

DATE: November 8, 2011

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*Pre-taped staff presentation: available
at fcgov.com/clerk/agendas.php*

WORK SESSION ITEM FORT COLLINS CITY COUNCIL

SUBJECT FOR DISCUSSION

Council Work Plan Update (2011-2013) and Policy and Plan Review Schedule Update.

EXECUTIVE SUMMARY

In July this year, City Council developed its Work Plan for the 2011 – 2013 term. Council action items - topics and actions that are to be addressed over the two-year term and beyond - are captured and tracked in four documents:

1. Council Work Plan (2011 – 2013)
2. Work Plan Items to be Done Administratively
3. Agenda Planning Calendar
4. Policy and Plan Review Schedule

Since July, several new items have been added and the original schedule has been revised. The work session is an opportunity for City Council to review the information and suggest additional revisions if necessary.

GENERAL DIRECTION SOUGHT AND SPECIFIC QUESTIONS TO BE ANSWERED

The purpose of the Work Session is for City Council and staff to check in regarding the progress related to the Council's general work plan for the 2011 – 2013 term and make any necessary adjustments at this juncture.

1. Does City Council have any suggested revisions to the Council Work Plan, i.e., items to add, items to postpone or eliminate?
2. The Agenda Planning Calendar includes all of the currently scheduled Council Work Plan items as well as items yet to be scheduled. Does City Council have any suggestions or comments regarding the management of the Calendar?
3. Regarding the Policy and Plan Review Schedule, does City Council have any questions or comments about this tracking tool?

BACKGROUND / DISCUSSION

Following the City Council elections (April 5, 2011) and a City Council Workshop (May 2011), in July City Council established its Work Plan for the 2011 – 2013 term. The Work Plan included items identified during the Council Workshop, priority items from the Plan Fort Collins Process, and regularly scheduled Plan and Policy updates. Topics and actions that are to be addressed by City Council over the two-year term are listed and tracked in the following documents:

1. **Council Work Plan Update—there are four (4) sections in this document:**
 - (A) Items Completed or in Progress (July – October 2011)
 - (B) Items Scheduled for November 2011 thru April 2013
 - (C) Written Status Reports (items originally scheduled for a work session, but due to new items these topics have been addressed via written reports to City Council)
 - (D) Items to be Scheduled

Please note the color and type coding: original Council Work Plan Items are in black; items from the May 2011 Council Workshop are shown in *italics*; the new items added for Council Action since July 2011 are in orange).

2. **Agenda Planning Calendar Through April 2, 2013**—this includes the Regular Council Meetings (discussion items) and Council Work Session calendar from July 19, 2011 through April 2, 2013. This serves as our “master calendar” and tracks changes and adjustments. There is a “key” that notes the adjustments and an explanation at the back of the calendar that annotates the reasons for the changes and adjustments.
3. **Work Plan Items to be Done Administratively**—this document is a list of the projects and topics that have been identified through the various processes (Plan Fort Collins; Plan & Policy Review Schedule; BFO; Council Workshop) and for which the follow up is administrative, that is, the follow up is to be done by staff and requires no formal City Council action.

Also noted in the document are: (a) items for which further clarification is needed or are not currently resourced and (b) major capital projects that will be started and/or completed in the 2011 – 2013 time frame.

4. **Policy and Plan Review Schedule**—this document lists the plans and policy directions that have been acted on by City Council and for which there is some type of follow up anticipated. Many of the items are plans for which updates are anticipated in one, two, five or ten years. Other items are policies approved by City Council and for which Council requested some type of follow up (e.g., evaluation of the policy; a written status report) within a particular time frame. The Policy and Plan Review Schedule reflects information as of October 2011.

The work session is an opportunity for City Council to review its Work Plan - accomplishments to date, adjustments that have been made through the course of Council business, and the major items for which staff work and community conversations are in process and are scheduled to be considered by City Council between now and April of 2013.

ATTACHMENTS

1. Council Work Plan Update
2. Agenda Planning Calendar Through April 2, 2013
3. Work Plan Items to Be Done Administratively
4. Policy and Plan Review Schedule

**COUNCIL WORK PLAN UPDATE –
Council Action Items (Work Session or Regular Meeting)**

- Items from Original Council Work Plan (*Items from May, 2011 Council Workshop appear in italics*)
- **New Items Added for Council Action since July, 2011**

(A) ITEMS COMPLETED OR IN PROGRESS (July – October 2011)

- *Establishing a Council Futures Committee – Resolution 2011-067*
- *Creation of an Energy Board – Ordinance No. 098, 2011*
- *Midtown Urban Renewal Plan – Resolution 2011-080*
- *Land Use Code Update – Ordinance No. 120, 2011*
- *Social Services Status and Scope – October 25, 2011 work session*
- *Early Childhood Care and Education – October 25, 2011 work session*
- *Expanding Mail Ballot Recipients – Ordinance No. 130, 2011*
- **GOCO Poudre River Grant Opportunities - September 27, 2011 work session**
- **Pineridge/Dixon Transmission Lines Alternatives - October 11, 2011 adjourned meeting and October 18, 2011 regular meeting (Resolution 2011-094)**
- **Modification of Appeals Process – Ordinance No. 131, 2011 (Second Reading – 12/20/11)**
- **URA – Update Policies and Procedures – October 4 and December 6, 2011 work sessions**
- **Target Industries/Clusters Strategy – August 9, 2011 work session**
- **Sign Code – Digital Signs and Pole Sign Design Criteria – August 9 work session, formal consideration - December 6, 2011**
- **Jefferson Street Improvement Project – August 9 work session, formal consideration - December 20, 2011**
- **GID No. 1 – Capital Improvements Plan – August 9 work session, formal consideration - November 1, 2011 (Resolution No. 22)**
- **Electric Rate Options – September 13 work session, formal consideration - October 18 and November 1, 2011 (Ordinance No. 142, 2011)**
- **Residential Energy Rate Options, Efficiency and Conservation – October 11, 2011 work session, formal consideration – November 15, 2011**
- **Clarify Basis for Setting Development Review and Building Permit Fees – Resolution 2011-082**
- **CDOT-North I-25 Final Environmental Impact Statement – Resolution 2011-090**
- **Transportation Updates and Transfort items – September 27, 2011 work session**
- **Poudre River Floodplain Regulations – October 25, 2011 work session**

(B) ITEMS SCHEDULED FOR NOVEMBER 2011 – APRIL 2013

- *City Use of Corn-Based Ethanol - November 8, 2011 work session*
- *E-Bikes – formal consideration - November 15, 2011*
- *Natural Areas and Open Lands Easement Policy - November 29, 2011 work session, formal consideration – December 20, 2011*
- *Housing Authority Fee Waiver Policy – December 13, 2011 work session*
- *Sustainability Update - November 8, 2011, July 24, 2012 and February 12, 2013 work sessions*
- *Waste Reduction and Recycling Update - November 29, 2011 work session*
- *Planned Development Overlay District (formerly Sustainable Flexible Predictable Zoning Tool), formal consideration – December 6, 2011*
- *Poudre River Health – December 13, 2011 and March 13, 2012 work sessions*
- *Economic Health Strategic Plan – December 13, 2011 work session*
- *Traffic Safety (including the existing Crosswalk Policy) – January 31, 2012 work session*
- *Halligan-Seaman Water Management Project Update – January 10, 2012 work session*
- *Renewable Energy Standards – January 10, 2012 work session*
- *Water Supply and Management Policy – January 10, 2012 work session*
- *Art in Public Places Review – January 31, 2012 work session*
- *Parking Plan – November 29, 2011 and February 14, 2012 work sessions*
- *Strategic Housing Action Plan (City/CSU) – February 14, 2012 work session*
- *Stormwater Master Plan – February 14, 2012 work session*
- *Master Street Plan Street Classification Amendments – February 28, 2012 work session*
- *Enhanced Transportation Capital Improvements Plan – February 28, 2012 work session*
- *Affordable Housing Development Incentives Update – February 28, 2012 work session, formal consideration – April 3, 2012*
- *Council Work Plan Update – March 13, 2012 work session*
- *Transportation Update – March 13, 2012 and December 11, 2012 work sessions*
- *Streetscape Design Standards and Guidelines Update – March 27, 2012 work session, formal consideration – May 15, 2012*
- *Transfort Fare Policy – March 27, 2012 work session*
- *Low Impact Development Stormwater Policy – March 27, 2012 work session*
- *Cardboard/Plastic Bags Ban in Wastestream – April 24, 2012 work session*
- *Eastside/Westside Neighborhoods Character Study – June 12, 2012 and December 11, 2012 work sessions*
- *Land Use Code Amendment: Review and Revise Neighborhood Transition and Compatibility Standards – May 22, 2012 work session*
- *Economic Action Plan Update – July 10, 2012 and January 8, 2013 work sessions*
- *Pedestrian Needs Assessment – August 28, 2012 work session*
- *Mountain Vista/North College Enhanced Travel Corridor Plan – August 28, 2012 work session*
- *Harmony Road Enhanced Travel Corridor Plan – Shields to I-25 – August 28, 2012 work session*
- *Relocation Plan for Residents displaced by Redevelopment – October 23, 2012 work session, formal consideration - December 4, 2012*
- *Railroad Quiet Zone (Phase 2) – December 11, 2012 work session*

