



Cultural, Library and Recreational Services
Lincoln Center

REGULAR MEETING
CULTURAL RESOURCES BOARD
WEDNESDAY, OCTOBER 4, 1989

5:30 PM
LINCOLN CENTER

Present: Jane Folsom, Bill Kneeland, Ruth Hornberger, Karen Warren, Kathryn Stubler, Jane Nevriy
Absent: Jim Petersen
Staff: Mike Powers, Linda Green, David Siever, Mark Breimhorst, Brian Moroney
Council Liaison: Ann Azari

I Call to Order - 5:45 pm by Chairman Folsom

II Consideration of Agenda
Add - under Other Business: Work Plan 1990, Board Assignments
Add - after minutes consideration: Budget Issues

III Consideration of minutes

William Kneeland moved to accept minutes as written, seconded by Ruth Hornberger, passed 6-0.

IIIa Budget Issues

- A) A copy of the memo that Cultural Resources Board sent to Council concerning the Feasibility Study was distributed. Mr. Siever gave the background information on how the item was discussed by the Council and the outcome at the Council meeting. It was an unanimous vote for approval for the study. Instructions from Council was that CRB should work with staff to come up with a plan for the study. This action by Council shows strong support and CRB has a chance to develop a strong leadership in the strategy for the study. This may prove to be an area where a collaborative effort showing a broad-base of support in the community exists.
- B) Mr. Siever was asked to appraise the Board on the situation with the box office computer system. The system is proving to have inadequate storage for the amount of information needed and appears to be failing. There is no support from the software company who went out of business a few months after purchase of the system. There is no way to back-up the data and if the system goes down, all data will be lost. The box office would have to suspend all operations to try to reconstruct sales from ticket stubs. This item has been a supplemental request for the last two budget sessions but has not been funded under the budget process. Staff has sent an issues paper to the City Manager's Office and the ICS Department has also placed a priority on this item.

Ruth Hornberger suggested writing a memo to the Council asking for their support for the project and outlining the economic liability which the Center faces for ticket sales revenues. It was decided,

however, not to send a memo at this time but to work through Mike Powers and city staff.

Mr. Powers thanked Ann Azari for her support of the Cultural Resources Board in the recent discussions on the Fort Fund. A memo from the Board to the Council will be sent as soon as possible.

IV Staff Reports

Museum - Brian Moroney

A written outline was distributed, Mr. Moroney highlighted:

- Radon/Infestation Update - most of the collection has been moved from the main storage and they are ready to pour the new floor. The air handling unit and moisture proof wall will be the next step. The items in the collection that are infested will be taken to an off-site location for freezing process. All programs scheduled for the Overland Trail Room have been rescheduled to other locations, mainly the Library.
- The Friends group is sponsoring a program on October 25 on "Black Pioneers in the Rocky Mountains" at Lincoln Center.
- The Carole Fest is expanding and the Museum will have a display of Santa's Village that will include the cabins.

Lincoln Center - David Siever

A written report was distributed, Mr. Siever highlighted:

- A new dance committee has been formed to look at the dance series. One suggestion for boosting sales for that series include having a big name show like "Chorus Line" as an attraction. Another idea is to have a summer residency program to draw attention to the series.
- Nylons concert has been moved to February - new member added to band.
- Joan Baez has been added as a special event on October 30.

V Committee Reports

LC Board Meeting -Kathryn Stubler

- Bathrooms will be upgraded in summer of 1990.
- LC Board also was involved with discussions on feasibility study.
- Improvements to sound system in performance hall will be made.

Arts & Humanities Council - Jane Nevriy

- Looking at their role as a granting agency; CRB may see more grants from arts groups if funding is stopped from A & H Council.
- Fundraisers will be Artist Tour and sale of Christmas cards.

VI Fort Fund

A. Event Reports were distributed.

B. Guideline Review - Board spent time on revising the guidelines, internal procedures, how to manual and proposal forms. Mrs. Green will make changes and send out to Board for final approval. The entire packet will go to Council as soon as staff can get on agenda.

Ruth Hornberger moved to accept Fort Fund packet with suggested changes, seconded by Kathryn Stubler, passed 6-0.

Linda Green will conduct a "how to" seminar on November 15 if Council has approved new material.

VII Other Business

Jane Folsom reported on a breakfast meeting she attended for Chairpersons of City boards and commissions. Copies of pertinent information will be sent out with guideline packet to Board members.

Board Assignments: Committees
Work Plan 1990 - Bill Kneeland and Jane Nevriy
Feasibility Study - Karen Warren, Jim Petersen and Jane Folsom
Fort Fund Marketing Plan - Ruth Hornberger, Kathryn Stubler, Linda Green,
Mark Breimhorst

"How to" seminar liaison - Kathryn Stubler; Karen Warren, alternate

William Kneeland moved to adjourn, seconded by Ruth Hornberger, passed 6-0.

Meeting adjourned - 8:04 pm

Respectfully submitted,



Linda Green
Secretary

CULTURAL RESOURCES BOARD
LINCOLN CENTER

Season Sales Update as of 10/1/89

Showstopper	1490
Dance	376
Film	806

New York Trip is sold out and we have started a waiting list.

New tour for Spring 1990 is a New Orleans Jazz tour scheduled for April 26-29th. Cost is \$585.00 and includes a \$50.00 donation to Lincoln Center.

Birthday Ball is sold out!

Joan Baez has been booked for a special event on Monday, October 30th. All seats \$16.00.

Nylons concert scheduled for October 26th and 27th has been postponed to February 9th & 10th. A third show has been scheduled for 4 pm on Saturday February 10th.

New Sculpture is being installed and will be up through April 1990.

A Dance committee has been formed to advise staff on booking and future direction for the dance series.

Fort Collins Museum

September 27, 1989

Monthly Report - Outline

I. Administration

A. B.E.S.H.

1. Desk deal fell through
2. Area between school and storage was raised and leveled

B. Arrangements for building work

1. Move collections
2. Scope of work

II. Exhibits

A. Michael Irving's Posters - up until end of October

B. Dale Crawford and Fred Huber - up November 20 through end of year

C. Gallery repainting first of year

III. Collections

A. Movement of the collections from the main storage room to the Overland Trail Room is in progress, with close to half of the artifacts having been moved so far. This has been accomplished through the help of an hourly collections assistant, volunteers, and several members of the Parks and Rec. Dept.

B. Research continues on freezer options and costs, with information being gathered on off-site freezer space and the purchase of an on-site freezer. It's very possible that a combination of the two could be employed to address the infestation.

C. With emphasis being placed on the above mentioned projects, the handling of recent donations and items to be considered for donation has turned into a major backlog. It is a problem that will continue to be put on hold until the movement of the collections is complete.

IV. A. Fall Calendar of Events mailed

B. Fall programs begun:

1. September 21 - Museum Nature Movies
2. September 27 - Wednesday Night at the Museum: "The Hispanic Community and Fort Collins" by Dan Martinez.

- C. Fall programs given in the Public Library due to repair work at Museum.
- D. October 25 - Special Wednesday Night at the Museum: "Black Pioneers in the Rocky Mountains" by Paul Stewart, Black American West Museum. Lincoln Center, Canyon West Room; admission \$2.50.
- E. Volunteer Thank You Breakfast held at Lincoln Center; 36 volunteers and guests attended.