

DATE: February 28, 2012

STAFF: Mike Beckstead
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Pre-taped staff presentation: none

WORK SESSION ITEM FORT COLLINS CITY COUNCIL

SUBJECT FOR DISCUSSION

Keep Fort Collins Great Tax 2011 First Annual Report.

EXECUTIVE SUMMARY

On November 2, 2010, the voters approved a 0.85% increase in the City's sales and use tax rate which has been identified as the Keep Fort Collins Great tax. The tax increase includes provisions stating: (1) how the dollars will be allocated to specific programs; (2) the tax will sunset after 10 years; and (3) a requirement that the City Manager report annually to City Council on how the revenues are used and the cost saving measures that were undertaken by the City each year. This work session is to fulfill the third requirement by giving a report to City Council providing information on the 2011 Keep Fort Collins Great tax revenue.

GENERAL DIRECTION SOUGHT AND SPECIFIC QUESTIONS TO BE ANSWERED

The purpose of this work session is to present the Keep Fort Collins Great Tax 2011 first Annual Report as required by the voter approved ballot initiative.

BACKGROUND / DISCUSSION

On July 27, 2010, City Council approved Resolution 2010-047 submitting a proposed 0.85% increase in the City's sales and use tax rate to the voters. This was considered on the November 2, 2010 General Election Ballot and was subsequently approved by the voters. The tax increase includes the following provisions:

- An increase of .85% (or 8.5 cents on a \$10 purchase)
- The additional revenue will be allocated in the following manner:
 - 33% for street maintenance and repair
 - 17% for other street and transportation needs
 - 17% for police services
 - 11% for fire services
 - 11% for parks maintenance and recreation services
 - 11% for other community priorities as determined by City Council.

- The increase will commence January 1, 2011 and sunset after 10 years, ending at midnight on December 31, 2020.
- The increase will yield an estimated \$18.7 million in the first full year of collection

Additionally, the ballot language requires the City Manager to report annually to City Council on how the revenues are used and the cost saving measures that were undertaken by the City each year.

Accordingly, the Keep Fort Collins Great fund was created to record all revenue and expenditures of this increased tax rate and thus facilitate the reporting requirements. City Council has received periodic updates throughout 2011 which have reported on the status of the Keep Fort Collins Great offers included in the budget. This work session is intended to fulfill the requirement for an annual report to City Council on how the revenues are used and the cost saving measures that were undertaken by the City.

ATTACHMENTS

1. Keep Fort Collins Great 2011 Offer Recap memo
2. Powerpoint presentation



M E M O R A N D U M

DATE: February 23, 2011
TO: Mayor and City Council
FROM: Darin Atteberry, City Manager
CC: Executive Lead Team
RE: Keep Fort Collins Great 2011 Offer Recap

Keep Fort Collins Great (KFCG) tax revenue was originally forecasted to generate \$18.7 million of Governmental Fund revenue in 2011. Taxable sales came in greater than budgeted and generated total 2011 KFCG revenue of \$19.9 million. As of December 31, 2011 \$13.5 million had been spent or encumbered (purchase order commitment). KFCG revenue in excess of expenses and encumbrances determines the KFCG year end fund balance within each of the ballot language categories. That fund balance is available for future budget requests.

Thanks to revenue from KFCG, the City is able to improve street maintenance, invest in public safety, maintain our high quality parks and recreation facilities and programs, and address other community priorities. KFCG has also allowed the City to preserve many services eliminated in the original 2011-2012 Budget recommendation or in past budgets.

Attachment 1 provides details regarding all KFCG offers including 2011 expenditures and/or encumbrances through December. Notable **highlights** include:

Street Maintenance (33% of revenue)

- Resurfacing of Conifer from College to Lemay
- Resurfacing of East Horsetooth from College to Timberline
- Resurfacing of West Drake Road from Meadowlark to the railroad tracks
- Resurfacing of Riverside Drive from Prospect to Lemay
- Resurfacing of Linden from Jefferson to Vine
- Resurfacing of Boardwalk from Harmony to Landings
- Hot Applied Chip Overlay of Vine Drive from Lemay to Interstate 25
- Patching and slurry seal application in Meadowlark area
- Concrete patching for 2012 slurry seal application in Parkwood East
- Concrete patching in preparation of resurfacing in Hampshire Square area in 2012

Other Transportation (17% of revenue)

- Design of the South Shields Street bridge near Rolland Moore is complete and construction is slated for Fall 2012
- Construction of the Laporte-Whitcomb Bridge will begin in Spring, 2012
- Because of federal grant support of the two projects above, KFCG dollars were used to fund the design of two other high priority bridge projects, Prospect and West Mulberry bridges
- Through December 2011, 1,433 evening trips were provided with KFCG funds

Police (17% of revenue)

- All authorized KFCG police officer positions have been hired
- 6 police officers have graduated from training; 13 remain in training
- 3 Investigative Aide positions were filled
- A Police Services Technician position has been filled, allowing for increased service at the downtown substation
- A detective sergeant and two detectives have been added
- A patrol lieutenant and a patrol sergeant position have been added to focus on community policing and downtown issues

Fire (11% of revenue)

- A new South Battalion was implemented on July 11, 2011 to improve response time on the south end of Fort Collins
- One 4-person company and one Incident Safety Officer per shift (3) will be added in 2012 to increase efficiency and safety

Parks and Recreation (11% of revenue)

- Leveraging KFCG funding allowed the City to construct a new section of trail, including an underpass at CR 38E, connecting the Spring Creek and Fossil Creek Trails
- All teen, youth and after-school programs at the Northside Aztlan Community Center are supported by KFCG
- Phase I of the Veteran's Plaza is complete

Other Community Priorities (11% of revenue)

- Increased solid waste/recycling outreach and data reporting
- \$140,000 investment in Poudre River capital restoration
- Sustainability improvements, including 10 solar bins installed in Downtown core locations and 24 solar thermal panels added to EPIC
- The Mediation Program is 100% funded by KFCG and has provided conflict resolution and/or referrals to 439 cases and conducted 36 mediations

There is a second part of the annual KFCG reporting requirements on the major cost saving and efficiencies that were realized during the year. That information will be included in Tuesday's read-before packet.

