

DATE: April 17, 2012
STAFF: Mike Beckstead

AGENDA ITEM SUMMARY
FORT COLLINS CITY COUNCIL

7

SUBJECT

Second Reading of Ordinance No. 025, 2012, Appropriating Prior Year Reserves.

EXECUTIVE SUMMARY

This Ordinance, unanimously adopted on First Reading on April 3, 2012, appropriates prior year's reserves for expenditures authorized in 2011 by Council but which could not be completed by the end of 2011. This Ordinance was amended on First Reading to remove the request of \$145,500 for a Transportation Utility Analysis.

STAFF RECOMMENDATION

Staff recommends adoption of the Ordinance on Second Reading.

ATTACHMENTS

1. Copy of First Reading Agenda Item Summary - April 3, 2012
(w/o attachments)

DATE: April 3, 2012
STAFF: Mike Beckstead

AGENDA ITEM SUMMARY
FORT COLLINS CITY COUNCIL

8

SUBJECT

First Reading of Ordinance No. 025, 2012, Appropriating Prior Year Reserves.

EXECUTIVE SUMMARY

City Council authorized expenditures in 2011 for various purposes. The authorized expenditures were not spent or could not be encumbered in 2011 because:

- there was not sufficient time to complete bidding in 2011 and therefore, there was no known vendor or binding contract as required to expend or encumber the monies
- the project for which the dollars were originally appropriated by Council could not be completed during 2011 and reappropriation of those dollars is necessary for completion of the project in 2012
- to carry on programs, services, and facility improvements in 2012 with unspent dollars previously appropriated in 2011

In the above circumstances, the unexpended and/or unencumbered monies lapsed into individual fund balances at the end of 2011 and reflect no change in Council policies.

Monies reappropriated for each City fund by this Ordinance are as follows:

General Fund	\$1,083,767
Keep Fort Collins Great Fund	\$ 349,719
Cultural Services & Facilities Fund	\$ 106,102
Recreation Fund	\$ 51,000
Cemetery Fund	\$ 50,000
Transportation Services Fund	\$ 44,000
Light and Power Fund	\$ 49,366
Water Fund	\$ 143,340
Storm Water Fund	\$ 21,228

BACKGROUND / DISCUSSION

GENERAL FUND

Community Development & Neighborhood Services

1. Historic Preservation Grant Support - \$50,500 General Fund, \$25,000 Keep Fort Collins Great Fund

This request is for reappropriation of 2011 dollars in the amount of \$75,500 for Historic Preservation grant matching funds, and for hourly staff support for grant management and development project review. City matching funds provide a significant source of preservation monies; for every \$1 of City funds, the City typically receives \$4 in grant funding. In addition to assisting with development project review, in 2011 one part-time hourly staff assisted the 0.8 Historic Preservation Planner in managing seven different grant projects totaling \$1,123,100 in direct funding. Due to the grant funding cycle for State Historic Fund and Certified Local Government grants, these grant monies were not fully expended in 2011. Monies requested for reappropriation comprise the matching funds for these 2012 grants and are needed to continue these projects.

Economic Development2. Transportation Utility Analysis - \$145,500

During the development of the 2011-2012 budget and through the discussions regarding Keep Fort Collins Great, the community requested that the City consider developing a Transportation Utility to fund basic transportation related programs and services. This funding will be used to bring in outside resources to help in the development of the Transportation Utility concept, the financial model, identification of programs to be funded, and more. Funds were not expended in 2011 because other operational priorities delayed the start of this project and the issuance of an RFP for outside consulting services to complete the project. Given the 2010 voter approval of the new sales tax, the urgency of this project was somewhat diminished from its original schedule.

Environmental Services3. Air Quality Monitoring Equipment - \$4,500

This funding was approved in 2011 for continuing operation of the City's fine-particle air pollution monitor. The monitor provides hourly fine-particle readings (particulate matter smaller than 2.5 micrometers in diameter, or PM2.5). Operation, maintenance, and data quality assurance and reporting are efficiently provided through a partnership with Colorado Air Pollution Control Division and Larimer County Health Department. Full funding for services was not billed in 2011. The final invoice was received in January 2012. These funds are needed to fund that final invoice for 2011 services.

