

## SUBJECT

First Reading of Ordinance No. 103, 2011, Appropriating Unanticipated Grant Revenue in the Transportation Services Fund for the FY 2011-2012 Safe Routes to School Program.

## EXECUTIVE SUMMARY

The City of Fort Collins Transportation Planning Division has received a \$99,800 federal grant through the Colorado Department of Transportation for the FY 2011-12 Safe Routes to School (SRTS) program. This funding will allow the City of Fort Collins' Safe Routes to School Program (administered and staffed by the Transportation Planning Division) to provide pedestrian and bicycle safety education programs.

## BACKGROUND / DISCUSSION

The City of Fort Collins Transportation Planning staff develops and administers the local SRTS program. The success of the program is based on collaborations with local partners including PSD, BPEC and its local members, Bicycle Colorado, various City departments (Traffic Operations, Police, Engineering), individual schools and parents, and FC Bikes. Both the 2008 Bike Plan and 2011 Bicycle Safety Education Plan (BSEP) call for the City and community partners to provide bicycle education for children. The BSEP specifically recommends that at least 11,000 K-12 students are engaged in safety education annually, and that at least one "train the trainer" graduate is in each school in Fort Collins.

Per the grant scope of work, the Fort Collins SRTS program will work with fourteen local schools during the 2011-12 school year. City staff and community partners are working to confirm schools, based on selection criteria such as location, safety issues, student demographics, and school wellness initiatives. SRTS activities include in-class education, "train the trainers" program and training material development, and walking and bicycling safety and encouragement events. The Fort Collins SRTS program involves a variety of partners, including but not limited to, Poudre School District (PSD), Bike Co-op, the Bicycle and Pedestrian Education Coalition (BPEC) and Bicycle Colorado. Additionally, the funds will cover the costs of free bicycle helmets for low-income students, federally-mandated data collection on walking and bicycling at local schools, and staff costs for contract administration. The funding will allow the Fort Collins SRTS program to build on past walking and cycling successes and provide these services to fourteen additional schools and approximately 10,000 students. The grant funding will be available starting August 2011 and will fund the following activities:

- *Bicycle and Pedestrian Safety Education Classes (\$73,300):* Bicycle Colorado and the Bicycle and Pedestrian Education Coalition (including the Bike Co-op) will conduct walking and bicycling safety education classes at fourteen PSD elementary and middle schools. Children will participate in a combination of classroom learning (pedestrian and vehicle awareness, proper helmet fit, street sign identification, rules of the road/trail) and practical "bike rodeo" and pedestrian activities (being a visible pedestrian, straight line riding, starting/stopping, proper signaling and turning) at each school. Safe Kids Larimer County will incorporate pedestrian and bicycle education into their existing programs aimed at third grade students.
- *"Train the Trainers" Program and Education Training Materials (\$14,500):* The previous school year SRTS grant included funding to train 50 individuals (teachers, parents, volunteers) how to teach safe bicycling and walking throughout local schools. The Bike Co-op and City will continue to partner on this aspect of the SRTS program to build a group of local instructors in schools. In addition to the training, mentoring opportunities are provided to the trainees as part of the bicycle and pedestrian education classes hosted by the Bike Co-op. BPEC will also work to create a "train the trainers" information clearinghouse to ensure graduates of the program have the materials they need to teach pedestrian and bicycle safety on a regular basis. The goal is to allow schools to continue to provide safe bicycling and walking classes beyond the current grant funding cycle to create a sustainable program at each school.

- *Encouragement and Safety Events (\$3,000)*: The City and BPEC will host walking and bicycling events throughout the school year including International Walk to School Day, Autumn and Spring Bike to School Days, Bike to School Week, and similar events. Educational materials promoting safety, healthy/active lifestyles, and encouragement messages will be distributed by community partners at individual schools.
- *Additional Grant Activities (\$9,000)*: The grant includes \$2,000 for the City to distribute free bicycle helmets for students who receive free or reduced lunch. The grant also includes \$7,000 for City staff to cover the cost of administering the grant contract management responsibilities. This includes contract management and program oversight, activity coordination with PSD Administration and individual schools, organization of program volunteers, public awareness campaigns and website maintenance, management of the grant partnerships, and evaluation and reporting.