Attachment 1

Keep Fort Collins Great Offer Detail

The specific details of each offer appear below and are grouped by the ballot initiative categories: Street Maintenance, Other Transportation, Police, Fire, Parks and Recreation, and Other Community Priorities. Within each designation the offers are sorted by Outcome. Each offer also includes the offer number so that you can reference them in the budget document. Please note that the expense amounts include purchase orders that have been opened, although the associated work may not yet have been completed.

Street Maintenance (33%)

Transportation

Street Maintenance and Repair (Offer 127.22)

2011 Original Budget: \$6,171,000 Expenses and/or Encumbrances: \$6,171,000

2012 Original Budget: \$6,349,959

- The expense shown is money encumbered for contractors for street maintenance work to be done this year.
- Please refer to the list of completed projects above.

Other Transportation (17%)

Economic Health

Downtown Parking / Parking Structure Study (Offer 8.6)

2011 Original Budget: \$80,000 Expenses and/or Encumbrances: \$78,424

2012 Original Budget: \$0

- Encumbered funds support consultant services, modeling, and data collection.
- The study will address key Downtown parking issues dealing with parking management and the need for new parking infrastructure.
- City Council is scheduled to be updated on February 28, 2012.

Old Town Parking Garage Maintenance (Offer 111.8)

2011 Original Budget: \$100,000 Expenses and/or Encumbrances: \$87,065

2012 Original Budget: \$100,000

- The lighting fixtures that were at the end of their useful life were replaced with energy-efficient fixtures throughout the garage. Landscaping, stairway repairs, and other minor maintenance items were completed in 2011. The canopy work scheduled for 2011 will be completed in 2012. We are currently prioritizing the list of maintenance projects for 2012.

Safe Community

Downtown Handicap Parking Spaces (Offer 112.2)

2011 Original Budget: \$15,000 Expenses and/or Encumbrances: \$15,000

2012 Original Budget: \$15,000

- Six new spaces on College Avenue were installed and/or refurbished. Repairs to handicap spaces in the two Downtown parking structures were completed. Work on additional spaces and needed refurbishments will begin in the spring of 2012.

Bicycle Safety and Education Plan Implementation (Offer 116.2)

2011 Original Budget: \$50,000 Expenses and/or Encumbrances: \$48,876

2012 Original Budget: \$50,000

- Bicycle Safety and Education Plan (BSEP) approved by City Council in March 2011 and an implementation work plan developed in May.
- Funding has covered bike safety materials (helmets, lights, banners), Bike Safety Town planning, and bicycle safety education classes in partnership with the Bicycle and Pedestrian Education Coalition. New part-time Safe Routes to School Coordinator hired in December 2011 per BSEP.

Transportation**Median Maintenance – Restore Prior Year Reductions (Offer 104.3)**

2011 Original Budget: \$39,000 Expenses and/or Encumbrances: \$39,000

2012 Original Budget: \$39,000

- The median maintenance contract was extended one month and repairs and renovations have been completed.

Harmony Road - Enhanced Travel Corridor Plan (Offer 113.4)

2011 Original Budget: \$75,000 Expenses and/or Encumbrances: \$75,000

2012 Original Budget: \$75,000

- This study will analyze transportation alternatives to address access and mobility, and recommend improvements to support the City's goals of integrating land use and transportation with economic development and environmental stewardship along the Harmony Corridor.
 - Consultant selected in December 2011
 - Project overview memo sent to City Council in February 2012.
 - Project begins third quarter 2011 through the end of 2012.
 - First public meeting to be held in April/May 2012.

City Bicycle Coordinator/FC Bikes/Bike Library (Offer 113.6)

2011 Original Budget: \$0

2012 Original Budget: \$80,613

- In 2011 the City Bicycle Coordinator, FC Bikes and the Bike Library are funded by the General Fund, as well as by state/federal grants. KFCG funds will be used to support these programs in 2012.

Transportation Capital and Master Plan Implementation (Offer 114.3)

2011 Original Budget: \$345,031 Expenses and/or Encumbrances: \$77,006

2012 Original Budget: \$350,000

- Projects include (some not completed):
 - Skyway Transit Stop & Adjoining Sidewalk Improvements
 - Drake-Redwing Pedestrian Traffic Signal Improvements
 - Transfort South Transfer Center Bus Pad Concrete Improvements
 - TIGER III Grant Application (Drake – BNSF RR Grade Separation)
 - North College Improvements, Phase III (Conifer to Willow Design)
 - Mason Trail – Troutman Bike-Pedestrian Underpass Supplemental
 - Miscellaneous Pedestrian Sidewalk and Ramp Repairs

Reinstatement of Traffic Signal Technician (Offer 117.5)

2011 Original Budget: \$65,689 Expenses and/or Encumbrances: \$22,948

2012 Original Budget: \$67,634

- Position was hired and worked on signal maintenance projects. Significant projects include:
 - Upgraded conduit at multiple locations
 - Replaced pole at Loomis and Mulberry
 - Installed Rectangular Rapid Flashing Beacon at Sherwood and Laurel

Traffic Sign Replacement Program (Offer 117.7)

2011 Original Budget: \$10,000 Expenses and/or Encumbrances: \$10,000

2012 Original Budget: \$30,000

- This offer supports a portion of the City's ongoing traffic sign replacement program; signs are installed throughout the year.