4. Radon Mitigation Behavioral Study - \$9,874

This project was approved in the 2011-2012 budget to reduce lung-cancer risks by increasing the rate of radon mitigation among homeowners with high radon test results. CSU researchers in social marketing and epidemiology will carry out the Study, to determine the mitigation rate and barriers, and to scientifically test interventions to increase the mitigation rate. City Council approved \$10,000 for the Study, or 23%, with the balance to be secured from outside grants. The State Indoor Radon Grant program has since contributed \$21,525, or 50%, leaving an unfunded balance of \$11,525. This reappropriation request is for \$9,874 to substantially complete the project budget, making the overall project funded nearly half-and-half by Colorado and Fort Collins.

5. Zero Interest Loan for Air Quality - \$8,197

Each year, \$30,000 is appropriated for zero interest loans for citizens to remove or upgrade old wood stoves or install radon mitigation systems. For most of 2011, loan applications were halted while the City developed a way to address new federal restrictions on loan processing. This prevented usage of the majority of the funds in 2011. This request is to carry over \$8,197 of 2011 funding to support zero interest loans for air quality.

6. Environmental Services Copier Maintenance - \$4,700

In 2011, the copier maintenance costs for Natural Resources work group located at 215 North Mason were shared between General Fund and the Natural Areas Fund in order to serve staff from both divisions. With the separation of Natural Areas into a new department and new location, the Environmental Services Department will need to fund all of the copier maintenance costs in 2012. This request is to allocate a portion of the unspent 2011 funding to cover the gap in copier maintenance costs for Environmental Services.

7. Sustainability Strategic Plan - \$6,600 General Fund, \$3,300 Keep Fort Collins Great Fund

A multi-day sustainability strategic planning charrette was conducted in February 2012 with approximately 40 City staff participating. The goal was to develop a preliminary Sustainable Strategic Plan that would identify priority project areas, potential collaborations, and integrated BFO offer ideas. These preliminary goals were accomplished but additional resources are needed to flesh out a more comprehensive Strategic Plan. Unspent resources from several program areas are being requested to support continued work on a Sustainability Strategic Plan for the remainder of 2012.

8. Waste Reduction and Recycling - \$18,709

This funding was approved to help the community make progress in meeting the adopted goal of diverting 50% of the waste stream from landfill disposal. Communitywide education and outreach projects are implemented through this program to encourage involvement in recycling and composting, re-use, and source reduction and contribute to less trash being generated. In 2011, \$55,000 was dedicated to a Waste Stream Study that was awarded to a consulting firm in September, 2011 and \$39,468 was ear-marked for conducting two Household Hazardous Waste (HHW) Collection Events for the public. These funds will be used to conduct advertising and public involvement activities that raise awareness of recycling and reduction opportunities in Fort Collins, complete the Waste Stream Study in 2012, and help pay for the HHW event scheduled for June 2, 2012.

9. Waste Innovations Program - \$100,987

The money comes from landfill tipping fees paid by City departments, and is intended to pay for innovative waste diversion projects. These projects are solicited from the Utilities, Streets, Parks Maintenance, and Forestry Departments to be applied to the City's street sweeping, debris clearing, and excavation work that generate specific types of "industrial" waste. During 2011, only limited expenditures were made, including large-diameter tree trunk and limb grinding by the Forestry Department, and to investigate establishing a compost site for departments' use. Departments that initiated waste diversion investigations in 2011, such as drying/screening soil that gets excavated during water main break occurrences, and small-scale composting approaches, are still working to finalize proposals to the Waste Innovation Program for money to purchase more permanent, larger-scale equipment in 2012 that will enable the City to divert more of its own waste stream from landfill disposal.

