

## **SUBJECT**

### Items Relating to the FC Bikes Program.

- A. Resolution 2011-024 Authorizing the Mayor to Enter into an Intergovernmental Agreement with the State of Colorado Department of Transportation for the Purpose of Supporting the City's FC Bikes Program for the Fiscal Year 2011 Funding Period Utilizing Congestion Mitigation and Air Quality Funds.
- B. First Reading of Ordinance No. 040, 2011, Appropriating Unanticipated Grant Revenue in the Transportation Services Fund to be Used for the 2011 Fort Collins Bike Program.

## **EXECUTIVE SUMMARY**

The City of Fort Collins' FC Bikes Program was awarded Congestion Mitigation & Air Quality grant funding from the North Front Range Metropolitan Planning Organization and Colorado Department of Transportation for years 2010–2011. The Colorado Department of Transportation (CDOT) has amended the FC Bikes funding contract with the City of Fort Collins for 2011. The City's FC Bikes program will use these FY 2011 federal funds to take a comprehensive approach to operating and refining the City's bicycle program. The refinement and expansion of the FC Bikes program includes improving community outreach and operational practices to increase bicycling while integrating safety education components in a comprehensive manner throughout all of the programmatic activities. The FC Bikes scope of work is congruent with the newly adopted Bicycle Safety Education Plan.

Resolution 2011-024 authorizes the City to enter into the contract with the Colorado Department of Transportation in order to receive the federal funds for implementing the City's FC Bikes program in 2011. These federal funds will be used to staff and operate the FC Bikes program through implementation of the services and projects. Ordinance No. 040, 2011, appropriates the \$150,000 in Federal Congestion Mitigation & Air Quality (CMAQ) funds awarded to the City for the FC Bikes program for fiscal year (FY) 2011.

## **BACKGROUND / DISCUSSION**

The FC Bikes program continues to be a regional leader regarding encouraging, educating, and planning for bicycling as a safe and attractive means of transportation.

The City of Fort Collins and the local bicycling community have accelerated the growth of the local bicycle culture. In 2010, the U.S. Census Bureau published the results of the 2009 American Community Survey, which reported that bicycle commuters within Fort Collins account for 9.9% of the overall commuting population, an increase from 5.2% in 2006. This is a relatively high percentage when compared to the national percentage of 1%. The 2010 North Front Range Metropolitan Planning Organization's Household Survey data also reported that 13.3% of commuters are comprised of cyclists.

In 2008, the League of American Bicyclists officially designated the Fort Collins community as a "Gold Level Bicycle Friendly Community". The FC Bikes work plan is designed to address recommendations provided by the League of American Bicyclists in order to attain the Platinum designation, as well as the goals of the City's 2008 Bicycle Plan and the newly adopted Bicycle Safety Education Plan. Bicycle safety is a top priority for the FC Bikes Program. Fort Collins will apply for Platinum level status in 2012. The 2008 Bicycle Plan is scheduled to be updated in 2013.

## **FINANCIAL / ECONOMIC IMPACTS**

The CMAQ funding provides the majority of the program budget. The FY 2011 local matching funds required for this project were previously appropriated through the City's Budgeting for Outcomes process. This funding allows the FC

Bikes program to deliver services for the Fort Collins and regional community. Staff is currently pursuing other programmatic funding sources for 2012 and beyond.

**Project Costs for 2011:**

<b>PROJECTED 2011 EXPENDITURES</b>	<b>2011</b>
FC Bikes Coordinator Salary/Benefits/Professional Training	\$65,000
Bicycle safety education outreach and planning	\$45,000
Bicycle encouragement and community collaboration	\$25,000
Regional Bicycle Coordination and Planning Northern Colorado Bicycle Exposition (regional event) Production of RIDE Guide to Northern Colorado Expansion of CO-exist campaign to neighboring communities	\$32,000
Bike Parking Facilities	\$20,000
<b>TOTAL PROJECTED EXPENDITURES</b>	<b>\$187,000</b>

<b>Funding Source</b>	<b>2011 Program Budget</b>
CMAQ Grant	\$150,000
City of Fort Collins	\$ 37,000
<b>TOTAL</b>	<b>\$187,000</b>

**ENVIRONMENTAL IMPACTS**

Bicycling strongly contributes to the City's overall goals of sustainability. The FC Bikes program educates and encourages residents, students, commuters, and visitors about the benefits of safe bicycling. The FC Bikes program partners and collaborates with other City programs and City Council adopted plans, such as the Transportation Master Plan, City Plan, Sustainability Action Plan, Climate Plan, and Climate Wise program. The FC Bikes helps reduce greenhouse gas (GHG) emissions (carbon dioxide and methane) and mitigates traffic congestion.

