

SUBJECT

Resolution 2011-025 Authorizing the Mayor to Enter into an Intergovernmental Agreement with the State of Colorado Department of Transportation for the Purpose of Obtaining a Congestion Mitigation and Air Quality Grant in Support of the **FC Bike Library Program**.

EXECUTIVE SUMMARY

The Fort Collins Bike Library Program (FCBL) has been awarded Congestion Mitigation & Air Quality grant funding from the North Front Range Metropolitan Planning Organization and the Colorado Department of Transportation for work to be completed FY 2011. The City of Fort Collins contracts with Bike Fort Collins, a local non-profit cycling organization, to manage and operate the FCBL. The FCBL program continues to improve, refine, and expand the Bicycle Library program and services. These activities include improving marketing and operational practices. Expansion includes incorporating additional bicycles and check-out stations into the FCBL program and incorporating additional community partners such as schools, businesses, and non-profit organizations.

BACKGROUND / DISCUSSION

The Fort Collins Bike Library Program is similar to a regular City library, but instead of checking out books, a patron checks out a bike. A customer interested in participating in the library can sign up at any FCBL station. To become a member of the FCBL, a patron needs one form of identification, for example, a driver's license, state ID, passport, or green card. A credit or check card is also necessary for deposit, but the cost to the FCBL patron to borrow a bicycle is free. Special arrangements are made for those patrons who do not possess a credit or debit card. After the member's information is recorded in the FCBL database, the patron signs a one-time insurance form. New members are then able to check out a bike for as short as an hour or for as long as seven days at a time.

The bicycle comes fully equipped with bike lights, a lock, rack, and helmet. Some of the bicycles in the fleet are designed for all weather riding. Should the bicycle encounter any mechanical difficulties beyond a flat tire, an emergency phone number is provided to assist the FCBL member.

Since the inception of the FCBL in 2008, the program has received a great deal of local, regional, and national media attention pertaining to the success of the program and its benefit to the Fort Collins community. This program demonstrated its success by attracting nearly 8,000 Bike Library members and generating over 113,000 bicycle vehicle miles traveled between April 2008 and January 2011.

2008 - 2010 Accomplishments

- 201 operational bicycles are currently in the Bike Library fleet
- 7,944 members signed up with FCBL as January 2011
- A unique website has been created to track bicycles, members, vehicle miles traveled and to provide an evaluation process
- City-owned space was donated to FCBL in order to conduct fleet maintenance, storage, and check-out. The donated space constitutes part of the local "in kind" match in order to obtain the CMAQ grant.
- A downtown check out station (Café Bicyclette) was donated by Downtown Development Authority. The donated space also constitutes part of the local "in kind" match in order to obtain the CMAQ grant.
- Three check-out stations have been opened, as of January 2010: (1) Old Town Square (2) 222 LaPorte Avenue and (3) Colorado State University (Lory Student Center).
- There has been close coordination with local participating stakeholders to ensure success of program (Convention and Visitors Bureau, Downtown Development Authority, Colorado State University, and local businesses).

2011 Goals

- Create sustainable financial and operating plan to continue on-going program operations after 2011 (when grant funding ends).
- Expand the program to at least two additional check-out stations in south Fort Collins, utilizing local partners such as bike shops and other local businesses.
- Create a partnership with the City's Safe Routes to School program and the Poudre School District.
- Develop a web-based program and logistics protocol regarding reservation and a group lending program, as well as performance measures.
- Encourage at least three major employers (100 employees or more) to carry small fleets of FCBL bikes to be used by employees for errands.
- Expand and develop CSU campus check-out station.
- Close coordination with local participating stakeholders to ensure success of program (Convention and Visitors Bureau, Downtown Development Authority, Colorado State University, and local businesses).
- Offer at least seven check-out stations, including self-service and staffed, citywide and specifically located along the Mason Corridor.
- Promote and distribute of bicycle safety education materials to all FCBL members and participating partners.