Streets & Traffic Ops Capital Equip Replacement –Prior Year Reductions (Offer 117.19)

2011 Original Budget: \$336,000 Expenses and/or Encumbrances: \$336,000

2012 Original Budget: \$564,000

- Equipment purchased includes pothole patcher, saw trailer, two-way radio upgrade, snow plow and sander for utility truck.
- Funding also supported new electrical conduit and rewired traffic signals for video detection at College & Mountain, College & Olive, and College & Mulberry; new pedestrian buttons were also installed at those intersections.

Transfort / Dial-A-Ride Night Service (Offer 131.12)

2011 Original Budget: \$44,150 Expenses and/or Encumbrances: \$36,649

2012 Original Budget: \$45,476

- Through December 2011, 1,433 evening trips were provided with KFCG funds.

Transfort Operations-Restore Saturday Service (Offer 131.25)

2011 Original Budget: \$150,000 Expenses and/or Encumbrances: \$150,000

2012 Original Budget: \$150,000

- Through December 2011, KFCG funding has paid for 3,977 bus operator hours, \$34,500 in vehicle preventive maintenance charges, and \$21,000 in fuel charges.

Transfort Operations: Marketing – Restored (Offer 131.28)

2011 Original Budget: \$55,000 Expenses and/or Encumbrances: \$21,134

2012 Original Budget: \$55,000

- Completed design, printing, and distribution of newly formatted 2011 bus schedules.
- Planned marketing activities with remaining funds from 2011 include print and media advertising, design and printing of promotional materials, education and outreach activities, additional bus schedules, and specific route promotion events.

Street Oversizing Capital Expansion Fee Program (Offer 146.5)

2011 Original Budget: \$300,000 Expenses and/or Encumbrances: \$152,690

2012 Original Budget: \$400,000

- These funds are designated to cover the City's portion of the arterial and collector roadways built as part of developments.
- Approximately \$150,000 was spent in 2011 on replacing traffic signals on arterial streets.
- The balance will be used in 2012 for construction of Turnberry Road, done in conjunction with the developer's contribution.

City Bridge Program (Offer 146.13)

2011 Original Budget: \$0

2012 Original Budget: \$564,931

South Shields Street Bridge Over Larimer Canal No. 2 (Offer 146.14)

2011 Original Budget: \$1,500,000 Expenses and/or Encumbrances: \$201,584

2012 Original Budget: \$0

- Expenditures to date have been for the design of the Shields bridge; construction is slated for Fall 2012.
- In December 2010, the City was awarded federal grant funding to cover 80% of the cost of replacing two bridges, one being the Shields bridge near Rolland Moore. Receiving the federal grant presented an opportunity to re-appropriate the 2011 KFCG allocation and use those funds for the design of two other high priority bridge projects (Prospect and West Mulberry bridges), and to accelerate construction of the Laporte Bridge project to 2012.

Laporte-Whitcomb Bridge Replacement (Offer 146.15)

2011 Original Budget: \$0

2012 Original Budget: \$670,000

- The City was awarded federal grant funding to cover 80% of the cost of replacing two bridges, the Shields bridge mentioned above and the Laporte-Whitcomb bridge. Due to this grant, the Laporte-Whitcomb bridge construction will start in 2012. As referenced earlier, the \$670,000 of KFCG funds originally intended for the Laporte-Whitcomb bridge will be redirected to fund one of the high priority bridge projects being designed in 2012.

Surveying – Restored (Offer 146.25)

2011 Original Budget: \$14,130 Expenses and/or Encumbrances: \$13,679

2012 Original Budget: \$14,537

- Expenditures to date cover 20% of the cost of the Engineering technician position that was restored after a proposed budget cut.
- The 2011-2012 budget reflects the restoration of this position to a full time equivalent (FTE), rather than .8 FTE
- This has allowed the Engineering customer service counter to be staffed five days a week

Police (17%)

Safe Community

Five Information Services Dispatchers and Police Report Specialist (Offer 17.5)

2011 Original Budget: \$457,677 Expenses and/or Encumbrances: \$31,257

2012 Original Budget: \$445,182

- 1 Police Services Technician position has been filled and is working. This allowed an increase in service to the public at the downtown substation.
- The hiring process is underway to select five dispatch call takers.

Seven Detectives, Three Investigative Aides & .75 Victim Services Advocate (Offer 18.7)

2011 Original Budget: \$1,219,717 Expenses and/or Encumbrances: \$320,045

2012 Original Budget: \$1,102,511

- 3 Investigative Aide positions are working in investigative units.
- Two detectives have been added to the Criminal Impact Unit.
- A detective sergeant has been promoted to the newly created Crime Scene Team. Two detectives will be selected to staff that unit in the near future.
- The .75 FTE Victim Services Advocate position was funded during the 2011-2012 BFO process. We have upgraded that position to an additional Investigative Aide to be assigned to the Crime Scene Team.

Twelve Patrol Officers (Offer 19.6)

2011 Original Budget: \$1,501,606 Expenses and/or Encumbrances: \$900,280

2012 Original Budget: \$1,631,307

- All of the KFCG officers have been hired.
- We are moving forward with the creation of a Neighborhood Enforcement Team to provide better service to neighborhoods.
- We have added staffing to the District One team to work on downtown issues.
- We have added a lieutenant and a sergeant to manage community policing and special events.

