



Meg Dunn, Chair
Alexandra Wallace, Co-Vice Chair
Mollie Bredehoft, Co-Vice Chair
Michael Bello
Kurt Knierim
Elizabeth Michell
Kevin Murray
Anne Nelsen
Vacant Seat

Meeting to be conducted remotely.
See below for instructions on how
to attend online or by phone.

Work Session June 10, 2020 5:30 PM

As required by City Council Ordinance 061, 2020, a determination has been made that holding an in-person hearing would not be prudent and that the matters to be heard are pressing and require prompt consideration. The written determination is contained in the agenda materials.

This remote Landmark Preservation Commission meeting will be available online via Zoom or by phone. No one will be allowed to attend in person. The meeting will be available to join beginning at 5:15 p.m. Participants should try to join prior to the 5:30 p.m. start time.

JOIN ONLINE:

You will need an internet connection on a laptop, computer, or smartphone, and may join the meeting through Zoom at <https://zoom.us/j/97374977282>. (Using earphones will greatly improve your audio). Keep yourself on muted status.

JOIN BY PHONE:

Please dial [\(253\) 215-8782](tel:(253)215-8782) and enter Webinar ID [973 7497 7282](https://zoom.us/j/97374977282) Keep yourself on muted status.

PUBLIC PARTICIPATION:

No public comment is allowed during work sessions. Members of the public may join the meeting but will remain muted throughout the duration of the meeting.

The June 17, 2020 Landmark Preservation Commission regular meeting will be held remotely and not in-person. Information on remotely participating in the June 17, 2020 Landmark Preservation Commission regular meeting is contained in the agenda for the June 17, 2020 meeting available at <https://www.fcgov.com/cityclerk/landmark-preservation.php>. Members of the public wishing to submit documents, visual presentations, or written comments for the Commission to consider regarding any item on the agenda must email them to kmcwilliams@fcgov.com at least 24 hours prior to the June 17, 2020 meeting.

Fort Collins is a Certified Local Government (CLG) authorized by the National Park Service and History Colorado based on its compliance with federal and state historic preservation standards. CLG standing requires Fort Collins to maintain a Landmark Preservation Commission composed of members of which a minimum of 40% meet federal standards for professional experience from preservation-related disciplines, including, but not limited to, historic architecture, architectural history, archaeology, and urban planning. For more information, see Article III, Division 19 of the Fort Collins Municipal Code.

The City of Fort Collins will make reasonable accommodations for access to City services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call 221-6515 (TDD 224-6001) for assistance.

Video of the meeting will be broadcast at 1:30 p.m. the following day through the Comcast cable system on Channel 14 or 881 (HD). Please visit <http://www.fcgov.com/fctv/> for the daily cable schedule. The video will also be available for later viewing on demand here: <http://www.fcgov.com/fctv/video-archive.php>.

- **CALL TO ORDER**

- **ROLL CALL**

- **REVIEW OF ITEMS FOR CONSIDERATION AT THE NEXT REGULAR MEETING TO BE HELD ON WEDNESDAY, JUNE 17, 2020 AT 5:30 P.M. VIA ZOOM**

(Please see the agenda for the June 17, 2020 meeting for information on how to join that meeting.)

CONSENT

1. CONSIDERATION AND APPROVAL OF THE MINUTES OF MAY 20, 2020
2. REPORT ON STAFF DESIGN REVIEW DECISIONS FOR DESIGNATED PROPERTIES

DISCUSSION

3. THE WOODS-GILKISON-DUNN PROPERTY AT 331 S. LOOMIS STREET - APPLICATION FOR FORT COLLINS LANDMARK DESIGNATION
4. THE BENTON-SCHULTZ DUPLEX AT 1016-1018 MORGAN STREET - APPLICATION FOR FORT COLLINS LANDMARK DESIGNATION
5. THE BRAUNER-MCARTHUR PROPERTY AT 228 WHEDBEE STREET - APPLICATION FOR FORT COLLINS LANDMARK DESIGNATION
6. SPARK MIXED-USE DEVELOPMENT (140 E OAK STREET) – DEVELOPMENT REVIEW

- **BOARD TOPICS**

1. Friends of Preservation 2020 – Discussion Regarding Recipients
2. Sustainability Workshop Series – Cost Calculator Tool
3. LPC Work Plan – Progress and Priorities

- **OTHER BUSINESS**

- **ADJOURNMENT**

ITEM NAME

FRIENDS OF PRESERVATION 2020 – DISCUSSION REGARDING RECIPIENTS

STAFF

Karen McWilliams, Historic Preservation Manager

INFORMATION

Established in 1985 and presented annually since then, the Friend of Preservation Award recognizes exceptional efforts by an individual, organization, or specific project that has done the most to preserve our community's historic built environment.