FINANCIAL / ECONOMIC IMPACTS

The Federal Congestion Mitigation Air Quality Grant funds awarded \$82,790 to the City of Fort Collins' FC Bike Library program. This figure represents 82.79 percent of the program budget. This funding allows the FC Bike Library program to implement the aforementioned services for residents, students, and visitors. The CMAQ grant funds (\$82,790) were appropriated in 2010. The matching funds for the Bike Library program are provided via in-kind services and no additional City funds are required to operate and expand the Bike Library program 2011 at this time.

2011 Proposed Budget

Projected Expenditures	2011
Staff and Contractual labor/training/development	\$ 42,500
Bicycle Accessories - Lights, locks, baskets, fenders	\$ 3,750
Additional program bicycles and replacement parts	\$ 22,500
Program and website development	\$ 16,000
Bicycle Facilities/Installation (kiosks, shelter, bike racks)	\$ 15,250
Total Projected Expenditures	\$100,000

	2011 Budget
CMAQ Grant (82.79%)	\$ 82,790
Local Match - "In Kind" Downtown Development Authority (DDA) and Local Bike Shops (17.21%)	\$ 17,210
TOTALS	\$100,000

ENVIRONMENTAL IMPACTS

Environmentally, the FCBL program helps to promote sensible travel options and helps displace trips otherwise taken by carbon emitting vehicles with bicycles. The FCBL program supports the City's overall goals of the Climate Action Plan and Sustainability Plan.

STAFF RECOMMENDATION

Staff recommends adoption of the Resolution.

BOARD / COMMISSION RECOMMENDATION

At its February 8, 2010, meeting, the Bicycle Advisory Committee (BAC) reviewed the 2010-2011 FC Bikes' Congestion Mitigation Air Quality scope of work, which includes details about the Bike Library program. The 2011 scope of work was again reviewed at the February 22, 2011 meeting. (Attachments 2 and 3). Additionally, the BAC reviewed a memo describing the Transportation Planning and FC Bikes' program 2011 Scope of Work, prior to the February 22, 2011 meeting (Attachment 4).

PUBLIC OUTREACH

Bike Library participants complete an evaluation form after experiencing Bike Library services. These evaluations help guide Bike library operations and improve customer service.

ATTACHMENTS

1. 2011 CMAQ/City of Fort Collins-FC Bikes Contract Amendment
2. Bicycle Advisory Committee minutes, February 8, 2010
3. Bicycle Advisory Committee minutes, February 22, 2011
4. 2011 Scope of Work memo to the Bicycle Advisory Committee.

CONTRACT AMENDMENT

Amendment #1	Original Contract CLIN/CMS # 10-HTD-10927	Original SAP-PO# 291000777	Amendment CMS # 11-HTD-29217	Amendment SAP-PO# 291000777
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1) PARTIES

THIS AMENDMENT, to the above-referenced Original Contract (hereinafter called the "Contract") is entered into by and between **CITY OF FORT COLLINS**, (hereinafter called the "Contractor") and the State of Colorado (hereinafter called the "State") acting by and through the Colorado Department of Transportation (hereinafter called "CDOT").

2) EFFECTIVE DATE AND ENFORCEABILITY

This Amendment shall not be effective or enforceable until it is approved and signed by the Colorado State Controller or designee (hereinafter called the "Effective Date"). The State shall not be liable to pay or reimburse Contractor for any performance hereunder, including, but not limited to costs or expenses incurred, or be bound by any provision hereof prior to the Effective Date.

3) FACTUAL RECITALS

The parties entered into a contract dated **May 6, 2010**, for **Congestion Mitigation and Air Quality (CMAQ)**, for Bike Library program funding. The purpose for this amendment is described in Section 6 of this amendment.

4) CONSIDERATION-COLORADO SPECIAL PROVISIONS

The Parties acknowledge that the mutual promises and covenants contained herein and other good and valuable consideration are sufficient and adequate to support this Contract. The Parties agree to replacing the Colorado Special Provisions with the most recent version (if such have been updated since the Contract and any modification thereto were effective) as part consideration for this Amendment.

