – was originally listed as part of Council Work Plan Update, but was separated from Update and moved to 6/12/12 to allow more time for discussion of this topic. Moved to 5/8/12 by staff.

** - Work Session Calendar Adjustments

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AGENDA PLANNING CALENDAR

Through April 2, 2013

Items in italics from Council Workshop

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**WORK SESSION CALENDAR ADJUSTMENTS
Renewable Energy Standard - work session of 8/23/11 cancelled to allow for The Grove ODP and PDP Appeal Hearings. Rescheduled for 1/10/12 – no earlier time slot available. Removed from 1/10/12 work session and will be considered with 2013-2014 budget.
Retrofitting Streets/Collector Streets – removed from 12/13/11 work session to make room for Housing Authority Fee Waiver Policy. Information will be provided to Council as a memo, not as a work session.
Revenue Generating Advertising on City Property – added to 5/8/12 work session at request of Council. Moved to unscheduled. removed from 5/8/12 work session to unscheduled until scope of project is determined.
Review of Commercial Electric Rates – added to 12/13/11 work session after adoption of 2012 Electric Rates Ordinance (Ord. No. 142, 2011) at the request of 4 Councilmembers.
Sister City/Friendship City Relationships – Added by the Leadership Team to 1/31/12 work session. Moved from 1/31/12 to 1/24/12 so City Manager can be present for discussion.
Social Services Status and Scope / Early Childhood Care and Education – Social Services Status and Scope moved from 10/11/11 to 10/25/11 work session and expanded to include Early Childhood Care and Education.
Stormwater Master Plan – moved from 2/14/12 work session to 4/24/12 work session at request of LPT to make room for discussion of Utilities Expansion at 700 Wood Street. Also removed from formal consideration on 3/20/12 to unscheduled. Will be rescheduled after 4/24/12 work session.
Streetscape Design Standards – removed from 10/25/11 work session to allow for discussion of other time-sensitive items. Moved from 2/21/12 regular meeting to 5/22/12 work session by staff (Pete Wray). Moved from 5/22/12 to 3/27/12 because slot opened up with removal of an item (Harmony Corridor Plan Update – Gateway Analysis). Item removed from 3/27/12 work session to allow for discussion of other time-sensitive items-information will be provided to Council by memo. Formal consideration on 5/15/12. Removed from formal consideration on 5/15/12 by staff. Work in progress in conjunction with Stormwater Low-Impact Standards – work session 8/14/12.
Student Housing Action Plan (City/CSU) – moved by staff from 9/13/11 to 2/14/12 to accommodate the need of other, more time-sensitive items that needed work session time. Second work session scheduled 10/23/12.
Sustainability Update – added by Leadership Team (Council wants updates 2x/year), originally scheduled for 1/10/12, moved to 11/8/11.
Traffic Safety (including the existing Crosswalk Policy) – added to 1/31/12 work session at the request of Council
Trails Master Plan – added to 12/11/12 work session; staff seeking Council input before formal consideration in early 2013.

** - Work Session Calendar Adjustments

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■ - Regular Meeting Calendar Adjustments

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AGENDA PLANNING CALENDAR Through April 2, 2013

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**WORK SESSION CALENDAR ADJUSTMENTS
Transfort Fare Policy – moved from 3/27/12 work session to 3/13/12 work session so the Economic Health Strategic Plan could be discussed on 3/27/12. Moved from 3/13/12 to 5/8/12 as 3/13/12 work session was cancelled since several Councilmembers would not be present.
Transportation Update, including the Future of the Bike Library – moved from 3/13/12 to 2/28/12 as 3/13/12 work session was cancelled since several Councilmembers would not be present.
URA Policies and Procedures Update – second work session scheduled for 12/6/11 to continue discussion started at 10/4/11 work session. 12/6/11 work session will focus on the use of TIF. 12/6/11 work session moved to 1/24/12 due to length of 12/6/11 meeting. Rules of procedure for URA meetings added to 1/24/12 work session by LPT. Second work session scheduled for 6/26/12 after more public outreach was gathered.
Utilities Facility Expansion Update (700 Wood) – added at request of Council. Moved from 5/8/12 work session to 2/14/12 work session as Council wanted to discuss update in 1Q 2012. Moved from 2/14/12 work session back to 5/8/12 work session at request of staff – item not ready for discussion by 2/14/12. Moved from 5/8/12 to 6/26/12 to allow more time for project.
Waste Conversion Technologies Review – moved from 3/27/12 work session and rescheduled to 6/26/12 work session to allow time for time for discussion other Waste/Recycling topics on 3/27/12.
Waste Reduction and Recycling Update – 11/8/11 work session added by Leadership Team
Waste/Recycling – includes Waste Characterization Study and Integrated Recycling Facility topics. Added to 3/27/12 work session to provide Study results and staff recommendation to Council.
Water Supply/Demand Management Policy – second work session scheduled for 8/28/12 by staff (first work session was 1/10/12)
Xcel Gas Pipeline (Shields to Horsetooth to Timberline north) – 11/29/11 work session added on 8/31/11 to discuss Xcel Energy’s plan to replace existing 8” pipeline. Project will impact Natural Areas and newly paved streets.