This discussion will identify the recipients of the award in 2020. The awards are anticipated to be presented in September 2020.

ATTACHMENTS

1. Friend of Preservation Awards Winners – Comprehensive List
2. Remote Meeting Request Form

Friends of Preservation Awards

Established in 1985 and presented annually since then, the Friend of Preservation Award recognizes exceptional efforts by an individual, organization, or specific project that has done the most to preserve our community's historic built environment.

Staff and the LPC review projects completed within the last year, to identify those few exceptional projects that have gone above and beyond what is normally expected, and identify individuals and organizations who have a history of outstanding contributions to historic preservation over a period of years. Staff then provides a brief biography of each nominee, and the Commission votes on the award recipients. Typically, 3 or 4 recipients are chosen each year.

Specifically, the award is presented to the person, organization, or project that has done the most in the past year to:

- * Ensure a widely visible, lasting link to our community's heritage and accomplishments of the past;
- * Further historic preservation purposes as defined in the City of Fort Collins Landmark Preservation Ordinance including:
 - * Designate, preserve, protect, enhance and perpetuate those sites, structures, objects and districts which reflect outstanding elements of the City's cultural, artistic, social, economic, political, architectural, historic or other heritage;
 - * Foster civic pride in the beauty and accomplishments of the past;
 - * Stabilize or improve aesthetic and economic vitality and values of such sites, structures, objects and districts;
 - * Protect and enhance the City's attraction to tourists and visitors;
 - * Promote the use of outstanding historical or architectural sites, structures, objects and districts for the education, stimulation and welfare of the people of the City;
 - * Promote good urban design;
 - * Promote and encourage continued private ownership and utilization of such sites, structures, objects and districts now so owned and used, to the extent that the objectives listed above can be obtained under such policy.

"FRIEND OF PRESERVATION AWARD" - PAST NOMINEES:

1985 Recipients

Gene Mitchell - Old Town Project

Felix Lee - City of Fort Collins Building Inspector

Jim Reidhead - Old Town Project, Poudre Valley bank Bldg., Old Miller Bottling Works, etc.

Fort Collins Municipal Railway Society - Streetcar Restoration

1986 Recipients

Charlene Tresner - Historian

Fort Collins Historical Society

1987 Recipients

Alyce Milton - Old Post Office Designation
Amshel Corporation (Steve Slezak) - 205 Meldrum Restoration

1988 Recipients

Poudre Landmarks Foundation - Avery House
Larimer County Historic Trust - Ward Smith Cabin
Fort Collins Junior League - Avery House Kitchen Restoration

1989 Recipients

Richard Beardmore - Kissock Block, Old Town, Waterworks, etc.
Doris and Jim Greenacre - Waterworks
John Power - Avery Carriage House
Wayne Sundberg - Historian
Carol Tunner - Streetcar Restoration

1990 Recipients

Walter Brown - Opera Galleria
City of Fort Collins Water and Wastewater Utility - Waterworks
Thunderpup Construction - Blaine Hotel
Dan MacArthur of the Triangle Review Newspaper - support
Sally Ketcham - Avery House Restoration and Carriage House Acquisition
Joan Day - Cache La Trivia Fund Raiser, etc.

1991 Recipients

Carol and James Burrill - Emma Mallaby Grocery Restoration
Bob Heath - Preservation contractor on numerous projects
CSU - Spruce Hall
One West Contemporary Art Center Board of Directors - Old Post Office
City of Fort Collins Museum Staff and Volunteers - Courtyard Buildings Restoration, collection fumigation, volunteer hours

1992 Recipients

Cheryl and Ralph Olson - Forney/Reinholtz Estate Restoration
Tim Simmons - 513 East Oak Street Renovation
Andre Mouton, Stevo Mouton, and Pat McGaughran - Odd Fellows Hall (Rio Grande Restaurant), 141 W. Mountain Rehabilitation
Karene and Ted Will - Old City Hall/Firehouse, 232-238 Walnut, Rehabilitation and Preservation Leadership

1993 Recipients

CSU Stabilization Center, CM Club and Sigma Lambda Chi Honor Society for the Avery Carriage House
Victorian Questers for the Box Elder Schoolhouse Restoration
Rheba Massey for Service to the LPC and Historic Preservation
Rose and John Thompson for 420 W. Mountain