5) LIMITS OF EFFECT

This Amendment is incorporated by reference into the Contract, and the Contract and all prior amendments thereto (including option letters), if any, remain in full force and effect except as specifically modified herein.

6) MODIFICATIONS

The Contract, and any amendments hereto, are modified as follows:

- a. The maximum amount payable by the State for **Congestion Mitigation and Air Quality (CMAQ)** contract is **increased** by **\$100,000** to a new total of **\$200,000** based on the project schedules in **Exhibit A.1**. Exhibit A is hereby attached and incorporated to the contract.
- b. **Table on page 1 of the Contract** is hereby deleted in its entirety and replaced with the following language:

G/L Account: 451800011		Funds Center: DT510-010		Fund: 400	Company Code: 1000
Catalog Federal Domestic Assistance Number (CFDA) 20.205		Functional Area: 1456		CO Area: 1000	Vendor Number: 2000023
Total Encumbered Contract Amount: \$200,000		Federal Amount Total (80%): \$165,580		Local Amount Total (20%): \$34,420	
PO #: 291000777	FY Funding: 2010	SAP Item: 10	WBS Element: 17587.15.01	Federal Amount Total: \$82,790	Local Amount Total: \$17,210
PO #: 291000777	FY Funding: 2011	SAP Item: 20	WBS Element: 17587.15.01	Federal Amount Total: \$82,790	Local Amount Total: \$17,210

7) START and END DATES

This amendment shall take effect on its Effective Date and shall end May 6, 2012.

8) ORDER OF PRECEDENCE

Except for the Special Provisions, in the event of any conflict, inconsistency, variance, or contradiction between the provisions of this Amendment and any of the provisions of the Contract, the provisions of this Amendment shall in all respects supersede, govern, and control. The most recent version of the Special Provisions incorporated into the Contract or any amendment shall always control other provisions in the Contract or any amendments.

9) AVAILABLE FUNDS

Financial obligations of the state payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted, or otherwise made available.

THE PARTIES HERETO HAVE EXECUTED THIS AMENDMENT

*** Persons signing for The Local Agency hereby swear and affirm that they are authorized to act on The Local Agency's behalf and acknowledge that the State is relying on their representations to that effect.**

<p align="center">LOCAL AGENCY INITIALS City of Fort Collins</p> <p>By: _____ Name of Authorized Individual</p> <p>Title: _____ Official Title of Authorized Individual</p> <p>_____</p> <p align="center">*Signature</p> <p>Date: _____</p>	<p align="center">STATE OF COLORADO</p> <p align="center">John W. Hickenlooper, GOVERNOR</p> <p align="center">Colorado Department of Transportation (for) Donald E. Hunt, Executive Director</p> <p>By: _____</p> <p>Date: _____</p>
<p>2nd The Planning Agency Signature if Needed</p> <p>By: _____ Name of Authorized Individual</p> <p>Title: _____ Official Title of Authorized Individual</p> <p>_____</p> <p align="center">*Signature</p> <p>Date: _____</p>	<p align="center">LEGAL REVIEW</p> <p align="center">John W. Suthers, Attorney General</p> <p>By: _____ Signature - Assistant Attorney General</p> <p>Date: _____</p>

ALL CONTRACTS REQUIRE APPROVAL BY THE STATE CONTROLLER

CRS §24-30-202 requires the State Controller to approve all State Agreements. This Agreement is not valid until signed and dated below by the State Controller or delegate. The Local Agency is not authorized to begin performance until such time. If The Local Agency begins performing prior thereto, the State of Colorado is not obligated to pay The Local Agency for such performance or for any goods and/or services provided hereunder.