Fire (11%)

Safe Community

Contribution to PFA ongoing (Offer 132.7)

2011 Original Budget: \$1,563,000 Expenses and/or Encumbrances: \$833,590

2012 Original Budget: \$1,622,653

- One 4-person company (Three firefighters are currently in the recruit academy for these positions)
- One Incident Safety Officer per shift (Three firefighters are currently in the recruit academy for these positions)
- Maintenance for Stations 1-4
- Replacement of two positions vacated through attrition
- Equipment for newly hired firefighters

PFA South Battalion (Offer 132.8)

2011 Original Budget: \$494,000 Expenses and/or Encumbrances: \$523,214

2012 Original Budget: \$494,000

- The South Battalion was implemented on July 11, 2011 including:
 - Firefighters for South Battalion and coverage
 - Captains and Battalion Chiefs promoted
 - Other expenditures, including motor vehicles and professional services
 - Battalion Chief response time south of Drake has improved from 18% arrival in 8 minutes prior to implementation of the south battalion to 74% arrival in 8 minutes following implementation.
 - Expenses and/or encumbrances greater than budget are still within the total KFCG appropriation for PFA.

Parks and Recreation (11%)

Culture, Parks and Recreation

Reinstate Clerical Position at the Senior Center (Offer 60.3)

2011 Original Budget: \$55,847 Expenses and/or Encumbrances: \$30,348

2012 Original Budget: \$57,588

- Position hired April 11.

Adult Programs/Senior Center – Restored (Offer 60.8)

2011 Original Budget: \$250,000 Expenses and/or Encumbrances: \$207,315

2012 Original Budget: \$250,000

- Classified position hired July 11.
- Expenses allow for continued service levels, programs and hours of operation.
- Allowed replacement of worn and broken equipment.

Farm at Lee Martinez Park – Restored (Offer 60.10)

2011 Original Budget: \$30,858 Expenses and/or Encumbrances: \$28,971

2012 Original Budget: \$31,659

- Funds are being used to maintain service levels, animal care and facility maintenance.

Northside Aztlan Community Center – Restored (Offer 61.6)

2011 Original Budget: \$141,091 Expenses and/or Encumbrances: \$129,711

2012 Original Budget: \$340,759

- Maintained 2010 service levels, program offerings and hours of operation.

Restore Northside Aztlan Community Center Customer Service Position (Offer 61.9)

2011 Original Budget: \$45,000 Expenses and/or Encumbrances: \$26,026

2012 Original Budget: \$45,000

- Position hired April 4.

Recreational Scholarship Funding (Offer 62.2)

2011 Original Budget: \$100,000 Expenses and/or Encumbrances: \$100,000

2012 Original Budget: \$120,000

- Recreational scholarships are granted throughout the year but funds are distributed at year-end based on facility usage over the year.

Recreation Director Position (Offer 62.5)

2011 Original Budget: \$117,605 Expenses and/or Encumbrances: \$51,205

2012 Original Budget: \$120,581

- Position hired July 25.

Other Recreation Operating Expenses (Offer 62.8)

2011 Original Budget: \$236,099 Expenses and/or Encumbrances: \$224,276

2012 Original Budget: \$0

- Funding provides programs and maintains service levels throughout Recreation.

Memorial Parks – Restored (Offer 92.3)

2011 Original Budget: \$100,000 Expenses and/or Encumbrances: \$99,366

2012 Original Budget: \$100,000

- Full-time position associated with this offer is filled with an employee that would have been laid off if the Keep Fort Collins Great tax initiative had not passed.
- Seasonal work force is hired.

Huidekoper Park (Offer 106.4)

2011 Original Budget: \$0

2012 Original Budget: \$37,000

- Discussion has taken place with Poudre School District for City to assume responsibilities for park in 2012.

Staley Park (Offer 106.5)

2011 Original Budget: \$0

2012 Original Budget: \$52,000

- Park design is in process.

Community Parks - Restored (including 2 water features) (Offer 106.7)

2011 Original Budget: \$68,000 Expenses and/or Encumbrances: \$68,000

2012 Original Budget: \$68,000

- Expenditures to date have been spent on playground structures and tennis court crack filling is complete.
- Water Features at Fossil Creek Community Park and Spring Canyon Community Park operated throughout the summer and have been winterized this fall.

Reopen Restroom at Community Parks in the Winter (Offer 106.8)

2011 Original Budget: \$20,000 Expenses and/or Encumbrances: \$20,000

2012 Original Budget: \$20,000

- Community park restrooms were opened in January and February and November through December of 2011.

Lifecycle Funding for Parks Infrastructure – Restore Prior Year Reductions (Offer 106.9)

2011 Original Budget: \$232,000 Expenses and/or Encumbrances: \$232,000

2012 Original Budget: \$232,000

- Examples of lifecycle projects include:
 - Playground structure, safety surface, restroom fixture, fencing and roof replacements
 - Americans with Disabilities Act upgrades
 - Irrigation pumping system renovations and repairs
 - Parking lot slurry and crack fill
 - Tennis court overlays

Weed Control – Restore Prior Year Reductions (Offer 106.10)

2011 Original Budget: \$30,000 Expenses and/or Encumbrances: \$29,057

2012 Original Budget: \$30,000

- Spring weed mitigation and fall mitigation are complete
- Section 5.2 of the Parks and Recreation Environmental Best Management Practices were followed

Fertilizer Program – Restore Prior Year Reductions (Offer 106.11)

2011 Original Budget: \$30,000 Expenses and/or Encumbrances: \$29,394

2012 Original Budget: \$30,000

- Instituted organic fertilizer process at Spring Canyon Park.
- Section 5.6 of the Parks and Recreation Environmental Best Management Practices were followed

Parks Seasonal Positions – Restore Prior Year Reductions (Offer 106.12)

2011 Original Budget: \$50,000 Expenses and/or Encumbrances: \$50,000

2012 Original Budget: \$50,000

- Seasonal employees have been hired.

