

# CITY OF FORT COLLINS

## CULTURAL RESOURCES BOARD

CULTURAL RESOURCES BOARD  
Wednesday, February 25, 1987  
4:45 pm  
Historic Preservation Office  
Revised per request - 4/14/87

Present: James Weitz, Christine Jones, Judith Grillo, Michael Griffith,  
Ruth Hornberger  
Absent: Anne Steely, Barb Cain  
Staff: David Siever, Mark Breimhorst, Brian Moroney, Edwina Echevarria  
Guest: Kelly Ohlson

- I Call to order - meeting was called to order by Chairperson Christine Jones.
- II Consideration of tonight's agenda  
Brian Moroney asked to add Annual Report under Staff Reports  
Kelly Ohlson asked to address Board; added as item IV moving all other items down by one.
- III Consideration of minutes of January 28, 1987 -  
Ms. Echevarria clarified a point under the Historic Preservation report on page 2. In the third paragraph, the wording indicates an "Upcoming" meeting and implies that one is set. Ms. Echevarria explained that the meeting time has not actually been set.
- Mr. Giffith moved to accept minutes with change, seconded by Jim Weitz, approved 5-0.
- IV Address to CRB by Mayor Kelly Ohlson-  
-Mayor Ohlson addressed Board.  
-A letter will be sent to the Board in response to their memo to Council.,  
-There will be a worksession set up between Board and Council after the election.
- V Staff Reports-  
Museum - Brian Moroney  
-Mr. Moroney highlighted important items on his written report, copy distributed.  
-Mr. Moroney also distributed the Museum's Annual Report and highlighted several items.

Lincoln Center - David Siever

-Mr. Siever highlighted some items from his written report, copy distributed.

Historic Preservation - Edwina Echevarria

-Ms. Echevarria announced that Sherry Albertson-Clark is back in town.

-Ms. Echevarria distributed copies of monthly report.

-Discussed Item No. 2 of report and how her office handles phone calls of concerned citizens when buildings are being torn down.

-Mrs. Jones suggested a work session with the Landmark Preservation Commission after incentives package is received.

-Ms. Echevarria announced the results of the telephone vote for the two properties under consideration for designation.

Trolley Barn - 7-0

Power Plant - 6-1 with Ruth Hornberger casting dissenting vote

#### VI Update on the Cultural Development and Programming Account

Mr. Siever announced that the resolution appropriating the funds passed at the second reading. The amount available will be \$27,000 which is the total \$30,000 less \$3,000 for administrative support.

Mr. Griffith suggested sending a memo to Council thanking them for their support of the new account.

Ruth Hornberger moved to send a memo of thanks to Council, seconded by Judith Grillo, passed 5-0. Mrs. Jones will draft memo and call Board for approval/comments.

#### VII Gift Letter

Mrs. Jones explained the background on the letter and asked for comments and suggestions on how to proceed.

Mr. Giffith moved to send a memo to Jody McAfee suggesting having a contest and also to show CRB support, seconded by Jim Weitz, passed 5-0. Ms. Grillo to draft a memo and bring to next meeting.

#### VIII Report from "Quality of Life" Committee - Ruth Hornberger

Mrs. Hornberger reported on her findings. She gave a rough draft to Mrs. Green to be typed and distributed at next meeting.

#### IX Report on Economic Development Strategies

Mrs. Jones explained that she had received a packet of information concerning the Economic Development Strategies that will go to Council on March 17th. She outlined the various portions of the document as it related to the areas under the jurisdiction of the CRB. The only mention was of Historic Preservation (under planning section) and the new Cultural Development and Programming Account. The Board was asked for comments.

Mr. Weitz made a motion to have Mrs. Jones draft a memo in reply with the concerns and call the members for their input as the date is too close to hold for next meeting. Motion seconded by Ruth Hornberger, passed 5-0.

Mrs. Jones will get copies of the entire proposal to everyone for information at the same time that the memo is sent out for approval.

In response to discussion, it was suggested to send a letter to interested organizations to attend a future CRB meeting. Ms. Grillo will draft a letter and bring to next month's meeting.

X Other business-

Ms. Grillo volunteered to put together a simple brochure for the Cultural Resources Board and bring to a future meeting. The idea was met with enthusiastic approval.

Mr. Weitz moved to adjourn meeting, seconded by Mr. Griffith, passed 5-0.