** - Work Session Calendar Adjustments

■ - Regular Meeting Calendar Adjustments

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AGENDA PLANNING CALENDAR

Through April 2, 2013

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REGULAR MEETING CALENDAR ADJUSTMENTS
1305 South Shields Appeal – Appeal of Planning and Zoning Board decision filed 3/1/12
2012 Airport Annual Appropriation - added by staff to coincide with First Reading of Annual Appropriation Ordinance. Moved from 10/18/11 to 11/1/11 to allow Airport Director to be present at the meeting (he had a conflict on 10/18/11)
2012 Annual Appropriation Ordinance - First Reading moved from 10/4/11 to 10/18/11 to track with utility rate ordinances. Electric rate options work session was delayed from 8/23/11 to 9/13/11, so First reading of rate ordinances was delayed from 10/4/11 to 10/18/11.
2012 DDA Annual Appropriation - added by staff to coincide with First Reading of 2012 Appropriation Ordinance
2013-2014 Budget Adoption - Second Reading –moved from 11/2/12 to 11/16/12 because 11/2/12 is a presidential election night and Council requested the meeting be kept short.
711 Remington Appeal – Appeal of Planning and Zoning Board decision filed 3/1/12
Appeals of the Grove ODP and PDP – Postponed from 8/16/11 to 8/23/11 due to anticipated length of time for the hearings and the lateness of the 8/16/11 meeting
Business Retention Assistance Package – Item withdrawn indefinitely from 9/6/11 because the company was not ready to proceed.
CDOT North I-25 Final Environmental Impact Statement Review (FEIS) – scheduled for 8/16/11, but postponed to 9/6/11 because CDOT did not release report until 8/19/11. Postponed to 9/20/11 to allow staff more time to review document. Adopted (Resolution 2011-090)
Digital Signs and Pole Signs Regulations – formal consideration moved from 10/4/11 to 12/6/11 to allow staff time to conduct additional public outreach that was requested by Council. Adopted (Ordinance No. 178, 2011)
Downtown Development Authority Line of Credit Financing – added to 6/5/12 at request of DDA
Downtown General Improvement District Capital Improvement Plan – moved from 10/18/11 to 11/1/11 to allow staff time to resolve minor issues raised by the DDA. Adopted 11/1/11, Res No. 022.
Establishing a Futures Committee -scheduled for 7/19/11, then postponed to 7/26/11 due to lateness of meeting on 7/19. Resolution 2011-067 adopted 7/26/11
Geothermal Energy Development Fees – removed from Utility rate increase ordinances considered on First Reading on 10/18/11 at request of staff – will not be considered until mid-2012 at the earliest. Economic analysis done outside of a Council meeting. No cost difference between current development fees versus adding these special fees. Staff mentioned it in the “rates case”.

** - Work Session Calendar Adjustments

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AGENDA PLANNING CALENDAR

Through April 2, 2013

Items in italics from Council Workshop

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REGULAR MEETING CALENDAR ADJUSTMENTS
GID No. 1 - 2012 GID Budget - added by staff to coincide with First Reading of Annual Appropriation Ordinance (10/18/11).
Grove Appeal Hearings Procedural Issues – Special meeting of 8/11/11 called to resolve appeal procedural issues before hearings were held due to anticipated length of the hearings. Hearings held at 8/23/11 adjourned meeting.
I-25/392 Interchange – IGA items moved from 10/4/11 to 11/15/11 to allow for joint work session between Council and Windsor Town Board on 11/2/11. 11/2/11 work session was cancelled. IGA deadlines to be extended to 4/3/12 by Resolution 2011-102, adopted 11/15/11. Actions relating to IGA will be considered by Council on 3/20/12. Another extension was granted by Resolution 2012-019, extending the deadlines to August 21, 2012.
Jefferson Street Project – added for formal consideration after 8/9/11 work session. Removed from 12/20/11 formal consideration because project not ready yet. Another work session to be held 1/31/12. Work session moved from 1/31/12 to 2/28/12 by staff. Scheduled for formal consideration on 6/5/12 after 2/28/12 work session.
Land Use Code Amendment: “Nature in the City” Type Amenities in Mixed Use Projects – removed from 1/18/12 formal consideration by staff to accommodate other time-sensitive issues. Rescheduled for 3/26/13 work session.
Land Use Code Update – postponed from 8/16/11 to 9/6/11 to allow more time for staff to clarify an issue. Adopted (Ordinance No. 120, 2011) 2012 Annual update scheduled for 6/5/12.
Medical Assistance Program for Tiered Electric Rates – added after adoption of Electric rates on 12/6/11. Formal consideration postponed from 3/6/12 to 4/17/12 by Council, who requested more public outreach and research before consideration. Ordinance No. 034, 2012.
Medical Marijuana -Amend Land Use Code and City Code – added to 2/7/12 to comply with citizen-initiated ordinance approved by the voters on 11/1/11. Caregiver regulations added at request of Council for consideration on 6/5/12.
Modification of Appeal Process - scheduled for First Reading on 7/19/11 meeting, then postponed to September 20 due to lateness of the meeting on 7/19. Item deemed not ready for 9/20/11 and was moved to 10/4/11. First Reading of Ordinance No. 131, 2011 was on 10/4/11. Second Reading postponed to 12/20/11 to allow time for more public outreach. Adopted 2/21/12, Ordinance No. 131, 2011.
Museum/Discovery Science Center Funding Options – Item withdrawn because the Non-Profit Corp. decided not to seek a loan from the City but to seek different avenues for Exhibit funding.
Oil and Gas Regulations – added to 5/15/12 at Council’s request
On-bill Utility Financing – Postponed from 3/20/12 to 4/17/12 by staff to allow time for legal notice publication. Ordinance No. 033, 2012.