Maintenance of Four Neighborhood Parks (Sidehill, Maple Hill, Richards Lake, Lind) & 3.5 Miles of Trail (Offer 106.13)

2011 Original Budget: \$163,000 Expenses and/or Encumbrances: \$163,000

2012 Original Budget: \$163,000

- Funds being used to build out trail system until new parks and trails are completed.
- County Road 38E trail project is complete and open to the public.

Conservation Trust Trail Construction Program (Offer 106.14)

2011 Original Budget: \$161,558 Expenses and/or Encumbrances: \$142,974

2012 Original Budget: \$161,558

- Offer allowed Conservation Trust funding designated for park maintenance to remain in the Conservation Trust Fund and be used for trail construction. The KFCG dollars will be used to replace a Rolland Moore Park restroom and other miscellaneous minor capital improvements. Remaining unspent funds of \$18,584 will be reappropriated in 2012 for projects.

Veterans Plaza (Offer 106.15)

2011 Original Budget: \$25,000 Expenses and/or Encumbrances: \$25,000

2012 Original Budget: \$0

- Phase I of the project is complete.

The Gardens on Spring Creek – Restored (Offer 118.5)

2011 Original Budget: \$100,000 Expenses and/or Encumbrances: \$99,866

2012 Original Budget: \$100,000

- Fulltime position associated with this offer is filled with an employee that would have been laid off if the Keep Fort Collins Great tax initiative had not passed.
- The Gardens continues to be open seven days a week and staffed with hourly employees.
- Colorado State University intern was hired.

Urban Forest Management – Restored (Offer 119.3)

2011 Original Budget: \$25,000 Expenses and/or Encumbrances: \$23,608

2012 Original Budget: \$25,000

- Purchased and planted 16 trees to replace removed trees.
- Seasonal Forestry field worker hired.

Contract Tree Work – Restore Prior Year Reductions (Offer 119.4)

2011 Original Budget: \$60,000 Expenses and/or Encumbrances: \$60,000

2012 Original Budget: \$60,000

- Tree pruning and removal in parks and on City property.
- Street tree pruning and removal on City right-of-way as requested by adjacent property owner(s).

Economic Health

Water Feature and Flowers at Oak Street Plaza (Offer 105.8)

2011 Original Budget: \$15,000 Expenses and/or Encumbrances: \$15,000

2012 Original Budget: \$15,000

- Flower plantings were completed and maintained throughout the summer season
- Water feature operated throughout the summer season and is now winterized

Other Community Priorities (11%)

Economic Health

Administrative Services (Offer 7.10)

2011 Original Budget: \$15,229 Expenses and/or Encumbrances: \$13,868

2012 Original Budget: \$15,690

- .25 FTE Executive Administrative Assistant was restored to assist the Economic Health Department. Expenses year-to-date are for salary/benefits.

Support Industry Clusters - Restored Original (Offer 7.16)

2011 Original Budget: \$0

2012 Original Budget: \$30,000

Economic Action Plan Update / Economic Competitiveness Study (Offer 7.18)

2011 Original Budget: \$150,000 Expenses and/or Encumbrances: \$150,000

2012 Original Budget: \$0

- Request for Proposal (RFP) applications and interviews occurred in April; Strategies from Austin, TX was selected as our consultant. TIP
- Phase 1 Assessment has been completed; Phase 2 Planning is underway.
- A draft plan is scheduled for Council discussion at a December Work Session.

Enhanced Support for Cluster Development (Offer 7.19)

2011 Original Budget: \$100,000 Expenses and/or Encumbrances: \$57,000

2012 Original Budget: \$100,000

- Targeted clusters include water, clean energy, chip design, and others.
- Contributions have been made to Spokes Buzz and committed to RMI2 Fast Trac.
- Additional contributions are being determined by the Economic Health Department.

UniverCity Connections (Offer 7.20)

2011 Original Budget: \$11,000 Expenses and/or Encumbrances: \$11,000

2012 Original Budget: \$11,000

- Activities started in January and are billed quarterly.

Repair of the Trolley (Offer 7.22)

2011 Original Budget: \$10,000 Expenses and/or Encumbrances: \$10,000

2012 Original Budget: \$0

- Payment was made to Fort Collins Municipal Railroad Society for wheels, axle and compressor repairs for the Downtown Trolley.

4th of July Activities (Offer 105.3)

2011 Original Budget: \$22,000 Expenses and/or Encumbrances: \$22,000

2012 Original Budget: \$47,000

- 4th of July celebration for 2011 is complete.

Downtown Landscaping and Maintenance – Restored (Offer 105.7)

2011 Original Budget: \$185,000 Expenses and/or Encumbrances: \$183,961

2012 Original Budget: \$185,000

- Vacant position in this offer that would have been eliminated if the Keep Fort Collins Great tax initiative had not passed has been hired.
- Flower plantings were completed and maintained throughout the summer season
- Cleaning and trash pick-up between blocks is continuing.
- Tree trimming in Downtown is complete.

4th of July – Restore Prior Year Reductions (Offer 105.9)

2011 Original Budget: \$5,000 Expenses and/or Encumbrances: \$5,000

2012 Original Budget: \$5,000

- 4th of July celebration for 2011 is complete.