Human Resources

10. Performance Based Pay - \$18,000

The City implemented a uniform employee performance assessment process in 2007 and tied 2008 employee pay increases to overall job performance. Each year, staff has evaluated the process and made changes based on the previous year's experience and the availability of budget dollars to fund employee pay increases. Financial limitations have created challenges in implementing performance based pay as it was originally designed. These funds will be used to hire a consultant to evaluate the current performance based pay process. The desire to utilize external experts to assist with this project was expressed late in 2011. This request is to use the unspent 2011 budget, originally allocated for performance management, to be reappropriated for 2012.

11. Learning/Organizational Development - \$40,000

During the 2011-2012 BFO cycle, funding was approved for design and implementation of several employee programs, such as on-boarding, supervisory summit and supervisory development. When the Leadership Development Programs (Lead 1.0 and Lead 4.0) were subsequently funded with Keep Fort Collins Great dollars, deployment of those leadership programs became the higher priority. Both of these programs were newly designed and a collaborative effort with Poudre School District and Larimer County, which presented a variety of challenges to overcome. As the priorities for the Learning Division shifted, design and implementation of the other employee programs stopped due to resource constraints regarding staff and time. This request is for the reappropriation of \$40,000 for consultative services and resources to redesign and implement supervisory summit and on-boarding processes for the organization.

Parks

12. Fourth of July - \$5,000

In 2011, \$30,000 was donated by Poudre Valley Health Systems for the 4th of July celebration. Only \$25,000 was spent. Therefore, \$5,000 is requested for reappropriation in 2012 for this year's celebration.

13. Storm Clean Up - \$4,000

In 2011, the Parks Division received \$19,000 for storm clean up. Only \$7,051 was spent in 2011. In 2012, \$4,000 is requested for reappropriation to cover chipper rental costs to complete the clean up.

14. Lifecycle Funding - \$9,206 General Fund, \$18,584 Keep Fort Collins Great Fund

In 2011, lifecycle funding of \$27,790 was anticipated to be spent on replacement of the Rolland Moore playground restroom. Due to the need for additional funding, this project will now be completed in 2012.

Planning, Development, and Transportation Administration

15. PDT Administration - \$10,000

PDT Administration identified funds in the 2011 budget for service area reorganization facilitation. A scope of work could not be finalized prior to year end to select a vendor and encumber these funds. The need for facilitation is crucial to address the service unit's key vacancies and reorganization issues, and there are not funds available in the 2012 budget. PDT Administration is requesting \$10,000 be reappropriated from the unspent 2011 budget for organizational facilitation and training in 2012.

Advance Planning

16. Homebuyer Assistance Program - \$119,948

Affordable Housing funds for the Homebuyer Assistance Program could not be encumbered without a contract and the funds cannot be contracted until all monies are available to issue an Homebuyer Assistance loan. These funds are requested for reappropriation for the Homebuyer Assistance Program.

The following three requests (17, 18, & 19) were approved in 2011; Affordable Housing funds lapsed as no contracts were signed. Contracts are now ready and the funds are requested for reappropriation to complete the programs.

17. Habitat for Humanity - \$82,500

Funds for Habitat for Humanity were approved in November 2011 by City Council. These funds need to be reappropriated for the purchase of land.

18. Fort Collins Housing Authority - \$97,524

The Fort Collins Housing Authority - Legacy Senior Apartments were approved by City Council in November 2011. The amount could not be encumbered without a contract. This project is in Development Review and in order to proceed with the project these funds need to be reappropriated.

19. Fort Collins Housing Authority of Loveland - \$120,000

Funding for Housing Authority of Loveland was approved by City Council in November 2011. Staff is waiting for contracts to be signed so they can proceed with this program. This is a countywide program administered by the City of Loveland. All monies from Fort Collins are used for Fort Collins projects.