1994 Recipients

Dr. Michael Fangman for 112 S. College Rehabilitation
Thomas K. Moore for 222 Walnut Street
Evadene Burris Swanson, author for Fort Collins Yesterdays
Taco Bell Corp. for Saving 1530 S. College Avenue
Thomas and Regina Laupa for 1003 Remington St. Renovation

1995 Recipients

Veldman Morgan Commercial for Linden Hotel Rehabilitation
City of Fort Collins for Sugarbeet Factory Rehabilitation
Rod and Robin Vaughn for Troutman House Moving and Rehabilitation

1996 Recipients

Tsighe Nemariam and Woldezion Mesghinna for Harmony Mill Rehabilitation
Judy Bedford for Children's Merchantile 111 N. College Reconstruction
Karla and Scott Oceanak for 425 E. Elizabeth Porch Reconstruction

1997 Recipients

Dr. Paul and Mary Thode for 714 W. Mountain Rehabilitation
Dave Veldman and Mitch Morgan for Loomis Block Rehabilitation, 217 Linden Street
Gina Janett, Councilwoman for Support on Council

1998 Recipients

City of Fort Collins for Stabilizing the C&S Depot and Annie Dog's Grave
Cathy Hutchison for the Harmony School Rehabilitation
James and Ruth Hoffman for Saving the Coy-Hoffman Barn
Phil Walker, author, for History Writings
Mike McCormick for Restoration of the Trimble Block and Trimble Billiard Parlor
The Early Family for Rehabilitation of the Barkley Block 142-144 N. College Avenue

1999 Outstanding Historic Renovation Award

Veldman-Morgan Commercial for façade rehabilitation of the 1907 C.C. Forrester Block
Vaught Frye Architects for architectural design work for the façade rehabilitation of the 1907
C.C. Forrester Block
Dohn Construction Inc., contractor for façade rehabilitation of the 1907 C.C. Forrester Block
Jennifer Kathol and Bruce Biggi for masonry rehabilitation of the Marion Alice Parker-Frank P.
Stover House at 1320 W. Oak Street

1999 Recipients

Dave and Patty Lawser for Saving the Preston Farm
Stan Whitaker, Western Property Advisors for Saving the Preston Farm
Don Woeber for Saving the City Park Cannon
Cultural, Library, and Recreational Services, Mike Powers, Director, for Saving and
Rehabilitating the City Park Cannon
Ann Azari, Mayor, for Support

2000 Recipients

Debra Applin and Polly Puleston for Designation of the Sheely Drive Neighborhood Landmark District

John Arnolfo for Facade Restoration of the Silver Grill

St. Joseph's Parish for the St. Joseph's Elementary School Addition

2001 Recipients

Renita and Douglas Gennetten for façade restoration of 251 Linden Street, the north half of the 1882 Robertson/Haynes Block

John Litschert for an exemplary compatible addition to his Art Deco 1946 home, the Sondburg House, at 237 West Street

Paul Jensen for his façade restoration of the 1907 State Armory at 314 E. Mountain Avenue
Colorado State University Facilities Department for its restoration of the 1891 Mosman (Cannonball) House at 324 East Oak Street

David Rowan and Cindi Campbell for their porch restoration of the 1904 Hardin House at 227 Wood St.

2002 Recipients

Don Smith of Rocky Mountain C-M Inc. for rehabilitation of 208 and 214 Peterson Street

Rayno and Patty Seaser and Jeff Nowak, Eggceptional Properties, for restoration of the Gill/Nelson House at 5529 S. Timberline Road

City of Fort Collins Parks and Recreation Department for restoration of the Nelson Milk House, 1035 Swallow Road

City of Fort Collins Facilities (Operation Services) for façade restoration of the Street Railway Car Barn at 330 N. Howes

Funding Partners for Affordable Solutions and the National Development Council for façade rehabilitation of the Northern Hotel

2003 Recipients

Mark Thorburn, University Designers & Builders, contractor on the First Baptist Church Façade Restoration at 328 Remington Street

North Pointe Community Church, Brian Sky Pastor, for the First Baptist Church Façade Restoration at 328 Remington Street

Mikal Torgerson, M. Torgerson, Architects, architect on the First Baptist Church Façade Restoration at 328 Remington Street

Natural Resources Department, Natural Areas Office, for the office rehabilitation of the Nix Farm's Craftsman Farmhouse

2004 Recipients

The Levinger Family for rehabilitation of the Armstrong Hotel

Mark Thorburn, University Designers & Builders, contractor on the Armstrong Hotel

Richard Beardmore, AE Design Associates, architectural engineer on the Armstrong Hotel

Downtown Development Authority for historic preservation of Old Town Fort Collins

2005 Recipients

Adam Thomas, Historitecture, principal historian for excellence in surveying historic school properties, Quonset Huts, and Germans from Russia/Hispanic neighborhoods.