Meeting adjourned - 6:45 pm

Respectfully submitted,

Linda Green  
Secretary

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explained that the meeting time has not actually been set.

Mr. Giffith moved to accept minutes with change, seconded by Jim  
Weitz, approved 5-0.

IV Address to CRB by Mayor Kelly Ohlson-

-Mr. Ohlson thanked Board for the opportunity to work with them  
in the last four years as he will be leaving his post shortly.

-He informed the Board that a letter would be sent by him on behalf  
of the Council in response to the memo sent by CRB.

-Mr. Ohlson spoke of the communications gap between the Council and  
Cultural Resources Board, especially concerning the Museum issue,  
and regrets any misunderstandings that came from that gap. He  
explained that in this last budget session, Council gave a lot of  
room to the new City Manager and his recommendations. It is his  
plan to have work session set up with the new Council to meet with  
the Cultural Resources Board.

- The Mayor discussed the Museum. It is not the plan of the Council to have a volunteer-run Museum but continue with a professionally managed facility. It was in the direction of increased volunteer help that was the intent of the Council.
- Mr. Giffith brought up the issue of fund-raising and where the Council saw the duties of the CRB in this area.
- Mr. Ohlson answered that the CRB is to be considered a policy and advisory board and not specifically a fund-raising board. If comments were interpreted in that manner, it was a misunderstanding. The Board would be involved in issues like a "Friends" group for the Museum, but were not expected to go out and do fund-raising. He suggested that this would be a good topic for discussion at the work session. He also informed the Board that one of the goals of the new Council will be to look at the relationship between the Council and all the boards and commissions.
- In response to a question on time from Mr. Weitz, Mr. Ohlson suggested that the Board plan on at least an half hour session and possibly an hour with Council.
- Mr. Griffith restated that the Board's major objection was the handling of the Museum budget. Mrs. Hornberger also felt that Council did not receive all information concerning the issue.
- In closing, Mrs. Jones stated that the Council will be hearing more from the CRB this year. In an effort to increase Council awareness and highlight important issues, more communications will be sent to Council directly from the Cultural Resources Board.

#### V Staff Reports-

##### Museum - Brian Moroney

- Mr. Moroney highlighted important items on his written report.
    - Next exhibit is the Santa Fe Trail which opens March 14.
    - Box Elder Schoolhouse project - three walls framed in, should be completed soon.
  - Mr. Moroney also distributed the Museum's Annual Report and highlighted several items.
    - Outreach program is mainly Margaret Rogers doing presentations of Auntie Stone at nursing homes.
    - History Wall has made a lot of progress - trying to get intern to complete before leaving.
- There was some discussion about the possibility and feasibility of publishing the history wall items as a book.

##### Lincoln Center - David Siever

- Mr. Siever highlighted some items from his written report.
  - LaBoheme is not selling well
  - Steve Ackerman, local promoter, was in serious car accident but still sponsoring a show at the Center in March.
  - Dressing Rooms are due for completion soon - will invite Board to the opening.
  - The London Tour will leave March 14th with 20 people.

##### Historic Preservation - Edwina Echevarria

- Ms. Echevarria announced that Sherry Albertson-Clark is back in town.
- Discussed Item No. 2 of report and how her office handles phone calls of concerned citizens when buildings are being torn down.
- Mrs. Jones suggested a work session with the Landmark Preservation Commission after incentives package is received.
- Ms. Echevarria announced the results of the telephone vote for the two properties under consideration for designation.

Trolley Barn - 7-0

Power Plant - 6-1 with Ruth Hornberger casting dissenting vote  
-The results of the vote lead to some discussion as to why the property surrounding the building is included in the designation. Mr. Weitz offered to meet with Mrs. Hornberger and go over the history of the recommendation for designation.

#### VI Update on the Cultural Development and Programming Account

Mr. Siever announced that the resolution appropriating the funds passed at the second reading. The amount available will be \$27,000 which is the total \$30,000 less \$3,000 for administrative support. The final copies of the guidelines and forms were distributed. The press release announcing the program went out the day following final approval and staff is making extra efforts to get the word out. Letters have gone to both the accepted panel members and those who were not asked to join the panel.

Mr. Griffith suggested sending a memo to Council thanking them for their support of the new account.

Ruth Hornberger moved to send a memo of thanks to Council, seconded by Judith Grillo, passed 5-0. Mrs. Jones will draft memo and call Board for approval/comments.