Police Services

20. Larimer Emergency Telephone Authority (LETA) - \$21,878

The Larimer Emergency Telephone Authority (LETA) collects a monthly fee from all county telephone users. This fee is used to purchase and maintain equipment and train users to process E911 phone calls and dispatch appropriate emergency services providers for the Poudre Emergency Communications Center/Fort Collins Police Services. LETA uses a formula to determine the annual budget for each emergency services dispatch center based on its number of dispatchers and the number of E911 phone calls received in the center. The formula takes into consideration any unspent balance from the prior year allotment and these funds were unspent due to staffing shortages, training needs and equipment replacement schedules, etc. Any funds remaining from the 2011 allocation must be used for LETA specified purchases during 2012. The amount from the 2011 LETA funding to be reappropriated for use in 2012 is \$21,878.

21. Computer Automated Dispatch System - \$99,712

In October 2011, approximately \$1.7 million was appropriated for hardware upgrade and replacement of the countywide computer aided dispatch/records and jail management system (CAD/RMS). The process was delayed due to the need for Police Services to hire a project manager. There was also some delay on the vendor's part in producing the specifications and hardware requirements for the upgrade. The 18 month CAD/RMS upgrade project will kick off in April 2012. The funds will be spent in 2012 as the equipment is ordered and installed.

City Manager

22. Performance Excellence Program - \$81,432

These funds will be used to pay for contractual services for the Performance Excellence program. Staff's work on the organizational strategic plan has been completed and the ongoing work toward developing systems for performance improvement and measurement will continue throughout 2012. Funds were originally appropriated for this program in 2011, but were not spent until later in the year due to other priorities. These reappropriated funds will provide organizationwide continued contractual support for the program.

23. Internal Focus Groups - \$5,000

The internal service focus groups are intended to provide a data collection tool to evaluate the service provided to internal customers by City departments. The initial concept for this tool was to develop an online survey to collect internal services data. However, after meeting with the City's Strategic Issues Team (SIT), the decision was made to conduct focus groups to obtain initial qualitative information on internal services. An outside consultant was used to conduct the focus groups and provide an analysis of the results. Normally, this is funded bi-annually; however, staff is seeking remaining funding for additional work in 2012.

Finance

24. Budgeting for Outcomes Improvements - \$20,000

At the completion of each Budgeting for Outcomes (BFO) process feedback is gathered from the various constituents involved in it as part of a continuous improvement process. There are two areas of improvement planned that require consulting services and were not completed in 2011. The first of those is assisting Results Teams and Sellers with the performance measures in the Request for Results and Offers, respectively. This aligns with Citywide efforts around operational excellence and performance measurement. The second area for improvement is with relative offer prioritization. Staff has done a good job prioritizing offers within each Outcome, but this enhancement will enable staff to take a systematic, data driven approach to looking at all Offers across all Outcomes. This item reappropriates \$20,000 for these BFO improvements.

KEEP FORT COLLINS GREAT (KFCG) FUND

Requests in the amount of \$46,884 are included in the General Fund descriptions (Items 1, 7, and 14 listed above).

Community Development & Neighborhood Services

25. Design Assistance Program - \$20,848

This item requests the reappropriation of 2011 dollars in the amount of \$20,848 for the Design Assistance Program. Program policies and procedures were developed for this program during 2011 and monies offered to potential recipients starting in late June. Because the program was in effect for only a portion of 2011, all available funds were not expended. \$19,152 of the \$40,000 available was paid in 2011. Staff is requesting that the balance of \$20,848 be made available for 2012 Design Assistance Program efforts, in addition to the \$40,000 that has been budgeted in 2012 for this purpose.

Environmental Services26. Unified Carbon Accounting System - \$4,296

Two KFCG offers were approved to increase the City's transparency and rigor of environmental data reporting. One provided funds for a new Environmental Data Analyst staff position and another provided funding for a unified carbon accounting database. This reappropriation request is to use remaining non-personnel dollars to increase the support for further needed enhancements for the City's unified carbon accounting system, GEMS (Greenhouse Gas Emissions Management System).