**STAFF RECOMMENDATION**

Staff recommends adoption of the Resolution and the Ordinance on First Reading.

**BOARD / COMMISSION RECOMMENDATION**

At its February 8, 2010, meeting, the Bicycle Advisory Committee (BAC) reviewed the 2010-2011 FC Bikes' Congestion Mitigation Air Quality scope of work. The 2011 scope of work was again reviewed at the February 22, 2011 meeting. (Attachments 2 and 3). Additionally, the BAC reviewed a memo describing the Transportation Planning and FC Bikes' program 2011 Scope of Work, prior to the February 22, 2011 meeting (Attachment 4).

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**PUBLIC OUTREACH**

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The FC Bikes program receives public input on a regular basis through public presentations, e-mails, open house events, and phone calls. FC Bikes integrates citizens' comments and suggestions into its day-to-day operations.

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**ATTACHMENTS**

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1. 2010 CMAQ/City of Fort Collins-FC Bikes Contract Amendment
2. Bicycle Advisory Committee minutes, February 8, 2010
3. Bicycle Advisory Committee minutes, February 22, 2011
4. 2011 Scope of Work memo to the Bicycle Advisory Committee.

## CONTRACT AMENDMENT

<b>Amendment #1</b>	<b>Original Contract CLIN/CMS #</b> 10-HTD-10928	<b>Original SAP-PO#</b> 291000778	<b>Amendment CMS #</b> 11-HTD-29218	<b>Amendment SAP-PO#</b> 291000778
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### 1) PARTIES

THIS AMENDMENT, to the above-referenced Original Contract (hereinafter called the "Contract") is entered into by and between **CITY OF FORT COLLINS**, (hereinafter called the "Contractor") and the State of Colorado (hereinafter called the "State") acting by and through the Colorado Department of Transportation (hereinafter called "CDOT").

### 2) EFFECTIVE DATE AND ENFORCEABILITY

This Amendment shall not be effective or enforceable until it is approved and signed by the Colorado State Controller or designee (hereinafter called the "Effective Date"). The State shall not be liable to pay or reimburse Contractor for any performance hereunder, including, but not limited to costs or expenses incurred, or be bound by any provision hereof prior to the Effective Date.

### 3) FACTUAL RECITALS

The parties entered into a contract dated **April 22, 2010**, for **Congestion Mitigation and Air Quality (CMAQ)**, for FC Bikes program funding. The purpose for this amendment is described in Section 6 of this amendment.

### 4) CONSIDERATION-COLORADO SPECIAL PROVISIONS

The Parties acknowledge that the mutual promises and covenants contained herein and other good and valuable consideration are sufficient and adequate to support this Contract. The Parties agree to replacing the Colorado Special Provisions with the most recent version (if such have been updated since the Contract and any modification thereto were effective) as part consideration for this Amendment.

### 5) LIMITS OF EFFECT

This Amendment is incorporated by reference into the Contract, and the Contract and all prior amendments thereto (including option letters), if any, remain in full force and effect except as specifically modified herein.

### 6) MODIFICATIONS

The Contract, and any amendments hereto, are modified as follows:

- a. The maximum amount payable by the State for **Congestion Mitigation and Air Quality (CMAQ)** contract is **increased** by **\$187,000** to a new total of **\$374,000** based on the project schedules in **Exhibit A.1**. Exhibit A is hereby attached and incorporated to the contract.
- b. **Table on page 1 of the Contract** is hereby deleted in its entirety and replaced with the following language:

G/L Account: 4518000011		Funds Center: DT510-010		Fund: 400	Company Code: 1000
Catalog Federal Domestic Assistance Number (CFDA) 20.205		Functional Area: 1456		CO Area: 1000	Vendor Number: 2000023
<b>Total Encumbered Contract Amount: \$374,000</b>		<b>Federal Amount Total (80%): \$300,000</b>		<b>Local Amount Total (20%): \$74,000</b>	
<b>PO #: 291000778</b>	<b>FY Funding: 2010</b>	<b>SAP Item: 10</b>	<b>WBS Element: 17586.15.01</b>	<b>Federal Amount Total: \$150,000</b>	<b>Local Amount Total: \$37,000</b>
<b>PO #: 291000778</b>	<b>FY Funding: 2011</b>	<b>SAP Item: 20</b>	<b>WBS Element: 17586.15.01</b>	<b>Federal Amount Total: \$150,000</b>	<b>Local Amount Total: \$37,000</b>

### 7) START and END DATES

This amendment shall take effect on its Effective Date and shall end April 22, 2012.