** - Work Session Calendar Adjustments

■ - Regular Meeting Calendar Adjustments

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AGENDA PLANNING CALENDAR

Through April 2, 2013

Items in italics from Council Workshop

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REGULAR MEETING CALENDAR ADJUSTMENTS
Outdoor Vendor Legislation – added to 6/5/12 after Leadership decision that no work session was needed.
PFA Allocation – added by staff to coincide with Second Reading of Annual Appropriation Ordinance. Moved from 11/1/11 to 11/15/11 by Budget staff. Moved from 11/15/11 to 12/6/11 by Budget staff after FR of the Annual Appropriation ordinance was moved to 11/1/11.
Pineridge/Dixon Transmission Lines Alternatives – Transmission lines across Pineridge Natural Area issue was discussed at 8/11/11 Special Meeting. Adjourned meeting added to 10/11/11 to discuss alternatives to the Project.
Planned Development Overlay District (formerly known as Sustainable, Flexible, Predictable Zoning Tool) – added by staff after 6/14/11 work session. Moved from 12/6/11 to 2/7/12 to allow P&Z time for a work session before it makes a recommendation to Council. Moved from 2/7/12 to 3/6/12 due to addition of a work session on 1/24/12 that was requested by LPT. 1/24/12 work session postponed to 1/31/12 as the 1/24/12 work session was a lengthy session. Formal consideration postponed indefinitely as staff is taking a new approach and plans to establish a pilot program where actual projects are taken through the PDOD process and evaluated. Details regarding how the pilot program will be implemented are forthcoming. The goal is to launch the pilot within the next two months, and it will remain unscheduled on Council’s six-month agenda. Rescheduled for 6/5/12 for formal consideration of a pilot project. Moved to 7/17/12 to allow more time for board/commission outreach to occur.
Poudre River Floodplain Regulations – Formal consideration moved from 11/15/11 to 1/17/12 to allow staff time to incorporate direction given by Council at 10/25/11 work session. Removed from formal consideration by staff. Different pieces of the regulations will be brought for Council consideration as they are ready.
Residential Energy Rate – to be considered separately from the Utility rate increase ordinances (considered on 10/18/11 and 11/1/11) due to postponement of work session on 8/23/11 to 9/13/11 and the need for a second work session on 10/11/11. Council direction needed from work session before the residential energy rate can be formally considered. Adopted 12/6/11 (Ordinance No. 166, 2011)
Skyview GID - 2012 Budget - added by staff to coincide with First Reading of Annual Appropriation Ordinance (10/18/11).
Storm Drainage Bond Refinancing – Originally scheduled for 8/16/11 meeting but was considered on 8/11/11, after the special meeting, because of the anticipated length of the 8/16/11 meeting. The Bond refinancing was time-sensitive and could not be delayed.
Stormwater Criteria Manual – moved from 11/15/11 to 12/6/11 to allow time for publication of a legal notice for hearing on adoption of the Manual. Adopted 12/20/11 (Ordinance No. 174, 2011).

** - Work Session Calendar Adjustments

■ - Regular Meeting Calendar Adjustments

~~Strikeout~~ - Item has been moved – see tables at back of calendar for details

4/19/2012

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AGENDA PLANNING CALENDAR

Through April 2, 2013

*Items in italics from Council Workshop
Items in Green-Council Involvement in BFO Process*

REGULAR MEETING CALENDAR ADJUSTMENTS
Time of Use Electric Rate for Electric Vehicles – added by staff to March 6, 2012. Removed after item was discussed by Energy Board who felt the added rate was not necessary as an incentive for people to use the new technology. They believed that, even with tiered rates, vehicle fuel was not a significant factor in the decision to buy an electric car but an incentive to charge them “off peak” would be seen as a discount or subsidy to the “wealthy” community members who could afford an EV purchase.
Transition from Electric to Energy Board -scheduled for First Reading on 7/19/11, then postponed to August 16 due to lateness of the meeting on 7/19. Adopted (Ordinance No. 098, 2011)
URA – Authorizing a North College Marketplace Line Item Adjustment – Item postponed to 11/1/11 at the request of the Developer. Item postponed from 11/1/11 to 12/16/11 at the request of the Developer and staff. Moved from 12/6/11 to 12/20/11 by staff. Moved from 12/2011 to 1/3/12 due to length of 12/20/11 meeting.
URA - Redevelopment Agreement for The Commons (Capstone) – Item scheduled for 9/6/11 but was postponed to 9/13/11 due to lateness of the 9/6 meeting
URA - Updating URA Policies and Procedures – postponed from 7/19/11 meeting, due to length of meeting, rescheduled for 10/4/11. Council requested a work session on the Policies after the discussion about The Commons Project, so the 10/4/11 URA meeting changed to a URA work session. 12/6/11 work session moved to 1/24/12 due to length of 12/6/11 meeting. Rules of procedure for URA meetings added to 1/24/12 work session by LPT. Formal consideration added to 3/20/12. Postponed from 3/20/12 to indefinite to allow for more public outreach. Another work session scheduled for 6/26/12.
URA 2012 Budget - yearly budget item added by staff. Moved from 12/6/11 to 12/20/11 by staff due to anticipated length of 12/6/11 meeting.
URA-Union Place Redevelopment Agreement - added to 1/3/12 at the request of the developer. Moved from 1/3/12 to unscheduled as developer has not provided requested information.
Utility Specifications and Criteria Manual with Stormwater Best Management Practices – moved from 10/18/11 to 11/15/11 at staff’s request. Renamed and split into 2 items: “Revised Utility Construction Specifications” and “Stormwater Criteria Manual”. Utility Construction Specifications adopted 12/6/11 (Ordinance No. 163, 2011). Stormwater Criteria Manual adopted 12/20/11 (Ordinance No. 174, 2011).

** - Work Session Calendar Adjustments

■ - Regular Meeting Calendar Adjustments

~~Strikeout~~ - Item has been moved – see tables at back of calendar for details

4/19/2012

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Work Plan Items to be Accomplished Administratively – No Council Action Required

These administrative items were identified during Plan Fort Collins, the plan & policy review schedule, BFO and/or the May 6-7, 2011 Council Workshop. *Items from the May 2011 Council Workshop appear in italics.*

	Project/Topic	Status (Complete, In Progress or Ongoing)	Notes	Service Area	Staff
1	<i>Regulation of Cell Phone Towers (on City property & Citywide)</i>	In Progress	2/23/12 - Memo to Council re: Administrative Change for Development Review Process for Wireless Telecommunication Facilities. - Reviewing cell tower regulations for towers on private property.	Community Services/ Planning, Policy and Transportation	Heffernan/ Cumbo
2	<i>Wastestream Study – Expand to include “Waste Conversion Technologies” Review</i>	In Progress	Section 1 of Waste Stream Study presented to Council at 3/27/12 work session. Second work session scheduled 6/26/12	Sustainability	Gordon
3	<i>Re-evaluate policy to prohibit shake shingles</i>	Complete	Question on shake shingles raised by Councilmember Troxell – verbal response given to him by Steve Dush.		
4	<i>Keep Fort Collins Great Prioritization</i>	In Progress with Council Finance Committee	Annual Report to Council 2/28/12	Financial Services	Beckstead
5	<i>Evaluate “market” definition (mix of public/private sector) for employee compensation and benefits</i>	In Progress	Memo on current practice - September, 2011. In progress with Council Finance Committee. Further staff action required	Employee and Communications Services	Sharkey
6	Integrated Recycling Facility (formerly called Resource Recovery Site)	In Progress	Work session 3/27/12	Sustainability	Gordon