Karen McWilliams for dedication, perseverance, and leadership in preserving historic resources
Poudre School District for sensitive addition to Laurel School and cooperation in historic school survey

Cameron Gloss for publication of the Alley House Design Standards

2006 Recipients

Joe Frank, Advance Planning Director, for leadership in Preserving Historic Resources in Fort Collins

John Albright, as a Historian, Mentor and Volunteer for Historic Preservation

David Budge, for Outstanding Historic Preservation of the 1882-83 Water Works

Susan Walker and Emily Fehler, for Outstanding Historic Preservation of the Aaron Kitchel House at 601 W. Mountain Avenue

2007 Recipients

Empire Carpentry and Kevin Murray, for Exemplary Preservation of Historic Resources in our City.

Judith Reid, for the Rehabilitation of the Darrah House, 612 S. College

Jay Stoner, for Restoration of the 1939 Art Deco Beebe Clinic, 605 S. College Ave.

Amigos de el Museo de las Tres Colonias, for Restoration of the John B. and Inez Romero House, 425 Tenth Street

Carol Tunner, for Lifetime Achievements in Historic Preservation

2008 Recipients

Poudre Landmarks Foundation, for tremendous accomplishments and unwavering support of our community's heritage.

Julian Siegel Family, in Honor of Julian Siegel, for Restoration of the North Half of the Colorado Building, 137 South College Avenue

City of Fort Collins, for demonstrating leadership and vision in its designation of the Grandview Cemetery

2009 Recipients

EDAW for the Tenney Court and Trimble Court Alleys

BHA Design for the Tenney Court and Trimble Court Alleys

Robert King for his Restoration and Rehabilitation Projects, Notably 418 and 820 Remington Street

City Engineering Department, the Downtown Development Authority, and the North Front Range Metropolitan Planning Organization, for the East Mountain Avenue Trolley Brick Project

Colorado State University for the Adaptive Reuse of the Fort Collins High School

2010 Recipients

Gillian Bowser, for Rehabilitation and Restoration of the Bell House, 1108 W. Mountain
Peter S. Farquhar, for Exemplary Skills and Craftsmanship for Rehabilitation of the H. C. Bradley Photographic Studio, 150-152 North College Avenue
Russell J. Wright, for outstanding Leadership and Commitment to Excellence for Rehabilitation of the H. C. Bradley Photographic Studio, 150-152 North College Avenue
H. Robert Hosanna, for Architectural Design of the Mitchell Block and Reinforcing the Visual Characteristics and Spirit of Historic Old Town Fort Collins
The Fort Collins Local History Archive, For Diligent Work in Preservation, Education and Promotion of Our Community's History
J. Stephen Mack, for Commitment to Historic Preservation in Rehabilitation of the W. J. Tilton House & Garage, 409-411 Whedbee Street
Dr. Janet Ore, for Outstanding Dedication, Achievements, and Contributions to the Field of Historic Preservation

2011 Recipients

W.J. (Bud) Frick, Jr., for Outstanding Dedication to the Preservation of Fort Collins' Historic Resources
Per Hogestad, for Outstanding Commitment and Dedication to Historic Preservation
Anne Aspen, for Outstanding Dedication in Preserving Historic Resources
David Roy, for Outstanding Dedication to the Preservation of Fort Collins' Historic Resources
State Historic Fund, for Outstanding Assistance in Preserving Historic Resources

2012 Recipients

Andre Mouton for the Outstanding Adaptive Reuse of 415 South Mason Street
Spiro Palmer, Jim Palmer, Terry Palmos, and Jim Katopodis for the Outstanding Restoration of the Avery Block
Carol Tunner for the Outstanding Restoration of the Coca-Cola/Angell's Delicatessen Sign (J.L. Hohnstein Block, 220 E Mountain Avenue)
Philip Carpenter for the Outstanding Preservation of Grandview Cemetery (1900 W Mountain Avenue)
Rayno and Patty Seasar for the Outstanding Restoration and Rehabilitation of the McIntyre House (137 Matthew Street)
Richard (Dick) Beardmore, Lifetime Achievement Award for Excellence in Historic Preservation
Peter Munro and Lindsey Anderson for the Outstanding Interior Restoration of the Commercial Bank and Trust Building (now the Astoria Bar)

