



Meg Dunn, Chair  
Alexandra Wallace, Co-Vice Chair  
Mollie Bredehoft, Co-Vice Chair  
Michael Bello  
Kurt Knierim  
Elizabeth Michell  
Kevin Murray  
Anne Nelsen  
Jim Rose

Location:  
This meeting will be held  
remotely via Zoom

Staff Liaison:  
Karen McWilliams  
Historic Preservation Manager

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## Regular Meeting October 21, 2020 5:30 PM

**Pursuant to City Council Ordinance 079, 2020, a determination has been made by the Chair after consultation with the City staff liaison that conducting the hearing using remote technology would be prudent.**

This remote Landmark Preservation Commission meeting will be available online via Zoom or by phone. No Commission members will attend in person. The meeting will be available to join beginning at 5:00 p.m. Participants should try to join at least 15 minutes prior to the 5:30 p.m. start time.

### **ONLINE PUBLIC PARTICIPATION:**

- You will need an internet connection on a laptop, computer, or smartphone, and may join the meeting through Zoom at <https://zoom.us/j/92814828882>. (Using earphones with a microphone will greatly improve your audio). Keep yourself on muted status.
- For public comments, the Chair will ask participants to click the "Raise Hand" button to indicate you would like to speak at that time. Staff will moderate the Zoom session to ensure all participants have an opportunity to comment.

### **PUBLIC PARTICIPATION BY PHONE:**

- Please dial 253-215-8782 and enter Webinar ID 928 1482 8882. Keep yourself on muted status.
- For public comments, when the Chair asks participants to click the "Raise Hand" button if they wish to speak, phone participants will need to hit \*9 to do this. Staff will be moderating the Zoom session to ensure all participants have an opportunity to address the Commission. When you are called, hit \*6 to unmute yourself.

### **IF YOU ARE UNABLE TO PARTICIPATE ONLINE OR BY PHONE:**

#### **Individuals who are uncomfortable or unable to access the Zoom platform or participate by phone may:**

- 1) Email comments to [gschiager@fcgov.com](mailto:gschiager@fcgov.com) at least 24 hours prior to the meeting. If your comments are specific to any of the discussion items on the agenda, please indicate that in the subject line of your email. Staff will ensure your comments are provided to the Commission.
- 2) Come in person to 281 N. College Avenue to utilize City technology to participate in the meeting. Please arrive 15 minutes prior to the meeting and ring the doorbell at the north entrance so that staff may escort you into the building. Masks and social distancing will be required. To participate this way, it is strongly recommended that you contact us at least 24 hours prior to the meeting so that arrangements for proper social distancing and appropriate technology can be put in place to protect the health and safety of the public and staff. Contact Gretchen Schiager at [gschiager@fcgov.com](mailto:gschiager@fcgov.com) or 224-6098.

**Documents to Share:** Any document or presentation a member of the public wishes to provide to the Board for its consideration must be emailed to [gschiager@fcgov.com](mailto:gschiager@fcgov.com) at least 24 hours before the meeting.

Fort Collins is a Certified Local Government (CLG) authorized by the National Park Service and History Colorado based on its compliance with federal and state historic preservation standards. CLG standing requires Fort Collins to maintain a Landmark Preservation Commission composed of members of which a minimum of 40% meet federal standards for professional experience from preservation-related disciplines, including, but not limited to, historic architecture, architectural history, archaeology, and urban planning. For more information, see Article III, Division 19 of the Fort Collins Municipal Code.

The City of Fort Collins will make reasonable accommodations for access to City services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call 221-6515 (TDD 224-6001) for assistance.

Video of the meeting will be broadcast at 10:00 a.m. the following day through the Comcast cable system on Channel 14 or 881 (HD). Please visit <http://www.fcgov.com/fctv/> for the daily cable schedule. The video will also be available for later viewing on demand here: <http://www.fcgov.com/fctv/video-archive.php>.

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- **CALL TO ORDER**

- **ROLL CALL**

- **AGENDA REVIEW**

- Staff Review of Agenda
- Consent Agenda Review

This Review provides an opportunity for the Commission and citizens to pull items from the Consent Agenda. Anyone may request an item on this calendar be “pulled” off the Consent Agenda and considered separately.

- Commission-pulled Consent Agenda items will be considered before Discussion Items.
- Citizen-pulled Consent Agenda items will be considered after Discussion Items.

- **STAFF REPORTS ON ITEMS NOT ON THE AGENDA**

- **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

- **CONSENT AGENDA**

The Consent Agenda is intended to allow the Commission to spend its time and energy on the important items on a lengthy agenda. Staff recommends approval of the Consent Agenda. Anyone may request an item on this calendar to be "pulled" off the Consent Agenda and considered separately. Agenda items pulled from the Consent Agenda will be considered separately under Pulled Consent Items. Items remaining on the Consent Agenda will be approved by Commission with one vote. The Consent Agenda consists of:

- Approval of Minutes
- Items of no perceived controversy
- Routine administrative actions

1. CONSIDERATION AND APPROVAL OF THE MINUTES OF SEPTEMBER 16, 2020.

The purpose of this item is to approve the minutes from the September 16, 2020 regular meeting of the Landmark Preservation Commission.

- **CONSENT CALENDAR FOLLOW UP**

This is an opportunity for Commission members to comment on items adopted or approved on the Consent Calendar.

- **PULLED FROM CONSENT**

Any agenda items pulled from the Consent Calendar by a Commission member, or member of the public, will be discussed at this time.

- **DISCUSSION AGENDA**

- 2. REPORT ON STAFF DESIGN REVIEW DECISIONS FOR DESIGNATED PROPERTIES

Staff is tasked with reviewing projects and, in cases where the project can be approved without submitting to the Landmark Preservation Commission, with issuing a Certificate of Appropriateness or a SHPO report under Chapter 14, Article IV of the City's Municipal Code. This item is a report of all such review decisions since the last regular meeting of the Commission.

- 3. TENNEY COURT NORTH AND WEST OAK STREET ALLEYS CONCEPTUAL REVIEW

**DESCRIPTION:** The applicant is seeking conceptual review comments from the Landmark Preservation Commission for improvements to two alleys: Tenney Court North and West Oak Street.  
**APPLICANT:** Downtown Development Authority  
City of Fort Collins

- 4. 126 S. WHITCOMB ST: APPEAL OF STAFF DECISION ON DESIGN REVIEW

**DESCRIPTION:** This item is to consider the appeal of a staff design review decision for 126 S. Whitcomb Street. The applicant is proposing demolition of the historic 1932 garage and replacement with a new 1.5 story garage on its location. Staff denied the request on August 25, 2020, and the owner filed an appeal on August 26, 2020. Staff decisions may be appealed to the Landmark Preservation Commission.  
**APPLICANT:** Tara Gaffney (Property Owner)

- 5. 237/243 JEFFERSON CONCEPTUAL DESIGN REVIEW

**DESCRIPTION:** The applicant is seeking conceptual review comments from the Landmark Preservation Commission for proposed additions to the two buildings at 237 & 243 Jefferson Street in the Old Town Historic District.  
**APPLICANT:** Sunil Cherian (owner); Matt Rankin (architect)

- 6. ADOPTION OF THE LANDMARK PRESERVATION COMMISSION'S 2021 WORK PLAN

The purpose of this item is to discuss and adopt the Landmark Preservation Commission's Work Plan for 2021.

- **OTHER BUSINESS**

- **ADJOURNMENT**