	Project/Topic	Status (Complete, In Progress or Ongoing)	Notes	Service Area	Staff
7	<i>Gravel Pit Storage</i>	In Progress	2Q 2012 - Conceptual design being developed and evaluated for site below Drake Water Reclamation Facility.	Utilities	Dustin
8	Poudre River Corridor Access and Wayfinding – Interdepartmental Team to Explore Improvements	In Progress	Etiquette signs and mileage markers to be installed on Poudre River Trail Summer 2012. Planning for wayfinding signage underway.	Community Services	Whyman
9	Land Bank Program Evaluation	December 2012	Decision on scope of project pending.	Policy, Planning and Transportation Services	Waido
10	Bicycle and Pedestrian Wayfinding Plan	In Progress: Fall 2011 thru Fall 2012	Staff teams are formed and are working on projects; anticipated completion of project is December 2012	Policy, Planning and Transportation Services	Bracke
11	Bicycle Lane System Review (depending on findings, may need to go back to Council)	Fall 2011 thru Fall 2012	Staff teams are formed and are working on projects; anticipated completion of project is December 2012. Some items in this project may feed into the Bicycle Plan Update scheduled for 2013.	Policy, Planning and Transportation Services	Bracke
12	Trail Design Standards Amendments (depending on findings, may need to go back to Council)	In Progress	Staff on schedule to complete project by year-end 2012.	Community Services	Foreman
13	<i>Evaluate Election Process (technology/e-ballots; timing; ballot recipients, campaign finance, etc)</i>	Complete	Memo provided in June, 2011 Ordinance No. 130, 2011 expanding mail ballot recipients adopted November 1, 2011	Policy, Planning and Transportation Services	Harris

	Project/Topic	Status (Complete, In Progress or Ongoing)	Notes	Service Area	Staff
14	Address Language and Cultural Barriers (City Plan Action Item 55)	In Progress	Further exploring scope of project; exact timeline to be determined	Employee and Communications Services	DiMartino
15	<i>Succession Planning for Council Sub-Committees</i>	Ongoing	Ongoing discussion with Council Finance Committee	Finance	Beckstead
16	<i>City website improvements; renaming of stored documents</i>	Ongoing	Improvements ongoing; renaming of stored documents project is complete.	Community Services/IT	Coldiron
17	<i>Evaluate use of corn ethanol</i>	In Progress	Work Session - November 8, 2011; memo re: E-85 exit plan to be provided to Council in 2Q 2012	Community Services; Sustainability	Mannon/Hendee
18	<i>Re-evaluate Budget Process</i> <ul style="list-style-type: none"> - Cross-cutting budget prioritization - <i>Result Team composition/citizen participation</i> - <i>Citizen engagement</i> 	In Progress; Spring 2012	<ul style="list-style-type: none"> - Each result team currently includes one citizen serving as a team member - Citizen engagement was changed to take place earlier in the process (during the development of the City Manager's Recommended Budget vs. after) so that staff could incorporate feedback into their final recommendation. - Online feedback tool will be improved to provide access to offer detail (not just summaries) and will allow users to recommend changes to the drilling platforms. <p>Two public meetings will also take place in June.</p>	Financial Services	Beckstead/Pollack

	Project/Topic	Status (Complete, In Progress or Ongoing)	Notes	Service Area	Staff
19	<i>Evaluate use of technology for Council materials</i>	In Progress	Scoping of project is underway	Policy, Planning and Transportation Services	Harris
20	Strategic Planning	In Progress	<p>Implemented a strategic planning initiative and results to date include:</p> <ul style="list-style-type: none"> ▪ A two-year Strategic Planning and Budgeting for Outcomes process and calendar. The calendar aligns our strategic planning process with the business/budgeting outcomes. ▪ The first High Performing Government/Organizational Strategic Plan was completed; teams and departments are working on action plans to be operationalized in 2012-2014. The Strategic Plan provides structure and focus for the HPG Result Area, along with measures and targets that can be monitored for achievement. ▪ Developed targets and measures for each of the Strategic Goals. ▪ Assigned a cross functional work team to each strategic goal. These teams will develop and implement the Actions plans (Q2-Q3) 	Policy, Planning and Transportation Services	Jones

	Project/Topic	Status (Complete, In Progress or Ongoing)	Notes	Service Area	Staff
			<ul style="list-style-type: none"> ▪ Service Units are developing their 2012-2013 goals based on Plan Fort Collins and the HPG Strategic Plan goals. ▪ Developed an organizational matrix that includes Key Priorities for 2012-2013 across Plan Fort Collins Outcome Areas and across Service areas. 		
21	Green Purchasing Study	In Progress	Report is complete. Staff is working on action plan and evaluating recommendations in Report.	Financial Services	O'Neill

	Project/Topic	Status (Complete, In Progress or Ongoing)	Notes	Service Area	Staff
22	<i>Improve Communication & Interaction - Council listening sessions; re-evaluate citizen survey; customer surveys post-capital projects</i>	In Progress; Post capital project surveys implemented; listening sessions by fall, 2011; Citizen Survey evaluation by Spring 2012	<p>City staff will present Council with information regarding efforts to improve citizen engagements at the May 8 Work Session. Proposed improvements include: standardizing organization-wide engagement processes, organizing Council listening sessions, and using technology (polls, online forums, etc.) to reach new audiences.</p> <p>The 2012 Citizen Survey was administered earlier than usual this year to assure data was available for the BFO process. The Survey was sent in January 2012 with limited revisions (most notably, the inclusion of Utility services). As further clarity develops around performance measures, we will make sure that the 2014 survey is directly linked to that reporting.</p>	Employee and Communications Services	DiMartino
23	<i>Online Development Review Tracking System</i>	Complete - Current project tracking done by end of 2011; Project to provide access to archived projects underway	Continued refinements underway (detailed in Council memo March 2012), including Code Compliance module, Planning Module, Accela analytics and improved citizen access to data and information	Policy, Planning and Transportation Services	Coldiron