Railroad Quiet Zone Phase II Study (Offer 115.3)

2011 Original Budget: \$0

2012 Original Budget: \$100,000

- The study will begin in January 2012. Consulting services will be used to perform detailed technical analysis and coordination with railroad and federal agencies.
- The study will include the ten Burlington Northern Santa Fe railroad crossings between Mulberry Street and Trilby Road.

Historic Preservation Matching Grant Funds – Restore (Offer 174.6)

2011 Original Budget: \$25,000 Expenses and/or Encumbrances: \$25,000

2012 Original Budget: \$25,000

- The monies authorized under this offer are matching funds used for soliciting grants for historic preservation projects. The two primary sources of these grants are the State Historic Fund and Certified Local Government grants, both of which have application deadlines in the late fall, with grants awarded in spring of 2012. Carry-over of these monies will be requested as part of the 2012 re-appropriation process due to this timing.

Environmental Health**Parks Environmental Improvements - Urban Forestry (Offer 124.5)**

2011 Original Budget: \$15,000 Expenses and/or Encumbrances: \$8,895

2012 Original Budget: \$15,000

- 25 new tree plantings are complete.

Downtown Environmental Improvements – Solar Recycling Bins and Earth Tub Composting Units (Offer 124.6)

2011 Original Budget: \$42,000 Expenses and/or Encumbrances: \$38,459
2012 Original Budget: \$2,000

- Solar bins have been purchased and installed in Downtown locations
- A new in-vessel composting unit, known as the “Earth Tub” was purchased and installed
- With the extra composting capacity, the food scraps from two more City buildings (700 Wood Street, Lincoln Center) are now being collected and used to make compost.

Volunteers for Sustainable Homes Initiative (Offer 179.5)

2011 Original Budget: \$50,000 Expenses and/or Encumbrances: \$43,917
2012 Original Budget: \$50,000

- The Volunteer Coordinator to develop and implement the program has been hired.
- Recruitment of trainers, volunteers and homes to assess is underway.

Recycling and Sustainability Coordinator/Environmental Planner (Offer 179.7)

2011 Original Budget: \$120,000 Expenses and/or Encumbrances: \$79,224
2012 Original Budget: \$120,000

- On May 9 the Environmental planner was hired to enhance outreach/education, data reporting and to develop new programs to increase participation from the business/commercial sector and multi-family residents. Enhanced business and multifamily programs underway
- The Sustainability Coordinator was increased to full time to focus on internal outreach and communication.

Stream and River Rehabilitation and Restoration (Offer 179.8)

2011 Original Budget: \$250,000 Expenses and/or Encumbrances: \$192,300
2012 Original Budget: \$250,000

- \$140,000 spent on Poudre River capital restoration.
- KFCG funds matched with Natural Areas funding to fully fund (and enable) the project.
- Balance of 2011 funds anticipated to help fund additional stream restoration planning and additional restoration construction.

Eco Industrial Center Feasibility Study (Offer 179.9)

2011 Original Budget: \$75,000 Expenses and/or Encumbrances: \$58,482
2012 Original Budget: \$0

- A contract was signed on August 10 hiring the consulting firm Sloan-Vazquez to complete the study.
- The study was completed.

Green Building Program– Implementation and Enforcement (Offer 179.11)

2011 Original Budget: \$105,000 Expenses and/or Encumbrances: \$68,687
2012 Original Budget: \$105,000

- The FTE Building Inspector position authorized by this offer was filled July 1, 2011. All staff, inspectors and plan reviewers were trained on Green Building Codes during the fourth quarter of 2011.
- The additional .5 FTE Plans Analyst position will not be filled until further research is done on the amount of time that will be required to review the new Green Building components on construction drawings. This position will be evaluated for need during the first quarter of 2012 when we will have a better understanding of the impact on plan review staff.

Climate Wise Program Enhancement (Offer 193.3)

2011 Original Budget: \$75,000 Expenses and/or Encumbrances: \$66,007

2012 Original Budget: \$75,000

- Hired hourly assistance to help with administrative support to businesses, assessment tracking and scheduling, research, case studies, and more.
- Events: Held project reporting workshops for businesses focusing on data quality with real-time entry. Held recognition/recruitment event with 450 attendees.
- Facilitated assistance with the Climate Wise Advisory Committee for program planning. Staff also worked with Brendle Group for on-going assessment and assistance to complex projects with businesses.
- Redeveloped the myClimateWise database with contractor to centralize all partner information tracking and improved communication efficiency across program offerings. Redevelopment included the creation of a data platform allowing both historical tracking and future projections of data. It is accessible by City staff and program partners and is projected to save many staff hours (currently being tracked).

Unified Carbon Accounting System (Offer 195.1)

2011 Original Budget: \$30,000 Expenses and/or Encumbrances: \$21,132

2012 Original Budget: \$30,000

- Unified carbon accounting database enhancements completed and more underway. Database is largely populated, available to staff and will be used for 2011 carbon reporting.

Environmental Performance Data Manager (Offer 195.2)

2011 Original Budget: \$90,000 Expenses and/or Encumbrances: \$46,173

2012 Original Budget: \$90,000

- Environmental Data Analyst, hired in late May.
- City carbon data entry and quality assurance nearly completed. Data collection for 2011 reporting year underway.
- Two Quality Management Plans completed to document current carbon accounting processes in detail.