#### VII Gift Letter

Mrs. Jones explained the background on the letter and asked for comments and suggestions on how to proceed.

-Mr. Weitz questioned whether the Board wanted to be involved with the project.

-Mr. Griffith suggested that the Board not get involved as a Board but make suggestions as individuals.

-Ms. Grillo raised the concern that these items are usually what people take away from a town and that it would be great to see a really nice item be considered as a gift representing our city.

Mr. Giffith moved to send a memo to Jody McAfee suggesting having a contest and also to show CRB support, seconded by Jim Weitz, passed 5-0. Ms. Grillo to draft a memo and bring to next meeting.

#### VIII Report from "Quality of Life" Committee - Ruth Hornberger

Mrs. Hornberger reported on her findings. She gave a rough draft to Mrs. Green to be typed and distributed at next meeting.

#### IX Report on Economic Development Strategies

Mrs. Jones explained that she had received a packet of information concerning the Economic Development Strategies that will go to Council on March 17th. She outlined the various portions of the document as it related to the areas under the jurisdiction of the CRB. The only mention was of Historic Preservation (under planning section) and the new Cultural Development and Programming Account. The Board was asked for comments.

-Staff present had not seen the document. Mr. Siever commented that there was no mention of an ongoing commitment to the present facilities.

-Mrs. Hornberger felt that it was the existing facilities that attract businesses to the area and keep employees here. Our present programs should be considered as assets.

-Brian Moroney also felt that the existing buildings and programs are what attract and keep industry and should be included in report.

Mrs. Jones asked Board in what manner would they like their comments sent to Ms. Hopkins.

Mr. Weitz made a motion to have Mrs. Jones draft a memo in reply with the concerns and call the members for their input as the date is too close to hold for next meeting. Motion seconded by Ruth Hornberger, passed 5-0.

Mrs. Jones will get copies of the entire proposal to everyone for information at the same time that the memo is sent out for approval.

Relating to this issue, there was discussion on how the Board could get more active in the organizations in town that discuss these types of issues, i.e. The Chamber, Tourism and Visitors Bureau, Fort Collins Inc., etc.

It was suggested that a letter be sent to these organizations inviting them to the May CRB meeting to get them acquainted with the Board. Ms. Grillo will draft the letter and bring to the March meeting for approval.

Mr. Griffith suggested including the press, in particular, Lee Peck of the Coloradoan. Mr. Siever pointed out that there have been a lot of changes at the paper and perhaps we should wait until a new person is assigned. Mr. Griffith will investigate further and report at next meeting.

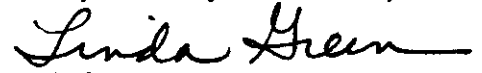
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Ms. Grillo volunteered to put together a simple brochure for the Cultural Resources Board and bring to a future meeting. The idea was met with enthusiastic approval.

Mr. Weitz moved to adjourn meeting, seconded by Mr. Griffith, passed 5-0.

Meeting adjourned - 6:45 pm

Respectfully submitted,

  
Linda Green  
Secretary

CULTURAL RESOURCES BOARD REPORT/LINCOLN CENTER

- Mr. Siever, Mr. Breimhorst, and Ms. Martin will attend the grants panels of Colorado Council on Arts & Humanities on March 12th & 13th. Funding requested:

33,020	Performing Arts
16,800	Visual Arts

Last year's request was 29,000 for Performing Arts and 13,945 for Visual Arts. Actual grants awarded in 1986 were 10,000 Performing Arts and 3500 Visual Arts.

- Comparison on Season Sales

	1985-86	1986-87
Showstoppers	1165	1348
Childrens	560	1015
Dance	410	361
Travel	(275 - Sertoma)	515

- Upcoming Performing Arts events:

La Boheme  
Riders in the Sky  
Joffrey II  
Alaska Film  
Poudre R-1 Cluster Concerts  
Count Basie Orchestra  
Fort Collins Symphony Concert  
Rocky Mountain High School Concert  
Mother Folkers

- Upcoming Visual Arts events:

C. W. Cartwright, David L. Dietemann, Thomas Patin, Bob Thomas, and Sandra Toland (Intimate Gallery)  
Jerry Rosenthal "V E TO" (Lobby Gallery) and  
Poudre R-1 "Youth Art Month" student exhibit (Walkway Gallery).