	Project/Topic	Status (Complete, In Progress or Ongoing)	Notes	Service Area	Staff
24	Carnegie Building Creative Center Development/Arts and Culture Incubator and Education	In Progress	Through an NEA grant, Beet Street and Cultural Services are working on a plan and design for an art incubator to be housed in the Carnegie. Planning phase will end August 2012. Public use of spaces is also being designed and planned	Community Services	Jill Stilwell
25	Arts and Culture Consortium	Ongoing partnership with UCC and Beet Street	UniverCity Connections has disbanded the arts and culture task force. The consortium continues to meet informally 4 times a year	Community Services	Jill Stilwell
26	Newsracks Status Report	Ongoing	Condo locations to be inspected not less than every two years – May 2012	Policy, Planning and Transportation Services	
27	<i>Manual on Parks sustainability practices</i>	Complete	Manual completed February 2012	Community Services	Foreman
28	<i>Green Golf Courses</i>	Ongoing	Collindale and Southridge achieved Audubon Sanctuary Certification status in the Category of Environmental Planning. City Park 9 completed the categories of Wildlife Habitat management, Chemical Use and Reduction, Water Quality and Water Conservation. Collindale Clubhouse energy efficient upgrades are complete. Southridge Clubhouse qualified for a “building tune-up” through a Utilities program for small businesses.	Community Services	Schnelzer

	Project/Topic	Status (Complete, In Progress or Ongoing)	Notes	Service Area	Staff
29	Federal Grant Support for Transportation	Ongoing	Staff continues to seek grant support through all avenues – federal, state and regional.	Policy, Planning and Transportation Services	
30	<i>Voluntary or mandatory year-round drug drop-off program in partnership with pharmacy</i>	In Progress	Staff is researching possibilities and barriers and will provide an update on development of a proposal by May 2012	Utilities/Police	Christensen/Webb
31	Well City Designation	In Progress	Applying for the WELCOA Platinum Award in 2012 Target Date – 2013	Employee and Communications Services	DiMartino
32	<i>Systematic Approach to Procedures and Protocols.</i> 1) <i>Consistent format for procedures</i> 2) <i>Centralized location for procedures, categorized by Service Unit</i> 3) <i>Service Unit or Department level plan for monitoring updates</i> 4) <i>Table of contents</i>	Ongoing	As part of the Performance Excellence Program, the Operations Focus Team will develop a process to be implemented across the organization. Update of inventory and mapping of work program will occur in 3Q 2012.	Policy, Planning and Transportation Services	Jones
33	<i>Pilot project to restore Poudre River & habitat (1/2 mile segment)</i>	Ongoing	Need to clarify scope of project; potential for external grant funding (state and federal) to match existing KFCG or BCC dollars	Natural Areas	Stokes

	Project/Topic	Status (Complete, In Progress or Ongoing)	Notes	Service Area	Staff
34	Waste Reduction and Diversion Campaign	Ongoing project	“I Recycle” campaign rolled out in 2011 continues with new edition for ads, video production, and public service announcements, featuring “20-somethings” demographics	Sustainability	Gordon/Arias
35	Waste Diversion Assistance Program (aligns with #40 - Multi-Family and Business Recycling Outreach and Assistance)	In Progress	Initial outreach to commercial customers and managers of multi-family complexes made, with offer to help subsidize costs of setting up recycling accounts with service providers.	Sustainability	Mitchell
36	Construction & Debris Drop-off at Larimer County Landfill	In Progress	Conversations have begun with County Landfill Manager; discussions ongoing	Sustainability	Gordon
37	Private Partnerships for Recycling Drop-offs	In Progress	Staff is working with New Belgium Brewery; several customers have been invited to divert shrink-wrap plastic at the brewery’s recycling center	Sustainability	Gordon/Mitchell
38	Healthy Sustainable Homes (formerly Master Home Environmentalist)	In Progress	Staff hired; 1st volunteer training completed; in-home assessments underway.	Sustainability Services	Aadrup
39	Waste Reduction Education	Ongoing project	“I Recycle” campaign rolled out in 2011 continues with new edition for ads, video production, and public service announcements, featuring “20-somethings” demographics	Sustainability	Gordon/Arias

	Project/Topic	Status (Complete, In Progress or Ongoing)	Notes	Service Area	Staff
40	Multi-Family and Business Recycling Outreach and Assistance	In Progress	Initial outreach to commercial customers and managers of multi-family complexes made, with offer to help subsidize costs of setting up recycling accounts with service providers. One new-to-recycling business has been recruited, six on-site assessments have been conducted.	Sustainability	Mitchell
41	<i>Deconstruction policy – City property</i>	Complete	Administrative Policy approved by City Manager, September 2011	Operation Services	Mannon
42	Voluntary Employer Commute Trip Reduction	In Progress	Seeking grant funding	Sustainability Services	Woodruff
43	Lower Poudre River Watershed Program Status Report	In Progress; Annual Report	Delivered to Council every July (report also available on fcgov.com)	Utilities	Elmund
44	Multi-Family Energy Efficiency Program	In Progress; Annual Report as part of Energy Policy Report	To be developed in 2012	Utilities	Bigner
45	Local Renewable Energy (formerly called Net Metering Status Report)	In Progress; Annual Report as part of Energy Policy Report	Reporting within Energy Policy Annual Update in 2Q 2012	Utilities	Bigner/Phelan
46	Energy Policy Status Report	In Progress; Annual Report	Report to be delivered to Council June 2012 (report also available on fcgov.com)	Utilities	Bigner/Phelan
47	Utilities Identity Theft Prevention Program Status Report	In Progress; Annual Report	Next report to Council February 2013	Utilities	Bigner/Clements

	Project/Topic	Status (Complete, In Progress or Ongoing)	Notes	Service Area	Staff
48	Stormwater Master Plan	In Progress: Quarterly updates	Work session 4/24/12	Utilities	Haukaas/Sampley
49	PRPA Organic Contract/Supply Agreement	Ongoing- Annual Report	Energy Board to review annually and suggest revisions	Utilities	Catanach
50	On-Bill Utility Financing Program (formerly called Energy Efficiency Improvement Finances and Incentives)	In Progress	Council consideration 4/17/12; City Manager will submit written report on Program on or before 7/31/13 or within 30 days of disbursement of all available loan funds	Utilities	Phelan
51	Historic Preservation Grants	Ongoing	New grant awarded to 216 Linden Street for façade replacement (State Historic Fund). Staff prepared a new grant application for April 1 and will prepare for one by the October 1 grant cycle deadline	Policy, Planning and Transportation Services	McWilliams
52	Green Street Project – identify, plan and design (does not include resources to construct)	In Progress	Written update August 2012	Policy, Planning and Transportation Services	Bracke
53	Open Space Program – 5 Year Update	Complete	Report delivered to City Manager and Councilmember Ohlson – September 2011		