Innovation Fund (Offer 197.1)

2011 Original Budget: \$100,000 Expenses and/or Encumbrances: \$80,053

2012 Original Budget: \$100,000

- 24 solar thermal panels added to EPIC.
- Collindale Pro Shop and dining light upgrades completed; insulation and other efficiency upgrades completed.
- Senior Center parking lot upgrade lights being tested.

Green Purchasing Study (Offer 197.2)

2011 Original Budget: \$75,000 Expenses and/or Encumbrances: \$20,500

2012 Original Budget: \$0

- Request for Proposal (RFP) applications and interviews have been completed; Green Purchasing Institute was selected as our consultant and the on-site evaluation has been completed.
- The preliminary report was received. The final report is due in late February 2012.
- Funding not used for consulting expenses may be requested for reappropriation in 2012 to implement recommendations.

Community Spill Response – additional resources (Offer 214.3)

2011 Original Budget: \$35,000 Expenses and/or Encumbrances: \$21,632

2012 Original Budget: \$5,000

- A storage structure for materials and supplies has been purchased along with supplies, such as absorbents, to handle spills.
- Provided 4-hr/8-hr OSHA training to water and L&P crews who may respond to community spills.

High Performing Government

Management Internship Program (Offer 3.7 KFCG)

2011 Original Budget: \$43,718 Expenses and/or Encumbrances: \$27,859

2012 Original Budget: \$43,718

- Candidate interviews were completed in April and an intern was hired in June.
- Expenses are for salary/benefits and operating expenses as well as travel reimbursements for candidates during the interview process.

Energy Efficiency Initiatives for City Buildings (Offer 46.2)

2011 Original Budget: \$0

2012 Original Budget: \$355,000

Recruitment Specialist Restored .5 FTE (Offer 120.4)

2011 Original Budget: \$43,762 Expenses and/or Encumbrances: \$40,407

2012 Original Budget: \$45,005

- Recruitment Specialist is working full time and expenses incurred are personnel services.

Human Resources Core Services – Restored (Leadership Development) (Offer 120.6)

2011 Original Budget: \$109,950 Expenses and/or Encumbrances: \$21,698

2012 Original Budget: \$30,000

- Two individual consulting firms were retained and funds encumbered; Peak Leadership Consulting - \$75,800 and Zenger-Folkman Company - \$25,980
- Leadership 360 Assessment and Coaching began in October and workshops will begin in second quarter 2012.

Neighborhood Livability

Restoration of the Human Services Program (Offer 85.3)

2011 Original Budget: \$50,733 Expenses and/or Encumbrances: \$50,733

2012 Original Budget: \$50,733

- The 2011 funds were put into the spring cycle of the competitive process for allocating City financial assistance to human services non-profit agencies.
- The Community Development Block Grant (CDBG) Commission met on May 12 and formulated recommendations to City Council as to which agencies should receive an allocation of funding, and how much funding they should receive.
- Council made the final decision on the allocation of funding on June 21.
- Contracts were signed and distributed in August and September 2011 for agencies to begin spending the funds October 1, 2011, the federal fiscal year. All funds from 2011 will be spent by September 30, 2012.
- One agency, Homelessness Prevention Initiative (HPI) has expended all funds granted to them (\$45,000).

- 2012 funds have been put into the 2012 spring cycle of the competitive process to allocate to human service non-profit agencies. The CDBG Commission will meet on April 12 to formulate recommendations to City Council.
- Council will make the final funding decision on May 15.
- Contracts will be completed and delivered to grant recipients prior to October 1, 2012 which is the beginning of the federal fiscal year. All funds will be spent by September 30, 2012.

Additional \$100K for Affordable Housing/Human Services (Offer 85.5)

2011 Original Budget: \$100,000 Expenses and/or Encumbrances: \$100,000

2012 Original Budget: \$100,000

- Like the funds for Offer 85.3 (above), these funds were also put into the spring cycle of the competitive process and went through the same decision making process and contract provisions as stated above.
- Due to the very high demand for help from human service agencies (requesting almost \$1 million), the Community Development Block Grant (CDBG) Commission allocated the entire \$100,000 to those types of agencies, and not affordable housing projects.
- Agencies receiving funds were Crossroads Safehouse, Homelessness Prevention Initiative (Rental Assistance Program), Neighbor-to-Neighbor (for their Housing Counseling and Rent Assistance Programs), and Project Self-Sufficiency.
- In 2012 funds once again will be used entirely for the human service agencies as the highest demand for funds is in that category. We received only one application in the Spring Competitive Process for affordable housing projects.
- Funds will be allocated in the same manner as in Offer 85.3 (above).

Community Mediation Program – Restored (Offer 126.4)

2011 Original Budget: \$78,339 Expenses and/or Encumbrances: \$51,922

2012 Original Budget: \$80,530

- The FTE Mediation Coordinator position authorized by this offer has been filled and started April 1, 2011.
- Responded to 494 conflict cases.
- Provided conflict resolution assistance and/or referrals to 439 cases.
- Conducted 36 mediations.
- Conducted outreach to increase referrals and establish collaborative relationships with local agencies.
- Recruited eight new volunteer mediators.
- Hired and trained new Municipal Court Mediation Program Coordinator.
- Implemented the use of two electronic databases for case management and evaluation data.

Design Assistance Program (Offer 126.5)

2011 Original Budget: \$40,000 Expenses and/or Encumbrances: \$19,152

2012 Original Budget: \$40,000

- At its September 14, 2011 meeting, the Landmark Preservation Commission distributed the first allocation of funds from this program.
- This initial distribution will reimburse the owners of 9 commercial projects.
- An additional five residential properties have applied for the funds, and upon completion of their plans, will also be eligible for reimbursement.
- We will be requesting the balance of \$20,848 as part of the 2012 re-appropriation process.

