

Cultural, Library and Recreational Services
Lincoln Center

REGULAR MEETING
CULTURAL RESOURCES BOARD
WEDNESDAY, NOVEMBER 29, 1989

5:30 PM
HOME OF KATHRYN STUBLER

Present: Jane Folsom, Bill Kneeland, Kate Griffith, Kathryn Stubler,
Ruth Hornberger, Karen Warren
Absent: Jane Nevriy
Staff: David Siever, Mark Breimhorst, Brian Moroney, Linda Green, Mike
Powers
Liaison: Ann Azari

I Call to order - 5:40 pm

II Consideration of tonight's agenda
-Add - LC Box Office System
- Worksession Minutes

III Consideration of minutes of 10/26 and worksession of 11/16
William Kneeland moved to accept minutes of 10/26 as submitted; seconded
by Kathryn Stubler, passed 5-0.
Kathryn Stubler moved to accept minutes of worksession of 11/6 as
submitted, seconded by Ruth Hornberger, passed 5-0.

IV Staff Reports

Lincoln Center - David Siever

Mr. Siever distributed a written report. He highlighted the donation from
Aggie Travel of \$2,700 for the New York Trip. These funds are used to
cover travel expenses for staff to go to booking conferences.

Fort Collins Museum- Brian Moroney

Mr. Moroney distributed a written report. He highlighted the expanded
Christmas festivities, including the Carole Fest.

V Committee Reports

LC Board - Kathryn Stubler

Ms. Stubler submitted a written report. Discussed the new recognition
wall; the \$500 donation from Wendy's; and the sound reinforcement project
in the performance hall that is due for completion in January.

Arts & Humanities Council

Reminder that Christmas Card sale is underway as a fundraiser.

Museum Sub-committee - no report at this time

VI Work Plan Update

The revised work plan was presented. Kathryn Stubler moved to accept as
amended, seconded by Kate Griffith, passed 5-0. The work plan will be
sent to the City Clerk's Office.

VII Annual Report

A rough draft was distributed. After discussion, several changes were made. Ms. Green will revise and send copies with minutes. The Board was asked to review and bring changes/additions/deletions to the next meeting.

The final report will be approved at the January meeting and submitted to the City Clerk's Office by January 31.

VIII Fort Fund Update

Reports for completed events were distributed along with the finalized guidelines and forms.

Linda Green will conduct a "how to" seminar on December 5th. Karen Warren will attend as Board liaison.

IX Other Business

Box Office Computer System - David Siever
Mr. Siever explained some of the problems with the box office computer system. The staff is preparing an issues paper that will be submitted to City Council in January. There has been a donation of hardware and funds are being requested for software and a position in ICS for a Systems Analyst who will serve the entire service area. The issues paper will be sent to the Cultural Resources Board for comments prior to going to Council. Approval will have to be done by phone.

Kathryn Stubler moved to adjourn the meeting, seconded by Ruth Hornberger, passed 6-0. Meeting adjourned at 6:45 pm.

Respectfully submitted,

Linda Green
Secretary

FORT COLLINS MUSEUM
C.R.B. MONTHLY REPORT
November 29, 1989

I. ADMINISTRATIVE

- A. B.E.S.H. - porch completed, desks being sought.
- B. Courtyard decorated for Christmas - American Cancer Society

II. EXHIBITS

- A. Crawford & Huber, 11/25 - 1/14
- B. Grassroots People of Colorado, 1/20 - 3/18
- C. Small, traveling exhibits - January 1990
- D. Exhibit of recently acquired Ft. Collins materials is being constructed.

III. COLLECTIONS

- A. Preparations for freezing are being made - facilities, supplies, & training of volunteers.
- B. Collections processing is underway once again.

IV. PROGRAMS/TOURS

- A. 9 tours & 3 outreach programs
- B. Good coverage for Crawford & Huber
- C. Winter/Spring Programs arranged
- D. Smithsonian Program - March 1990

**CULTURAL RESOURCES BOARD
LINCOLN CENTER**

- NY trip leaves Wednesday, December 6th and returns Sunday, December 10th -- \$2,700.00
- David Siever, Mark Breimhorst, Mike Powers will attend New York City booking conference (APAP) December 13th - December 19th.
- Beehive December 6th & 7th is sold out.
- Christmas parties are booked solid on weekends and better than last year for events during the week.
- Great Christmas Hall was a rousing success thanks to the Lincoln Center Support League.

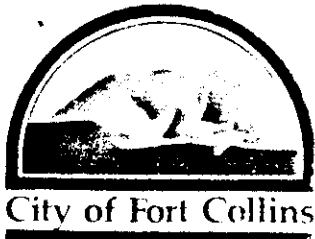
Committee Report - CRB
Kathryn K. Stubler - Liaison

Lincoln Center Board of Directors Meeting
Thursday, November 16, 1989

Staff reported the following:

1. The Box Office computer problem may be resolved with end of year dollars
2. Wendy's donated \$500 due to pledge
3. Sound system will be improved - scheduled for early Jan.
4. Recognition wall is being completed - plaque will say
"Those individuals pictured on the Recognition Wall have made a monumental contribution to Lincoln Center and the Arts in Fort Collins. Every five years the Center's Board of Directors considers individuals to be honored."
5. Staff Goals for 1990

Feasibility Study
Dance Residency Programs
1% for art in public places
Box Office computer system



WORKSESSION
CULTURAL RESOURCES BOARD
Wednesday, November 15, 1989

5:30 pm
Fort Collins Museum

Present: Kathryn Stubler, Ruth Hornberger, Jane Nevriy, Karen Warren,
Kate Griffith, Bill Kneeland, Jane Folsom
Staff: Mark Breimhorst, David Siever, Brian Moroney, Mike Powers, Linda
Green

I Call to order - Bill Kneeland

II Fort Fund Guidelines

David Siever presented wording changes suggested by the City Attorney's Office to the guidelines. Jane Nevriy moved to accept the advice of the Assistant City Attorney and include information in the Fort Fund guidelines, seconded by Ruth Hornberger, passed 6-0.

Guidelines will go to City Council for approval on 11/21. "How to" seminar will be held on December 5 at 7:00 pm in the Columbine Room at Lincoln Center.

III Work Plan 1990

Several changes were made to the rough draft of the work plan. Plan will be presented at the November 29 meeting for final approval. Copy must be sent to City Clerk on November 30.

The Board began preliminary discussions on how to proceed on the goals as outlined in the work plan. More discussion will follow at later meetings.

IV Annual Report

Linda Green distributed a rough draft of the annual report for 1989. The Board was asked to review and bring changes/additions/suggestions to the November 29 meeting for discussion.

Worksession adjourned - 7:20 pm