ITEMS NEEDING FURTHER CLARIFICATION OR NOT CURRENTLY RESOURCED

- A. *Youth Issues* – Youth Advisory Board and Recreation have primary responsibility for ongoing efforts; project to amend City Plan regarding child care is currently being scope and scheduled. No additional efforts are resourced.
- B. *PFA Emergency Response Model* – Discussions are underway at PFA Board
- C. *Snow removal ordinance enforcement* – Will continue to enforce; no further action planned
- D. *Community involvement/activity in Natural Areas and Recreation* – This is currently a fundamental part of operations; no further action planned
- E. *Community Marketplace Feasibility Analysis* – dependent on Downtown Development Authority
- F. *Old Town Square Plaza Renovation/Funding* – no action currently scheduled; dependent on Downtown Development Authority
- G. *Financial Management Policies* – Needs to be scheduled with Council Finance Committee
- H. *Investment Policy* – Needs to be scheduled with Council Finance Committee
- I. *LUC Amendment: Nature in the City-type amenities in mixed use projects* – work session scheduled 3/26/13
- J. *LUC Amendment: Review and revise neighborhood transition and compatibility standards* – part of the Student Housing Action Plan (SHAP), will be brought for Council consideration when SHAP action items are ready to be implemented.
- K. *Community policing* – primary focus of new policy staffing funded by Keep Fort Collins Great; no further action anticipated

MAJOR CAPITAL PROJECTS (2011-2013)

- Advance Metering
- Mason Corridor MAX BRT Project
- I-25/SH-392 Interchange Construction
- Fort Collins Museum/Discovery Science Center
- Lincoln Center Renovation
- North College Improvements (Vine to Conifer)
- Drake/Lemay Intersection Turn Lane
- Harmony/Lemay Intersection Turn Lane
- Harmony Road Maintenance (JFK to Timberline)
- South Shields Street Improvements
- Laporte/Whitcomb Bridge Replacement
- South Shields Street Bridge over Larimer Canal #2
- Downtown GID Sidewalk Rehabilitation Project
-
- Troutman Underpass
- NRRC/Whole Foods Overpass
- Arterial Intersection Priority Study
- Linden Street Improvements
- Lincoln Sidewalk
- Ongoing Street Maintenance
- Raw Water Line Rehabilitation (in Poudre Canyon) 2012-2015
- Shields Bridge at Poudre River associated with West Vine Basin Outfall
- Mulberry Bridge Replacement/relocation of impacted water/wastewater lines, floodplain permitting

**POLICY AND PLAN REVIEW
SCHEDULE**

	Plans/Policy Direction	Staff	Department	Date of Adoption	Ord/Res No.	Notes	Next Council Action (Work Session or Formal Consideration)	Written Status Report Due	BFO OUTCOME AREA
SERVICE AREA: POLICY, PLANNING & TRANSPORTATION									
1	Newsracks	Helen Migchelbrink	Engineering	5/6/2008	031, 2008	Condo locations to be evaluated not less than every 2 years		5/5/2012	Transportation
2	Portable Signs Permit	Helen Migchelbrink	Engineering	3/24/2009	025, 2009	Report to Council		on or before 3/17/13	Transportation
3	Historic Preservation Program Assessment	Karen McWilliams	Community Development Neighborhood Services (CDNS)	11/16/1993	1993-171	status report		2015	Community & Neighborhood Livability
4	Transfort Strategic Operation Plan	Kurt Ravenschlag	Transfort	8/18/09 -Update Adopted	2009-079	5-7 year review of Plan	2014-2016		Transportation
5	Bicycle Master Plan	Kathleen Bracke	Transportation Planning	10/27/2008	2008-094	Updated October 2008	2013		Transportation
6	Transportation Master Plan	Kathleen Bracke	Transportation Planning	9/16/1997	1997-123 Update - 2011-016	Updated 2/15/2011	2016		Transportation
7	Multimodal Transportation Capital Improvement Plan	Kathleen Bracke	Transportation Planning	3/2/2004	2004-038 Update 2011-016	Updated 2/15/2011	2016		Transportation
8	Master Street Plan	Kathleen Bracke	Transportation Planning	3/2/2004	2004-038 Update 2011-017	Updated 2/15/2011	2016		Transportation
9	Pedestrian Plan	Kathleen Bracke	Transportation Planning	8/20/1996	1996-093 Update 2011-018	Updated 2/15/2011	2016		Transportation
10	US 287 Access Management Plan (South College Avenue)	Kathleen Bracke	Transportation Planning	4/16/2002	2002-018	Plan is almost 10 years old, should be updated as part of Midtown Corridor Transportation Study	2013		Transportation
11	US287/SH14 Access Management Plan (North College / Jefferson / Riverside / Mulberry)	Kathleen Bracke	Transportation Planning	4/4/2000	2000-053	Plan is more than 10 years old and needs to be updated pending available budget	2014		Transportation
12	Harmony Road Access Management Plan	Kathleen Bracke	Transportation Planning	11/24/2004		Harmony Access Plan to be reviewed and updated as part of the scheduled Harmony Corridor ETC Master Plan (2012)	2012		Transportation
13	City Plan	Joe Frank	Advance Planning	2/18/1997	1997-025 2004-058 Update 2011-015	Updated every 5 years; Last update in 2011	2016		Economic Health