The Fort Collins SRTS program will focus on reaching students, parents, school administrators, and teachers. The goal of the program is to increase the number of children safely bicycling and walking to school, enhance safety education, and increase awareness about the benefits of walking and bicycling.

In order to gauge the success of the program, students and parents will be surveyed before and after the program using the National Center for Safe Routes to School student travel tally and parent survey. These surveys will be administered by City staff at the beginning of the school year and at the end of the program. These surveys allow for the collection of data on student travel behaviors as well as attitudes about walking or biking to school. Program success will also be gauged by participation levels, such as approximately 30 percent of McGraw's total enrollment participating in the 2008 Spring Bike to School Day.

## **FINANCIAL / ECONOMIC IMPACTS**

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The Colorado Department of Transportation (CDOT) is providing 100 percent of the funds, with no required local match. The funds will be allocated as outlined in the CDOT-approved scope of work (Attachment 1).

A purchase order from CDOT will identify a "start date" when the City can begin utilizing the grant funds. This date is expected to coincide with the start of the 2011-12 school year.

## **ENVIRONMENTAL IMPACTS**

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Both the 2009 Citizen Survey and 2010 North Front Range Metropolitan Planning Organization Household Travel Survey noted the relative ease of traveling by walking or cycling in Fort Collins (approximately 17 percent of trips in Fort Collins are completed by walking or cycling). The top concern at the 2009 Bicycle Safety Summit at Colorado State University was a lack of education/awareness of rules among bicyclist and motorists. The Fort Collins Safe Routes to School program will address concerns about lack of walking and bicycle safety education to promote healthy lifestyles and increased walking and biking to school.

## **STAFF RECOMMENDATION**

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Staff recommends adoption of the Ordinance on First Reading.

## **BOARD / COMMISSION RECOMMENDATION**

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The Bicycle Advisory Committee reviewed the 2011-12 SRTS grant application at its November 8, 2010 meeting prior to submittal to CDOT. The BAC did not provide any comments at the meeting, but was invited to share any additional thoughts with City staff via email. No additional comments were received.

**PUBLIC OUTREACH**

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The 2011-12 SRTS grant application was developed and written by the City's Transportation Planning staff and the Bicycle and Pedestrian Education Coalition (BPEC). BPEC held several meetings to discuss a scope of work, partnerships, and prepare the grant application with City staff. This collaborative approach incorporates new ideas and partners. The following groups are receiving funding or donating time and services to accomplish the activities outlined in the grant: City of Fort Collins Safe Routes to School and FC Bikes programs, Healthier Communities Coalition, Poudre School District, Bicycle Colorado, Bike Co-op, Safe Kids Larimer County, Colorado Injury Control Research Center (CSU), Poudre Hospital Paramedic Reserves, and FC Bike Library. A total of \$68,600 in committed local funds and/or in-kind donations from partnering organizations is included in the grant, an increase of \$46,600 from last year's grant.

Public outreach will continue throughout the school year. Student, teacher, and principal feedback will be used to refine the current and future programs to be responsive to community needs.

**ATTACHMENTS**

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1. 2011-12 Safe Routes to School Scope of Work
2. Bicycle Advisory Committee Meeting minutes, November 8, 2010

**Section 1: How do you propose to help solve the problem you identified in Section 2?**

The City of Fort Collins, along with community partners, proposes to solve the problems relative to walking and bicycling to school identified in Section 2. The Bicycle and Pedestrian Education Coalition (BPEC) has been working for the past year to build and expand a single, community-wide effort to create the physical and psychological environment that will encourage parents to allow their children to safely walk or bike to school. This work now includes idea sharing with nearby cities and school districts engaged in Safe Routes to School (SRTS). The City of Fort Collins is the grant administrator and a member of BPEC. This continued partnership will ensure that all BPEC activities are integrated into existing Safe Routes to School activities to fully address the Five “Es” (education, encouragement, engineering, evaluation and enforcement).