**8) ORDER OF PRECEDENCE**

Except for the Special Provisions, in the event of any conflict, inconsistency, variance, or contradiction between the provisions of this Amendment and any of the provisions of the Contract, the provisions of this Amendment shall in all respects supersede, govern, and control. The most recent version of the Special Provisions incorporated into the Contract or any amendment shall always control other provisions in the Contract or any amendments.

**9) AVAILABLE FUNDS**

Financial obligations of the state payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted, or otherwise made available.

**THE PARTIES HERETO HAVE EXECUTED THIS AMENDMENT**

**\* Persons signing for The Local Agency hereby swear and affirm that they are authorized to act on The Local Agency's behalf and acknowledge that the State is relying on their representations to that effect.**

<p align="center"><b>LOCAL AGENCY INITIALS</b> City of Fort Collins</p> <p>By: _____ Name of Authorized Individual</p> <p>Title: _____ Official Title of Authorized Individual</p> <p>_____</p> <p align="center">*Signature</p> <p>Date: _____</p>	<p align="center"><b>STATE OF COLORADO</b></p> <p align="center"><b>John W. Hickenlooper, GOVERNOR</b></p> <p align="center">Colorado Department of Transportation (for) Donald E. Hunt, Executive Director</p> <p>By: _____</p> <p>Date: _____</p>
<p align="center">2nd The Planning Agency Signature if Needed</p> <p>By: _____ Name of Authorized Individual</p> <p>Title: _____ Official Title of Authorized Individual</p> <p>_____</p> <p align="center">*Signature</p> <p>Date: _____</p>	<p align="center"><b>LEGAL REVIEW</b></p> <p align="center">John W. Suthers, Attorney General</p> <p>By: _____ Signature - Assistant Attorney General</p> <p>Date: _____</p>

**ALL CONTRACTS REQUIRE APPROVAL BY THE STATE CONTROLLER**

**CRS §24-30-202 requires the State Controller to approve all State Agreements. This Agreement is not valid until signed and dated below by the State Controller or delegate. The Local Agency is not authorized to begin performance until such time. If The Local Agency begins performing prior thereto, the State of Colorado is not obligated to pay The Local Agency for such performance or for any goods and/or services provided hereunder.**

**STATE CONTROLLER**  
David J. McDermott, CPA

By: \_\_\_\_\_

Controller-Colorado Department of Transportation

Date: \_\_\_\_\_

## Exhibit A.1-Scope of Work

<b>Project Title</b> (Use the same title as in your CMAQ application.)	FC Bikes Program
<b>Contact Information</b> (The agency name and key person responsible for managing and implementing the project.)	Dave "DK" Kemp
Agency Name	City of Fort Collins
Agency Address (include city, state, zip)	281 N. College Ave. Fort Collins, CO 80522
Program Manager Phone Number	970-416-2411
Program Manager E-mail	dk@fcgov.com
Program Manager Fax Number	970-221-6239
<b>Program Overview Summary</b> (Provide a short, no more than one paragraph, summary of your project – what is the objective of your project and how do you plan to implement it?)	The City of Fort Collins' FC Bikes program promotes cycling as a safe and attractive means of transportation in Fort Collins. FC Bikes works to build the cohesiveness of the bicycle community and also educates residents on bicycle safety and awareness while encouraging the Fort Collins community to use bicycles as a preferred method for getting around.
<b>Program Overview Details</b>	
Who is your key target audience?	Citizens of Northern Colorado
Where will your project take place?	Fort Collins
What is the general time-frame of your project? (i.e during the school year; on-going throughout the year, etc.)	February 2011 through December 2012
What are the key tasks of your project? (Consider these measurements of progress – what are the steps you'll be taking to implement your project?)	<p>1) Year-round encouragement activities:</p> <p>a. <b>Roll Into Spring</b>  <b>March - May:</b> These events are created to attract and educate new bicyclists. Events: Resources for Bicycling in Fort Collins; Bike to School Day; Colorado State University bicycle classes; Bike Education Clinics for adults, seniors, and children.</p> <p>b. <b>Bike Summer Fort Collins</b>  <b>"Bike Week"- May-July:</b>  In cooperation with the CDOT annual Bike to Work Day, Bike Week is a focused program of culturally rich bicycle events to inspire residents to bike. Events: Bike to Work Day; Downtown Bike Show; Bike n' Jazz, speaker series.</p> <p>c. <b>Bike Winter Fort Collins</b>  <b>November - January:</b> These events are designed to support and encourage commuting by bicycle during the winter months. Events and programs: Winter Bicyclist Support – Information dissemination on bicycle resources such as snow route removal map, and bike hazard reporting, and winter riding tips; Winter Bike to Work Day; Winter Bicycling Workshop.</p>

