

CITY OF FORT COLLINS

CULTURAL RESOURCES BOARD

CULTURAL RESOURCES BOARD
Wednesday, January 27, 1988
4:45 pm
Lincoln Center

Present: James Weitz, Anne Steely, Jane Folsom, William Kneeland, Christine Jones, Jane Nevriy, Ruth Hornberger

Staff: David Siever, Mark Breimhorst, Brian Moroney, Edwina Echevarria

Guests: Susan Kirkpatrick, Kathryn Anthony, Michael Griffith, Jack Curfman, Barbara Cain

I Call to order - 4:49 pm

II Consideration of Agenda

III Consideration of Minutes of December 2, 1987 - tabled until February Meeting

IV Staff Reports-

David Siever, Performing and Visual Arts

-Distributed a written report - see attached

-Asked Board for a letter of support for the nomination of Lincoln Center for Governor's Award. James Weitz moved to support the award, seconded by Jane Folsom, passed 7-0.

ACTION: Christine Jones to draft letter.

Brian Moroney, Fort Collins Museum

-Distributed a written report - see attached

-Highlighted:

Bill ready to go to Senate

Toliver's project

Attendance Report - up in 1987

Program Report -overall increase of 23%

Volunteer hours - increased by 34%

Exhibit schedule



Edwina Echevarria - Historic Preservation
-Distributed a written report - see attached
-Highlighted:
Possible purchase of Avery House
Office staff will be added to update the historic properties file
-David Siever announced that Edwina had received the ABC employee award for her work on the historic preservation manual that was presented to the Poudre R-1 School District.

V Team Building - Susan Kirkpatrick, Facilitator
Kathryn Anthony, Recorder

Ms. Kirkpatrick led the Board in a session of team building. Time was limited to one hour. The Board, both present and past members, were asked to brainstorm on what they saw as problems.

STATEMENT OF PROBLEMS

- Definitional Problem - Internal
- New Member Entry - Smooth
- Phone Voting
- Integrating Responsibility of Cultural Development and Programming Account
- Adjusting to New Chair
- Communication Styles
- Conflict of Interest
- Meeting Time

The Board was then asked to list obstacles to solving the problems.

OBSTACLES

- Personalities
- Separating Personal Interests
- Assumption of Prior Knowledge
- Lack of Discussion
- Structural Relationship with Fort Fund (Cult. Develop. & Prog. Account)
- Time Constraints
- Narrowed Focus
- History/Tradition

The next step was to take items from the statement of problems and discuss solutions keeping in mind the obstacles.

The first item selected for discussion was phone voting. It was decided that phone voting would only be used or not used in the following instances:

- Only be used on items that have been discussed in detail at a previous meeting. The phone vote would only be a final approval vote.
- Only be used due to time constraints - when an issue has to be decided but Board is unable to schedule a special meeting.
- If a phone vote is done, an item to present final results will be added to the next meeting's agenda.
- If vote is not unanimous, discussion will be provided at next meeting.
- There would be no spontaneous phone voting - there must be prior discussion involved.
- Would never be used in a case of absence of a quorum at a regular meeting.

The next item selected for discussion was time of meeting. Since time was short, this item will be added as an agenda item for discussion at the February meeting.

The next item selected for discussion was the definitional problem.

~~-Internal and external definitions differ-covered in goals and objectives~~

- By-laws specify charge as overseeing cultural facilities and historic landmark designations. Landmark Preservation Commission is an off-shoot of Cultural Resources Board.
- Need to begin ordinance procedure to include the responsibility for overseeing Fort Fund.
- By-laws need to be changed to include Fort Fund responsibility.
- New members need more background information that affects the three charges.
- Staff needs to be aware of changes and share historical information.

The conflict of interest item was discussed next. This also led to a discussion on communications.

- City provides a statement of ethics with each board and commission manual. Every Board member should take the time to read this section.
- Members were encouraged to call each other on issues.
- Keep personalities out of discussions.
- Use "Other Business" portion of agenda to bring up subjects not already on printed agenda.
- Board members should excuse themselves from discussions where a conflict of interest might occur.

The discussion on the Cultural Development and Programming account as it relates to the Cultural Resources Board was added as an agenda item for February.

VI Consideration of Cultural Development and Programming Panel
Recommendations - Brian Werner

Mr. Siever introduced Mr. Werner, a member of the panel, and also explained the procedures used to evaluate the proposals. Some did not go to the panel that did not meet criteria as it is now established.

After much discussion on each of the proposals, Jane Folsom moved to accept the panel's recommendation, seconded by William Kneeland, approved 6-0.

ACTION: A press release will be sent out and City Council will receive a report. Organizations will be informed and checks will be available on February 16th.

VII Annual Report - Linda Green

After discussion and changes, William Kneeland moved to accept annual report with suggested changes, seconded by Anne Steely, approved 5-0.

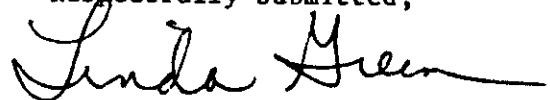
ACTION: Mrs. Green will make changes and submit report to the City Clerk's Office. She will also call those members who had to leave and give them the opportunity to see report before it goes to Clerk's Office.

VIII Other Business - none

Anne Steely moved to adjourn meeting, seconded by William Kneeland, approved 5-0.