2013 Recipients

City of Fort Collins Natural Areas Program – Outstanding Restoration at Bobcat Ridge
Kelly Ohlson – Outstanding Dedication and Leadership
Wattle and Daub Contractors – Outstanding Dedication to Preservation
Judith and Irwin Winterowd – Restoration of the Seckner Brothers Building, 216 Linden Street
Kevin and Suzanne Murray – Whitcomb Street Historic District

2014 Recipients

Dan Corson, CLG Liaison - Outstanding Dedication to Historic Preservation
Lyle Miller, State Historical Fund - Outstanding Dedication to Historic Preservation
Jim Reidhead, Legacy of Historic Preservation in Fort Collins
Sharon Johnson, Stover Mansion Rehabilitation
CSU Powerhouse Energy Institute - Outstanding Rehabilitation of the Old Power Plant Building

2015 Recipients

Colleen Scholz, 220 Remington – Outstanding Adaptive Reuse
Jim Kelly and Besty Markey, Kickland House – Outstanding Rehabilitation
Mike Gebo, Chief Building Official – Outstanding Dedication to Historic Preservation
Bellvue Historical Foundation – Outstanding Dedication to Historic Preservation

2016 Recipients

Blue Ocean Enterprises, Galvanize/242 Linden – Superior Infill Development Project
Bucking Horse, Jessup Farm Property – Outstanding Rehabilitation of an Endangered Farmstead
James MacDowell, 508 Remington – Outstanding Restoration and Rehabilitation
March, Olive & Pharris, LLC, 1312 S College – Outstanding Restoration and Rehabilitation

2017 Recipients

City of Fort Collins Natural Area, Designation of Great Western Sugar Flume and Bridge –
Outstanding Interpretation and Documentation
Bohemian Companies, Music District – Outstanding Rehabilitation/Adaptive Reuse
Ron Sladek – Outstanding Dedication to Historic Preservation
Gordon “Hap” Hazard – Outstanding Dedication to Preserving Local History

2018 Recipients

Doug Ernest – Outstanding Dedication to Preserving Local History
Downtown Development Authority, Old Town Square – Renewing the Heart of Our Premier
Historic District
Ginger & Baker, 359 Linden Street – Outstanding Rehabilitation and Adaptive Reuse of the
Feeder Supply Building
Save Our Silos, Coy-Hoffman Silos – Outstanding Dedication to Preserving Local History
Bud Frick – Lifetime Achievement Award for Excellence in Historic Preservation

2019 Recipients

Ross Proving-Up House – Honor Award For Outstanding Dedication to Preserving Historic
Resources: Ethan Cozens, Bob Adams, Mike Calhoon, Marc Rademacher, Bridget
Brownell, Carol Tunner, Kathleen Benedict, Reyana Jones, Karen McWilliams, Kevin
Murray, Raul Serrano, Rick Massey, Steve Chaffey, Terry Schmitz
Susan Hoskinson - Honor Award For the Landmark Designation and Preservation of Historic
Resources
Mary Humstone - Honor Award For the Landmark Designation and Preservation of Historic
Resources
Myrne Watrous - Honor Award for Exceptional Contributions to Historic Preservation
Elizabeth Hotel – Honor Award For a Superior Infill Development Project: Bohemian

Companies, Lou Bieker, Russell-Mills Studios, Thaddius Carvis, Hensel Phelps, McWhinney Real Estate, Northern Engineering, S.A. Miro, Inc., MKK Engineering, Dash Design, DLR Group, NINE dot ARTS, The Elizabeth Hotel, Sage Restaurant Group, Walker Parking



Boards and Commissions Remote Meeting Ordinance 061, 2020, Agenda Item Request Form

Upon completion of this form: (1) Attach emails or other documentation of the City Manager or designee decision in consultation with the chair and the Council liaison or City Attorney; and (2) Place the completed form in the record of the meeting.

