

Cultural, Library, and Recreational Services
Lincoln Center

MINUTES - REGULAR MEETING
CULTURAL RESOURCES BOARD
5:00 P.M. FEBRUARY 27, 1991
FORT COLLINS MUSEUM

PRESENT: Jane Folsom, Craig Swing, Alison White, Karen Warren
Bill Kneeland, Kathryn Stubler

STAFF: Brian Moroney, David Siever, Mark Breimhorst, Mike Powers

GUESTS: Howard Alden - National Heritage Corridor

I. Call to Order (Jane Folsom) 5:40 PM

II. Consideration of tonight's agenda
No changes

III. Consideration of minutes of January 23, 1991
Passed unanimously
Bill Kneeland moved
Karen Warren seconded

IV. National Heritage Corridor update
Howard Alden gave a report to the Board on National Heritage Corridor and the Poudre River. In November 1989 City Council endorsed three items: Working River Theme, Commitment to River Management program, a task force to study legislative issues. The Poudre River Basin meets requirements for designation. They are looking at the education interpretive activity of how water conversation got us to where we are. The commission and cities redraft and legislative council (15 members) can receive Federal tax monies and has a certain number of years to implement. There is a match of monies (up to 50%) from the Federal government. Legislation will be introduced in March. Key players are the City/Parks Service/CSU.

V. Staff Reports
Fort Collins Museum - Mr. Moroney
Written report (See attached)
Annual Report 1990

Lincoln Center - Mr. Siever
Written report (See attached)

VI.

Committee Reports

Museum - No report

Lincoln Center - Karen Warren

CVB - Kathryn Stubler

April meeting changed to April 5th

Craig Swing will represent Board on

CVB marketing committee

VII.

Fort Fund Update

Various "housekeeping" changes were approved

Bill Kneeland moved

Craig Swing seconded

Passed unanimously

VIII.

Feasibility Study

Mike Powers discussed Council worksession on March 12th re: Senior Center/Indoor Pool/ and the study. There will be a process presentation/product presentation/renderings/color boards and we will discuss the next steps. A letter from the mayor was read to the Board thanking them for their input re: the Feb 5th Council Meeting.

IX.

Community Plan

Maryo Ewell explained in a letter that the Colorado Council will wait until March 15th to hear from the CRB. We need to come up w/guidelines for the plan and consultant. We need a specific RFP for the consultant. We still have the commitment for \$7,500. The CRB members discussed a wish list of what we need to plan-to-plan.

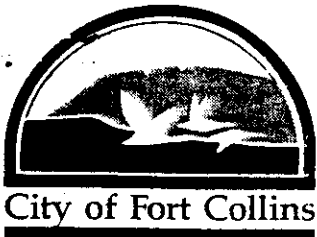
Karen Warren - Identify groups and individuals to be involved and their roles

Kathryn Stubler - A Mission Statement - Would like the money to spent on one topic

Alison White - Co-ordination of efforts

The board decided to use seed money to find out how to plan the plan. The RFP must be drafted by March 15th. Mike Powers, David Siever, Jane Folsom will work on the RFP and send to Colorado Council. Maryo Ewell will be asked to come to the March 20th meeting of the CRB. Jane Folsom gave a report on the Chamber of Commerce Arts Partnership meeting.

- X. Other Business
 The Board worked on the Annual Report to go to the
 City Clerks office.
 Craig Swing moved acceptance of the report
 Bill Kneeland seconded
 Passed unanimously
- XI. Adjournment - Passed unanimously
 Bill Kneeland Moved
 Alison White Seconded



**ANNUAL REPORT
1990
CULTURAL RESOURCES BOARD**

BACKGROUND The Cultural Resources Board consists of seven members. Meetings are held the fourth Wednesday of each month at 5:30 p.m. Location alternates between Lincoln Center and the Fort Collins Museum.

Members who served in 1990 are: Jane Folsom, Craig Swing, Kathryn Stubler, Karen Warren, Jane Nevriy, William Kneeland, and Alison White. Jane Folsom was elected Chairperson and William Kneeland Vice-chairman at the June meeting.

The Board receives monthly staff reports and acts in an advisory capacity for:

- Cultural Services and Facilities Department
- Lincoln Center
- Fort Collins Museum

The Board is responsible for the administration of the Cultural Development and Programming Account (Fort Fund).