- Reception for opening of Performance Hall dressing rooms  
Monday evening March 30th at 7PM



CITY OF FORT COLLINS  
COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION

Staff Report for Cultural Resources Board  
Historic Preservation Office  
February 25, 1987

1. The Board's letter to Sherry-Albertson Clark regarding obtaining her work on historic preservation incentives was forwarded to her. Sherry's response to the letter will probably go directly to Christine Jones.
2. There has been some community concern regarding the demolition (now in progress) of 1008 Remington, the "Akin" house. This was the home of Myron and Elizabeth Akin, prominent early Ft. Collins citizens. (Note: The Akin business structure, at 128-132 Laporte Avenue, was designated by the CRE in 1977; the front part of the building was inadvertently demolished a few weeks after that. The designation of the part of the building remaining was rescinded in 1984, at the recommendation of the Board.) The house at 1008 Remington is on the Board's list of structures to be studied for possible local historic designation. Some citizens are asking "Which one is next?" and "What can be done to preserve significant structures in Fort Collins?" This office took several slices of the building a few weeks ago for the files. Also, we plan on retrieving a few stones from the house's exterior to keep as a record and a reminder.
3. Re: proposed local designation of 2 City-owned properties, the old trolley barn and the power plant: The phone vote tally on the Board's motion to recommend that Council designate these two properties was completed February 17, 1987. The vote was Ayes: 6, Nays: 1 (Ruth McKee Hornberger dissenting). I have scheduled the 1st hearing on the designations for the Tuesday, March 17 City Council meeting and will need Board representation at that meeting. I have a tentative meeting scheduled with Roz Spencer at the Power Plant this Friday morning to let her know about the proposed designation.
4. Columbine Cable has scheduled the historic preservation tape on Channel 14 three times this month: Feb. 12, 17, and 26 (tomorrow night, at 8:30 p.m.). They indicated they would show it periodically, at our request. During Preservation week in May will probably be the next showing.
5. Elaine and I are still working on reviewing and updating the 2-year Historic Preservation work program, which is part of the Development Services Department's comprehensive work program. We would like to re-schedule the presentation of it to the Board in March.

*Edwina*

Edwina

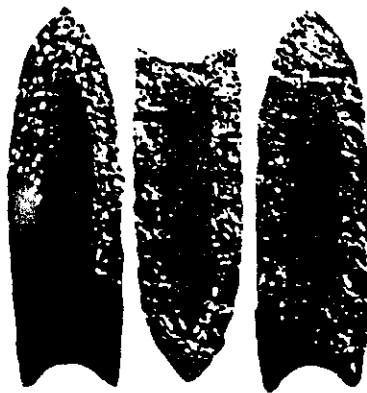
MONTHLY REPORT - OUTLINE

February 25, 1987

1. Exhibitions:
  - a. WW 1 posters - "On The Home Front" - has been on display since the last report.
  - b. Santa Fe Trail - To open on March 14th
  - c. Fully participating in CSU International Poster Exhibit - American Division.
  - d. Exhibits Task Force meetings held weekly.
  - e. Text for History Wall being written and reviewed.
2. Collections:
  - a. Collections Committee meeting held Feb. 4, 1987. 44 items offered, 17 accepted, and 27 tabeled pending further research. 7 items de-accessioned.
  - b. Flag restoration continues, with the sewing stabilization phase nearing the end. It will then be ready for sewing to a backing fabric. Bonnie Kindsfater has worked many hours on the project.
3. Public Relations:
  - a. Colorado-Wyoming Association of Museums Annual Meeting of 1989 invited to Ft. Collins.
  - b. Mountain-Plains Museum Association Annual Meeting invited in 1990 (if C.W.A.M. 1989 bid not accepted).
4. Programs/Events:
  - a. Feb. 2, Ft. Collins Historical Society presented "Colorado Gunsmoke" by Ken Jessen.
  - b. Feb. 12, Audubon Family Film Night showed "Strange Creatures of the Night", a National Geographic film.
  - c. Feb. 25, Wednesday Night at the Museum presents, "Early Colorado Botanists and Their Plants" by Dieter Wilken, CSU Botany professor.
5. Staff
  - a. Agnes Dix to attend Smithsonian program on management of docent programs.
  - b. Brian Moroney to attend Smithsonian-American Bar Association program on museum administration.