(C) WRITTEN STATUS REPORT – NO WORK SESSION HELD (July-October 2011)

- *Bike Program*
- *Downtown Railroad Quiet Zone (Phase I)*

(D) TO BE SCHEDULED

- *Midtown URA/Mason Corridor Synergies*
- *Geothermal energy Development Fees*
- *Long-Term Financial Plan/Diversify Revenue Streams/Natural Gas Franchise Fee/Transportation Funding*
- *Economic Model*
- *Council/Community Key Outcomes and Performance Measures*
- *Board & Commission Review*
- *Growth Management Area Adjustments*
- *Evaluate fees for Redevelopment/Infill projects*
- *Citywide Capital Improvement Plan (Related topic: evaluate overall community connections between north and south Fort Collins – consider long-term vision for facilities and infrastructure for South)*
- *City Strategic Plan*
- *Public Engagement Process*
- *Convention and Visitors Bureau Update*

AGENDA PLANNING CALENDAR Through April 2, 2013

Items in italics from Council Workshop

July 19	Regular	<p>CDBG Competitive Process</p> <p>■ Modification of Appeal Process</p> <p>Economic Health Business Investment Item</p> <p>■ Establishing a Council Futures Committee</p> <p>■ Transition from Electric to Energy Board</p>
	URA	<p>■ Update Policies and Procedures</p>
July 26	Work Session	CANCELLED
	Adjourned	<p>■ Establishing a Council Futures Committee</p> <p>Mid-Year Review of City Manager, City Attorney, and Municipal Judge</p>
August 2	Regular	CANCELLED FOR NEIGHBORHOOD NIGHT OUT
August 9	Work Session	<p>Update on Target Industry/Clusters Strategy</p> <p>Sign Code – Digital Signs and Pole Sign Design Criteria</p> <p>Jefferson Street Improvement Project</p>
	GID No. 1 Work Session	Downtown General Improvement District Capital Improvement Plan
August 11	Special	<p>■ Grove Appeal Hearings Procedural Issues</p>
	Stormwater Enterprise	<p>■ Storm Drainage Bond Refinancing</p>
August 16	Regular	<p>■ CDOT North I-25 Final Environmental Impact Statement Review (FEIS) (tentative dependent upon CDOT release of FEIS)</p> <p>■ Land Use Code Update</p> <p>■ Appeals of the Grove ODP and PDP</p> <p>■ Storm Drainage Bond Refinancing</p> <p>■ Transition from Electric to Energy Board</p>
August 23	Adjourned	<p>■ Appeals of the Grove ODP and PDP</p>
	Work Session	<p>**Bike Program</p> <p>**Electric Rate Option</p> <p>**Renewable Energy Standard</p> <p>**Downtown Railroad Quiet Zone (Phase I)</p>
August 30	5th Tuesday	Joint Meeting with PSD Board and County Commissioners
September 6	Regular	<p>■ Museum/Discovery Science Center Funding Options (tentative)</p> <p>■ Business Retention Assistance Package</p> <p>Midtown Urban Renewal Plan/Midtown TIF District #1 – Prospect South</p> <p>Amending Development Review Fees and Building Permit Fees</p> <p>■ Land Use Code Update</p>

** - Work Session Calendar Adjustments

■ - Regular Meeting Calendar Adjustments

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11/3/2011

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AGENDA PLANNING CALENDAR Through April 2, 2013

Items in italics from Council Workshop

	URA	<ul style="list-style-type: none"> ■ Redevelopment Agreement for The Commons (Capstone) ■ Authorizing a North College Marketplace Line Item Adjustment
September 13	URA	<ul style="list-style-type: none"> ■ Redevelopment Agreement for The Commons (Capstone)
	Work Session	<ul style="list-style-type: none"> **Poudre River Floodplain Regulations **Midtown URA/Mason Corridor Synergies (tentative) **Strategic Housing Action Plan (City/CSU) **Electric Rate Options **North I-25 Final Environmental Impact Statement
September 20	Regular	<ul style="list-style-type: none"> ■ Modification of Appeal Process ■ Items Relating to the I-25/392 Interchange
September 27	Work Session	<ul style="list-style-type: none"> **Parking Plan Update Transportation Update, Traffic Safety and Transfort (including **MAX fee structure) **Mountain Vista/North College Enhanced Travel Corridor Plan **Update on CSU Engines Lab Expansion and CSU/CSURF Lease **GOCO Poudre River Grant Opportunities
October 4	Regular	<ul style="list-style-type: none"> ■ Annual Appropriation Ordinance ■ Modification of Appeal Process
October 11	Adjourned	<ul style="list-style-type: none"> ■ Pineridge/Dixon Transmission Lines Alternatives
	Work Session	<ul style="list-style-type: none"> **Social Services Status and Scope / Early Childhood Care Education **Harmony Road Enhanced Travel Corridor Plan – Shields to I-25 **Art in Public Places Program Review **Electric Rate Options and Water/Energy Conservation Program **2012 Budget Revision Requests
October 18	Regular	<ul style="list-style-type: none"> ■ Annual Appropriation Ordinance – Second First Reading ■ Utility Rates and Plant Investment Fees, including Geothermal Energy – Development Fees – First Reading ■ Utility Specifications and Criteria Manual with Stormwater – Best Management Practices **CSU/CSURF Engines Lab Lease, 430 North College ■ Airport Annual Appropriation ■ DDA Annual Appropriation
	GID No. 1	<ul style="list-style-type: none"> ■ Downtown General Improvement District Capital Improvement Plan ■ 2012 Budget
	Skyview GID	<ul style="list-style-type: none"> ■ 2012 Budget
	Work Session	<ul style="list-style-type: none"> **2012 Budget Revision Requests

** - Work Session Calendar Adjustments

■ - Regular Meeting Calendar Adjustments

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11/3/2011

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AGENDA PLANNING CALENDAR Through April 2, 2013

Items in italics from Council Workshop

October 25	Work Session	<p>**Streetscape Design Standards</p> <p>**Plan Fort Collins Monitoring</p> <p>**Housing Authority Fee Waiver Policy</p> <p>Poudre River Floodplain Regulations Follow-up (if needed)</p> <p>**Social Services Status and Scope</p> <p>**Early Childhood Care and Education</p>
November 1	Regular	<p>■ Annual Appropriation Ordinance – Second First Reading</p> <p>■ Utility Rates and Plant Investment Fees, including Geothermal Energy Development Fees-Second Reading</p> <p>■ PFA Allocation</p> <p>■ Jefferson Street Project</p> <p>**CSU/CSURF Engines Lab Lease, 430 North College</p>
	URA	<p>■ North College Marketplace Line Item Adjustment</p>
	GID No. 1	<p>■ 2012 GID Budget – Second Reading</p> <p>■ Downtown General Improvement District Capital Improvement Plan</p>
	Skyview GID	<p>■ 2012 Budget – Second Reading</p>
November 8	Work Session	<p>**Council Work Plan Update</p> <p>**Sustainability Update</p> <p>**City Use of Corn-Based Ethanol</p> <p>**Parking Plan</p>
November 9	Adjourned	Annual Review of City Manager, City Attorney and Municipal Judge
November 15	Regular	<p>■ Poudre River Floodplain Regulations</p> <p>CDBG Fall Competitive Process</p> <p>Legislative Policy Agenda</p> <p>■ Revised Utility Construction Specifications</p> <p>■ Stormwater Criteria Manual</p> <p>■ E-Bikes</p> <p>■ Items Relating to the I-25/392 Interchange</p> <p>■ PFA Allocation</p> <p>■ Residential Energy Rate</p>
November 22	Work Session	CANCELLED
November 29	5th Tuesday Work Session	<p>**Natural Areas and Open Lands Easement Policy</p> <p>**Xcel Gas Pipeline (Shields to Horsetooth to Timberline north)</p> <p>**Waste Reduction and Recycling Update</p> <p>**Parking Plan</p> <p>**Housing Authority Fee Waiver Policy</p>