Board or Commission: Landmark Preservation Commission

Date of Meeting: 6/10/20

Chairperson: Meg Dunn

Staff Liaison: Karen McWilliams

Council Liaison: Susan Gutowsky

Name and Title of Person Making Determination: Caryn Champine, PDT Director

**DETERMINATION THAT EACH AGENDA ITEM TO BE CONSIDERED AT THE MEETING IS
PRESSING AND REQUIRES PROMPT CONSIDERATION**

THIS ITEM IS (*click box to check one*): **QUASI-JUDICIAL** **NON-QUASI-JUDICIAL**

Agenda Item Name: LPC Friend of Preservation Awards

Description of Item: Established in 1985, the Friend of Preservation Award is the City's highest honor awarded for historic preservation. Each year recipients are selected by the LPC to recognize exceptional efforts to preserve our community's significant buildings and resources.

Justification Why the Item Is Pressing and Requires Prompt Consideration: This request would enable the LPC to select the recipients of the 2020 awards, allowing sufficient time for the awards to be manufactured for presentation in September 2020.

Recommendations (If recommendation is denial, please include additional information):

Chair Recommendation: Approved by Meg Dunn on 6/3/20

Council Liaison Recommendation (*non-quasi-judicial only*): Approved by Susan Gutowsky on 6/4/20

City Attorney Recommendation (*quasi-judicial only*): N/A

City Manager or Designee Determination: Approved by Caryn Champine on 6/5/20

DATE: June 10, 2020

STAFF: Maren Bzdek, Senior Historic Preservation Planner
Jim Bertolini, Historic Preservation Planner

WORK SESSION ITEM
Landmark Preservation
Commission

SUBJECT FOR DISCUSSION

Sustainability Workshop Series – Cost Calculator Tool

EXECUTIVE SUMMARY

This is a brief informational presentation and discussion (as part of an ongoing series requested by the Commission) regarding the intersection of the *Secretary of the Interior's Standards for Treatment of Historic Properties* and the "Triple Bottom Line" approach to sustainability that has been adopted by the City (as well as other government and preservation organizations). The presentation will specifically cover the use of the Cost Calculator Tool commissioned by the City of Fort Collins in 2018 to help owners of historic property in the city compare the costs of replacement vs. repair of certain key historic features like windows, siding, etc. Considering that, generally, careful repair can be more cost effective than full replacement, use of the Cost Calculator tool can realize community-wide economic, environmental, and social sustainability benefits as discussed in previous workshop trainings. Staff will provide an administrative history of the tool, and a quick instruction session on how to use the calculator.

Commissioners and members of the public are encouraged to download a copy of either the Residential or Commercial Cost Calculator tool on the City's website to follow along with the presentation, here:

<https://www.fcgov.com/historicpreservation/costcalculator>

ATTACHMENTS

1. Remote Meeting Request Form



Boards and Commissions Remote Meeting Ordinance 061, 2020, Agenda Item Request Form

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Board or Commission: Landmark Preservation Commission

Date of Meeting: 6/10/20

Chairperson: Meg Dunn

Staff Liaison: Karen McWilliams

Council Liaison: Susan Gutowsky

Name and Title of Person Making Determination: Caryn Champine, PDT Director

**DETERMINATION THAT EACH AGENDA ITEM TO BE CONSIDERED AT THE MEETING IS
PRESSING AND REQUIRES PROMPT CONSIDERATION**

THIS ITEM IS (*click box to check one*): **QUASI-JUDICIAL** **NON-QUASI-JUDICIAL**

Agenda Item Name: Sustainability & Historic Preservation Workshop Series

Description of Item: This is an informational presentation and discussion that is part of an ongoing series regarding the intersection of the *Secretary of the Interior's Standards for Treatment of Historic Properties* and the "Triple Bottom Line" approach to sustainability.

Justification Why the Item Is Pressing and Requires Prompt Consideration: These presentations and subsequent discussion provide timely information to ensure that LPC members are using best practices when making decisions.

Recommendations (If recommendation is denial, please include additional information):

Chair Recommendation: Approved by Meg Dunn on 6/3/20

Council Liaison Recommendation (*non-quasi-judicial only*): Approved by Susan Gutowsky on 6/4/20

City Attorney Recommendation (*quasi-judicial only*): N/A

City Manager or Designee Determination: Approved by Caryn Champine on 6/5/20

DATE: June 10, 2020
STAFF: Karen McWilliams, Historic Preservation Manager

WORK SESSION ITEM 3
Landmark Preservation
Commission

SUBJECT FOR DISCUSSION

LPC Work Plan - Progress and Priorities

EXECUTIVE SUMMARY

City Code requires all boards and commissions to file work plans on or before September 30 for the following year. According to the Boards and Commissions Manual, work plans should set out major projects and issues for discussion for the following year. The LPC adopted the attached 2020 work plan at its October 16, 2019 meeting. Consideration of pending priorities associated with the work plan will be a regular work session discussion item. The regular recurrence of this discussion item is intended to provide the Commission with the opportunity to measure ongoing progress and identify action items.