STATE CONTROLLER
David J. McDermott, CPA

By: _____

Controller-Colorado Department of Transportation

Date: _____

Exhibit A.1-Scope of Work

Project Title (Use the same title as in your CMAQ application.)	FC Bike Library Program
Contact Information (The agency name and key person responsible for managing and implementing the project.)	Dave "DK" Kemp
Agency Name	City of Fort Collins
Agency Address (include city, state, zip)	281 N. College Ave. Fort Collins, CO 80522
Program Manager Phone Number	970-416-2411
Program Manager E-mail	dk@fcgov.com
Program Manager Fax Number	970-221-6239
Program Overview Summary (Provide a short, no more than one paragraph, summary of your project – what is the objective of your project and how do you plan to implement it?)	The FC Bike Library is similar to a regular City library, but instead of checking out books, you check out a bike. This scope of work is for the continual improvement, refinement, and expansion of the FC Bike Library program. These activities include improving marketing and operational practices. Expansion includes adding more bicycles to the FC Bike Library fleet and incorporating more community partners in the way of schools, businesses, and non-profit organizations.
Program Overview Details	
Who is your key target audience?	Citizens and visitors to Fort Collins
Where will your project take place?	Fort Collins
What is the general time-frame of your project? (i.e during the school year; on-going throughout the year, etc.)	This is the 2 nd year continuation for this project that will run from February 2011 through January 2012.
What are the key tasks of your project? (Consider these measurements of progress – what are the steps you'll be taking to implement your project?)	<ul style="list-style-type: none"> • Create sustainable financial plan to continue on-going program operations after 2011. The City of Fort Collins and Bike Fort Collins organization assumes this role. • Expand the program to at least two additional check-out stations in south Fort Collins, utilizing local partners such as bike shops and other local businesses. Each station will consist of 5-10 bikes depending upon location and need. • Incorporate the partnership between Bike Library with the City's Safe Routes to School program and the Poudre School District. The Bike Library will lend children bicycles to Safe Routes to School program to conduct bicycle education classes when school is session. The City and its partners have been scheduling bicycle education classes for school age children; however, bicycles are usually not available for the "hands on" portion of the clinics. Lending the bicycles for the clinics would fulfill this need. The bicycles and helmets will be

delivered to the school site for the clinic.

- Explore the development of two check-out stations at two local hotels in Fort Collins (north and south areas). Rationale: Visitors to Fort Collins could check out a bicycle at respective hotels instead of renting a car for transportation. There are currently several passenger vehicles that make frequent runs between DIA and Hilton and Marriot Hotels. Bicycles available for use at the hotel will enable visitors to travel Fort Collins by bicycle without having to rent a car.
- Develop web-based program and logistics protocol regarding reservation and group lending program by working with IT employees with Bike Fort Collins.
- Encourage at least three major employers (100 employees or more) to carry small fleets of bike library bikes to be used by employees for errands. The bicycles would be stored and utilized by businesses. Check out sheet would record usage. Climate Wise and Bike to Work Day partners are encouraged to provide this service.
- Expand and develop CSU campus check out station. There are currently 20 available bicycles. The Bike Library will double this figure to provide 40 bicycles.
- Close coordination with local participating stakeholders to ensure success of program: (Convention and Visitors Bureau (provides bicycle check in after Bike Library operating hours and promotes the program); the Downtown Development Authority (allows use of Old Town check out location and contributes to local match); Colorado State University allows the Bike Library to exist on campus and provides check-out services, and local businesses). The Bike Library is both continuing current partnerships as well as fostering new business relationships.
- Expand fleet of total bicycles to 300 bicycles City-wide by end of 2011. Currently 210 bicycles are in our inventory
- Increase check out stations from three to seven total check-out stations City-wide (not including major employer fleets).
- Promotion of bicycle safety education materials to all FCBL members and participating partners through development of Bike Library brochure and tour recommendations. Produce bicycle safety video for participants to view prior, or at the time of bicycle check-out.