** - Work Session Calendar Adjustments

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11/3/2011

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AGENDA PLANNING CALENDAR Through April 2, 2013

Items in italics from Council Workshop

December 6	Regular	<ul style="list-style-type: none"> ■ Planned Development Overlay District ■ Digital Signs and Pole Signs Regulations
	URA	<ul style="list-style-type: none"> ■ 2012 Budget ■ North College Marketplace Line Item Adjustment
	URA Work Session	**URA Policies and Procedures Update
December 13	Work Session	Economic Action Plan Update-Economic Health Strategic Plan <i>Poudre River Health (Instream Flows)</i> **Housing Authority Fee Waiver Policy **Retrofitting Streets/Collector Streets
December 20	Regular	**Natural Areas and Open Lands Easement Policy ■ Jefferson Street Project
December 27	Work Session	CANCELLED
January 3, 2012	Regular	
January 10	Work Session	<i>Halligan-Seaman Water Management Project Update</i> Water Supply and Demand Management Policy **Sustainability Update **Renewable Energy Standards
January 17	Regular	**Poudre River Floodplain Regulations
January 24	Work Session	CANCELLED FOR STATE OF CITY ADDRESS
January 31	5th Tuesday Work Session	**Art in Public Places Review **Traffic Safety (including the existing Crosswalk Policy)
February 7	Regular	
February 14	Work Session	Stormwater Master Plan Parking Plan Update Strategic Housing Action Plan (City/CSU)**
February 21	Regular	**Streetscape Design Standards
February 28	Work Session	Master Street Plan Street Classification Amendments Affordable Housing Development Incentives Update Enhanced Transportation Capital Improvements Plan
March 6	Regular	
March 13	Work Session	Transportation Update **Council Work Plan Update **Poudre River Health

** - Work Session Calendar Adjustments

■ - Regular Meeting Calendar Adjustments

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11/3/2011

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AGENDA PLANNING CALENDAR Through April 2, 2013

Items in italics from Council Workshop

March 20	Regular	Stormwater Master Plan **Poudre River Floodplain Regulations
March 27	Work Session	**Harmony Corridor Plan Update – Gateway Analysis Low Impact Development Stormwater Policy **Transport Fare Policy **Streetscape Design Standards and Guidelines Update
April 3	Regular	Affordable Housing Development Incentives
April 10	Work Session	Budget – Council Review of Request for Results (RFR's) & Priorities
April 17	Regular	Low Impact Development Stormwater Policy Parking Plan
April 24	Work Session	Cardboard/Plastic Bags Ban in Wastestream **Art in Public Places Review
May 1	Regular	
May 8	Work Session	
May 15	Regular	**Streetscape Design Standards
May 22	Work Session	Land Use Code Amendment: Review and Revise Neighborhood Transition and Compatibility Standards **Streetscape Design Standards
May 29	5th Tuesday	NO MEETING
June 5	Regular	
June 12	Work Session	**Eastside/Westside Neighborhoods Character Study
June 19	Regular	CANCELLED for Colorado Municipal League Annual Conference
June 26	Work Session	CANCELLED
	Adjourned	Mid-Year Review of City Manager, City Attorney, and Municipal Judge
July 3	Regular	
July 10	Work Session	Economic Action Plan Update
July 17	Regular	
July 24	Work Session	Sustainability Update
July 31	5th Tuesday	NO MEETING
August 7	Regular	CANCELLED FOR NEIGHBORHOOD NIGHT OUT
August 14	Work Session	Land Use Code Amendment: Revise Design Standards for River Redevelopment Zoning District Budget Preview

** - Work Session Calendar Adjustments

■ - Regular Meeting Calendar Adjustments

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11/3/2011

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AGENDA PLANNING CALENDAR Through April 2, 2013

Items in italics from Council Workshop

August 21	Regular	
August 28	Work Session	Mountain Vista/North College Enhanced Travel Corridor Plan Harmony Road Enhanced Travel Corridor Plan Pedestrian Needs Assessment
September 4	Regular	
September 11	Work Session	Budget
September 18	Regular	Land Use Code Amendment: “Nature in the City” Type Amenities in Mixed Use Projects
September 25	Work Session	Budget
October 2	Regular	
October 9	Work Session	Budget
October 16	Regular	Budget Adoption First Reading
October 23	Work Session	Relocation Plan for Residents Displaced by Redevelopment
October 30	5th Tuesday	NO MEETING
November 6	Regular	POSSIBLE CANCELLATION FOR PRESIDENTIAL ELECTION Budget Adoption Second Reading??
November 13	Work Session	CANCELLED
	Adjourned	Annual Review of City Manager, City Attorney and Municipal Judge
November 20	Regular	Land Use Code Amendment: Revise Design Standards for the River Redevelopment Zoning District Budget Adoption Second Reading if Nov. 6 is cancelled
November 27	Work Session	CANCELLED
	Adjourned	Annual Review of City Manager, City Attorney and Municipal Judge
December 4	Regular	Relocation Plan for Residents Displaced by Redevelopment Harmony Road Enhanced Travel Corridor Plan Mountain Vista/North College Enhanced Travel Corridor Plan
December 11	Work Session	<i>Railroad Quiet Zone (Phase 2)</i> Transportation Update **Eastside/Westside Neighborhoods Character Study
December 18	Regular	
December 25	Work Session	CANCELLED
January 1, 2013	Regular	CANCELLED

** - Work Session Calendar Adjustments

■ - Regular Meeting Calendar Adjustments

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11/3/2011

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**AGENDA PLANNING CALENDAR
Through April 2, 2013**

Items in italics from Council Workshop

January 8	Work Session	Economic Action Plan Update
January 15	Regular	
January 22	Work Session	POSSIBLE CANCELLATION FOR STATE OF CITY ADDRESS
January 29	5th Tuesday	NO MEETING
February 5	Regular	
February 12	Work Session	Sustainability Update
February 19	Regular	
February 26	Work Session	
March 5	Regular	
March 12	Work Session	
March 19	Regular	
March 26	Work Session	
April 2	Regular	CANCELED FOR MUNICIPAL ELECTION

** - Work Session Calendar Adjustments

■ - Regular Meeting Calendar Adjustments

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11/3/2011

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AGENDA PLANNING CALENDAR

Through April 2, 2013

Items in italics from Council Workshop

Items To Be Scheduled	Anticipated Timeframe
<i>Establish Council Futures Committee</i> a) <i>Long-Term Financial Plan/Diversify Revenue Streams/Natural Gas Franchise Fee/Transportation Funding</i> b) <i>Economic Model</i> c) <i>Council/Community Key Outcomes and Performance Measures</i> d) <i>Board & Commission Review</i>	July 26, 2011 Resolution 2011-067 a) TBD b) TBD c) Determine what is needed following Oct. 25, 2011 Work Session on Plan FC monitoring d) TBD
Growth Management Area Adjustments	Dec, 2011 or later
Evaluate fees for Redevelopment/Infill projects	TBD
Citywide Capital Improvement Plan (Related topic: <i>evaluate overall community connections between north and south Fort Collins – consider long-term vision for facilities and infrastructure for South</i>)	Will be done concurrently with 2013-2014 Budget Process; exact work session date to be determined
Ebikes – trial period (Related Topic: Trail Network Assessment and Regulations to Address new/Alternative Types of Vehicles)	August or September, 2011 November 15, 2011
Amendment to City Plan re: Child Care	Scoping project – date to be determined
Eastside/Westside Re-set	Scope and timeframe yet to be determined
City Strategic Plan	TBD
Large Utility Poles in Easements	TBD November 29, 2011
Public Engagement Process	Spring, 2012
Convention and Visitors Bureau Update	