**POLICY AND PLAN REVIEW
SCHEDULE**

	Plans/Policy Direction	Staff	Department	Date of Adoption	Ord/Res No.	Notes	Next Council Action (Work Session or Formal Consideration)	Written Status Report Due	BFO OUTCOME AREA
14	Eastside Neighborhood Plan	Ken Waido	Advance Planning	3/18/1986	1986-058	Not funded as part of the 2010-11 BFO process	2014		Economic Health
15	Downtown Plan	Clark Mapes	Advance Planning	9/5/1989	1989-145	These plans will be consolidated as part of a full update of the Downtown Plan. May be submitted as a 2013-14 BFO offer depending upon work load and available resources	2013		Economic Health
16	Downtown Strategic Plan	Timothy Wilder	Advance Planning	2004	2004-028		2013		Economic Health
17	Old Town Area Plan	Clark Mapes	Advance Planning	1980	1980-092		2013		Economic Health
18	East Mulberry Corridor Plan	Pete Wray	Advance Planning	5/20/2003	2003-064	Joint City/County Plan Update	2015		Economic Health
19	Fossil Creek Reservoir Area Plan	Pete Wray	Advance Planning	6/15/1999 2/2/1999	1999-074 1999-015	Joint City/County Plan, mostly built out. No update anticipated	N/A		Economic Health
20	Harmony Corridor Plan	Clark Mapes	Advance Planning	7/15/2003 3/5/1991	2003-086 1991-042	Update for the Harmony/I-25 Gateway, owner initiative or coordinated with Harmony Enhanced Transportation Corridor Plan in 2012/2013	TBD		Economic Health
21	I-25 Subarea Plan	Ken Waido	Advance Planning	8/19/2003	2003-095	Update of Growth management area boundary and land uses as part of Plan Fort Collins process in response to FC/Timnath IGA	No Update anticipated		Economic Health
22	Mountain Vista Subarea Plan	Pete Wray	Advance Planning	9/15/2009-update adopted	2009-086	Full Plan updated in 2009 - Estimated 10-year update schedule to be determined	2020		Economic Health
23	North College Corridor Plan	Clark Mapes	Advance Planning	3/20/2007	2007-032	Full Plan updated in 2007-estimated 10 year update schedule to be determined	2017		Economic Health
24	Northern Colorado Regional Communities Corridor Plan	Joe Frank	Advance Planning	11/20/2001	2001-160	Regional planning effort that developed guidelines for the I-25 corridor. No update anticipated	N/A		Economic Health
25	Northside Neighborhood Plan	Pete Wray	Advance Planning	2005	2005-001	Estimated 10 year update schedule to be determined	2015		Economic Health
26	Northwest Subarea Plan	Timothy Wilder	Advance Planning	2006	2006-120	Estimated 10 year update schedule to be determined	2016		Economic Health
27	Plan for Region between Fort Collins and Loveland	Ken Waido	Advance Planning	6/20/1995	1995-082	Plan implementation mostly complete with land acquisition and Transfer Development Units Program. No update anticipated	N/A		Economic Health

**POLICY AND PLAN REVIEW
SCHEDULE**

	Plans/Policy Direction	Staff	Department	Date of Adoption	Ord/Res No.	Notes	Next Council Action (Work Session or Formal Consideration)	Written Status Report Due	BFO OUTCOME AREA
28	Prospect Road Streetscape Program	Clark Mapes	Advance Planning	2/16/1993	1993-007	Plan implementation mostly complete. Two sections are complete. Remaining two eastern sections will occur in conjunction with future adjacent development	N/A		Economic Health
29	South College Corridor Plan	Timothy Wilder	Advance Planning	3/3/2009	2009-024	Estimated 10 year update schedule to be determined	2019		Economic Health
30	West Central Neighborhoods Plan	Ken Waido	Advance Planning	3/16/1999	1999-035	Estimated 10 year update schedule to be determined	2016		Economic Health
31	Westside Neighborhood Plan	Ken Waido	Advance Planning	7/18/1989	1989-135	Estimated 10 year update schedule to be determined	2014		Economic Health
32	Eastside Westside Neighborhoods Character Study	Pete Wray	Advance Planning	2/1/2011	003, 2011	To be completed Fall 2012	work session 7/24//2012 and 10/23/12		Economic Health
33	Building Code Updates	Mike Gebo	CDNS	10/11/2010	098, 2010	All five IBC Codes will be updated in 2013	2013		Economic Health
34	Affordable Housing - Development Initiative	Ken Waido	Advance Planning	N/A	N/A	Review of existing development incentives for affordable housing			Neighborhood Livability
35	Streetscape Design Standards and Guidelines	Pete Wray	Advance Planning	1/2/2001		Update initiated in 2011, estimated completion in Fall 2012			Economic Health
36	Parking Plan Update	Timothy Wilder	Advance Planning	2/17/2004	2004-028	Update initiated in 2011, scheduled for adoption in Summer 2012	Work session 2/28/12; 6/26/12		Economic Health
37	Periodic Fee Review	Laurie Kadrich	CDNS	9/6/2011	2011-082	Effective 1/1/2012 and future reviews to be conducted with BFO in 2013			Community & Neighborhood Livability
38	Digital Signs/Pole Signs/Billboards	Peter Barnes Bruce Hendee	CDNS	12/20./11	178, 2011	Staff will develop a monitoring program to analyze effectiveness after 2 years. Staff is currently reviewing another proposal by Next Media regarding off-premise signs	2013		Community & Neighborhood Livability
39	Land Use Code Updates	Ted Shepherd	CDNS			Updated annually	June 2012		Community & Neighborhood Livability