ATTACHMENTS

1. LPC 2020 Work Plan
2. Remote Meeting Request Form

Community Development & Neighborhood Services
281 North College Avenue
P.O. Box 580
Fort Collins, CO 80522.0580

970.416.2740
970.224.6134- fax
fcgov.com



MEMORANDUM

DATE: October 16, 2019
TO: Susan Gutowsky, Council Liaison
CC: Darin Atteberry, City Manager
Delynn Coldiron, City Clerk
FROM: Meg Dunn, Chair, Landmark Preservation Commission *Meg Dunn*
RE: **Landmark Preservation Commission 2020 Work Plan**

Overview of the Landmark Preservation Commission (Est 1968):

- Federally authorized Certified Local Government (CLG) since 1991. CLG status:
 - Authorizes LPC to administer state and federal preservation regulations, notably Section 106 Review and Compliance for all projects with federal licensing, permitting, or funding. Ex: MAX bus system, Linden Street improvements, Community Development Block Grant (CDBG), flood mitigation, telecommunications.
 - Enables residents to participate in the 20% Colorado State Tax Credit program.
 - Provides a dedicated pool of grant funding: Fort Collins has received over \$200,000 in CLG grants for training, surveys, building preservation, and community education and outreach.
 - Requires enforcement of appropriate state and local legislation for the designation and protection of historic properties, consistent with the Secretary of Interior's Standards.
 - Requires on-going survey of historic resources.
- Nine-member board, at least 40% of whom must have professional expertise in the fields of historic preservation, architectural history, architecture, archaeology, or closely related fields:
 - Commission professional expertise includes: Architecture (Nelson, Paecklar, Simpkins); Landscape Architecture (Bredehoft); Archeology (Gensmer); Finance (Bello); Historic Preservation (Murray, Wallace); and Education (Dunn).
- Final decision-maker on:
 - Requests for alterations to properties designated on the National Register, Colorado State Register, and as Fort Collins Landmarks
 - Determinations of eligibility for Fort Collins Landmark designation
 - Allocation of Landmark Rehabilitation Loan funds
- Makes recommendations:
 - To Council on Fort Collins Landmark designations;
 - To the Colorado State Review Board on nominations to the National and State Register
 - To Decision Makers on compatibility of developments adjacent to historic properties
- Advises Council on the identification and significance of historic resources, threats to their preservation, and methods for their protection
- Advises Council and staff about policies, incentives and regulations for historic preservation.

Landmark Preservation Commission
2020 Work Plan

2019 Quick Review:

- Presented "Friends of Preservation" Awards to **four** projects:
 - **Bohemian Companies and 4240 Architecture:** Superior Infill Development, Elizabeth Hotel;
 - **Susan Hoskinson:** Landmark Designation and Preservation of Historic Resources;
 - **Poudre Heritage Alliance, City Recreation and Parks Departments, Ethan Cozzens, and Empire Carpentry:** Outstanding Dedication to Preserving Historic Resources for the Restoration and Rehabilitation of the Ross Homestead Act Proving Up House;
 - **Myrne Watrous:** Exceptional Contributions to Historic Preservation.
- Generated **\$116,843** in local preservation work by **provided \$43,182** in **Landmark Rehabilitation Loans** to eight property owners, for window rehabilitation and weatherization, porch repair, stabilizing foundations, and more.
- Supported two **State Historic Fund grant applications**, for the survey of 50 properties in Old Town Fort Collins between Mulberry Street and Laporte Avenue; and for a comprehensive Historic Structure Assessment of Fort Collins Water Treatment Plant No. 1 at Gateway Park.
- Recommended **seven** properties for Fort Collins Landmark designation, and **two** properties for designation on the National Register of Historic Places.
- Provided Council and staff with input on the **Historic Preservation Code Changes, the Downtown Plan, the Old Town Neighborhoods Plan, and the KFCG Tax Initiative.**

A full description of LPC activities is provided in the Certified Local Government Annual Report.