**2) Bicycle Education Outreach to Businesses**

Conduct bicycle education clinics and presentations to Bike to work Day and Climate Wise partners through out the year.

**3) Public encouragement campaigns**

The FC Bikes program strives to create and maintain an overall atmosphere for safe and friendly bicycling in Fort Collins. We'll expand upon and implement several campaigns that target concerns such as, educating motorists on the impact of their vehicles on the environment and bicyclists, the education and encouragement of bicyclists to ride respectfully and to obey laws that adhere to their safety. Below are descriptions of these campaigns:

**a. CO-exist Campaign** - The Co-exist campaign educates drivers to become more aware of bicycles on the road while also educating bicyclists on the importance of riding respectfully. FC Bikes is striving to bridge the relationship gap between drivers and riders by promoting mutual patience, courtesy, awareness, and respect. This information is disseminated through print media, electronically through websites, e-newsletters, and e-mail list serves. Print media is distributed to partnering businesses.

**b. Neighborhood Bike Ambassador Campaign** – This campaign enables residents to become the bike ambassadors in their own neighborhood by offering bicycle advice and encouragement, supplies, educational materials, and basic bike maintenance.

**4) Regional Bicycle Coordination**

FC Bikes coordinates with neighboring communities to share best practices that encourage and educate its citizens with respect to bicycling. Initiated in 2010, FC Bikes is organizing a regional committee of stakeholders to expedite conversations with respect to inter-community bicycle transportation and to educate residents with respect to bicycle safety. Most recently, FC Bikes co-founded the Bicycle Pedestrian Education Coalition to pool resources, ideas, and collaboration efforts between Fort Collins and Loveland. FC Bikes will launch a regional program in 2011 and will include a regional bicycle symposium. FC Bikes will evaluate and enhance bicycle parking facilities in the downtown area.

**5) Enhance end of trip facilities** by installing more bicycle parking



<p><b>Evaluation</b></p> <p>How will you evaluate the effectiveness of your program? (It is not acceptable to simply say the project will be evaluated upon completion – please provide as much information as possible regarding the type of evaluation, the type of data you'll be collecting, how you'll collect and evaluate it, the timeframe you'll be conducting evaluations, etc.)</p>	<p><b>6) Program Evaluation</b> (see below)</p> <p>Listed below are specific outcomes that FC Bikes will use to measure the success of the overall program. Success of the bicycle encouragement program entails the recruitment of new bicyclists and an increase overall in bicycle ridership.</p> <ul style="list-style-type: none"> <li>• <b>FC Bikes overall</b> - Conduct bi-yearly online surveys with Fort Collins residents. Surveys were conducted 2<sup>nd</sup> Quarter 2010, 4<sup>th</sup> Quarter 2010, 2<sup>nd</sup> Quarter and 4<sup>th</sup> Quarter 2011 will be measured against 2010 data to track progress/success. These surveys will determine the effectiveness of the FC Bikes coordination efforts.</li> <li>• <b>FC Bikes events:</b> Conduct event participant surveys at all events produced.</li> <li>• <b>Regional Coordination</b> - Conduct yearly online surveys with regional North Front Range residents. Survey will be conducted 3<sup>rd</sup> Quarter 2011 to compare with 3<sup>rd</sup> quarter 2010 data. These surveys currently include Loveland and Fort Collins community and will determine the effectiveness of regional coordination efforts.</li> </ul> <p>Success of events and programs are evaluated through surveys. If specific events and programs do not garner public interest nor participation, they are removed from the FC Bikes scope of work. Events and programs specifically ask participants if the activity encourages them to bicycle on a regular basis and/or if the event or program encourages the participant to at least try bicycling for the first time.</p>
<p><b>Partnerships</b></p> <p>Please list any organization that is a pertinent partner with you in this project.</p>	<p>The partners in this program include:</p> <ol style="list-style-type: none"> <li>1. <b>The City of Fort Collins Transportation Planning Department:</b> as it seeks to reduce traffic congestion and to improve air quality in the urban growth area;</li> <li>2. <b>Colorado State University:</b> as it seeks to mitigate congestion and parking problems on and in the vicinity of campus; The Campus Bicycle Advisory Committee is a direct result of this partnership with CSU.</li> <li>3. <b>Downtown Development Authority (DDA):</b> whose mission it is to build public and private investment partnerships that foster economic, cultural, and social growth in the Fort Collins central business district; Bicycling play a vital role</li> </ol>

in creating a healthy downtown area.