27. Healthy Sustainable Homes (HSH) - \$6,000

The HSH Program (formerly called "Volunteers for Sustainable Homes") provides direct personal assistance to help residents improve indoor air quality to ease asthma and/or COPD, a health concern shared by 26% of area residents. Volunteers train to become Sustainability Masters and then provide in-home assessment and recommendations. Homeowners voluntarily request the service and then make voluntary in-home changes. 2011 funds were used to compile materials, train volunteers and begin in-home assessments. Remaining funds will be used to continue program marketing and outreach.

28. Innovation Fund for Senior Center Lighting - \$19,947

This funding was approved to develop efficient, innovative improvements to the City's physical plant and operational procedures. These improvements focus on reducing costs, reducing energy and water use, and reducing the City's environmental and carbon footprint. Projects are evaluated by an interdepartmental team using a triple bottom line approach, however, projects with the best return on investment are given priority. The Innovation Fund is not a new idea; many communities and organizations have implemented similar funds over the last decade. In fact, Poudre School District (PSD) has its own version, which has helped the District save millions of dollars in operational costs while significantly reducing environmental impacts. The remaining funds are intended for Senior Center lighting improvements approved, but not implemented in 2011.

29. Sustainability Outreach and Education - \$8,923

This funding was approved to increase outreach and education on internal and external sustainability. Sustainability outreach efforts focus on empowering individuals to improve their environmental and carbon footprint. The areas of particular focus are educational displays and training and the remaining funds will be used for these purposes.

30. Commercial Recycling Outreach and Incentive Programs - \$3,168

This funding provides services and programs that augment the City's overall waste reduction and recycling program, as part of achieving the goal of diverting 50% of the community's waste from the landfill. Specifically, this new effort focuses on getting more commercial and multi-family generators to start recycling or composting programs. For these customers, specialized educational material, site analyses, and financial incentives help encourage them to sign up for recycling or composting services. Unspent funds from 2011 are being requested to support the newly initiated recycling rebate program.

31. Eco Industrial Center - \$16,517

A contract for \$69,000 was signed with a consulting firm to conduct a real estate analysis for locations to establish a new recycling center, and to design it as an operational facility that expands the City's recycling drop-off site capacity. The final report was completed in February 2012. Remaining funds will be used to pay for final invoices on this consulting project, and to pay for any additional reporting/investigations needed to answer questions about the feasibility of constructing a new, expanded recycling drop-off site in Fort Collins.

32. Earth Tub Composting Vessels - \$3,540

This funding contributes to the operations of a demonstration site for composting food waste using a contained, "in-vessel" system. As a pilot project, the Earth Tubs provide an opportunity for the City to evaluate a waste diversion strategy applicable for small local districts such as the Old Town area; several local restaurants and City buildings participate in this pilot food waste composting project.

Human Resources33. Learning/Organizational Development - \$12,200

Following the approval of the Keep Fort Collins Great ballot measure, City Council allocated a portion of the 11% of the "other community priorities" for Executive Leadership Development (Lead 4.0) in the amount of \$109,950. Implementation of the program was delayed due to: (1) Executive leader schedules; (2) the Police Chief recruitment process; and (3) the effort to collaborate with Larimer County and Poudre School District for their participation. The program is now well underway; the reappropriation of \$12,200 is requested to complete the Lead 4.0 pilot program. Funds will be used to continue professional business coaching and specific competency-based training.

Natural Areas34. Stream and River Rehabilitation and Restoration - \$10,528

The remaining balance of this \$250,000 Keep Fort Collins Great line item will be used to further the City's stream restoration and rehabilitation efforts. Funds were expended in 2011 on several projects, including improvements at Fossil Creek, and McMurry Natural Area; planning for additional implantation in 2012; and, development of an ecological model of the Poudre River. Stream rehabilitation and restoration projects are often complex and require several years of planning and permitting; thus, it is expected that this particular fund will carryover monies on a regular basis.

Engineering35. Skyway Transit Stop and Adjoining Sidewalk Improvements - \$4,157

This project will provide accessibility from Foothills Gateway to the existing Transfort bus stop at Skyway Drive and South College Avenue. Specifically, this project will construct a concrete sidewalk along the south side of Skyway Drive from Gateway Center Drive to South College Avenue. The preliminary design has been completed. Final design and construction will be in 2012. The total project cost is \$157,000.