	<ul style="list-style-type: none"> • Update FC Bike Library website to reflect 2008 & 2009 efforts (and 2010 when data is available) as well as include all 2010 sponsors, stations, and participating businesses. • Deploy 300 bicycle through the Bike Library program through small business fleets and check out stations.
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Evaluation	
<p>How will you evaluate the effectiveness of your program? (It is not acceptable to simply say the project will be evaluated upon completion – please provide as much information as possible regarding the type of evaluation, the type of data you’ll be collecting, how you’ll collect and evaluate it, the timeframe you’ll be conducting evaluations, etc.)</p>	<p>Specific tasks and quantifiable objectives for those tasks include:</p> <ol style="list-style-type: none"> 1. Survey local participating businesses in the program after deploying all bikes, and compare to baseline to look at program growth. <i>Objective:</i> Determine success of program as well as identify needs for program refinement. 2. Offer an online questionnaire sent to each user who checks out a bike. The actual deployment of bikes and calculation of average miles used will be ongoing and reported quarterly. Our annual reports will summarize these quarterly reports. 4. Specific quantification of vehicle miles traveled (VMT) reduction, traffic congestion and air quality improvement will be calculated based on user surveys and collected web-based data. <i>Objective:</i> To determine participation rates, member counts, and miles ridden per month. Bike Library program will create a monthly status report that provides current and cumulative developments. The survey is administered to participants electronically following their experience with the Bike Library. (see attached)

<p>Partnerships Please list any organization that is a pertinent partner with you in this project.</p>	<p>The partners in this program include:</p> <ol style="list-style-type: none"> 1. The City of Fort Collins Transportation Planning Department: (Bike Library Project Manager) as it seeks to reduce traffic congestion and to improve air quality in the urban growth area; 2. Colorado State University: (Provides check-out station space and services) as it seeks to mitigate congestion and parking problems on and in the vicinity of campus; 3. Downtown Development Authority (DDA): (Provides check-out station space and local in-kind match) whose mission it is to build public and
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private investment partnerships that foster economic, cultural, and social growth in the Fort Collins central business district;

4. **Bicycle Non-profit Organizations (Bike Fort Collins provides day to day operations assistance)**
5. **Local Business Sponsors:** (2011: Provides check-out assistance and maintenance at new stations). Fort Collins bicycle shops whose participation is vital to the success of the program and hotels whose guests may seek bicycles as an alternative to automobiles for short stays in our community;
6. **Local Businesses:** that would like to keep bicycles on loan permanently at their place of business as an alternative to using an automobile for short errands.
7. **The Fort Collins Convention and Visitors' Bureau:** (*Provides check-in services after hours*) whose mission is to provide services to visitors of City of Fort Collins.

Budget Overview	Costs
Total Project Cost	\$100,000
CMAQ Federal Funds	\$82,790
Agency Local Match (include overmatch) In-kind	\$17,210
Match Percentage of overall project	
Total 2-year Project Costs:	
CMAQ Federal Funds	\$165,580
Agency Local Match	\$34,420
TOTAL:	\$200,000
Budget Details (Provide a general description and an amount of the expenses you expect to charge to this CMAQ program)	
Operation of the Bike Library on a day to day basis includes check out and check in procedures, and daily bicycle fleet maintenance. This line item is committed to compensation of contractual services through Bike Fort Collins. This line item consists of two part-time contractual employees at 25 hours a week each through Bike Fort Collins. Bike Fort Collins charges \$17.20 an hour.	\$42,500
Salaries (list each position, hourly rate and total anticipated hours)	
None.	
Media (do not list specific media outlets, but provide general description such as "multimedia campaign" or "fall newspaper campaign", etc.)	
None (third party press)	
Incentives/Prizes	
None	
Equipment	
100 bicycles (\$20,000) and replacement parts (\$2,500)	\$22,500
Bicycle Facilities /Installation (kiosks, shelter, bike racks)	\$15,250
Bicycle Accessories (lights \$2000, locks \$1000, baskets \$250, fenders \$500)	\$3750
Production (printing, web development, mailings)	\$16,000
Printing: \$2000.00	
Web Development: \$10,000	
Mailings/City News/Utility Bills: \$2000.00	
Video: \$2000.00	
Consultants (list any subcontractors by function rather than name)	
Description	
(list the main tasks and identify the months you'll be working on them.)	
1 Create sustainable financial plan	