4. **Bicycle Non-profit Organizations** - to assist in the implementation of special events and programs.
5. **Local Business Sponsors** through Bike to Work Day:
6. **Local Businesses** to provide a conduit with which to reach, educate, and encourage bicyclists.
7. **The Fort Collins Convention and Visitors' Bureau:** whose mission is to provide services to visitors of City of Fort Collins and who promotes bicycling as a transportation and recreation option when visiting.

<b>Budget Overview</b>	<b>Costs</b>
Total Project Cost	\$187,000
CMAQ Federal Funds	\$150,000
Agency Local Match (include overmatch)	\$37,000
Match Percentage of overall project	
<b>Budget Details</b>	
1) Special Event & Campaign Production and Planning efforts (includes equipment and venue rentals, keynote & guest speaker fees, event sponsorships/booth fees for sensible transportation and sustainability events, graphic design, and photography fees)	\$29,500
a. Roll Into Spring (\$2000 total)	
i. Guest speaker/instructor fees (\$500.00)	
ii. Venue & equipment rental (\$500.00)	
iii. Graphic design/photography (\$500)	
b. Bike Summer Fort Collins (\$5000.00 total)	
i. Guest speaker/instructor fees (\$2000.00)	
ii. Venue & equipment rental (\$1000.00)	
iii. Graphic design/photography (\$500)	
iiii. Transportation related events (\$1500)	
c. Bike Winter Fort Collins (\$2000.00 total)	
i. Venue & equipment rental (\$500.00)	
ii. Event sponsorship (\$500)	
iii. Graphic design/photography (\$500)	
iiii. Transportation related events (\$500.00)	
d. CO-exist Campaign (\$2000 total)	
i. Graphic design/photography (\$2000)	
e. Neighborhood Bicycle Coordinator (\$1000.00 total)	
i. Venue rental (\$250.00)	
ii. Graphic design/photography (\$500)	
iii. Materials (\$250)	
f. Regional bicycle encouragement and education event/symposium (\$11,000)	
i. Guest speaker fees (\$5000.00)	
ii. Venue & equipment rental (\$3000.00)	
iii. Graphic design & photography (\$500)	
iiii. Transportation related events (\$1500)	
g. Regional creation of community-specific (Loveland & Greeley) CO-Exist bicycle/motorist education campaign (\$8000.00 total)	
i. Graphic design & photography (\$8000.00)	
2) Bike parking Facilities – includes purchasing and installing approximately 30 bike racks and provides nearly 200 bicycle parking stalls.	\$20,000
3) Salaries (list each position, hourly rate and total anticipated hours)	
a. Bicycle Coordinator – Yearly salary: \$26.00 per hour at 40 hours per week	\$54,000
b. Staff support: hourly - \$15.00 hour at 40 hours per week	\$31,000
4) Staff Benefits – Medical/FICA; overtime	\$8,000
5) Training, Conferences,	\$3,000

- a. League of American Bicyclists Summit (\$1500.00)
- b. Colorado Bicycle Summit (\$250.00)
- c. Project Management (\$500.00)
- d. Regional leadership Course (\$750.00)

6) Media (do not list specific media outlets, but provide general description such as "multimedia campaign" or "fall newspaper campaign", etc.) \$14,500

Web-based Multimedia Advertising campaigns:

- a. Roll Into Spring (\$2000)
- b. Bike Summer Fort Collins (\$3000)
- c. Bike Winter Fort Collins (\$1000)
- d. CO-exist Campaign (\$2000)
- e. Neighborhood Bicycle Coordinator (\$2500)
- f. Regional Bicycle Symposium (\$4000)

7) Equipment: \$4000.00

- a. Neighborhood bicycle coordinator supplies:
- b. 20 Bicycle Ambassador yard signs (\$1000.00)
- c. Bicycle equipment and materials (\$3000.00 includes helmets, lights, bells, lubrication, & tools)

8) Production (printing, web development, mailings, etc.) \$22,000

- a. Production of RIDE – Bicycling Guide to Northern Colorado (\$10,000)
- b. Creation of regional bicycle program, branding, website, materials, & coordination (\$5000)
- c. Revision and printing of FC bike map (\$7000 includes 60,000 bike maps and revision expenses)

Consultants (list any subcontractors by function rather than name)

None known at this time

Description  
(list the main tasks and identify the months you'll be working on them.)