** - Work Session Calendar Adjustments

■ - Regular Meeting Calendar Adjustments

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11/3/2011

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AGENDA PLANNING CALENDAR Through April 2, 2013

Items in italics from Council Workshop

**WORK SESSION CALENDAR ADJUSTMENTS
Bike Program – work session of 8/23/11 cancelled to allow for The Grove ODP and PDP Appeal Hearings. Bike Program Progress Update Memo given to Council 9/15/11
Electric Rate Options and Water/Energy Conservation Program – moved from 8/23/11 to 9/13/11 to allow for The Grove ODP and PDP Appeal Hearings. Continued from 9/13/11 work session and expanded to include Water/Energy Conservation Program. Consultants to return for 10/11/11 work session.
Renewable Energy Standard - work session of 8/23/11 cancelled to allow for The Grove ODP and PDP Appeal Hearings. Rescheduled for 1/10/12 – no earlier time slot available.
Downtown Railroad Quiet Zone (Phase I) - work session of 8/23/11 cancelled to allow for The Grove ODP and PDP Appeal Hearings. Update Memo given to Council 9/15/11
Poudre River Floodplain Regulations – Item was postponed from 9/13/11 to 10/25/11 by City Manager. Formal consideration scheduled for 1/17/12. Moved from 1/17/12 to 3/20/11 by staff after Council direction given at 10/25/11 work session.
Midtown URA/Mason Corridor Synergies – Item postponed indefinitely and is tied to 2012 Budget Exception Process.
Strategic Housing Action Plan (City/CSU) – moved by staff from 9/13/11 to 2/14/12 to accommodate the need of other, more time-sensitive items that needed work session time.
CDOT North I-25 Final Environmental Impact Statement Review (FEIS) – A work session was scheduled for September 13, but was cancelled the night of the work session due to length of other items on the agenda.
Parking Plan - moved from 9/27/11 to 11/8/11 work session to accommodate more time-sensitive items. Moved from 11/8/11 to 11/29/11 because 11/8/11 work session was too full.
Mountain Vista/North College Enhanced Travel Corridor Plan** - moved from 9/27/11 to August 28, 2012, to accommodate need for more time-sensitive items to be discussed at a fall work session.
Update on CSU Engines Lab Expansion and CSU/CSURF Lease** - 9/27/11 work session added before formal consideration of Lease on 10/18/11. Moved from 10/18/11 to 11/1/11 to allow more time to complete lease.
GOCO Poudre River Grant Opportunities** - GOCO grant opportunity came up quickly with a deadline of 10/14/11. Staff needed Council direction for potential concepts to submit to GOCO.
Harmony Road Enhanced Travel Corridor Plan – Shields to I-25 – removed from 10/11/11 work session to accommodate need for time-sensitive items to be discussed at a fall work session. Work session scheduled for August 28, 2012

** - Work Session Calendar Adjustments

■ - Regular Meeting Calendar Adjustments

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11/3/2011

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AGENDA PLANNING CALENDAR Through April 2, 2013

Items in italics from Council Workshop

**WORK SESSION CALENDAR ADJUSTMENTS
Art in Public Places Program Review – moved from 10/11/11 work session to 1/31/12 work session (or 4/24/12, depending on staff availability) to accommodate need for time-sensitive items to be discussed at a fall work session.
Social Services Status and Scope / Early Childhood Care and Education – Social Services Status and Scope moved from 10/11/11 to 10/25/11 work session and expanded to include Early Childhood Care and Education.
Pineridge/Dixon Transmission Lines Alternatives – Transmission lines across Pineridge Natural Area issue was discussed at 8/11/11 Special Meeting. Adjourned meeting added to 10/11/11 to discuss alternatives to the Project.
Streetscape Design Standards – removed from 10/25/11 work session to allow for discussion of other time-sensitive items. Moved from 2/21/12 regular meeting to 5/22/12 work session by staff (Pete Wray). Moved from 5/22/12 to 3/27/12 because slot opened up with removal of an item (Harmony Corridor Plan Update – Gateway Analysis). Formal consideration on 5/15/12.
Plan Fort Collins Monitoring - removed from 10/25/11 work session to allow for discussion of other time-sensitive items. Memo on Plan Fort Collins monitoring will be provided to Council in November or December.
Council Work Plan Update – added to 11/8/11 work session (City Manager, City Attorney and Municipal Judge yearly evaluation moved to Wed. 11/9/11). Council wants quarterly updates on progress being made on Work Plan. Next Update scheduled for 3/13/12.
Sustainability Update – added by Leadership Team (Council wants updates 2x/year), originally scheduled for 1/10/12, moved to 11/8/11.
City Use of Corn-Based Ethanol – added by Leadership Team
Natural Areas and Open Lands Easement Policy - Policy review added to 11/29/11 work session to occur before discussion of Xcel Gas Pipeline. Formal consideration of Policy revisions – 12/20/11.
Xcel Gas Pipeline (Shields to Horsetooth to Timberline north) – added 8/31/11 to discuss Xcel Energy’s plan to replace existing 8” pipeline. Project will impact Natural Areas and newly paved streets.
Waste Reduction and Recycling Update – added by Leadership Team
Housing Authority Fee Waiver Policy – added to 10/25/11 work session, then moved to 11/29/11 work session to allow for discussion of other time-sensitive items.
Poudre River Health – Update on 3/13/12 added to provide follow-up after 12/13/11 work session
Eastside/Westside Neighborhoods Character Study – added to 6/12/12 work session by staff (Pete Wray).

** - Work Session Calendar Adjustments

■ - Regular Meeting Calendar Adjustments

~~Strikeout~~ - Item has been moved – see tables at back of calendar for details

11/3/2011

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AGENDA PLANNING CALENDAR Through April 2, 2013

Items in italics from Council Workshop

**WORK SESSION CALENDAR ADJUSTMENTS
Traffic Safety (including the existing Crosswalk Policy) – added to 1/31/12 work session at the request of Council
2012 Budget Revision Requests – work session added to 10/11/11 and 10/18/11 for Council input on recommended revision requests. FR and SR of Annual Appropriation delayed from 10/18/11 to 11/1/11 due to need for work sessions.
MAX Fee Structure (expanded to “Transfort Fare Policy”) – removed from Transportation Update work session of 9/27/11 to allow for discussion of more time sensitive issues. Rescheduled to 3/27/12 and expanded from Max to Transfort Fare Policy.
Harmony Corridor Plan Update – Gateway Analysis – work session item removed indefinitely because proposed development did not occur. Analysis will be done when development is proposed for Harmony Gateway area.
URA Policies and Procedures Update – second work session scheduled for 12/6/11 to continue discussion started at 10/4/11 work session
Housing Authority Fee Waiver Policy – moved from 11/29/11 to 12/13/11 to make room for Parking Plan work session.
Retrofitting Streets/Collector Streets – removed from 12/13/11 work session to make room for Housing Authority Fee Waiver Policy. Information will be provided to Council as a memo, not as a work session.