**a) Describe the activity you plan to implement.**

Encouragement Activities: The program will implement walking and bicycling events throughout the school year, to include walking and biking school buses, International Walk to School Day, autumn and spring Bike to School Days, and similar events. Educational materials and incentives promoting safety, healthy/active lifestyles and encouragement messages will be distributed.

Education Activities:

Pedestrian and Bicycle Education Classes: Bicycle Colorado and BPEC members identified in Section 4 will conduct walking and bicycling safety classes. Students will be taught rules of the road, street crossing safety and other necessary skills to help prevent bicycle and pedestrian crashes. Safe Kids Larimer County will conduct bicycle helmet education aimed at 3<sup>rd</sup> grade students.

Master Cyclists “Train the Trainers” Program: In its second year, the program (run by the Bike Co-op) will train 35 PE and other teachers and 25 parents or volunteers how to teach safe cycling and walking to be included as a regular part of the Poudre School District (PSD) physical education curriculum in elementary and middle schools. Participants will learn state-of-the-art bicycling and walking safety practices, and teaching techniques. The program will focus on the schools identified in Section 4, but will be available to staff in schools district wide. The trainings will be done by certified League of American Bicyclist League Cycling Instructors.

“Train the Trainers” Resources: BPEC will create a central clearinghouse for existing and new online, print and practical resources for graduates of the “train the trainers” program. These materials will include existing, tested materials and new materials such as the curricula under development by CDOT. PSD will be a key partner on any curricula development as they have final approval of any potential implementation. This resource will encourage teachers to develop their own Safe Routes to School safety program at a school, creating program sustainability and local training capacity.

**b) How will it address the identified participation and safety problems in Section 2?**

The City of Fort Collins will continue the successful partnership with a number of experienced contractors, including the Healthier Communities Coalition, Fort Collins Bike Co-op and Bicycle Colorado. These partnerships will enable the community to expand existing encouragement and education programs within the City and PSD.

**c) How will you ensure parents will encourage the children to bicycle and/or walk?**

Parents will be included in the program through the train-the-trainers program, encouragement volunteer opportunities and parent-teacher organizations. The City’s Safe Routes to School website presents safe walking and bicycling routes to students and parents. PSD and Bicycle Colorado have prepared several videos highlighting the benefits of safe walking and bicycling.

**d) Who will manage the project if different from the contact person?**

Matt Wempe (LCI #2671), City of Fort Collins Transportation Planning is the project manager.

**e) Who are you going to target with your program?**

We will target school administrators, parents, teachers and students. The focus will be on adults (transportation gatekeepers) and students (bicycle and pedestrian education).

**SECTION 2: What is the Problem? Tell us the current conditions for biking and walking in your school area.**

***a) What are the current risks and/or obstacles (physical or perceived) to walking and/or bicycling to and from your school site(s)?***

For the time period of November 1, 2009-October 31, 2010, there were a total of 41 children/youth 4-15 years old treated at either the Medical Center of the Rockies or Poudre Valley Hospital (the two hospitals in the PSD boundary area) for significant traumatic injuries related to bike crashes (39) and pedestrian/vehicle crashes (2). These data do not include kids with minor injuries who were treated in and released from the emergency room, or when a trauma team was not activated. Of the 39 bike accident patients, only 15 were documented as wearing a helmet. Five of the eight schools we've identified to work with in Section 4 are located within the ZIP code areas where the majority of the bicycle accidents and one of the two pedestrian/vehicle crash took place (the ZIP code area where the second pedestrian/vehicle crash occurred is unknown).