2020 Responsibilities and Initiatives:

In 2020, the Landmark Preservation Commission will continue to directly support the City's Strategic Plan in the Key Outcome Areas of Neighborhood Livability and Social Health, Economic Health, Environmental Health, and High Performing Government, and has identified additional goals to further align its strategic objectives with those of City Council. The Commission:

Will support the **Neighborhood Livability and Social Health Outcome** by:

- Enhancing the community's sense of place by protecting historic character through landmark designation; and through design review and development review, helping to ensure compatible alterations and new development;
- Celebrating historic resources through a wide variety of community recognition and appreciation opportunities, such as the Friends of Preservation Awards; tours, signage and brochures; and partnerships with community history organizations;
- Supporting Housing Affordability goals by retaining and rehabilitating historic building stock, promoting more affordable options in housing;
- Developing a community-wide survey plan and identifying priorities for historic survey.

Will support the **Economic Health Outcome** by:

- Allocating Landmark Rehabilitation Loans and promoting Design Assistance Program, State Tax Credits, State Historic Fund grants, and other financial incentives to eligible properties;

Landmark Preservation Commission
2020 Work Plan

- Supporting Housing Attainability and Affordability through revisions to the Rehabilitation Loan Program and the Design Assistance Program to address financial equity issues, and better assist low and moderate-income citizens with cost-effective repairs and improvements to their homes.
- Ensuring a smooth, integrated Development Review process by providing early comments to developers and staff on Land Use Code projects; and by providing decision makers with recommendations on development near historic properties
- Promoting and subsidizing the use of Fort Collins' specialized skills and tradespeople to keep more financial resources in the community.
- Assist staff in the performance of two State Historic Fund grant-funded projects: the survey of 50 properties in Old Town Fort Collins between Mulberry Street and Laporte Avenue; and the comprehensive Historic Structure Assessment of Fort Collins Water Treatment Plant No. 1 at Gateway Park.

Will support the **Environmental Health** Outcome by:

- Incentivizing sustainable building practices and energy conservation measures in older homes through historic preservation review processes;
- Promote sustainability, retention of embodied energy, and waste-steam reduction by encouraging the reuse of existing buildings and materials
- Facilitating safe, cost-effective building rehabilitation and energy retrofitting and resource sustainability through 0%-interest loans, free professional advice, and the City's Design Assistance Program;
- Promoting the Historic Preservation Division's Costs Calculator, an on-line tool that enables area contractors and residents to understand the cost, longevity and energy trade-offs in material choices.

Will support the **High Performing Government** Outcome by:

- Overseeing the implementation of the new historic preservation codes and processes and continuing to identify improvements, recommending appropriate code revisions as needed;
- Providing the best service to Council and the residents of Fort Collins by identifying and implementing innovative solutions and best practices through partnerships, continuing education, and professional trainings;
- Building capacity, increasing productivity, and facilitating the career training and growth of young professionals by working with CSU students in Historic Preservation, Archeology, Construction Management, Heritage Tourism and other related fields of study;
- Furthering Council's and the City's goals and objectives through the performance of the Commission's duties.



Boards and Commissions Remote Meeting Ordinance 061, 2020, Agenda Item Request Form

Upon completion of this form: (1) Attach emails or other documentation of the City Manager or designee decision in consultation with the chair and the Council liaison or City Attorney; and (2) Place the completed form in the record of the meeting.

Board or Commission: Landmark Preservation Commission

Date of Meeting: 6/10/20

Chairperson: Meg Dunn

Staff Liaison: Karen McWilliams

Council Liaison: Susan Gutowsky

Name and Title of Person Making Determination: Caryn Champine, PDT Director

**DETERMINATION THAT EACH AGENDA ITEM TO BE CONSIDERED AT THE MEETING IS
PRESSING AND REQUIRES PROMPT CONSIDERATION**

THIS ITEM IS (*click box to check one*): **QUASI-JUDICIAL** **NON-QUASI-JUDICIAL**

Agenda Item Name: LPC 2020 Work Plan

Description of Item: The LPC's Work Plan identifies the major projects and issues for the year.

Justification Why the Item Is Pressing and Requires Prompt Consideration: The regular recurrence of this discussion item is intended to provide the Commission with the ability to measure ongoing progress and identify action items in a timely manner.

Recommendations (If recommendation is denial, please include additional information):

Chair Recommendation: Approved by Meg Dunn on 6/3/20

Council Liaison Recommendation (*non-quasi-judicial only*): Approved by Susan Gutowsky on 6/4/20

City Attorney Recommendation (*quasi-judicial only*): N/A

City Manager or Designee Determination: Approved by Caryn Champine on 6/5/20