** - Work Session Calendar Adjustments

■ - Regular Meeting Calendar Adjustments

~~Strikeout~~ - Item has been moved – see tables at back of calendar for details

11/3/2011

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AGENDA PLANNING CALENDAR

Through April 2, 2013

Items in italics from Council Workshop

■REGULAR MEETING CALENDAR ADJUSTMENTS
Modification of Appeal Process - scheduled for First Reading on 7/19/11 meeting, then postponed to September 20 due to lateness of the meeting on 7/19. Item deemed not ready for September 20 and was moved again to October 4. First Reading of Ordinance No. 131, 2011 was on 10/4/11. Second Reading postponed to 12/20/11 to allow time for more public outreach
Establishing a Futures Committee -scheduled for 7/19/11, then postponed to 7/26/11 due to lateness of meeting on 7/19. Resolution 2011-067 adopted 7/26/11
Transition from Electric to Energy Board -scheduled for First Reading on 7/19/11, then postponed to August 16 due to lateness of the meeting on 7/19. Adopted (Ordinance No. 098, 2011)
CDOT North I-25 Final Environmental Impact Statement Review (FEIS) – scheduled for 8/16/11, but postponed to September 6 because CDOT did not release report until 8/19. Postponed to September 20 to allow staff more time to review document. Adopted (Resolution 2011-090)
Updating URA Policies and Procedures – postponed from 7/19/11 meeting, due to length of meeting, rescheduled for 10/4/11. Council decided it wanted a work session on the Policies after the discussion about The Commons Project, so the 10/4/11 URA meeting changed to a URA work session.
Land Use Code Update – postponed from 8/16/11 to 9/6/11 to allow more time for staff to clarify an issue. Adopted (Ordinance No. 120, 2011)
Grove Appeal Hearings Procedural Issues – Special meeting of 8/11/11 called to resolve appeal procedural issues before hearings were held due to anticipated length of the hearings. Hearings held at 8/23/11 adjourned meeting.
Storm Drainage Bond Refinancing – Originally scheduled for 8/16/11 meeting but was considered on 8/11/11, after the special meeting, because of the anticipated length of the 8/16/11 meeting. The Bond refinancing was time-sensitive and could not be delayed.
Appeals of the Grove ODP and PDP – Postponed from 8/16/11 to 8/23/11 due to anticipated length of time for the hearings and the lateness of the 8/16/11 meeting
Museum/Discovery Science Center Funding Options – Item withdrawn because the Non-Profit Corp. decided not to seek a loan from the City but to seek different avenues for Exhibit funding.
Business Retention Assistance Package – Item withdrawn indefinitely because the company was not ready to proceed.
URA - Redevelopment Agreement for The Commons (Capstone) – Item scheduled for 9/6/11 but was postponed to 9/13/11 due to lateness of the 9/6 meeting

** - Work Session Calendar Adjustments

■ - Regular Meeting Calendar Adjustments

~~Strikeout~~ - Item has been moved – see tables at back of calendar for details

11/3/2011

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AGENDA PLANNING CALENDAR Through April 2, 2013

Items in italics from Council Workshop

REGULAR MEETING CALENDAR ADJUSTMENTS
URA – Authorizing a North College Marketplace Line Item Adjustment – Item postponed to 11/1/11 at the request of the Developer. Item postponed from 11/1/11 to 12/16/11 at the request of the Developer and staff.
Annual Appropriation Ordinance - First Reading moved from 10/4/11 to 10/18/11 to track with utility rate ordinances. Electric rate options work session was delayed from 8/23/11 to 9/13/11, so First reading of rate ordinances was delayed from 10/4/11 to 10/18/11.
Utility Specifications and Criteria Manual with Stormwater Best Management Practices – moved from 10/18/11 to 11/15/11 at staff’s request. Renamed and split into 2 items: “Revised Utility Construction Specifications” and “Stormwater Criteria Manual”.
Jefferson Street Project – added for formal consideration after 8/9/11 work session
Planned Development Overlay District (formerly known as Sustainable, Flexible, Predictable Zoning Tool) – added by staff after 6/14/11 work session
Digital Signs and Pole Signs Regulations – formal consideration moved from 10/4/11 to 12/6/11 to allow staff time to conduct additional public outreach that was requested by Council.
Items Relating to the I25/392 Interchange – moved from 10/4/11 to 11/15/11 to allow for joint work session between Council and Windsor Town Board on 11/2/11 or 11/3/11.
Poudre River Floodplain Regulations – Formal consideration moved from 11/15/11 to 1/17/12 to allow staff time to incorporate direction given by Council at 10/25/11 work session.
Airport Annual Appropriation - added by staff to coincide with First Reading of Annual Appropriation Ordinance. Moved from 10/18/11 to 11/1/11 to allow Airport Director to be present at the meeting (he had a conflict on 10/18)
DDA Annual Appropriation - added by staff to coincide with First Reading of Annual Appropriation Ordinance
GID No. 1 - 2012 GID Budget - added by staff to coincide with First Reading of Annual Appropriation Ordinance.
Skyview GID - 2012 Budget - added by staff to coincide with First Reading of Annual Appropriation Ordinance.
PFA Allocation – added by staff to coincide with Second Reading of Annual Appropriation Ordinance. Moved from 11/1/11 to 11/15/11 by Budget staff. Moved from 11/15/11 to 12/6/11 by Budget staff after FR of the Annual Appropriation ordinance was moved to 11/1/11
URA 2012 Budget - yearly budget item added by staff
Geothermal Energy Development Fees – removed from Utility rate increase ordinances considered on First Reading on 10/18/11 at request of staff – will not be considered until mid-2012 at the earliest. There is not enough data available to calculate separate fees for these projects.

** - Work Session Calendar Adjustments

■ - Regular Meeting Calendar Adjustments

~~Strikeout~~ - Item has been moved – see tables at back of calendar for details

11/3/2011

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**AGENDA PLANNING CALENDAR
Through April 2, 2013**

Items in italics from Council Workshop

■REGULAR MEETING CALENDAR ADJUSTMENTS
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Residential Energy Rate – to be considered separately from the Utility rate increase ordinances (considered on 10/18 and 11/1) due to postponement of work session on 8/23 to 9/13 and the need for a second work session on 10/11. Council direction needed from work session before the residential energy rate can be formally considered.
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Downtown General Improvement District Capital Improvement Plan – moved from 10/18/11 to 11/1/11 to allow staff time to resolve minor issues raised by the DDA.

** - Work Session Calendar Adjustments

■ - Regular Meeting Calendar Adjustments

~~Strikeout~~ - Item has been moved – see tables at back of calendar for details

11/3/2011

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Work Plan Items to be Accomplished Administratively – No Council Action Required

These administrative items were identified during Plan Fort Collins, the plan & policy review schedule, BFO and/or the May 6-7, 2011 Council Workshop. *Items from the Council Workshop appear in italics.*

	Project/Topic	Delivery Date	Status
1	<i>Regulation of Cell Phone Towers (on City property & Citywide)</i>	2011	To be delivered to Council by the end of November 2011
2	<i>Wastestream Study – Expand to “Waste to Energy” Analysis</i>	In progress	Report due December 31, 2011
3	<i>Re-evaluate policy to prohibit shake shingles (We prohibit untreated shake shingles. For older homes where the wood roofing materials is being replaced the new material must be at least a class C fire-rated (lowest fire rating available).</i>	Memo on current practice – July 2011	Question on shake shingles raised by Councilmember Troxell – verbal response given to him by Steve Dush.
4	<i>Keep Fort Collins Great Prioritization</i>	In progress with Council Finance Committee	
5	<i>Evaluate “market” definition (mix of public/private sector) for employee compensation and benefits</i>	Memo on current practice - September 2011	Presentation to Council Finance Committee, November 14, 2011
6	Integrated Recycling Facility (formerly called Resource Recovery Site)	RFP issued; Proposals due July 8, 2011; Report expected December, 2011	Company hired; Report due December 31, 2011
7	<i>Gravel Pit Storage</i>	December, 2011 1Q 2012	Conceptual design being developed and evaluated for site below Drake Water Reclamation Facility.
8	Poudre River Corridor Access and Wayfinding – Interdepartmental Team to Explore Improvements	January 2012 – December, 2012	
9	Land Bank Program Evaluation	December 2012	

	Project/Topic	Delivery Date	Status
10	Bicycle and Pedestrian Wayfinding Plan	Fall 2011 thru Fall 2012	
11	Bicycle Lane System Review (depending on findings, may need to go back to Council)	Fall 2011 thru Fal, 2012	
12	Trail Design Standards Amendments (depending on findings, may need to go back to Council)	Fall 2011 thru year-end 2012	
13	<i>Evaluate Election Process (technology/e-ballots; timing; ballot recipients, campaign finance, etc)</i>	Memo provided in June 2011	Ordinance No. 130, 2011 expanding mail ballot recipients adopted November 1, 2011
14	Address Language and Cultural Barriers	Further exploring scope of project; exact timeline to be determined	
15	<i>Succession Planning for Council Sub-Committees</i>	Ongoing discussion with Council Finance Committee	
16	<i>City website improvements; renaming of stored documents</i>	Improvements ongoing; need further information on naming/storage improvement	
17	<i>Evaluate use of corn ethanol</i>	In progress; memo to Council July 2011	Work Session - November 8, 2011
18	<i>Re-evaluate Budget Process</i> <ul style="list-style-type: none"> - Cross-cutting budget prioritization - Result Team composition/citizen participation - Citizen engagement 	Spring 2012	
19	<i>Evaluate use of technology for Council materials</i>	Specific project yet to be defined	