***b) Please provide other significant information such as crash data, traffic counts, speed limits, environmental factors, or other safety issues, as appropriate.***

Please see the attached bicycle and pedestrian collision data documentation. An important conclusion is that the proposed comprehensive pedestrian and bicycle education program will address all of the bicycle and pedestrian collision causes (i.e. broadside, "right hook", riding on the wrong side of the street). 2010 summary data is not available at the time of this grant application. Many of the issues identified in the 2009 data are still relevant today.

***c) Complete the following information for each school affected by the proposed program:***

Please see the appendix for the requested information for each school and district-wide (K-8).

***d) Describe any existing programs at the affected school(s) that educate or enhance walking or bicycling to school. This should be completed by the principal of the school and include information pertaining to any:***

There are several existing district-wide walking and bicycling programs. The Bicycle and Pedestrian Education Coalition (BPEC) was formed to help unite these efforts into a comprehensive district-wide approach.

- The Fort Collins Safe Routes to School program provides encouragement activities throughout the Poudre School District (PSD), like Int'l Walk to School Day and Bike to School Day.
- Safe Kids Larimer County conducts Strap & Snap helmet fittings and bicycle rodeos in 3<sup>rd</sup> grade classrooms.
- The Poudre School District's Wellness Program includes more than 30 schools who participate in such activities as school wellness teams, walkathons, running clubs, Fuel Up to Play student teams, activity breaks in the classroom, activity competitions such as "Schools on the Move" challenge, healthy eating projects/lessons, wellness days and other school policy work that helps establish an environment that encourages healthy behaviors and habits for students, staff, and families.
- The Bike Co-op trains PE teachers and volunteers as "Master Cyclists" to provide safety education in elementary and middle schools' physical education classes.

The City of Fort Collins Transportation Planning department coordinates City and PSD efforts to address all Five "Es," plus reports to the PSD Board of Education and Fort Collins City Council.

**Section 3: Please describe your timeline from project start to finish.**

**a) Project Timeline:**

Date	Milestone
August 2011	CDOT Authorization to Proceed BPEC Meeting – Statewide Curriculum Review Kick-off meetings/Back-to-School meetings
September 2011	BPEC Meeting – Train the Trainer Resource Development PSD Meeting – Begin Curriculum Review Encouragement Event Train the Trainer classes Conduct NCSRTS Pre-Program Data Surveys
October 2011	BPEC Meeting – Train-the-Trainer Resource Development PSD Meeting – Curriculum Review Bicycle and Pedestrian Education Classes Train-the-Trainer classes Encouragement Event – International Walk to School Day
November 2011	BPEC Meeting PSD Meeting – Curriculum Review and Implementation Plan (pending PSD approval) Bicycle and Pedestrian Education Classes Train-the-Trainer Classes
December 2011 to March 2012	BPEC Meeting Bicycle and Pedestrian Education Classes Train-the-Trainer Mentoring (part of education classes) Strap & Snap Program
April 2012	BPEC Meeting Bicycle and Pedestrian Education Classes Train-the-Trainer Mentoring and Facilitation (part of education classes) Final Evaluation and Completion of Train-the-Trainer Resource Encouragement Event Strap & Snap Program Conduct NCSRTS Post-Program Data Surveys
May 2012	BPEC Meeting Encouragement Event - National Bike Month End-of-Year Celebration Strap & Snap Program
June 2012	BPEC Meeting – Program Evaluation and Reporting
July 2012	BPEC Meeting – Program Evaluation and Reporting Final CDOT Grant Report

**Section 4: Who are your partners – what collaborations have you created to ensure the success of your project?**

The City of Fort Collins will continue the partnership with the Bicycle and Pedestrian Education Coalition (BPEC) to coordinate local walking and bicycling education efforts, and promote tolerance and safety between pedestrians, bicyclists and motorists as more pedestrians and bicyclists take to the streets. BPEC is coordinated and facilitated by the Healthier Communities Coalition of Larimer County, a nonprofit entity that works to connect the community for kids by serving as a relationship broker, networker, communicator, convener, facilitator, researcher and capacity builder for the family and youth service providers throughout Larimer County.