36. Drake – Redwing Pedestrian Signal Improvements - \$14,000

The Drake/Redwing project is a pedestrian safety project intended to better serve users of the Mason Trail. Right-of-way issues involving CSU and the BNSF railroad delayed the project in 2011. Completion is anticipated within the month.

37. Miscellaneous Pedestrian Sidewalk and Ramp Repairs - \$23,868

This request will allow for improvements to sidewalk and ramps in various locations within the City.

Street Oversizing38. Street Oversizing Capital Expansion Fee Program - \$141,909

These funds are designated to cover the City's portion of the arterial and collector roadways built as part of developments. Approximately \$152,691 was spent in 2011 on replacing traffic signals on arterial streets. The balance will be used in 2012 for construction of Turnberry Road, done in conjunction with the developer's contribution.

Parking Services39. Parking Services - \$12,934

Parking Services received KFCG funding for long-needed maintenance projects for the Old Town Parking Structure. The majority of the projects identified for 2011 were completed, but work on the entry/exit area redesign could not be completed until 2012. The remaining balance of \$12,934 is needed to complete the architectural work on the entry/exit area redesign.

CULTURAL SERVICES AND FACILITIES FUND40. Art-in-Public-Places - \$106,102

City Council approved legislation in 1995 creating an Art-in-Public-Places (APP) program. The purpose of the program is to encourage and enhance artistic expression and appreciation adding value to the community through acquiring, exhibiting and maintaining public art. The program is funded by setting aside 1% of all eligible City construction projects (including Utility projects) over \$250,000, as defined in the APP guidelines. This item reappropriates \$106,102 in the Cultural Services Fund to be used for the APP projects that were in progress in 2011 and will continue into 2012. As APP funds lapse at the end of the year, funds need to be reappropriated to continue these projects, including the Fort Collins Museum of Discovery, North College Improvements and other miscellaneous projects.

RECREATION FUND41. Security Camera Installation - \$51,000

In 2011, \$200,000 from Recreation reserves was appropriated for various improvements and life-cycle replacements at the different Recreation facilities. A project that did not get completed in 2011 was installation of security cameras at the Fort Collins Senior Center, Northside Aztlan Community Center, and EPIC, leaving \$51,000 in unused, appropriated funds. Recreation has been coordinating with Transfort to "piggy-back" with a similar project in order to receive cost savings; however Transfort was not ready to sign a contract by year end 2011. Installation of security cameras is a high priority for safety and security of both employees and citizens using the facilities; therefore, Recreation is requesting reappropriation of \$51,000 for this project in 2012.

CEMETERY FUND42. New Cemetery Management Computer System - \$50,000

The process was initiated in 2011 to purchase a new cemetery management system. The bid process was not completed before the end of 2011. Therefore, funding will need to be reappropriated in 2012 to cover the cost of the new system.

TRANSPORTATION SERVICES FUND43. Parking Services - \$44,000

Parking Services has a comprehensive service agreement for the access and revenue control systems for the two parking structures. Funds were budgeted in 2011 for this expense and the renewal was due in November. However, the vendor was still determining final costs for upgrades required for credit card systems so a Purchase Order could not be issued and paid prior to the end of the year. The vendor has continued to cover maintenance during the interim and will be sending an invoice for the renewal in February. The cost of the service agreement is \$44,000.

LIGHT AND POWER FUND44. Residential Solar Rebates - \$26,000

This item reappropriates \$26,000 in the Light and Power Fund for residential customer solar rebates. Due to construction delays for seven residential solar electric rebate applicants, projects which were approved in 2011 will not be completed until 2012. The rebates range from \$3,500 to \$3,750 per customer. The Utilities is requesting reappropriation of 2011 funds in order for these solar rebate incentives to be paid in 2012.