- 2 Expand the program to at least two additional check-out stations
- 3 Incorporate the partnership between Bike Library with the City's Safe Routes to School program
- 4 Explore the development of two check-out stations at two local hotels in Fort Collins
- 5 Develop web-based program and logistics protocol regarding reservation
- 6 Encourage at least three major employers (100 employees or more) to carry small fleets of bike library bikes
- 7 Expand and develop CSU campus check out station
- 8 Close coordination with local participating stakeholders
- 9 Expand fleet of total bicycles to 300 bicycles City-wide by end of 2011
- 10 Increase check out stations from three to seven total check-out stations City-wide
- 11 Promotion of bicycle safety education materials to all FCBL members
- 12 Update FC Bike Library website to reflect 2008 & 2009 efforts

Task	Phase I												Phase II											
	Month												Month											
	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12
1		X	X	X	X	X																		
2			X	X	X	X	X																	
3			X																					
4		X	X	X																				
5							X	X	X	X														
6		X	X																					
7					X	X	X																	
8		X	X	X	X	X	X	X	X	X	X	X												
9												X												
10						X	X	X	X	X	X	X												
11		X	X	X																				
12		X																						

Please list any issues regarding your timeframe that may be affected by season, budgeting, etc. (i.e. the project will be implemented in conjunction with a local convention; or, the project will be implemented during the school year, etc.)

No issues. Projects and programs begin as soon as funding begins.

*Month "1" begins the month you receive your signed contract and letter to proceed from CDOT.

FC Bike Library Program Presentation and Discussion

The information was presented by Kathleen Bracke, DK Kemp and Jeff Morrell. A detailed agenda item summary had been provided to the committee prior to the meeting. The contract with the CDOT for the federal funding portion of the program will be considered for approval at the February 16th council meeting. Bracke explained the structure of the overall budget. Kemp described the background, 2008-2009 accomplishments and 2010-2011 goals. Jeff Morrell provided more detail on operation and user numbers and comments.

Questions and discussion at the end of the presentation by committee members included:

Gould asked if the new library lending sites use volunteers for operations. Kemp replied that in the potential hotel or bike shop locations, existing employees on site would probably be used.

Scutchan pointed out that there should be more Bike Library access and visibility in south Fort Collins. Further discussion included the opportunity for a bike library anchor at the South Transit Center. Other possible library sites could be at, bike shops on the Mason Corridor at Laurel, NRRC, and Troutman.

Chris Gaughan pointed out that new Fort Collins Museum and Discovery Science Center at Cherry and Mason (and the Poudre Bike Trail) could be an excellent site for a north anchor bike library branch.

Clint raised the possibility of the bike library being involved with pedicabs. Could there be a possibility of volunteer Pedi cabbies bringing in funds for the bike library from pedicab fares?

c. 2010 Work Plan Implementation.

Gould noted that there are already two groups of BAC members involved in activities that are closely related to items in the BAC Work Plan. Several committee members have been instrumental in the formation of the Bicycle and Pedestrian Education Coalition. This activity is strongly relevant to the first item in the Work Plan. Additionally, a new subcommittee (Chair Price plus Cutter, Gould and Holcombe) focused on placement of Share the Road Signs is at work. This activity fits into Bicycle Facilities "Interim Solutions" portion of the Work Plan. Gould proposed that these activities should be documented in an addendum to our Work Plan and Board Member reports on the meeting agenda should provide regular updates on these activities as necessary.

6. Reports**Staff:**

Kathleen reminded the BAC of the March 3rd Plan Fort Collins kick-off event which is being co-sponsored by the City, Community Foundation, and UniverCity Connections. It starts at 6 PM with a social hour followed by futurist Thomas Fry speaking from 7 to 9 PM at the Lincoln Center. Everyone is encouraged to attend and bring other guests.