By working together from the grassroots level with the support of local governing agencies, safety and enforcement agencies, and local health systems, the BPEC is bringing a coordinated approach to the development and implementation of our community's Safe Routes to School program.

- City of Fort Collins Transportation Planning\* – Grant administrator and project manager
- Poudre School District\*
  - The program will serve all elementary (24) and middle schools (8) within the boundaries of Fort Collins, with a focus on schools that have not yet participated in Safe Routes to School. The City of Fort Collins has worked with all but four elementary and four middle schools. A full list of schools is available at <http://www.psdschools.org>.
  - Elementary Schools: Harris Bilingual Immersion School, Johnson Elementary, Lab School for Creative Learning, Linton Elementary
  - Middle Schools: Boltz, Kinard Core Knowledge, Preston, Webber
  - Facilities Services, Wellness, Transportation, Curriculum and Security Departments
- Healthier Communities Coalition\* –BPEC facilitator and liaison; education curriculum and training development; marketing materials; and technical assistance
- Fort Collins Bike Co-op\* – Coordination with BPEC on the train-the-trainers program; conduct in-class education to mentor new trainers
- Poudre Valley Health System EMT Reserves\* - Volunteer participation in the train-the-trainer program and coordination with BPEC for encouragement and education classes (volunteer time is indicated as donated goods and services in Section 6)
- Bicycle Colorado – Statewide bicycle advocacy organization will conduct in-class education
- Safe Kids Larimer County\* – Administer Strap and Snap bicycle helmet program
- Bike Fort Collins\* & Fort Collins Cycling Club\* – Provide League Cycling Instructors (LCIs) to assist with bicycle and pedestrian education classes and the train-the-trainer program
- Colorado Injury Control Research Center\* – In-kind evaluation and other technical assistance
- City of Fort Collins Engineering – Coordination on infrastructure changes and technical expertise
- City of Fort Collins Traffic Operations – Coordination on school zones, crosswalks, pedestrian signals and other items impacting the operation of the transportation network
- City of Fort Collins Police Services\* – Coordination on enforcement efforts and safety outreach
- FC Bikes\* (City's bicycling program) – Support for events and education

\* Indicates a member of the Bicycle and Pedestrian Education Coalition

**SECTION 5: How will you measure your success?**

***a) Identify your project outcomes.***

The goal of this program is to 1) increase the number of children and youth safely bicycling and walking to school; 2) increase the number of children and youth who receive pedestrian and bicycle education to reduce parents' safety concerns related to bicycling and walking; 3) provide "train-the-trainer" education to 35 PE and other teachers and 25 parents or volunteers; and 4) create program sustainability by building local training capacity.

***b) How will you conduct pre- and post-project surveys to indicate your outcomes?***

Students and parents will be pre- and post-program tested using the National Center for Safe Routes to School student travel tally and parent survey. These surveys will be administered at the beginning and end of the school year to measure the success of the program. These surveys allow for the collection of data on student travel behaviors, as well as attitudes about walking or biking to school. We also will implement site audits of each school separate from this grant application to identify potential issues in the school's physical environment.

*Bicycle and Pedestrian Education Coalition* – The overall success of the BPEC will be measured using process evaluation indicating satisfaction, participation and effectiveness. This will include measuring the number of overall objectives that were met by the end of the school year. We will compare 2011-2012 outcomes with 2010-2011 outcomes.

*Master Cyclist Train-the-Trainer Program* – We will measure how many trainers are trained and how many students receive education by those trainers.

*External Education Programs* – The Snap and Strap Helmet Program will use its existing evaluation methods to determine the number of students impacted during the school year.

***c) How are you going to work with your data after the project is completed?***

The data collected through the parent and student surveys, as well as the school site audits, will be used to inform policy decisions and help refine the Safe Routes to School program focus for the future. The audit and survey results will allow City, PSD personnel and community partners to effectively address on-going trends and issues in the physical environment that might otherwise preclude students from walking or biking to school.