45. Art-in-Public-Places - \$23,366

City Council approved legislation in 1995 creating an Art-in-Public-Places (APP) program. The purpose of the program is to encourage and enhance artistic expression and appreciation adding value to the community through acquiring, exhibiting and maintaining public art. The program is funded by setting aside 1% of all eligible City construction projects (including Utility projects) over \$250,000, as defined in the APP guidelines. This item reappropriates \$23,366 in the Light and Power Utility Fund to be used for the APP projects that were in progress in 2011 and will continue in 2012. As APP funds lapse at the end of the year, funds need to be reappropriated to continue these projects including

the Transformer Cabinet Mural project.

WATER FUND

46. Art-in-Public-Places - \$143,340

City Council approved legislation in 1995 creating an Art-in-Public-Places (APP) program. The purpose of the program is to encourage and enhance artistic expression and appreciation adding value to the community through acquiring, exhibiting and maintaining public art. The program is funded by setting aside 1% of all eligible City construction projects (including Utility projects) over \$250,000, as defined in the APP guidelines. This item reappropriates \$143,340 in the Water Fund to be used for the APP projects that were in progress in 2011 and will continue in 2012. As APP funds lapse at the end of the year, funds need to be reappropriated to continue these projects including the Fort Collins Museum of Discovery and the Linden Street Pocket Park.

STORM WATER FUND

47. Art-in-Public-Places - \$21,228

City Council approved legislation in 1995 creating an Art-in-Public-Places (APP) program. The purpose of the program is to encourage and enhance artistic expression and appreciation adding value to the community through acquiring, exhibiting and maintaining public art. The program is funded by setting aside 1% of all eligible City construction projects (including Utility projects) over \$250,000, as defined in the APP guidelines. This item reappropriates \$21,228 in the Stormwater Utility Fund to be used for the APP projects that were in progress in 2011 and will continue in 2012. As APP funds lapse at the end of the year, funds need to be reappropriated to continue these projects including the Flood Markers, Manhole Covers and the Storm Drain Markers.

FINANCIAL / ECONOMIC IMPACTS

This Ordinance increases 2012 appropriations by \$1,898,522. A total of \$1,083,767 is requested for reappropriation in the General Fund and \$814,755 is requested from various other City funds. Reappropriation requests represent amounts budgeted in 2011 that could not be encumbered at year-end. The appropriations are from 2011 prior year reserves.

STAFF RECOMMENDATION

Staff recommends adoption of this Ordinance on First Reading.

ORDINANCE NO. 025, 2012
OF THE COUNCIL OF THE CITY OF FORT COLLINS
APPROPRIATING PRIOR YEAR RESERVES

WHEREAS, Article V, Section 11 of the City Charter requires that all appropriations unexpended or unencumbered at the end of the fiscal year lapse to the applicable general or special fund, except that appropriations for capital projects and federal or state grants do not lapse until the completion of the capital project or until the expiration of the federal or state grant; and

WHEREAS, Article V, Section 9, of the City Charter permits the City Council to appropriate by ordinance at any time during the fiscal year such funds for expenditure as may be available from reserves accumulated in prior years, notwithstanding that such reserves were not previously appropriated.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FORT COLLINS as follows:

Section 1. That there is hereby appropriated for expenditure from prior year reserves in the General Fund the sum of NINE HUNDRED THIRTY-EIGHT THOUSAND TWO HUNDRED SIXTY-SEVEN DOLLARS (\$938,267) for the following purposes:

Historic Preservation Grant Support	\$ 50,500
Air Quality Monitoring Equipment	4,500
Radon Mitigation Behavioral Study	9,874
Zero Interest Loan for air Quality	8,197
Environmental Services Copier Maintenance	4,700
Sustainability Strategic Plan	6,600
Waste Reduction & Recycling	18,709
Waste Innovations Program	100,987
Performance Based Pay	18,000
Learning/Organizational Development	40,000
Fourth of July	5,000
Storm Clean Up	4,000
Lifecycle Funding	9,206
PDT Administration	10,000
Homebuyer Assistance Program	119,948
Habitat for Humanity	82,500
Fort Collins Housing Authority	97,524
Fort Collins Housing Authority of Loveland	120,000
Larimer Emergency Telephone Authority (LETA)	21,878
Computer Aided Dispatch System	99,712
Performance Excellence Program	81,432
Internal Focus Groups	5,000
Budgeting for Outcomes Improvements	<u>20,000</u>
Total General Fund	\$938,267