Keep Fort Collins Great (KFCG)

- **The 0.85% sales and use tax ballot initiative was approved by voters on November 2, 2010**
- **Provisions:**
 - **How the dollars will be allocated**
 - **Tax will sunset after 10 years**
 - **Annual reporting requirement**
 - **How the funds were spent**
 - **Cost savings and efficiency programs**

1



KFCG Revenue Allocation

- **Additional revenue allocated in the following ballot language designations**
 - **33% for street maintenance and repair**
 - **17% for other street and transportation needs**
 - **17% for police services**
 - **11% for fire services**
 - **11% for parks maintenance and recreation**
 - **11% for other community priorities as determined by City Council**

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KFCG Revenue

- **Budgeted 2011 KFCG sales and use tax revenue = \$18.7M**
- **Actual 2011 KFCG sales and use tax revenue = \$19.9M**
 - \$6.5M for street maintenance and repair
 - 3.4M for other transportation
 - 3.4M for police services
 - 2.2M for fire services
 - 2.2M for parks maintenance and recreation
 - 2.2M for other community priorities

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KFCG Actual Revenue & Expenses

- **Actual 2011 expenses (includes purchase order commitments)**

All values in \$M	Actual 2011 Revenue	Actual 2011 Expenses	2011 Ending Fund Balance
Street maintenance & repair	\$6.56	\$6.17	\$0.39
Other transportation	3.38	1.37	2.01
Police services	3.38	1.25	2.13
Fire services	2.19	2.06	0.13
Parks and recreation	2.19	1.86	0.33
Other community priorities	2.19	1.50	0.69
	\$19.86	\$14.21	\$5.65

Notes:
 - 2011 actuals are preliminary until year end accounting is finalized
 - The 2011 KFCG budget of \$2.06M for PFA has been transferred to PFA, but of that amount only \$1.36M was spent in 2011

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KFCG Administration

- **Unspent expense budget and collections in excess of budgeted revenue added to fund balance of the Keep Fort Collins Great fund**
- **Fund balance is tracked independently for each of the six ballot language designations**
- **Fund balance is available for future appropriation by City Council**

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KFCG-Street Maintenance and Repair

- **Resurfacing of the following streets**
 - **Conifer from College to Lemay**
 - **East Horsetooth from College to Timberline**
 - **W. Drake from Meadowlark to RR tracks**
 - **Riverside from Prospect to Lemay**
 - **Linden from Jefferson to Vine**
 - **Boardwalk from Harmony to Landings**
 - **Vine from Lemay to Interstate 25**

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KFCG - Other Transportation

- **Bridge design for South Shields Street near Rolland Moore and Laporte-Whitcomb**
- **New/refurbished handicap parking spaces**
- **Bicycle safety/education plan implemented**
- **Mason Trail – Troutman bike-pedestrian underpass**
- **1,433 Transfort / Dial-A-Ride night service trips and nearly 4,000 Saturday hours**

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KFCG – Police Services

- **All authorized KFCG positions hired**
 - 6 officers graduated training; 13 in training
 - 3 Investigative Aide positions filled
 - A Police Services Technician hired for increased service at the downtown substation
 - A detective sergeant and 2 detectives have been added
 - A patrol lieutenant and sergeant hired; focus on community policing and downtown issues

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KFCG – Fire Service

- **The South Battalion was implemented in July 2011 at south end of Fort Collins**
 - Response time south of Drake has improved from 18% arrival within 8 minutes to 74% arrival within 8 minutes
- **One 4-person company and one Incident Safety Officer per shift (3) are in the recruitment academy; will be added in 2012 to increase efficiency and safety**

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KFCG – Parks and Recreation

- **Park improvements such as playground structures, safety surfaces, and Americans with Disabilities Act upgrades**
- **Constructed new trail that connects the Spring Creek and Fossil Creek Trails; includes an underpass at CR 38E**
- **Water features at community parks and Oak Street Plaza were funded**
- **Completed Phase I of Veteran's Plaza**

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KFCG – Parks and Recreation

- **The Gardens at Spring Creek remained open seven days a week and avoided layoffs impacting customer service**
- **All teen, youth and after-school programs at the Northside Aztlan Center are supported by KFCG**
- **Provided \$100K in recreational scholarships**

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KFCG-Other Community Priorities

- **Poudre River and stream restorations**
- **Recycling and sustainability programs**
- **Climate Wise program enhancements**
- **Solar recycling bins and Earth Tub composting units installed downtown**
- **Enabled the 4th of July celebration**
- **Community Mediation Program resolved 439 cases and conducted 36 mediations**

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KFCG – Online Reporting

- **Online reporting for KFCG can be found at: www.fcgov.com/kfcg**

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Cost Savings & Efficiency Programs

- **Examples of technology enhancements**
 - Automation of Development Review projects
 - Durable pavement markings & video detection
 - CSU Ram Card recognized as a bus pass
 - Police mobile citation program
 - Online police job applicant tool
 - Improved Lincoln Center ticketing system
 - Electrical improvements in Natural Areas
 - Implemented Automated Clearing House (ACH) for vendor payments
 - Continued IT server virtualization

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Cost Savings & Efficiency Programs

- **Examples of customer service changes**
 - **Community Development and Neighborhood Services customer service improvements**
 - **Natural Areas volunteer project improvements**
 - **Utilities customer service reorganization**
- **Examples of processes and programs**
 - **Transfort bus scheduling redesign**
 - **Natural Areas adopt a trail program**
 - **Implemented Innovation Fund to implement physical and operational improvements**