DK reported that the development of the Bike Map and Ride Guide is still in progress. There will be a Bike Lunch talk on Wednesday, Feb. 10 at the El Monte Grill at College and Prospect (sw corner) at 12 noon. The BAC members are encouraged to attend and give their input.

III. FC Bikes/Transportation Planning 2011 Work Plans

DK -
Any concerns regarding the Transportation Planning scope of work for 2011?

Rick -
If you would like to hear about any of these in detail, let's get it on a future agenda.

DK -
If you would like, I can discuss the FC Bikes Work Plan. Basically, it is the Bicycle Safety Education Plan as well as regional outreach.

Rick -
I worry about your workload and your ability to fulfill this work plan.

DK -
About three years ago I started sitting on a variety of committees in the community to help get them started and to empower individuals to pool resources (financial, time, ideas, etc) so they can sustain and build leaders for their own objectives. I am helping people to collaborate to help their own efforts.

Rick -
If there is no more conversation, I would like us to keep in mind that we need to make suggestions and be more involved with the process.

IV. Staff Reports

DK -
Molly North is the Assistant Bicycle Coordinator and she has been doing a fantastic job helping with everything this year. She is stepping in whenever possible. I'd like her to share the most recent development that was confirmed yesterday.

Molly -
I have set up a Bicycle Safety Presentation at New Belgium Brewery on April 25. We will invite employees and their families from New Belgium, Odell, Equinox, Funkwerks and Fort Collins Brewery. The maximum capacity for their all-staff room is 100; we are hoping to fill it for this hour-long presentation about bicycle safety.

DK -
I met with Sheriff Smith and they are excited about the cycling community. They want to start a cycling team. They want to help support city and county efforts in cycling events. They have been an important part of the writing process of the Bicycle Safety Education Plan.



Planning, Development & Transportation

Transportation Planning & Special Projects
 281 North College Avenue
 P.O. Box 580
 Fort Collins, CO 80522.0580

970.224.6058
 970.221.6239 - fax
fcgov.com/transportation

MEMORANDUM

DATE: February 22, 2011

TO: Bicycle Advisory Committee

FROM: Kathleen Bracke, Transportation Planning & Special Projects Director

RE: **Transportation Planning 2011 Draft Work Plan**

Per your request during the discussions about the 2011 Bicycle Advisory Committee (BAC) Work Plan, the following is a list of projects, programs, and services that Transportation Planning and FC Bikes staff will be working on in 2011.

Hopefully, this information is helpful to the BAC in order to more proactively identify areas of focus for your 2011 Work Plan:

2011 Transportation Planning Work Plan

- Plan Fort Collins/Transportation Master Plan Completion (Scheduled for City Council February 15)
- Plan Fort Collins/Transportation Master Plan Implementation of Near Term Action Items (2011-12)
 - Examples include: Review and revisions to Land Use Code, Larimer County Urban Area Street Standards, Adequate Public Facilities ordinance regarding infill/redevelopment areas, and Bicycle Level of Service standards, as well as continued analysis to “cross prioritize” the Capital Improvement Plan short-term projects among categories (modes), and development of tracking/reporting systems for multimodal performance measures.
- FC Bikes program – *(see more detailed program information in the following FC Bikes section)*
- Safe Routes to School program
- Development Review services
- Bicycle Safety Education Plan Implementation
- Energy Efficiency Block Grant Projects (Bike Box, Mountain Avenue, and Lincoln Avenue projects)
- Jefferson Street Alternatives Analysis Study Completion
- Travel Demand Modeling
- Regional coordination: 1) North I-25 Environmental Impact Statement; 2) North Front Range Metropolitan Planning Organization’s Regional Transportation Master Plan
- Building on Basics pedestrian and bicycle project coordination and 2012 project selection process
- Downtown Parking Plan Update (joint project with Advance Planning, Parking Services, and Economic Health)
- Begin Mountain Vista/North College Enhanced Travel Corridor Master Plan
- Begin Harmony Road Enhanced Travel Corridor Master Plan
- Grant funding applications (federal, state, etc.)
- Bicycle Advisory Committee staff support
- UniverCity Connections staff support