- 1 Roll Into Spring
- 2 Bike Summer Fort Collins
- 3 Bike Winter Fort Collins
- 4 Bicycle Education Outreach to Businesses
- 5 CO-exist Campaign
- 6 Neighborhood Bike Ambassador Campaign
- 7. Improve End of Trip bicycle facilities
- 8. Program evaluation

Task	Phase I												Phase II											
	Month												Month											
	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12
1		X	X	X	X																			
2				X	X	X	X																	





**Bicycle Advisory Committee**  
**February 8, 2010**  
**minutes**

**4. APPROVAL OF MINUTES**

January 11, 2010 minutes were approved.

Rick Price has stepped down from his role as transcriptionist. Gail Neben will take meeting notes moving forward, and Dan Gould will distribute the draft minutes to the members.

**5. DISCUSSION/INFORMATIONAL ITEMS**

**a. FC Bikes Program Presentation/Discussion.**

The information was presented by Kathleen Bracke and DK Kemp. A detailed agenda item summary had been provided to the committee prior to the meeting. The contract with the CDOT for the federal funding portion of the program will be considered for approval at the February 16<sup>th</sup> council meeting. Bracke explained the structure of the overall budget. Kemp described the various components of the program.

Questions and discussion at the end of the presentation by committee members included:

Greg McMaster asked for some details of the Regional Bicycle Coordination program component and budget allocation? DK described the aim to build regional collaboration by sponsoring a regional bike summit series. Collaborations would involve sharing resources for safety (e.g. Safe Routes to School, Co-exist project), steps to attaining Bike Friendly recognition, enhanced connectivity of regional bike facilities and bike use evaluation on a regional basis. The budget devoted to this component would support events, marketing, materials, and staff time.

Chris asked how Larimer County and Laporte are considered in the regional collaboration. Kemp responded they were included and that infrastructure in Laporte is supported by the county.

Rick Reider asked who determines the designation Platinum-level Bike Friendly City. Kemp explained that the League of American Bicyclists is one the oldest bicycle advocacy groups. In order to promote bicycling for transportation and recreation the LAB recognizes those cities that have worked at providing safe accommodation and facilities for bicycling.

Rick Reider, a member of UniverCity Connections, encouraged the FC Bikes program to keep a strong focus on bike issues at CSU.

Discussion of end of trip facilities focused on bike parking. DK pointed out that placement of the present green "U"-shaped stanchions needs to reassessed and they probably need to redistributed. Additional bike parking can be added by leveraging FC Bikes funds with other city departments and other organizations, like the DDA and other businesses. There may be additional locations for "on-street" bike racks. Opportunities for sheltered bike parking will be explored.

Bicycle Advisory Committee  
 February 22, 2011  
 minutes (DRAFT)

*III. FC Bikes/Transportation Planning 2011 Work Plans*

DK -  
 Any concerns regarding the Transportation Planning scope of work for 2011?

Rick -  
 If you would like to hear about any of these in detail, let's get it on a future agenda.

DK -  
 If you would like, I can discuss the FC Bikes Work Plan. Basically, it is the Bicycle Safety Education Plan as well as regional outreach.

Rick -  
 I worry about your workload and your ability to fulfill this work plan.

DK -  
 About three years ago I started sitting on a variety of committees in the community to help get them started and to empower individuals to pool resources (financial, time, ideas, etc) so they can sustain and build leaders for their own objectives. I am helping people to collaborate to help their own efforts.

Rick -  
 If there is no more conversation, I would like us to keep in mind that we need to make suggestions and be more involved with the process.

*IV. Staff Reports*

DK -  
 Molly North is the Assistant Bicycle Coordinator and she has been doing a fantastic job helping with everything this year. She is stepping in whenever possible. I'd like her to share the most recent development that was confirmed yesterday.

Molly -  
 I have set up a Bicycle Safety Presentation at New Belgium Brewery on April 25. We will invite employees and their families from New Belgium, Odell, Equinox, Funkwerks and Fort Collins Brewery. The maximum capacity for their all-staff room is 100; we are hoping to fill it for this hour long presentation about bicycle safety.