# **ANNUAL REPORT 1986**

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## **Fort Collins Museum**

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**200 Mathews Street Fort Collins, Colorado 80524**

ANNUAL REPORT - 1986

FORT COLLINS MUSEUM

STATISTICAL OVERVIEW

A quick overall view of Museum activities for 1986 can be obtained in the following statistics. These figures serve as indicators of the Museum's activities, the popularity of its programs and trends. Statistically, the Fort Collins Museum did quite well in 1986.

1. TOTAL VISITATION

(Those served by the Museum in some capacity)

Jan.-Mar.....4,632  
Mar.-Jun.....7,449  
Jun.-Sep.....8,358  
Sep.-Dec.....4,051  
Total - 1986 Visitation.....24,490  
Percentage of the Ft. Collins population served.....30%

2. TOURS

Number of tours given.....199  
Number of individuals on tour.....2,766

3. PROGRAMS AND EVENTS

(Numbers in attendance)

Three summer programs.....2,540  
    other programs.....2,092  
    (meetings-films)  
32 Outreach programs.....2,027  
Total attending Museum programs in 1986.....6,659

4. COLLECTIONS MANAGEMENT

Items added to Museum's Collection.....185  
Items reviewed for inclusion.....2,264  
Items deleted from permanent collection.....106

5. VOLUNTEER HOURS

Museum Volunteers.....1534  
Interns.....112  
Community Service.....701  
Total 1986 Volunteer Hours.....2347

## TOURS

A total of 199 tours were given by docents and staff throughout the year of 1986; these tours served 2,766 people. Of the 199 tours, it should be noted that 43% were for Poudre R-1 students and 92% of those were 4th graders who study Colorado history.

A general tour consists of up to 15 people and typically lasts for 45 minutes---15 minutes in each of three areas of the Museum: 1st floor, mezzanine, and the cabins. However, the 4th grade at one school may have as many as 90 students. That class would be divided into two groups of 45 each. While one group is shown a slide presentation in the Overland Trail Room, the remaining group in sub-sets of 15 each are taken on a tour of the Museum. Each group starts in one of the 3 areas mentioned above and every 15 minutes the groups move into another area by prearrangement. After 45 minutes the two large groups exchange places, following the same procedure.

While school tours are an important part of our part of our program, the Museum serves a wide range of people in the community. Tours are given to Boy Scouts, Girl Scouts, Nursing Homes, Service Clubs, and various University groups (including foreign students and visitors).

In addition to the in-house tours, 32 Outreach programs were presented outside the Museum reaching 2,027 people.

## PROGRAMS AND EVENTS

The Museum held 62 programs, events, and meetings of all types and sizes throughout the year of 1986. Total attendance at these programs was 4,632.

Summer events, their dates and attendance were:

Fur Trader's Rendezvous	June 14	550
Skookum Day	July 19	1,840
122nd Anniversary founding of Ft. Collins	August 20	150
		<hr/>
	Total	2,540

Other Programs and Meetings include:

6 F.C. Historical Society Meetings + 4 Board	297
9 Audubon Films	315
9 Wednesday Night at the Museum	417
9 Volunteer Meetings + 5 Training	215
8 Overland Trail Fur Co. Meetings	108
1 Carol Fest	500
1 Leadership Fort Collins	50
1 CWAM Workshop	24
9 Miscellaneous Meetings/Programs	166
<hr/>	<hr/>
62	2,092

Total at Programs, Events, and Films 4,632

It is important to keep count of Museum activities but it is also important to keep in mind that the Museum staff strives for quality and authenticity in all it's presentations and keeps those presentations germane to the Museum's stated purpose.

#### COLLECTIONS MANAGEMENT

Collection care and management is a "behind-the-scenes" area of Museum work that is at the very heart of the Museum. One of the original goals

established for this museum in 1978 was the reorganization and documentation of the collections. Since that time each year's donations have been handled efficiently, and the tremendous backlog of collection problems has been virtually eliminated.

In 1986, 185 items were added to the Museum's permanent collection. These were carefully selected from the 2,264 that were offered to the Museum during the Year. (One collection of approximately 2000 Native American projectile points was withdrawn by the donor before consideration.) All of those accepted are, or soon will be, City property by means of a Contract of Gift.

In the continuing effort to rid the collection of harmful and/or irrelevant items, 106 items were deleted after being carefully considered by the Collections Committee. Whenever possible, these deleted items are placed with another Museum or other non-profit or educational institution. The Collections Committee, consisting of Dr. Liston Leyendecker, Mr. Ralph Giddings, and Mrs. Doris Greenacre met six times during the year to review collection matters.