2011 FC Bikes Work Plan

- Bicycle Safety Education Plan Implementation.
- Energy Efficiency Block Grant Projects (Bike Box, Mountain Avenue, and Lincoln Avenue projects)
- Downtown Bike Parking Plan and Implementation in conjunction with overall Parking Plan Update.
- Regional Bicycle Coordination
- Implement quarterly bicycle education and encouragement campaigns that include bicycle safety classes, presentations and encouragements events.
- Local coordination among bicycle groups, such as Northern Colorado Cycling Events, Northern Colorado Retailers Alliance, Bicycle Pedestrian Education Coalition, and CSU Campus Bicycle Advisory Committee.
- Implementation of Neighborhood Bicycle Ambassador program
- Expansion of the FC Bike Library
- Bicycle Advisory Committee staff support
- UniverCity Connections staff support
- CO-Exist Campaign
- Bicycle Education Outreach to Businesses
- Development of on-going funding proposal and strategies for FC Bikes and Bike Library for 2012 and beyond.

As you can see there are a lot of exciting projects, programs, and services that Transportation Planning and FC Bikes will be involved with this year.

The magnitude of work effort coupled with the reduced staffing this year will likely present some challenges for us. We ask for the BAC's support, suggestions, and patience as we work through these new opportunities and challenges throughout 2011 and 2012.

Please let us know which of the above mentioned projects, programs, and services the BAC is interested in focusing on this year.

I will not be available to attend the rescheduled BAC meeting on February 22nd, so DK Kemp will be your staff liaison and can help address your questions during the BAC meeting. However, I will be glad to follow-up with any of your questions either via phone or email and/or at the BAC meeting in March.

Thank you.

RESOLUTION 2011-025
OF THE COUNCIL OF THE CITY OF FORT COLLINS
AUTHORIZING THE MAYOR TO ENTER INTO AN
INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF COLORADO
DEPARTMENT OF TRANSPORTATION FOR THE PURPOSE OF
OBTAINING A CONGESTION MITIGATION AND AIR QUALITY GRANT
IN SUPPORT OF THE FC BIKE LIBRARY PROGRAM

WHEREAS, the FC Bike Library Program (the "Program") has been awarded a Congestion Mitigation and Air Quality ("CMAQ") grant from the North Front Range Metropolitan Planning Organization and the Colorado Department of Transportation ("CDOT") to support the Program's efforts for the fiscal year 2011 funding cycle; and

WHEREAS, the Program, which offers patrons the ability to obtain the temporary use of a bicycle, has become very popular in the City and has been greatly beneficial to the community by attracting over 8,000 bike users and generating over 113,000 bicycle vehicle miles traveled as of January 2011; and

WHEREAS, federal CMAQ funds have been awarded to support the Program in the amount of \$82,790 for the 2011 fiscal year budget, with the City providing "in kind" matching funds in the amount of \$17,210 for the year, which matching funds are derived from money received from the Downtown Development Authority and local bike shops; and

WHEREAS, the City Council has determined that it is in the best interests of the City that the Mayor enter into the intergovernmental agreement with CDOT for the purpose of obtaining the CMAQ funding to support the Program.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FORT COLLINS that the Mayor is hereby authorized to enter into an intergovernmental agreement with the State of Colorado Department of Transportation for the purpose of receiving Congestion Mitigation and Air Quality funding in the amount of \$82,790 in support of fiscal year 2011 operation of the FC Bike Library Program with the City to provide matching "in kind" funds in the amount of \$17,210 for the 2011 fiscal year.

Passed and adopted at a regular meeting of the Council of the City of Fort Collins this 15th day of March, A.D. 2011.

Mayor

ATTEST:

City Clerk