	Project/Topic	Delivery Date	Status
20	Strategic Planning	December 2011	Implemented a strategic planning initiative and results to date include: <ul style="list-style-type: none"> ▪ a two-year Strategic Planning and Budgeting for Outcomes process and calendar. The calendar aligns our strategic planning process with the business/budgeting outcomes; ▪ the first High Performing Government/Organizational Strategic Plan that will be completed at the end of November, to be operationalized in 2012-2014. The Strategic Plan provides structure and focus for the HPG Result Area, along with measures and targets that can be monitored for achievement.
21	Green Purchasing Study	Consultant selection July 2011; Anticipated completion of study November 2011	Report to be provided to City Manager in December 2011.
22	<i>Improve Communication & Interaction - Council listening sessions; re-evaluate citizen survey; customer surveys post-capital projects</i>	Post capital project surveys implemented; listening sessions by Fall 2011; Citizen Survey evaluation by Spring 2012	Update to be delivered mid-November. Information will include an overall summary of efforts to improve public involvement and a proposal for Council listening sessions.

	Project/Topic	Delivery Date	Status
23	<i>Online Development Review Tracking System</i>	Current project tracking done by end of 2011; access to archived projects not resourced.	<p>Worked in conjunction with MIS staff to migrate all planning development review activity processes into the Accela Development Management System. This implementation moved all planning workflows into an enterprise system, automating planning processes and making the information more readily available for collaboration efforts, Web-based inquiry through Citizen Access, and mobile integration for both citizens and staff. As well, this change has facilitated our ability to automate items such as the Current Project list and related map. These efforts are currently underway.</p> <p>Expanded our SIRE records management efforts through the creation of file cabinets for Current Planning records. A Budget exception request has been submitted to resource this item which will allow public access to planning development review records through CityDocs.</p>

	Project/Topic	Delivery Date	Status
24	Carnegie Building Creative Center Development/Arts and Culture Incubator and Education	Planning starts Fall 2011; Museum will not vacate the building until mid-2012	Through an NEA grant, Beet Street and Cultural Services are working on a plan and design for an art incubator to be housed in the Carnegie. Planning phase will end July 2012.
25	Arts and Culture Consortium	Ongoing partnership with UCC and Beet Street	Group continues to meet quarterly to forward the goals established by UniverCity Connections
26	Newsracks Status Report	May 2012	
27	<i>Manual on Parks sustainability practices</i>	December 2011	Parks and Recreation staff have completed the draft of the Manual and are reviewing it with the Parks and Recreation Board. The Manual will be finished by the end of 2011. Staff presented the draft manual at the fall Colorado Parks and Recreation Association conference.
28	<i>Green Golf Courses</i>	July 2011	Parks provided an update of the Golf Division's sustainability efforts in the City Manager's July Monthly Report. Efforts include: actions to achieve Audubon Cooperative Program certification at all three courses; energy efficiency improvements to the Collindale Clubhouse; conversion of gas golf carts to electric carts at SouthRidge ; and participation in the Colorado Golf Course Carbon Accounting Research Study.
29	Federal Grant Support for Transportation	Ongoing	Staff continues to seek grant support through all avenues – federal, state and regional.
30	<i>Voluntary or mandatory year-round drug drop-off program in partnership with pharmacy</i>	March 2012	
31	Well City Designation	Target Date – 2013	

	Project/Topic	Delivery Date	Status
32	<p><i>Enterprise protocols and procedures/systems approach, e.g.</i></p> <ul style="list-style-type: none"> - <i>wetlands/habitat/river restoration</i> - <i>trail clean-up</i> - <i>recycling</i> - <i>building codes</i> - <i>punch lists for major projects</i> - <i>sidewalk rehab, etc . . .</i> 	Ongoing	
33	<i>Pilot project to restore Poudre River & habitat (1/2 mile segment)</i>	Need to clarify scope of project; potential for external grant funding (state and federal) to match existing KFCG or BCC dollars	
34	Waste Reduction and Diversion Campaign	Ongoing project; semi-annual waste report completed for Q1 & Q2. First installment of new "I Recycle" campaign released (ads, twitter, utility bill insert, etc.), with second ad under development. New "Recycle Everywhere You Go" campaign in initial development stage.	<p>Work Session – November 29, 2011</p> <p>First and second installment of "I Recycle" campaign has been released. New "Recycle Everywhere You Go" campaign has been released (stickers, website information, and during Q4 will have street banners hung)</p>
35	Waste Diversion Assistance Program (aligns with #40 - Multi-Family and Business Recycling Outreach and Assistance)	Related to Master Home Environmentalist Program; specific details to be determined	Initial outreach to commercial customers and managers of multi-family complexes made, with offer to help subsidize costs of setting up recycling accounts with service providers.

	Project/Topic	Delivery Date	Status
36	Construction & Debris Drop-off at Larimer County Landfill	Conversations have begun with County Landfill Manager; discussions ongoing	
37	Private Partnerships for Recycling Drop-offs	Ongoing “recruitment” underway; no interest so far except from Colorado Iron & Metal, who would like us to relocate Rivendell drop-off to property on Buckingham Street.	
38	Master Home Environmentalist	Staff hired mid year; progress report to be provided at the end of 2011 and 2012	Staff hired; 1st volunteer training completed; in-home assessments being scheduled.
39	Waste Reduction Education	Ongoing project, semi-annual solid waste report	Work Session – November 29, 2011
40	Multi-Family and Business Recycling Outreach and Assistance	Staff hired in May; design of program underway; progress report at end of 2011	Initial outreach to commercial customers and managers of multi-family complexes made, with offer to help subsidize costs of setting up recycling accounts with service providers.
41	<i>Deconstruction policy – City property</i>	Administrative policy language to Darin by August 2011	Administrative Policy approved by City Manager, September 2011
42	Voluntary Employer Commute Trip Reduction	Seeking grant funding	Still seeking funding.
43	Lower Poudre River Watershed Program Status Report	July 2011	Delivered to Council July 28, 2011 (report also available on fcgov.com)
44	Multi-Family Energy Efficiency Program	To be developed in 2012	
45	Local Renewable Energy (formerly called Net Metering Status Report)	July 2011	Reporting within Energy Policy Annual Update in 2Q 2012

	Project/Topic	Delivery Date	Status
46	Energy Policy Status Report	June 2011	Reporting in 2Q 2012
47	Utilities Identity Theft Prevention Program Status Report	February, 2012	
48	Stormwater Program Review	Quarterly updates	3Q Report to be provided in November 2011
49	PRPA Organic Contract/Supply Agreement	Electric Board to review and provide suggestions	To be reviewed by the Electric Board on November 9, 2011
50	Efficiency Financing Program (formerly called Energy Efficiency Improvement Finances and Incentives)	In progress; updated provided in August 2011	Program starting 1Q 2012
51	Historic Preservation Grants	Ongoing	Staff continues to seek funding from two primary sources: State Historical Fund Grants and Certified Local Government Grants.
52	Green Street Project – identify, plan and design (does not include resources to construct)	December 2012	
53	Open Space Program – 5 Year Update	June 2011	Complete – Report delivered to City Manager and Councilmember Ohlson – September 2011

