



Cultural, Library and Recreational Services

Lincoln Center

CULTURAL RESOURCES BOARD MINUTES

Regular Meeting – Thursday December 8, 2005
12p.m.

Lincoln Center, 417 W. Magnolia St, Fort Collins, CO 80521

Council Liaison: Karen Weitkunat, Mayor Pro-Tem Staff Liaison: Jill Stilwell

Chairperson: Ayleen Burns Phone: 225-3937 (h)
Vice-Chair: Ann Wilmsen

A regular meeting of the Cultural Resources Board was held on Thursday October 27, 2005 at 12p.m. The following members were present:

Board Members present: Ayleen Burns, Carol Ann Hixon, Susan Beck-Ferkiss, Ann Wilmsen,
 Patrick Moran, Jack Steele
Board Members absent: Jon Wilkinson
Staff Members present: Jill Stilwell, Cheryl Donaldson, Marty Heffernan, Evan Hyatt
Guests Present: none

- I. Call to Order – (12:05 p.m.) Patrick Moran
- II. Consideration of agenda - add discussion of funding Arts Alive Calendar under VI
 Ayleen Burns moved to accept the agenda as amended.
 Ann Wilmsen seconded.
 Passed unanimously
- III. Consideration of Minutes from November 10, 2005 special meeting
 Motion to accept minutes– Carol Ann Hixon
 Second – Jack Steele
 Passed Unanimously
- IV. Public Input: none
- V. Discussion of CVB Planning Efforts
 Ms. Wilmsen, Ms. Burns, and Mr. Moran attended open houses sponsored by the Fort Collins Convention and Visitors Bureau designed to gain input from the community on their strategic planning effort. Those who attended felt comments were positive about having a Downtown arts and culture concentration. The Board agreed that they were supportive of the efforts of the CVB, and sees their efforts as complimentary and not competitive. The Board believes the two organizations have common goals and need to work together.

The Board did discuss making a recommendation to Council with regard to including culture as part of Fort Collins Tourism. There was also discussion around the CVB wanting to increase its budget and what avenues they might explore to do that. The Board agreed that Fort Fund is a valuable asset to the community and tourism and should not be looked at as a source for funding the CVB. The Board also learned of the possibility of a percentage of the lodging tax previously earmarked for

paying off the capital expenses of building the Welcome Center that may become available for other uses. The Board discussed strategies for the use of these funds, including possibly promoting arts and culture, a calendar, festival generation, and agreed they will make a recommendation to Council via a letter. Mr. Moran and staff will prepare a draft of the letter for the next meeting, and Board members will bring their ideas for discussion to the December 15th meeting.

VIII. Future use of Current Museum Building

This item was moved up in the agenda so Mr. Heffernan could be included in the discussion. Mr. Steele was concerned whether a decision had been made in the future use of the Museum, specifically was it to be used for Library offices and storage. Staff assured the Board that no final decisions have been made for the future use of the building. Staff will be working together to determine their best recommendation as well as asking for public input. The Board suggested the Museum display a comment board so the public could begin weighing in on the topic.

VI. Fort Fund - Review of Funding Criteria Matrix

The Board discussed the process for the January 2006 funding cycle given oral presentations will not be required. The following timeline was agreed upon:

January 3 – Applications Due

January 13, after 12p.m. : Notebooks available for the Board to pick up

Rating sheets will also be provided at this time

January 24th, 5p.m.: Rate sheets due to staff

January 25th, 3p.m.: Board meets to discuss funding recommendations

January 26th: 12p.m.: time reserved if more discussion is needed

The funding Matrix was reviewed and Ms. Hixon will make the final adjustments.

VII. Fort Fund – Eligibility Requirements

Due to time constraints, this topic was tabled for a future meeting. Comments included wanting to discuss adding an additional tier, deleting the reimbursable category, and use of the banner vs. logo.

VIII. Future use of current Museum building – see above.

IX. Staff Reports: none

X. Committee Reports: none

XI. Other Business: none

XI. Adjournment: 2:13 p.m.

Respectfully submitted,



Jill Stilwell
Director of Cultural Services