

AGENDA ITEM SUMMARY

FORT COLLINS CITY COUNCIL

ITEM NUMBER: 25 A-C

DATE: June 3, 2008

STAFF: Dave Gordon

SUBJECT

Items Relating to the Fort Collins-Loveland Municipal Airport.

RECOMMENDATION

Staff recommends adoption of the Resolutions.

FINANCIAL IMPACT

The Airport's 2008 approved budget contains the necessary appropriations for the expenditure of these funds and the Airport's matching funds. The local matching funds necessary for the two State Grants and the FAA grant total \$91,091.00 and will come from the Airport's fund balance.

EXECUTIVE SUMMARY

- A. Resolution 2008-055 Authorizing the Execution of Grant Agreement 08-FNL-01 with the State of Colorado for Funding of Airport Projects at the Fort Collins-Loveland Municipal Airport.
- B. Resolution 2008- 056 Authorizing the Execution of Grant Agreement 08-FNL-02 with the State of Colorado for Funding of Airport Projects at the Fort Collins-Loveland Municipal Airport.
- C. Resolution 2008-057 Authorizing the City Manager to Execute a Capital Funding Grant Agreement with the Federal Aviation Administration for Improvements at the Fort Collins-Loveland Airport.

The State of Colorado is offering the Cities two airport improvement grants in the amounts of \$153,916 and \$131,500. The Federal Aviation Administration is also offering the Cities an airport improvement grant in the amount of \$741,606. These funds will be combined with Airport funds to complete Airport work related to taxiway improvements, the purchase of equipment for snow removal, mowing the Airport grounds and the collection of weather data and the reimbursement of costs related to soils remediation.

BACKGROUND

Airport improvements and the acquisition of equipment are needed for the proper maintenance and operation of the Airport facilities and for improving access to an existing hangar area. The two grants from the State and the one from the FAA will be used jointly to complete these projects. The work accomplished with these funds will include:

- Initial construction work to build Taxiway Echo which will provide additional aircraft access into an existing aircraft hangar area. Additional hangars are now being constructed in this area which requires secondary access to accommodate the additional aircraft. The work to be completed under this project will include the lowering of existing underground utilities and grading for the taxiway which will be constructed next year when additional funds are anticipated from the State and FAA.
- Purchase of additional snow removal equipment. The equipment will greatly improve the speed of snow removal operations, improve runway safety and reduce closures of the main runway. The equipment will consist of a front end loader with attachments consisting of a high-speed snow blower, snow blade and front-end bucket. This equipment can also be used for summer projects.
- Purchase of new 15 foot wide pull-behind mower and ride-on mower with a 6 foot mowing deck. The Airport's existing 15 foot mower and small ride-on mower are very old and worn out. This equipment will replace the old equipment and be used for mowing approximately 300 acres of Airport land.
- Purchase of weather observation equipment. This equipment will be used for back-up weather reporting when the FAA automated weather station is out of service. Current weather reporting is required for commercial service and charter aircraft flights. There have been recent flight delays caused by the automated weather station being out of service. An Airport employee is a certified weather observer and will use this equipment to issue weather reports when needed.

The Airport's 2008 approved budget contains the necessary appropriations for the expenditure of these funds and the Airports matching funds. The local matching funds necessary for the two State Grants and the FAA grant total \$91,091, and will come from the Airport's fund balance.

The Airport's 2008 approved budget also contains additional FAA Discretionary grant funds that were anticipated to be received in 2008. However, due to Congressional inaction to approve a multi-year Airport Improvement Bill those funds are not expected. It is expected, however, that a short-term extension of the Bill will be approved that could still provide the Airport an additional \$258,394.00 this year, which would total the 1 million of entitlement grant funds the Airport would normally expect to receive. Since the discretionary funds will not be received this year the Airport's capital expenditure budget will be reduced to reflect this. An appropriate Ordinance will be submitted to the Council in the near future for the purpose of removing the appropriated funds associated with the FAA discretionary funds.

The two State Grants and the FAA Grant are on file at the City Clerk's office and have been reviewed by the City Attorney's office.