DK -  
 I met with Sherriff Smith and they are excited about the cycling community. They want to start a cycling team. They want to help support city and county efforts in cycling events. They have been an important part of the writing process of the Bicycle Safety Education Plan.





## Planning, Development & Transportation

Transportation Planning & Special Projects  
 281 North College Avenue  
 P.O. Box 580  
 Fort Collins, CO 80522.0580

970.224.6058  
 970.221.6239 - fax  
[fcgov.com/transportation](http://fcgov.com/transportation)

### MEMORANDUM

**DATE:** February 22, 2011

**TO:** Bicycle Advisory Committee

**FROM:** Kathleen Bracke, Transportation Planning & Special Projects Director

**RE:** **Transportation Planning 2011 Draft Work Plan**

Per your request during the discussions about the 2011 Bicycle Advisory Committee (BAC) Work Plan, the following is a list of projects, programs, and services that Transportation Planning and FC Bikes staff will be working on in 2011.

Hopefully, this information is helpful to the BAC in order to more proactively identify areas of focus for your 2011 Work Plan:

#### 2011 Transportation Planning Work Plan

- Plan Fort Collins/Transportation Master Plan Completion (Scheduled for City Council February 15)
- Plan Fort Collins/Transportation Master Plan Implementation of Near Term Action Items (2011-12)
  - Examples include: Review and revisions to Land Use Code, Larimer County Urban Area Street Standards, Adequate Public Facilities ordinance regarding infill/redevelopment areas, and Bicycle Level of Service standards, as well as continued analysis to “cross prioritize” the Capital Improvement Plan short-term projects among categories (modes), and development of tracking/reporting systems for multimodal performance measures.
- FC Bikes program – *(see more detailed program information in the following FC Bikes section)*
- Safe Routes to School program
- Development Review services
- Bicycle Safety Education Plan Implementation
- Energy Efficiency Block Grant Projects (Bike Box, Mountain Avenue, and Lincoln Avenue projects)
- Jefferson Street Alternatives Analysis Study Completion
- Travel Demand Modeling
- Regional coordination: 1) North I-25 Environmental Impact Statement; 2) North Front Range Metropolitan Planning Organization’s Regional Transportation Master Plan
- Building on Basics pedestrian and bicycle project coordination and 2012 project selection process
- Downtown Parking Plan Update (joint project with Advance Planning, Parking Services, and Economic Health)
- Begin Mountain Vista/North College Enhanced Travel Corridor Master Plan
- Begin Harmony Road Enhanced Travel Corridor Master Plan
- Grant funding applications (federal, state, etc.)
- Bicycle Advisory Committee staff support
- UniverCity Connections staff support



### 2011 FC Bikes Work Plan

- Bicycle Safety Education Plan Implementation.
- Energy Efficiency Block Grant Projects (Bike Box, Mountain Avenue, and Lincoln Avenue projects)
- Downtown Bike Parking Plan and Implementation in conjunction with overall Parking Plan Update.
- Regional Bicycle Coordination
- Implement quarterly bicycle education and encouragement campaigns that include bicycle safety classes, presentations and encouragements events.
- Local coordination among bicycle groups, such as Northern Colorado Cycling Events, Northern Colorado Retailers Alliance, Bicycle Pedestrian Education Coalition, and CSU Campus Bicycle Advisory Committee.
- Implementation of Neighborhood Bicycle Ambassador program
- Expansion of the FC Bike Library
- Bicycle Advisory Committee staff support
- UniverCity Connections staff support
- CO-Exist Campaign
- Bicycle Education Outreach to Businesses
- Development of on-going funding proposal and strategies for FC Bikes and Bike Library for 2012 and beyond.

As you can see there are a lot of exciting projects, programs, and services that Transportation Planning and FC Bikes will be involved with this year.

The magnitude of work effort coupled with the reduced staffing this year will likely present some challenges for us. We ask for the BAC's support, suggestions, and patience as we work through these new opportunities and challenges throughout 2011 and 2012.

Please let us know which of the above mentioned projects, programs, and services the BAC is interested in focusing on this year.

I will not be available to attend the rescheduled BAC meeting on February 22<sup>nd</sup>, so DK Kemp will be your staff liaison and can help address your questions during the BAC meeting. However, I will be glad to follow-up with any of your questions either via phone or email and/or at the BAC meeting in March.

Thank you.