***d) What type of information-sharing will you do as a follow-up to your project?***

Data from the overall BPEC evaluation, "train the trainers" program, bicycle and pedestrian education classes, student travel tally and parent surveys, school site audits, will be shared with the principals of each school, students, parents, the Safe Routes to School Task Force, the Coalition for Activity and Nutrition to Defeat Obesity (who also shares these data with the Colorado Department of Health and the Environment), Safe Kids Larimer County, PSD staff and administration, Poudre Valley Health System Community Health and Ambulance Departments, county school officials and other schools who may be interested in the effectiveness of Safe Routes to School programs in the State of Colorado. These data will also be reported back to the National Center for Safe Routes to School for sharing with other states.

**SECTION 6: BUDGET PROPOSAL FOR NON-INFRASTRUCTURE (EDUCATION)  
PROJECTS ONLY** local funds and in-kind donations are not required, but encouraged

<i>Item</i>	<i>Requested SRTS Funds</i>	<i>Committed Local Funds</i>	<i>Value of In-Kind</i>	<i>Total Cost</i>
<b>External Personnel</b>				
<i>Healthier Communities Coalition (BPEC Administration)</i>	\$12,000	\$5,600		\$17,600
<i>Bicycle Colorado - Bicycle and Pedestrian Education Classes (\$40/hour for two instructors- 140 hours per school at three schools)</i>	\$16,800			\$16,800
<i>BPEC Members - Bicycle and Pedestrian Education Classes (\$30/hour for two instructors – 140 hours per school at ten schools)</i>	\$42,000		\$30,000 (EMT Reserves)	\$72,000
<i>Fort Collins Bike Co-op - “Train the Trainer” Program</i>	\$12,000			\$12,000
<i>Safe Kids Larimer County - Strap and Snap Bicycle Helmet Program</i>	\$2,500	\$6,000 (\$3,000 in other grants)		\$8,500
<b>Internal Personnel</b>				
<i>City of Fort Collins Grant Administration and Education Class Coordination</i>	\$7,000	\$7,000		\$14,000
<i>Social Marketing</i>		\$2,000 in other grant funding		\$2,000
<i>Website Enhancements – Resource Clearinghouse</i>			\$5,000	\$5,000
<b>Equipment and Supplies</b>				
<i>Train the Trainer Resource Development – Materials and BPEC/PSD Review</i>	\$2,500			\$2,500
<i>Prizes and awards for students</i>	\$3,000			\$3,000
<i>Helmets for students who receive free or reduced lunch</i>	\$2,000			\$2,000
<i>Fort Collins Bicycle Library – Kids Bike Fleet (20 bicycles)</i>			\$4,000	\$4,000
<b>Evaluation</b>				
<i>Colorado Injury Control Research Center - Technical Assistance and Report Preparation</i>			\$8,000	\$8,000
<b>Facility Rental</b>				
<i>Meeting space at schools</i>			\$1,000	\$1,000
<b>TOTALS:</b>	\$99,800	\$20,600	\$48,000	\$168,400
<b>Change from 2010-11 Grant</b>	+\$11,550	+\$13,600	+\$33,000	+\$58,150

**FINAL MEETING MINUTES of the  
BICYCLE ADVISORY COMMITTEE**

**November 8, 2010  
6:00 PM**

**Community Room  
215 N. Mason  
Fort Collins, CO 80521**

**FOR REFERENCE:**

Chair: Rick Price	970-310-5238
Vice Chair: Cathy Mathis	970-217-9480
Staff Liaison: Kathleen Bracke	970-224-6140
Staff Support: Dave "DK" Kemp	970-416-2411

**BOARD/CITY ORGANIZATION MEMBERS PRESENT**

**UniverCity Connections:** Rick Reider  
**Economic Advisory Commission:** Rick Price  
**Fort Collins Bicycle Co-Op:** Doug Cutter  
**Parks and Recreation Board:** Dawn Theis  
**Air Quality Board:** Greg McMaster  
**Poudre School District:** John Holcombe  
**Bike Fort Collins:** Jeff Morrell