Section 2. That there is hereby appropriated for expenditure from prior year reserves in the Keep Fort Collins Great Fund the sum of THREE HUNDRED FORTY-NINE THOUSAND SEVEN HUNDRED NINETEEN DOLLARS (\$349,719) for the following purposes:

Historic Preservation Grant Support	\$ 25,000
Sustainability Strategic Plan	3,300
Lifecycle Funding	18,584
Design Assistance Program	20,848
Unified Carbon Accounting System	4,296
Healthy Sustainable Homes	6,000
Innovation Fund for Senior Center Lighting	19,947
Sustainability Outreach and Education	8,923
Commercial Recycling Outreach & Incentive Programs	3,168
Eco Industrial Center	16,517
Earth Tub Composting Vessels	3,540
Learning/Organizational Development	12,200
Stream & River Rehabilitation & Restoration	10,528
Skyway Transit Stop & Adjoining Sidewalk Improvements	4,157
Drake-Redwing Pedestrian Signal Improvements	14,000
Miscellaneous Pedestrian Sidewalk and Ramp Repairs	23,868
Street Oversizing Capital Expansion Fee Program	141,909
Parking Services	<u>12,934</u>
Total Keep Fort Collins Great Fund	\$349,719

Section 3. That there is hereby appropriated for expenditure from prior year reserves in the Cultural Services and Facilities Fund the sum of ONE HUNDRED SIX THOUSAND ONE HUNDRED TWO DOLLARS (\$106,102) to be used for the purpose specified in the City’s Art in Public Places program.

Section 4. That there is hereby appropriated for expenditure from prior year reserves in the Recreation Fund the sum of FIFTY-ONE THOUSAND DOLLARS (\$51,000) to be used for Security Camera Installations at the Fort Collins Senior Center, Northside Aztlan Community Center, and EPIC.

Section 5. That there is hereby appropriated for expenditure from prior year reserves in the Cemetery Fund the sum of FIFTY THOUSAND DOLLARS (\$50,000) to be used for the purchase of a New Cemetery Management Computer System.

Section 6. That there is hereby appropriated for expenditure from prior year reserves in the Transportation Services Fund the sum of FORTY-FOUR THOUSAND DOLLARS (\$44,000) to be used for the Parking Services service agreement for the access and revenue control systems.

Section 7. That there is hereby appropriated for expenditure from prior year reserves in the Light and Power Fund the sum of FORTY-NINE THOUSAND THREE HUNDRED SIXTY-SIX DOLLARS (\$49,366) for the following purposes:

Residential Solar Rebates	\$ 26,000
Art-in-Public- Places	<u>23,366</u>
Total Light & Power Fund	\$ 49,366

Section 8. That there is hereby appropriated for expenditure from prior year reserves in the Water Fund the sum of ONE HUNDRED FORTY-THREE THOUSAND THREE HUNDRED FORTY DOLLARS (\$143,340) to be used for the purpose specified in the City's Art in Public Places program.

Section 9. That there is hereby appropriated for expenditure from prior year reserves in the Storm Water Fund the sum of TWENTY-ONE THOUSAND TWO HUNDRED TWENTY-EIGHT DOLLARS (\$21,228) to be used for the purpose specified in the City's Art in Public Places program.

Introduced, considered favorably on first reading, and ordered published this 3rd day of April, A.D. 2012, and to be presented for final passage on the 17th day of April, A.D. 2012.

Mayor

ATTEST:

Interim City Clerk

Passed and adopted on final reading on the 17th day of April, A.D. 2012.

Mayor

ATTEST:

Interim City Clerk