RESOLUTION 2008-055
OF THE COUNCIL OF THE CITY OF FORT COLLINS
AUTHORIZING THE EXECUTION OF GRANT AGREEMENT 08-FNL-01
WITH THE STATE OF COLORADO FOR
FUNDING OF AIRPORT PROJECTS
AT THE FORT COLLINS-LOVELAND MUNICIPAL AIRPORT

WHEREAS, the General Assembly of the State of Colorado has declared in Title 43 of the Colorado Revised Statutes, Article 10, 1991 in C.R.S. 43-10-101 (“the Act”) that:

“...there exists a need to promote the safe operation and accessibility of general aviation and intrastate commercial aviation in this state; that improvement of general aviation and intrastate commercial aviation transportation facilities will promote diversified economic development across the state; and that accessibility to airport facilities for residents of this state is crucial in the event of a medical or other type of emergency.”; and

WHEREAS, the Act created the Colorado Aeronautical Board (“the Board”) to establish policy and procedures for distribution of monies in the Aviation Fund and created the Division of Aeronautics (“the Division”) to carry out the directives of the Board, including technical and planning assistance to airports and the administration of the state aviation system grant program. (See C.R.S. 43-10-103, 105, and 108.5 of the Act); and

WHEREAS, any entity operating a public-accessible airport in the state may file an application for and be a recipient of a grant to be used solely for aviation purposes; and

WHEREAS, the Division is authorized to assist those airports that request assistance by means of a resolution passed by the applicant’s duly-authorized governing body, with the understanding that all funds shall be used exclusively for aviation purposes and that the airport will comply with all grant procedures and requirements as defined in the Division’s Grant Program Project Management Manual, revised 1999 (“the Manual”); and

WHEREAS, the City of Fort Collins and the City of Loveland (“the Cities”) own and operate in the State the Fort Collins-Loveland Municipal Airport (“the Airport”), a public-accessible airport, and have filed an application with the Division and the Board for a state aviation system grant to be used solely for aviation purposes as generally described in the Application and, more particularly, to provide a local match for federally-funded airport improvements, including taxiway construction, acquisition of mowing and weather observation equipment, and installation of security fencing and gates.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT COLLINS, COLORADO, as follows:

Section 1. That the Council of the City of Fort Collins (“the Council”), as one of the duly authorized governing bodies of the grant recipient, hereby formally requests assistance from the Colorado Aeronautical Board and the Division of Aeronautics in the form of a state aviation system grant to be used solely for aviation purposes as generally described in the Application.

Section 2. That the City of Fort Collins (the “City”) hereby makes a commitment: (a) to keep the Airport facility accessible to, and open to, the public during the entire useful life of the grant funded improvements/equipment or; (b) to reimburse the Division for any unexpired useful life of the improvements/equipment on a pro-rata basis. By signing Grant Agreement 08-FNL-01, which is on file with the City Clerk of the City of Fort Collins, Colorado, (the “Grant Agreement”) the City further commits to keep open and accessible for public use all grant funded facilities, improvements and services for their useful life, as determined by the Division and stated in the Grant Agreement.

Section 3. That the Council hereby designates David Gordon, Airport Manager, as the Project Director, as described in the Manual, and authorizes the Project Director to act in all matters relating to the work project proposed in the Application in its behalf, including execution of the Grant Agreement.

Section 4. That the Council has appropriated or will appropriate or otherwise make available in a timely manner its share of all funds that are required to be provided by the Cities under the terms and conditions of the Grant Agreement.

Section 5. That the City hereby accepts all guidelines, procedures, standards, and requirements described in the Manual as applicable to the performance of the grant work and hereby approves the Grant Agreement, as submitted by the State, including all terms and conditions contained therein.

Passed and adopted at a regular meeting of the Council of the City of Fort Collins this 3rd day of June A.D. 2008.

Mayor

ATTEST:

City Clerk

RESOLUTION 2008-056
OF THE COUNCIL OF THE CITY OF FORT COLLINS
AUTHORIZING THE EXECUTION OF GRANT AGREEMENT 08-FNL-02
WITH THE STATE OF COLORADO FOR
FUNDING OF AIRPORT PROJECTS
AT THE FORT COLLINS-LOVELAND MUNICIPAL AIRPORT

WHEREAS, the General Assembly of the State of Colorado has declared in Title 43 of the Colorado Revised Statutes, Article 10, 1991 in C.R.S. 43-10-101 (“the Act”) that:

“...there exists a need to promote the safe operation and accessibility of general aviation and intrastate commercial aviation in this state; that improvement of general aviation and intrastate commercial aviation transportation facilities will promote diversified economic development across the state; and that accessibility to airport facilities for residents of this state is crucial in the event of a medical or other type of emergency.”; and

WHEREAS, the Act created the Colorado Aeronautical Board (“the Board”) to establish policy and procedures for distribution of monies in the Aviation Fund and created the Division of Aeronautics (“the Division”) to carry out the directives of the Board, including technical and planning assistance to airports and the administration of the state aviation system grant program. (See C.R.S. 43-10-103, 105, and 108.5 of the Act); and