ITEMS NEEDING FURTHER CLARIFICATION OR NOT CURRENTLY RESOURCED

- A. *Youth Issues* – Youth Advisory Board and Recreation have primary responsibility for ongoing efforts; project to amend City Plan regarding child care is currently being scope and scheduled. No additional efforts are resourced.
- B. *PFA Emergency Response Model* – Discussions are underway at PFA Board
- C. *Snow removal ordinance enforcement* – Will continue to enforce; no further action planned
- D. *Community involvement/activity in Natural Areas and Recreation* – This is currently a fundamental part of operations; no further action planned
- E. *Community Marketplace Feasibility Analysis* – dependent on Downtown Development Authority
- F. *Old Town Square Plaza Renovation/Funding* – no action currently scheduled; dependent on Downtown Development Authority
- G. *Financial Management Policies* – Needs to be scheduled with Council Finance Committee
- H. *Investment Policy* – Needs to be scheduled with Council Finance Committee

- I. LUC Amendment: Nature in the City-type amenities in mixed use projects – Delayed due to higher priorities
- J. LUC Amendment: Review and revise neighborhood transition and compatibility standards – ~~Delayed due to higher priorities~~ scheduled for work session – 9/18/12
- K. *Market-Based Pay Analysis and Adjustments* - Analysis to be provided to City Manager in fall, 2011; if Pay Plan adjustments are recommended, this will come to Council in November, 2011.
- L. *Community policing* – primary focus of new policy staffing funded by Keep Fort Collins Great; no further action anticipated

MAJOR CAPITAL PROJECTS (2011-2013)

- Advance Metering
- Mason Corridor MAX BRT Project
- I-25/SH-392 Interchange Construction
- Fort Collins Museum/Discovery Science Center
- Lincoln Center Renovation
- North College Improvements (Vine to Conifer)
- Drake/Lemay Intersection Turn Lane
- Harmony/Lemay Intersection Turn Lane
- Harmony Road Maintenance (JFK to Timberline)
- South Shields Street Improvements
- Laporte/Whitcomb Bridge Replacement
- South Shields Street Bridge over Larimer Canal #2
- Downtown GID Sidewalk Rehabilitation Project
- Troutman Underpass
- NRRC/Whole Foods Overpass
- Arterial Intersection Priority Study
- Linden Street Improvements
- Lincoln Sidewalk
- Ongoing Street Maintenance

**POLICY AND PLAN REVIEW
SCHEDULE**

	Plans/Policy Direction	Staff	Department	Date of Adoption	Ord/Res No.	Notes	Next Council Action (Work Session or Formal Consideration)	Written Status Report Due	BFO OUTCOME AREA
SERVICE AREA: COMMUNITY & OPERATION SERVICES									
1	Parks & Recreation Policy Plan	Craig Foreman	Parks & Recreation	2/17/2009	2009-022	Plan has 10 year life. 2014 review is just an update		2014	Cultural Parks and Recreation
2	Climate Action Plan	Lucinda Smith	Natural Resources	12/2/2008	2008-122	Biennial Review to City Manager and Council prior to each budget cycle will serve as informal update to Climate Action Plan. An annual status report will be provided to Council. Formal update in 2016		2010 Status Report provided to Council 7/20/11 Next Biennial Review - 2012	Environmental Health
3	Air Quality Policy Element of Air Quality Plan	Lucinda Smith	Natural Resources	5/15/2004	2004-072 2011-015	Policies updated by Resolution every five years, in conjunction with City Plan and Transportation master plan; Plan to be updated administratively	Policies updated in 2011 in conjunction with City Plan. Next Council Action - 2016		Environmental Health
4	Land Conservation & Stewardship Plan	Mark Sears	Natural Resources	7/20/2004	2004-092	10 year plan	2013 or sooner		Environmental Health
5	Natural Areas Easement Policy	Mark Sears	Natural Resources	7/17/2001	2001-094		Work Session - 11/29/11		Environmental Health
6	Cultural Plan	Jill Stilwell	Cultural Services	8/19/2008	2008-072	10 year plan	2018		Cultural Parks and Recreation
7	Solid Waste	Susie Gordon	Natural Resources	12/7/1999	1999-139	Missed goal for reaching 50% waste diversion level by 2010 (documented - 43% waste diversion)	Work Session - 11/29/11	report provided to Council 8/8/11	Environmental Health
8	Recycling	Susie Gordon	Natural Resources	5/5/2009	052, 2009	Biennial review to City Manager and Council	Work Session - 11/29/11	July 2011	Environmental Health

**POLICY AND PLAN REVIEW
SCHEDULE**

	Plans/Policy Direction	Staff	Department	Date of Adoption	Ord/Res No.	Notes	Next Council Action (Work Session or Formal Consideration)	Written Status Report Due	BFO OUTCOME AREA
SERVICE AREA: POLICY, PLANNING & TRANSPORTATION									
1	Newsracks	Helen Migchelbrink	Engineering	5/6/2008	031, 2008	Condo locations to be evaluated not less than every 2 years		5/5/2012	Transportation
2	Portable Signs Permit	Helen Migchelbrink	Engineering	3/24/2009	025, 2009	Report to Council		on or before 3/17/13	Transportation
3	Historic Preservation Program Assessment	Karen McWilliams	Community Development Neighborhood Services (CDNS)	11/16/1993	1993-171	status report		2015	Economic Health
4	Transfort Strategic Operation Plan	Kurt Ravenschlag	Transfort	8/18/09 -Update Adopted	2009-079	5-7 year review of Plan	2014-2016		Transportation
5	Bicycle Master Plan	DK Kemp/Kathleen Bracke	Transportation Planning	10/27/2008	2008-094	Updated October 2008	2013	Progress Report provided to Council 9/15/11	Transportation
6	Transportation Master Plan	Kathleen Bracke	Transportation Planning	9/16/1997	1997-123 Update - 2011-016	Updated 2/15/2011	2016		Transportation
7	Multimodal Transportation Capital Improvement Plan	Kathleen Bracke	Transportation Planning	3/2/2004	2004-038 Update 2011-016	Updated 2/15/2011	2016		Transportation
8	Master Street Plan	Kathleen Bracke	Transportation Planning	3/2/2004	2004-038 Update 2011-017	Updated 2/15/2011	2016		Transportation
9	Pedestrian Plan	Kathleen Bracke	Transportation Planning	8/20/1996	1996-093 Update 2011-018	Updated 2/15/2011	2016		Transportation
10	US 287 Access Management Plan (South College Avenue)	Kathleen Bracke	Transportation Planning	4/16/2002	2002-018	Plan is almost 10 years old, should be updated as part of Midtown Corridor Transportation Study	2013 (proposed)		Transportation
11	US287/SH14 Access Management Plan (North College / Jefferson / Riverside / Mulberry)	Kathleen Bracke	Transportation Planning	4/4/2000	2000-053	Plan is more than 10 years old and needs to be updated pending available budget	2014 (proposed)		Transportation
12	Harmony Road Access Management Plan	Kathleen Bracke	Transportation Planning	11/24/2004		Harmony Access Plan to be reviewed and updated as part of the scheduled Harmony Corridor ETC Master Plan (2012)	2011-2012		Transportation

**POLICY AND PLAN REVIEW
SCHEDULE**

	Plans/Policy Direction	Staff	Department	Date of Adoption	Ord/Res No.	Notes	Next Council Action (Work Session or Formal Consideration)	Written Status Report Due	BFO OUTCOME AREA
13	City Plan	Joe Frank	Advance Planning	2/18/1997	1997-025 2004-058 Update 2011-015	Updated every 5 years; Last update in 2011	2016		Economic Health
14	Eastside Neighborhood Plan	Ken Waido	Advance Planning	3/18/1986	1986-058	Not funded as part of the 2010-11 BFO process	2014		Economic Health
15	Downtown Plan	Clark Mapes	Advance Planning	9/5/1989	1989-145	These plans will be consolidated as part of a full update of the Downtown Plan. May be submitted as a 2013-14 BFO offer depending upon work load and available resources	2013		Economic Health
16	Downtown Strategic Plan	Timothy Wilder	Advance Planning	2004	2004-028		2013		Economic Health
17	Old Town Area Plan	Clark Mapes	Advance Planning	1980	1980-092		2013		Economic Health
18	East Mulberry Corridor Plan	Pete Wray	Advance Planning	5/20/2003	2003-064	Joint City/County Plan Update	2015		Economic Health
19	Fossil Creek Reservoir Area Plan	Pete Wray	Advance Planning	6/15/1999 2/2/1999	1999-074 1999-015	Joint City/County Plan, mostly built out. No update anticipated	N/A		Economic Health
20	Harmony Corridor Plan	Clark Mapes	Advance Planning	7/15/2003 3/5/1991	2003-086 1991-042	Update for the Harmony/I-25 Gateway, owner initiative or coordinated with Harmony Enhanced Transportation Corridor Plan in 2012	3/27/2012		Economic Health
21	I-25 Subarea Plan	Ken Waido	Advance Planning	8/19/2003	2003-095	Update of Growth management area boundary and land uses as part of Plan Fort Collins process in response to FC/Timnath IGA	No Update anticipated		Economic Health
22	Mountain Vista Subarea Plan	Pete Wray	Advance Planning	9/15/2009-update adopted	2009-086	Full Plan updated in 2009 - Estimated 10-year update schedule to be determined	2020		Economic Health
23	North College Corridor Plan	Clark Mapes	Advance Planning	3/20/2007	2007-032	Full Plan updated in 2007-estimated 10 year update schedule to be determined	2017		Economic Health
24	Northern Colorado Regional Communities Corridor Plan	Joe Frank	Advance Planning	11/20/2001	2001-160	Regional planning effort that developed guidelines for the I-25 corridor. No update anticipated	N/A		Economic Health
25	Northside Neighborhood Plan	Pete Wray	Advance Planning	2005	2005-001	Estimated 10 year update schedule to be determined	2015		Economic Health