**AT LARGE MEMBERS PRESENT**

**At Large:** Dan Gould  
**At Large:** Kim Sharpe

**ABSENT**

**Downtown Development Authority:** Kathy Cardona  
**Colorado State University:** David Hansen  
**At Large:** Cathy Mathis  
**Land Conservation & Steward Board:** Paul Mills  
**Natural Resources Advisory Board:** Clint Skutchan  
**Senior Advisory Board:** Vacant  
**Transportation Board:** Vacant

**OTHERS IN ATTENDANCE**

**Citizen:** Michael Craft  
**Citizen:** Michael Eade  
**Citizen:** Elana Hurwitz  
**Citizen:** Josh Kerson  
**Citizen:** Tommy Klender  
**Citizen:** Leroy Cynkar  
**Citizen:** Sylvia Cranmer  
**Citizen:** Chad Moyer

**City of Fort Collins:** Kathleen Bracke, Transportation Planning & Special Projects Director  
**City of Fort Collins:** Gail Neben, Transportation Planning Administrative Assistant  
**City of Fort Collins:** Matt Wempe, Transportation Planner

**Call to order**

Meeting was called to order at 6:05 PM.

**Agenda review:**

Chair Rick Price reviewed the agenda. Members and guests viewed a video on the prepared for the Oregon Legislature on the “Idaho Stop Law” for bicyclists: Bicycles, Rolling Stops, and the Idaho Stop by Spencer Boomhower (<http://vimeo.com/4140910>)

**Approval of minutes:**

**Morrell:** One visitor was not listed on last minutes.

**Motion to approve the October 2010 Meeting Minutes as amended was made by Kim Sharpe.**

**Motion was seconded by Dan Gould.**

**Minutes were approved.**

**Public Comments:**

**Michael Craft, New Belgium Tour de Fat Coordinator:** I will have more of a recap next month. Right now we are collecting short films. We raised about \$300,000 this year. I will also present the recap to the brewery. The next Tour de Fat is scheduled on Labor Day weekend for Fort Collins in 2011. I am happy to share this information as it gets closer.

**Josh Kerson:** I am speaking from the electric bicycle industry. I have been in the electric assist bike industry 10 years. Our opinion is that the majority of electric assist bike users are the crowd that is about to retire. They are using this assistive technology to climb hills and go a little further faster. I am asking the City to please reflect the Federal and the State point of view in that the DOT has determined these to be bicycles, not motorized vehicles. They have put restrictions on speed and strength and allow them on trails. It is up to local government to make decisions on whether to allow these on paths. We’re looking for access to the multi-use paths with assisted bicycles.

**Reider:** Did you say that these bikes are excluded from the non-motorized rulings on Federally funded rail trails and multiuse paths.

Kerson: Yes sir, they are not included if the path says “no motorized vehicles” on the path. They should be permitted. It is a bicycle, not a motorized vehicle.

Morrell: What are the requirements?

Kerson: They are 750 watt and 1 hp that propels with a 170 pound rider up to 20 mph. If it passes that it is governed by national safety products bike law not the DOT.

**Action items:**

*Electric Bike Use (part 2) Update - David Kemp*

program is intended to include. Contracts that include the scope of work do go to City Council so we'd be glad to share those with the BAC and the Transportation Board. The timing will be based on the contracting process.

Price: Other Questions on this?

Why was this an Action Item on the agenda? Do you need something from the committee?

**Bracke:** The staff originally scheduled this as a discussion item. The chair requested this as an action item. I do not know what action the committee wants to take. If we get the FC Bikes program approved for funding, then staff will bring it to this committee for input each funding cycle (typically annually or every two years) as part of the contracting process that goes to City Council. The timing will be based on the contracting process.

#### BAC 2011 Work Plan – Rick Price

I have a draft work plan written for you. (Handed out hard copies.)

The two major changes are: I dropped the encouragement clause and added an enforcement clause at the bottom.