WHEREAS, any entity operating a public-accessible airport in the state may file an application for and be a recipient of a grant to be used solely for aviation purposes; and

WHEREAS, the Division is authorized to assist those airports that request assistance by means of a resolution passed by the applicant’s duly-authorized governing body, with the understanding that all funds shall be used exclusively for aviation purposes and that the airport will comply with all grant procedures and requirements as defined in the Division’s Grant Program Project Management Manual, revised 1999 (“the Manual”); and

WHEREAS, the City of Fort Collins and the City of Loveland (“the Cities”) own and operate in the State the Fort Collins-Loveland Municipal Airport (“the Airport”), a public-accessible airport, and have filed an application with the Division and the Board (the “Application”) for a state aviation system grant to be used solely for aviation purposes as generally described in the Application and, more particularly, to provide a local match for state-funded airport improvements, including taxiway echo rehabilitation, and soils contamination clean-up.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT COLLINS, COLORADO, as follows:

Section 1. That the Council of the City of Fort Collins (“the Council”), as one of the duly authorized governing bodies of the grant recipient, hereby formally requests assistance from the

Colorado Aeronautical Board and the Division of Aeronautics in the form of a state aviation system grant to be used solely for aviation purposes as determined by the State and as generally described in the Application.

Section 2. That the City of Fort Collins (the "City") hereby makes a commitment : (a) to keep the Airport facility accessible to, and open to, the public during the entire useful life of the grant funded improvements/equipment or; (b) to reimburse the Division for any unexpired useful life of the improvements/equipment on a pro-rata basis. By signing Grant Agreement 08-FNL-02, which is on file with the City Clerk of the City of Fort Collins, Colorado (the "Grant Agreement"), the City further commits to keep open and accessible for public use all grant funded facilities, improvements and services for their useful life, as determined by the Division and stated in the Grant Agreement.

Section 3. That the Council hereby designates David Gordon, Airport Manager, as the Project Director, as described in the Manual, and authorizes the Project Director to act in all matters relating to the work project proposed in the Application in its behalf, including execution of the Grant Agreement.

Section 4. That the Council has appropriated or will appropriate or otherwise make available in a timely manner its share of all funds that are required to be provided by the Cities under the terms and conditions of the Grant Agreement.

Section 5. That the City hereby accepts all guidelines, procedures, standards, and requirements described in the Manual as applicable to the performance of the grant work and hereby approves the Grant Agreement, as submitted by the State, including all terms and conditions contained therein.

Passed and adopted at a regular meeting of the Council of the City of Fort Collins this 3rd day of June A.D. 2008.

Mayor

ATTEST:

City Clerk

RESOLUTION 2008-057
OF THE COUNCIL OF THE CITY OF FORT COLLINS
AUTHORIZING THE CITY MANAGER TO EXECUTE A CAPITAL FUNDING
GRANT AGREEMENT WITH THE FEDERAL AVIATION ADMINISTRATION
FOR IMPROVEMENTS AT THE FORT COLLINS-LOVELAND AIRPORT

WHEREAS, the Cities of Fort Collins and Loveland jointly own and operate the Fort Collins-Loveland Municipal Airport (the "Airport"); and

WHEREAS, the City, through Resolution 2006-079, has adopted the Fort Collins-Loveland Municipal Airport Master Plan; and

WHEREAS, the Federal Aviation Administration provides grant funding to eligible airports to enable those airports to pursue, in a timely manner, capital improvements included within an adopted Airport Master Plan; and

WHEREAS, the Cities have applied for, and have been offered, a capital funding grant from the Federal Aviation Administration in the amount of \$741,606 for the purpose of funding the projects as identified in the proposed Grant Agreement on file with the City Clerk; and

WHEREAS, the projects identified in the proposed Grant Agreement are identified in the Fort Collins-Loveland Municipal Airport Master Plan as first priority projects; and

WHEREAS, the Cities have budgeted and appropriated the five percent matching local funds necessary to accept this grant from the Federal Aviation Administration.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FORT COLLINS, COLORADO that the City Manager is hereby authorized to enter into the Grant Agreement for the capital funding grant identified above, in substantially the form which is on file with the City Clerk of the City of Fort Collins, Colorado, subject to such modifications in form or substance as the City Manager, in consultation with the City Attorney, may deem necessary to effectuate the purposes of this Resolution or to protect the interests of the City.

Passed and adopted at a regular meeting of the Council of the City of Fort Collins this 3rd day of June A.D. 2008.

Mayor

ATTEST:

City Clerk