**POLICY AND PLAN REVIEW
SCHEDULE**

	Plans/Policy Direction	Staff	Department	Date of Adoption	Ord/Res No.	Notes	Next Council Action (Work Session or Formal Consideration)	Written Status Report Due	BFO OUTCOME AREA
26	Northwest Subarea Plan	Timothy Wilder	Advance Planning	2006	2006-120	Estimated 10 year update schedule to be determined	2016		Economic Health
27	Plan for Region between Fort Collins and Loveland	Ken Waido	Advance Planning	6/20/1995	1995-082	Plan implementation mostly complete with land acquisition and Transfer Development Units Program. No update anticipated	N/A		Economic Health
28	Prospect Road Streetscape Program	Clark Mapes	Advance Planning	2/16/1993	1993-007	Plan implementation mostly complete. Two sections are complete. Remaining two eastern sections will occur in conjunction with future adjacent development	N/A		Economic Health
29	South College Corridor Plan	Timothy Wilder	Advance Planning	3/3/2009	2009-024	Estimated 10 year update schedule to be determined	2019		Economic Health
30	West Central Neighborhoods Plan	Ken Waido	Advance Planning	3/16/1999	1999-035	Estimated 10 year update schedule to be determined	2016		Economic Health
31	Westside Neighborhood Plan	Ken Waido	Advance Planning	7/18/1989	1989-135	Estimated 10 year update schedule to be determined	2014		Economic Health
32	Eastside Westside Neighborhoods Character Study	Pete Wray	Advance Planning	2/1/2011	003, 2011	Twelve month study to be completed 4th quarter 2012	work session 6/12/2012	November 2011	Economic Health
33	Building Code Updates	Mike Gebo	CDNS	10/11/2010	098, 2010	All five IBC Codes will be updated in 2013	2013		Economic Health
34	Affordable Housing - Development Initiative	Ken Waido	Advance Planning	N/A	N/A	Review of existing development incentives for affordable housing	February 2012		Neighborhood Livability
35	Streetscape Design Standards and Guidelines	Pete Wray	Advance Planning	1/2/2001		Update initiated in 2011, estimated completion in May 2012	Work session 3/27/2012	11/28/2011	Economic Health
36	Parking Plan Update	Timothy Wilder	Advance Planning	6/26/1905		Update initiated in 2011, scheduled for adoption in Spring 2012	Work session 11/29/11; Formal Consideration 4/17/12		Economic Health
37	Periodic Fee Review	Steve Dush	CDNS	9/6/2011	2011-082	Effective 1/1/2012 and future reviews to be conducted with BFO in 2013	2011		Economic Health

**POLICY AND PLAN REVIEW
SCHEDULE**

	Plans/Policy Direction	Staff	Department	Date of Adoption	Ord/Res No.	Notes	Next Council Action (Work Session or Formal Consideration)	Written Status Report Due	BFO OUTCOME AREA
SERVICE AREA: FINANCIAL SERVICES									
1	Economic Action Plan	Josh Birks and/or Bruce Hendee	Economic Development	NA	NA	Plan will be updated into an Economic Health Strategic Plan in 2011; funding based on KFCG dollars	Next work session 12/13/11		Economic Health
2	Purchasing Ordinance	Mike Beckstead Jim O'Neill	Finance	3/4/2008	2008-026	Annual Update to Council Finance Committee		2011	High Performing Government
3	Financial Mgmt Policies	Mike Beckstead John Voss	Finance	4/15/2008	2008-038	Annual Update to Council Finance Committee		2011	High Performing Government
4	Investment Policy	Harold Hall John Voss	Finance	12/2/2008	2008-121	Annual Update to Council Finance Committee		2011	High Performing Government
5	Use Tax Program	Mike Beckstead John Voss	Finance	8/17/2010	2010-059	Report given to Council Finance Committee 2/28/11			High Performing Government

**POLICY AND PLAN REVIEW
SCHEDULE**

	Plans/Policy Direction	Staff	Department	Date of Adoption	Ord/Res No.	Notes	Next Council Action (Work Session or Formal Consideration)	Written Status Report Due	BFO OUTCOME AREA
SERVICE AREA: UTILILITY SERVICES									
1	Net Metering	Patty Bigner Norm Weaver	Utilities		003, 2010, adopted 2/2/2010	Annual updates as part of the Annual Energy Policy Update starting in 2011		2Q 2012	Environmental Health/ Safe Communities
2	Energy Policy	Patty Bigner John Phelan	Utilities	1/6/2009	2009-002	Annual report to City Manager, Electric Board, Council (completed 6/11)		2Q 2012	Environmental Health
3	Review of Chemical Materials Employed in City Operations	Carol Webb	Utilities	3/10/2009	work session	Biannual update-white paper reporting progress of implementation		report provided to Council 8/4/11	Environmental Health
4	Water Supply and Demand Management Policy	Dennis Bode	Utilities	9/16/2003	2003-104	Policy is being reviewed and updated	work session January 10, 2012		Environmental Health
5	Water Conservation Plan	Patty Bigner Laurie D'Audney	Utilities			Annual update as a component of Water Supply and Demand Management Policy		report provided to Council 8/11/11	Environmental Health
6	Recognizing the Need to Protect Water Quality	Keith Elmund	Utilities	10/17/2000	2000-128	Annual report on water quality in Poudre and urban creeks (completed 7/7/10)		2012	Environmental Health
7	Drinking Water Quality Policy	Lisa Voytko	Utilities	10/5/1993	1993-144	Report completed annually in June (completed 6/11)		2012	Environmental Health
8	Utilities Identity Theft Prevention Program	Patty Bigner Lori Clements- Grote	Utilities	10/21/2008	2008-102	Annual report to Council		February 2012	High Performing Government
9	Halligan-Seaman Project	Kevin Gertig	Utilities			Staff is providing quarterly reports	work session January 10, 2012		Environmental Health
10	Stormwater Program Review	Jon Haukaas	Utilities			quarterly updates to Council			Safe Communities
11	Platte River Power Authority Organic Contract/Supply Agreement	Steve Catanach	Utilities	Revised Contract adopted 6/1/10	061, 2010 062, 2010	Electric Board to review annually and suggest any revisions		November 2011	
12	Utility Specifications - Stormwater Best Management Practices and Design Criteria	Jon Haukaas	Utilities				11/15/2011		Safe Communities/ Environmental Health

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SCHEDULE**

	Plans/Policy Direction	Staff	Department	Date of Adoption	Ord/Res No.	Notes	Next Council Action (Work Session or Formal Consideration)	Written Status Report Due	BFO OUTCOME AREA
CITY ATTORNEY'S OFFICE									
	Timnath IGA	Steve Roy	City Attorney	1/18/11-2nd amendment to IGA	008, 2011	Original IGA adopted 2/17/09 - 2nd amendment expires 2/17/12	December 2011		High Performing Government