RESOLUTION 2011-024  
OF THE COUNCIL OF THE CITY OF FORT COLLINS  
AUTHORIZING THE MAYOR TO ENTER INTO AN  
INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF COLORADO  
DEPARTMENT OF TRANSPORTATION FOR THE PURPOSE OF SUPPORTING  
THE CITY'S FC BIKES PROGRAM FOR THE FISCAL YEAR 2011 FUNDING  
PERIOD UTILIZING CONGESTION MITIGATION AND AIR QUALITY FUNDS

WHEREAS, the City's "FC Bikes Program" (the "Program") has been awarded Congestion Mitigation and Air Quality ("CMAQ") federal grant funding from the North Front Range Metropolitan Planning Organization and the Colorado Department of Transportation ("CDOT"); and

WHEREAS, the CMAQ grant for the 2011 fiscal year awards the City \$150,000, provided that the City expends matching funds in the amount of \$37,000; and

WHEREAS, using the CMAQ funding, the Program will continue to improve community outreach and operational practices to increase bicycling in the community and integrate training in bicycle safety in a comprehensive manner throughout the Program activities; and

WHEREAS, the Program also includes new events, campaigns and regional coordination to improve safety and increase the number of persons bicycling throughout the community and to and from neighboring communities; and

WHEREAS, the City Council has determined that it is in the best interests of the City that the Mayor be authorized to enter into this intergovernmental agreement for CMAQ funding for the Program.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FORT COLLINS that the Mayor is hereby authorized to enter into an intergovernmental agreement with the State of Colorado Department of Transportation for the purpose of obtaining Congestion Mitigation and Air Quality management funding for the FC Bikes Program for the fiscal year 2011 funding cycle in the sum of \$150,000, and for the City to provide matching funds in the amount of \$37,000.

Passed and adopted at a regular meeting of the Council of the City of Fort Collins this 15th day of March A.D. 2011.

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Mayor

ATTEST:

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City Clerk

ORDINANCE NO. 040, 2011  
OF THE COUNCIL OF THE CITY OF FORT COLLINS  
APPROPRIATING UNANTICIPATED GRANT REVENUE  
IN THE TRANSPORTATION SERVICES FUND TO BE USED FOR THE  
2011 FORT COLLINS BIKES PROGRAM

WHEREAS, on October 7, 2008, the City Council adopted the 2008 Bicycle Plan (the "Bicycle Plan") to improve community outreach and operational practices to increase bicycling in the community and integrate training in bicycle safety in a comprehensive manner; and

WHEREAS the City's Fort Collins Bikes Program (the "Bikes Program") is designed to attain the goals of the Bicycle Plan as well as address recommendations provided by the League of American Bicyclists in order to attain the Platinum Level Bicycle Friendly Community designation; and

WHEREAS, the City has been awarded Congestion Mitigation & Air Quality ("CMAQ") grant funding from the North Front Range Metropolitan Planning Organization and Colorado Department of Transportation ("CDOT") in the amount of \$150,000; and

WHEREAS, the City Council has adopted Resolution 2011-024 authorizing the City to enter into an intergovernmental agreement with CDOT for the grant funding for the Bikes Program; and

WHEREAS, the City's local matching funds for 2011, in the amount of \$37,000, have already been appropriated through the City's 2011-2012 budget process and matching funds for 2011 have been included in the 2011 budget; and

WHEREAS, the grant funds will be used to staff and operate the Bikes Program for the 2011 funding cycle; and

WHEREAS, Article V, Section 9, of the City Charter permits the City Council to make supplemental appropriations by ordinance at any time during the fiscal year, provided that the total amount of such supplemental appropriations, in combination with all previous appropriations for that fiscal year, does not exceed the current estimate of actual and anticipated revenues to be received during the fiscal year; and

WHEREAS, City staff has determined that the appropriation of the revenue as described herein will not cause the total amount appropriated in the Transportation Services Fund to exceed the current estimate of actual and anticipated revenues to be received in that fund during any fiscal year.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FORT COLLINS that there is hereby appropriated from unanticipated revenue in the Transportation Services Fund the sum of ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000) for expenditure in the Transportation Services Fund for the Fort Collins Bikes Program.

Services Fund the sum of ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000) for expenditure in the Transportation Services Fund for the Fort Collins Bikes Program.

Introduced, considered favorably on first reading, and ordered published this 15th day of March, A.D. 2011, and to be presented for final passage on the 19th day of April, A.D. 2011.

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Mayor

ATTEST:

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City Clerk

Passed and adopted on final reading on the 19th day of April, A.D. 2011.

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Mayor

ATTEST:

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City Clerk