**POLICY AND PLAN REVIEW
SCHEDULE**

	Plans/Policy Direction	Staff	Department	Date of Adoption	Ord/Res No.	Notes	Next Council Action (Work Session or Formal Consideration)	Written Status Report Due	BFO OUTCOME AREA
SERVICE AREA: UTILITY SERVICES									
1	Energy Policy	Patty Bigner John Phelan	Utilities	1/6/2009	2009-002	Annual report to City Manager, Electric Board, Council	Includes Local Renewable Energy (formerly Net Metering), Multi-family Energy Efficiency Program, On-bill Utility Financing Program	June 2012	Environmental Health
2	Review of Chemical Materials Employed in City Operations	Carol Webb	Utilities	3/10/2009	work session	Biannual update-white paper reporting progress of implementation		June and Dec 2012	Environmental Health
3	Water Supply and Demand Management Policy	Donnie Dustin	Utilities	9/16/2003	2003-104	Policy is being reviewed and updated			Environmental Health
4	Water Conservation Plan	Patty Bigner Laurie D'Audney	Utilities			Annual update as a component of Water Supply and Demand Management Policy		August 2012	Environmental Health
5	Recognizing the Need to Protect Water Quality	Keith Elmund	Utilities	10/17/2000	2000-128	Annual report on "Lower CLP and Urban Creek Water Quality Report"		July 2012	Environmental Health
6	Drinking Water Quality Policy	Lisa Voytko	Utilities	10/5/1993	1993-144	Annual Reports: "Drinking Water Quality Policy Annual Report" and "Consumer Confidence Report"		June 2012	Environmental Health
8	Utilities Identity Theft Prevention Program	Patty Bigner Lori Clements-Grote	Utilities	10/21/2008	2008-102	Annual report to Council		February 2013	High Performing Government
9	Halligan-Seaman Project	Kevin Gertig	Utilities			Quarterly reports	work session January 10, 2012		Environmental Health
10	Stormwater Master Plan	Jon Haukaas	Utilities			Quarterly updates	4/24/12 work session		Safe Communities
11	Platte River Power Authority Organic Contract/Supply Agreement	Steve Catanach	Utilities	Revised Contract adopted 6/1/10	061, 2010 062, 2010	Energy Board to review annually and suggest any revisions		November 2012	
12	Stormwater Low Impact Development Policy	Jon Haukaas	Utilities			Quarterly updates	8/14/12 work session		Safe Communities

**POLICY AND PLAN REVIEW
SCHEDULE**

	Plans/Policy Direction	Staff	Department	Date of Adoption	Ord/Res No.	Notes	Next Council Action (Work Session or Formal Consideration)	Written Status Report Due	BFO OUTCOME AREA
13	Water Distribution System Capital Improvement Plan	Jon Haukaas	Utilities			Incorporated into Citywide CIP Planning process	bi-annual appropriations through the BFO process		Environmental Health
14	Wastewater Collection System Capital Improvement Plan	Jon Haukaas	Utilities			Incorporated into Citywide CIP Planning process	bi-annual appropriations through the BFO process		Environmental Health
15	Advanced Meter Fort Collins	Steve Catanach	Utilities			Quarterly updates		2Q 2012	Environmental Health
16	Medical Assistance Program for Electric Customers	Lance Smith	Utilities	5/1/2012	034, 2012	Written report to Council with regard to the implementation provisions of the Ordinance		On or before 5/11/13	Environmental Health
17	On-Bill Utility Finance Program	John Phelan	Utilities	5/1/2012	033, 2012	written report to Council with regard to the implementation provisions of the Ordinance		On or before 7/31/13	Environmental Health
CITY ATTORNEY'S OFFICE									
	Timnath IGA	Steve Roy	City Attorney	2/21/12-3rd amendment to IGA	007, 2012	Original IGA adopted 2/17/09 - 3rd amendment expires 2/12/13	February 2013		High Performing Government
CITY CLERK'S OFFICE									
	Mail Ballot Election	Rita Harris	City Clerk	11/1/2011	2011-095	provide a written report to Council following the April 2, 2013 election regarding the costs associated with and turnout achieved by mailing ballots to certain inactive voters		2013	High Performing Government

**POLICY AND PLAN REVIEW
SCHEDULE**

	Plans/Policy Direction	Staff	Department	Date of Adoption	Ord/Res No.	Notes	Next Council Action (Work Session or Formal Consideration)	Written Status Report Due	BFO OUTCOME AREA
OFFICE OF ECONOMIC HEALTH									
1	Economic Action Plan	Josh Birks and/or Bruce Hendee	Economic Development	NA	NA	Plan will be updated into an Economic Health Strategic Plan in 1Q 2012; funding based on KFCG dollars	Follow-up work session 3/27/12		Economic Health
OFFICE OF SUSTAINABILITY									
1	Climate Action Plan	Lucinda Smith	Natural Resources	12/2/2008	2008-122	Biennial Review to City Manager and Council prior to each budget cycle will serve as informal update to Climate Action Plan. An annual status report will be provided to Council. Formal update in 2016		Next Biennial Review - 2012	Environmental Health
2	Air Quality Policy Element of Air Quality Plan	Lucinda Smith	Natural Resources	5/15/2004	2004-072 2011-015	Policies updated by Resolution every five years, in conjunction with City Plan and Transportation master plan; Plan to be updated administratively	Policies updated in 2011 in conjunction with City Plan. Next Council Action - 2016		Environmental Health
3	Solid Waste	Susie Gordon	Natural Resources	12/7/1999	1999-139	Missed goal for reaching 50% waste diversion level by 2010 (documented - 43% waste diversion)	Work Session - 3/27/12 and 7/10/12		Environmental Health
4	Recycling	Susie Gordon	Natural Resources	5/5/2009	052, 2009	Biennial review to City Manager and Council	Work Session - 3/27/12 and 6/26/12		Environmental Health

**POLICY AND PLAN REVIEW
SCHEDULE**

	Plans/Policy Direction	Staff	Department	Date of Adoption	Ord/Res No.	Notes	Next Council Action (Work Session or Formal Consideration)	Written Status Report Due	BFO OUTCOME AREA
SERVICE AREA: COMMUNITY & OPERATION SERVICES									
1	Parks & Recreation Policy Plan	Craig Foreman	Parks & Recreation	2/17/2009	2009-022	Plan has 10 year life. 2014 review is just an update		2014	Cultural Parks and Recreation
4	Land Conservation & Stewardship Plan	Mark Sears	Natural Resources	7/20/2004	2004-092	10 year plan	2013/2014		Environmental Health
5	Natural Areas Easement Policy	Mark Sears	Natural Resources	Updated 1/3/12	2012-001				Environmental Health
6	Cultural Plan	Jill Stilwell	Cultural Services	8/19/2008	2008-072	10 year plan	2018		Cultural Parks and Recreation
SERVICE AREA: FINANCIAL SERVICES									
1	Financial Mgmt Policies	Mike Beckstead John Voss	Finance	4/15/2008	2008-038	Annual Update to Council Finance Committee			High Performing Government
2	Investment Policy	Harold Hall John Voss	Finance	12/2/2008	2008-121	Annual Update to Council Finance Committee			High Performing Government
3	Purchasing Ordinance	Mike Beckstead Jim O'Neill	Finance	3/4/2008	2008-026	Annual Update to Council Finance Committee		3Q 2012	High Performing Government