**Bracke:** In the interest in time, will we get to the SRTS info update? It is due in December.

**Price:** Do we want to give input for SRTS 2011-12?

**Bracke:** Can we do something electronic?

**Price:** PSD, BPEC and the Co-op will be involved. Do we want to have input? No response. Ok we will drop it.

**Price:** I dropped the encouragement portion because this group needs to be concerned with implementation and funding for the Education Plan. Continuing on economic development issues, etc. We've addressed innovative policies. We should have input on metrics. And, we should sit and talk to the Chief of Police and see how we could come together on the scofflaws. Any questions?

**Morrell:** I would like to see the original 2010 Work Plan. There is not enough time now.

**Cutter:** Can we see the original by electronics?

*Copies of the 2010 BAC Workplan were distributed at the prior meeting and will be sent electronically along with the next meeting agenda for December.*

#### Safe Routes to School 2011-12 Application Update – Matt Wempe

**Price:** We have three minutes for this item.

**Wempe:** In the interest of time you can send me an email if anyone has any comments. I am continuing to work with the BPEC. We are continuing to do pedestrian and bike education classes and figuring out how to expand them. We tried to use volunteers in the past, and maybe we can expand on this. We are working on expanding the train the trainers program for school staff and teachers. This year I am looking at ways to work with CDOT and schools to go district wide. My contact information is on the slide. I am in the process of doing an infrastructure grant application as well.

#### SRTS Bike Co-op Current Program – Rick Price

**Price:** I can send the Train the Trainer program electronically. (Handed some hard copies out.)

ORDINANCE NO. 103, 2011  
OF THE COUNCIL OF THE CITY OF FORT COLLINS  
APPROPRIATING UNANTICIPATED GRANT REVENUE IN THE  
TRANSPORTATION SERVICES FUND FOR THE FY 2011-2012  
SAFE ROUTES TO SCHOOL PROGRAM

WHEREAS, the Safe Routes to School Program established by the Colorado Department of Transportation (“CDOT”) is designed to promote the safety of students traveling to and from school and to encourage more students to choose walking or bicycling to and from school; and

WHEREAS, the City’s Transportation Planning Division has received a Safe Routes to School Program (the “Program”) grant in the amount of \$99,800 from CDOT to fund non-infrastructure programming in fourteen local schools that will be identified by City staff and its community partners over the summer based on selection criteria such as location, safety issues, student demographics, and school wellness initiatives; and

WHEREAS, the programming will include in-class education; a “Train the Trainers” program; walking and bicycling safety and encouragement events; free bicycle helmets for low-income students; federally-mandated data collection on walking and bicycling at the fourteen schools; and staff costs for program administration; and

WHEREAS, there is no requirement for local matching funds associated with the Program; and

WHEREAS, Article V, Section 9, of the City Charter permits the City Council to make supplemental appropriations by ordinance at any time during the fiscal year, provided that the total amount of such supplemental appropriations, in combination with all previous appropriations for that fiscal year, does not exceed the current estimate of actual and anticipated revenues to be received during the fiscal year; and

WHEREAS, City staff has determined that the appropriation of grant funds totaling \$99,800 will not cause the total amount appropriated in the Transportation Services Fund - FY 2011-2012 Safe Routes to School program to exceed the current estimate of actual and anticipated revenues to be received during the fiscal year.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FORT COLLINS that there is hereby appropriated for expenditure from unanticipated grant revenue in the Transportation Services Fund the sum of NINETY-NINE THOUSAND EIGHT HUNDRED DOLLARS (\$99,800) to provide non-infrastructure programming for fourteen local schools in the Safe Routes to School Program.

Introduced, considered favorably on first reading, and ordered published this 16th day of August, A.D. 2011, and to be presented for final passage on the 6th day of September, A.D. 2011.

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Mayor

ATTEST:

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City Clerk

Passed and adopted on final reading on the 6th day of September, A.D. 2011.

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Mayor

ATTEST:

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City Clerk