Meeting adjourned - 7:25 pm

Respectfully submitted,



Linda Green
Secretary

LINCOLN CENTER/PERFORMING AND
VISUAL ARTS REPORT

January, 1988

I. Choices '95

Recap of staff priority for Cultural/Library services

1. South Side Branch Library
2. Museum Storage
3. Outdoor Amphitheatre
4. Lincoln Center Restrooms
5. South Parking Lot Lighting
6. Conversion of Old Post Office to a Visual Arts Center
7. Lincoln Center Parking Garage
Swimming Pool not prioritized

II. Staff proposal for 1% for art sent to City Managers for possible inclusion in Choices '95

III. Sculpture Garden update

Final design approved by design committee - next step is construction drawings and additional fund raising.

IV. Outreach box office

Staff is looking into the feasibility of a satellite box office in the expanded Foothills Mall.

V. Tenth Anniversary update

- Oct. 8 - Sculpture Garden dedication
Buckminster Fuller exhibit opens
Open house for community
- Oct. 12-13 - 42nd St.
- Oct. 15 - Birthday Ball
- Oct. 16 - Special event

VI. Carpet and chair replacement - Council voted not to fund these items from the Lodging Tax Mitigation Account.

VII. Lincoln Center Board is submitting application for the Governor's Award for Excellence in the Arts. Letters of support from the community are being solicited.

Historic Preservation Office Staff Report
January 27, 1988

1. A meeting of City officials, Poudre Landmarks Foundation representatives, and other interested individuals is being held today in the City's Planning Office at City Hall to discuss the possibilities of the purchase of the Avery House carriage house for the City of Fort Collins.
2. There has been a delay in the moving of the Ward Smith cabin from S. Shields Street to the old Forks Cafe site on N. Highway 287 in order to determine the best way to move the cabin to avoid structural damage.
3. Attention given to the formation of the Larimer County Historic Trust is being delayed until the moving of the Ward Smith cabin is accomplished.
4. The Historic Preservation Strategic Plan committee, consisting of Historic Preservation Office staff and Landmark Preservation Commission members, is currently working on prioritizing a 3-tiered work program for the Historic Preservation Office and the LPC. Because of this prioritization portion and because of other revisions being made to the Strategic Plan, the finalized plan will not be ready until approximately the end of March.
5. The Historic Preservation Office staff and the CRB/LPC joint sub-committee on Historic Preservation Incentives, with Chairman Bill Kneeland, had its first meeting on January 13, and is making plans for further meetings and activities in connection with an historic preservation incentives program in Fort Collins.
6. The Historic Preservation Office is in the process of selecting a person or persons to update the office's historic properties files, with an eye toward a computer data base filing system. The purpose of the project is to develop those files into the central repository for information on historic properties in Fort Collins and to make those files more useful to the H. P. office, planners, the LPC and CRB, CSU, and to the public.

CITY OF FORT COLLINS

FORT COLLINS MUSEUM

MONTHLY REPORT
JANUARY 27, 1988

I. ADMINISTRATIVE

- a. Senate Bill
- b. Storage problems - accreditation
- c. Statistics - overall visitation 26,375 - 7.1% increase

II. COLLECTIONS

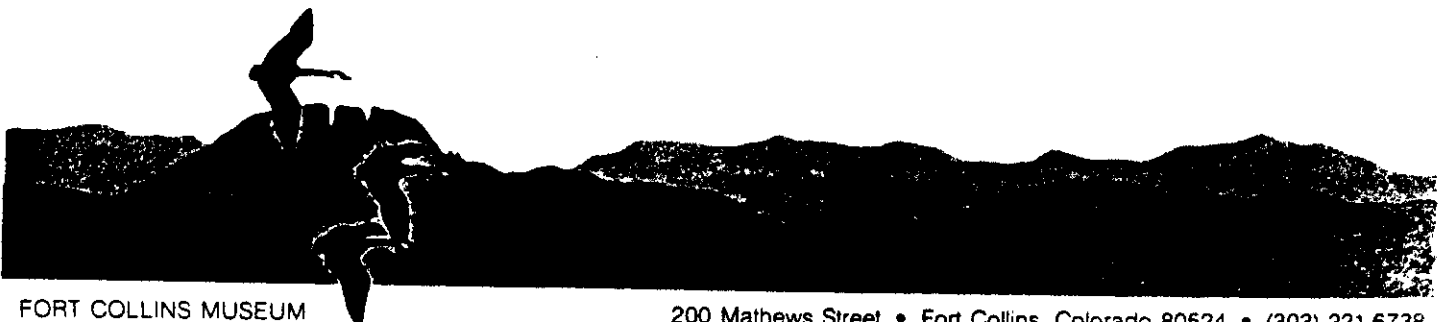
- a. Shelving purchased & utilized
- b. Statistics:
 - 1. Items added 441
 - 2. Items reviewed 796
 - 3. Items deleted 154

III. PROGRAMS

- a. Volunteers open house.
38 attending - 9 added to group
- b. Statistics:
 - 1. Three summer programs . 2927 15% increase
 - 2. Programs, films, meetings 4140 97% increase
 - 3. Outreach (22) 1167 42% decrease
 - TOTALS 8634 23% increase
 - 4. Volunteer Hours 3139 34% increase

IV. EXHIBITS

- a. Gallery change - Architecture and Landscape Along The Oregon Trail
- b. Rearrangement of resources to get more exhibit work done



FORT COLLINS MUSEUM

200 Mathews Street • Fort Collins, Colorado 80524 • (303) 221-6738