In addition to the record keeping aspects of collections management, there were several conservation projects and improvements in storage facilities made in 1986. The Museum's entire gun collection was cleaned, repaired, and stored in a newly constructed storage rack. The mineral collection was reorganized, consolidated and relocated into a large storage cabinet; a second cabinet, ordered late in the year, will accommodate the remainder of the collection. The former coal storage area, beneath the building on the south side, has been walled in and occupied with museum items, primarily furniture, temporarily alleviating the storage problem.

The collections and the collections records of the Fort Collins Museum are in good shape; 1986 saw continuing and innovative improvements. Karin Eberhart, assisted by a small, but dedicated, group of volunteers, has worked diligently in facilitating these improvements. The collections are a far cry from where they were a few years ago.

### EXHIBITS

It is an ongoing goal at the Fort Collins Museum to fully utilize the Museum's gallery space by presenting artistic and educational displays that are of interest and educational value to the citizens of Ft. Collins. This goal was clearly attained in 1986 with the six exhibits presented.

1. Pathways to the West: February 8 through March 23  
Lithographs from 19th Century  
Railroad Surveys
2. The Carnegie Library March 29 through April 27  
Smithsonian Institution
3. Prairie: Photographs May 10 through June 29  
by Robert Adams
4. The Artist and the July 5 through September 14  
Bucking Horse
5. The Photographs of September 20 through November 2  
Ernest Knee
6. The Indian Dancers of November 15 through end of the  
Henry Toll year

While the exhibits presented were varied and exciting, each conformed to the Museum's policy of presenting in the gallery materials that depict either the natural or human history of the Rocky Mountain West.

Mr. Jack Curfman designed each exhibit so that each was presented in a complementary and innovative manner. Mr. Jake Schroeder, assisted by all



the staff working in some capacity, put the exhibits together. Additionally, it should be noted that in January the gallery was partially rewired, cleaned, and the wall repaired and repainted.

Considerable progress was made in the history wall or date-line history of Fort Collins. Mr. Curtis Greubel, assisted through the summer months by two C.S.U. Interns, conducted extensive research into the History and development of the city of Fort Collins and the surrounding region.

At the end of the year he had completed the research and had transformed his notes into the text of the history of the 1880's. While this is the text of a single decade, it is the tangible result of an extensive research project and an important step in the development of this area of the Museum.

#### BOX ELDER SCHOOL HOUSE PROJECT

Another long term Museum project, the Box Elder School house, progressed steadily through the year to the point where the completion is in sight. The building was totally "rechinked" with the spaces between the logs painstakingly filled. Over two thousand separate blocks or strips of wood were used, mesh fitted and secured, and cement chinking installed against batten boards. This long and tedious job was completed late in November.

The construction of the interior walls will begin after the first of the year with the remaining steps (electrification, insulation, interior finish, floors, paint, etc.) to follow closely behind. At this time, a late Spring completion date seems probable.

## VOLUNTEER PROGRAM

Tours required 354 docent hours. The docents also put in 389 hours in training for a total of 743 hours contributed to the Museum. 387 hours were put into collections work. Collections volunteers also put in 48 hours of training for a total of 435 hours contributed to the Museum. Volunteers also put in 356 hours of reception work at the Museum's front desk. On Skookum Day 136 hours were contributed by volunteers, many of whom presented demonstrations and contributed greatly to the program. Interns from C.S.U. contributed 112 hours in various areas of the Museum.

The Museum received an additional 701 hours of "semi-volunteer" labor through its participation in the County's Community Service Program. These individuals worked very well and provided valuable assistance in preparing exhibits, painting, maintaining the courtyard, and the ever necessary glass cleaning.

## CONCLUSION AND OUTLOOK

The staff of the Museum is pleased with the results of 1986; it was not a year without its problems but the output has been impressive. The Fort Collins Museum not only maintained but enhanced both the quantity and quality of the Museum services it provided to the citizens of Fort Collins.

This progress will continue into and throughout 1987. However, there are some concerns that should be noted:

- Storage - an ongoing critical problem, especially for large items.
- Budget Reduction - 13% in 1986 in the form of two half-time employees.
- City Reorganization - A closer link to the City Administration is needed.

With these concerns clearly in view, the Fort Collins Museum is looking forward to 1987 eargerly and aggressively.