LINCOLN CENTER - PROJECTS AND ACTIVITIES

Advised on and supported the following:

- Annual budget
- 1991 fee schedule for Lincoln Center
- Lincoln Center Showstopper Series, Lincoln Center Children's Series, Lincoln Center Dance Series, Lincoln Center Film/Travelogue Series, and Visual Arts Exhibits
- Terrace Concert Series
- Feasibility Study
- Advised and supported facility improvement; rigging, stage floor
- Advised and supported new computerized box office system

FORT COLLINS MUSEUM - PROJECTS AND ACTIVITIES

Advised on and supported the following:

- Annual budget
- Gallery exhibits and program schedule for the Museum
- Annual report
- NewWestFest
- Museum Friends group
- Enhanced Christmas Village with the American Cancer Society
- Removal of infestation and freezing process on permanent collection

Cultural Resources Board Annual Report
1990
Page Two

FORT FUND

- Revised guidelines for the account, submitted to City Council for approval, and received approval
- Approved funding in the amount of \$35,435 to 21 organizations in the first session; and \$28,475 to 19 organizations in the summer session.
- Instituted marketing plan

CULTURAL PLAN/POLICY

- Began work on a City Cultural Plan/Policy for the Arts. Conducted a one day planning retreat. Met with various consultants and received a commitment of \$7500 from Colorado State Arts Council to fund a planning consultant.

OTHER

- Hosted meeting with the chairman of the National Endowment for the Arts Locals program along with local arts administrators and City Council representatives
- Worked with representatives of National Heritage Corridor
- Co-hosted feasibility open house in November
- Helped establish Chamber of Commerce Art & Business partnership

LIAISONS

- Kathryn Stubler acted as liaison to the Lincoln Center Board of Directors.
- Alternating members attend meetings of the Convention and Visitors Bureau
- Jane Folsom, Bill Kneeland, Karen Warren acted as liaisons to Feasibility Study Committee
- Bruce Freestone was liaison from Convention & Visitors Bureau to Cultural Resources Board

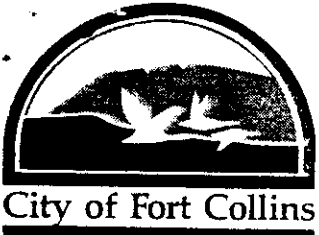
COMMITTEES

ONGOING:

- Museum Sub-Committee (Jane Folsom, William Kneeland, Jane Nevriy) The charge of this committee is to work with Museum Director on Museum plans.
- Feasibility Study Committee (Jane Folsom, Bill Kneeland, Karen Warren) The charge of this committee is to work with Lincoln Center staff to formulate the objectives of the feasibility study for a new arts complex as approved by City Council.

WORK PLAN

The Board established the work plan for 1991 and submitted to City Clerk's office in November.



**CULTURAL RESOURCES BOARD
Lincoln Center Report
Feb. 27, 1991**

Facility Improvements

- Several improvements are scheduled for construction over the next seven months:
 - Kitchen floor and counter top replacement
 - New carpet/wallcoverings
 - Stage floor
 - Women restroom (see attached)
 - Scheduling officeSchedule for construction is attached.
- Lincoln Center Design Committee working with staff and facilities department on color, etc. Design Committee composed of: Gary Hixon, John Dengler, Maurice Schenck, Ella Albrecht, Bruce Hendee, Brian Dunbar, Bob Coonts.
- Canopy for the Terrace stage (donated by Support League) to be installed in May in time for summer concerts.
- Kitchen range (for sauces, stews, etc. no frying) has been donated by Restaurant Association and will be installed in March. Cost of the stove is \$1,000.00.
- Mini-Theatre dressing rooms will be completed in March.

Showstopper Series Update

- Feb 19-20 Ziegfield
 - March 4-5 Late Great Ladies of Blues and Jazz.
 - March 26-27 Bulgarian Womens Chorus
 - April 25-26 Driving Miss Daisy
- Remainder of the Series yet to be decided: Under consideration:
- "A Walk in the Woods"
 - Doc Severinson
 - Barbara Mandrell
 - Harry Belafonte
 - Crystal Gayle

Dance Series Update

- Oct 30 Pilobolus
 - Nov 15 American Tap Dance Theatre
 - April 10 Ballet Trocaderos
- One event yet to be decided.

Childrens Series Update

- Feb 7 Sleeping Beauty
 - April 24 Peter and the Wolf
- Dates undetermined for Trout Arterberry and Landis Magic Show.

Special Events

- Feb 27 Bellamy Brothers
 - Feb 28 Love Letters
 - March 5 Kodo
 - March 24 Chieftains
- Offers in to Travis Tritt and George Carlin

Summer Concert Series

This summer, instead of 12 Friday shows, we will be presenting 8 shows on Fridays and 6 shows on Wednesday. The Wednesday shows will be geared towards children.

Visual Arts

February 23 - April 4 "Collective Colors" - Painting Sculpture
March 1 - April 4 "Youth Art Month" - Poudre R1
April - May "Poudre Valley Art League Show"

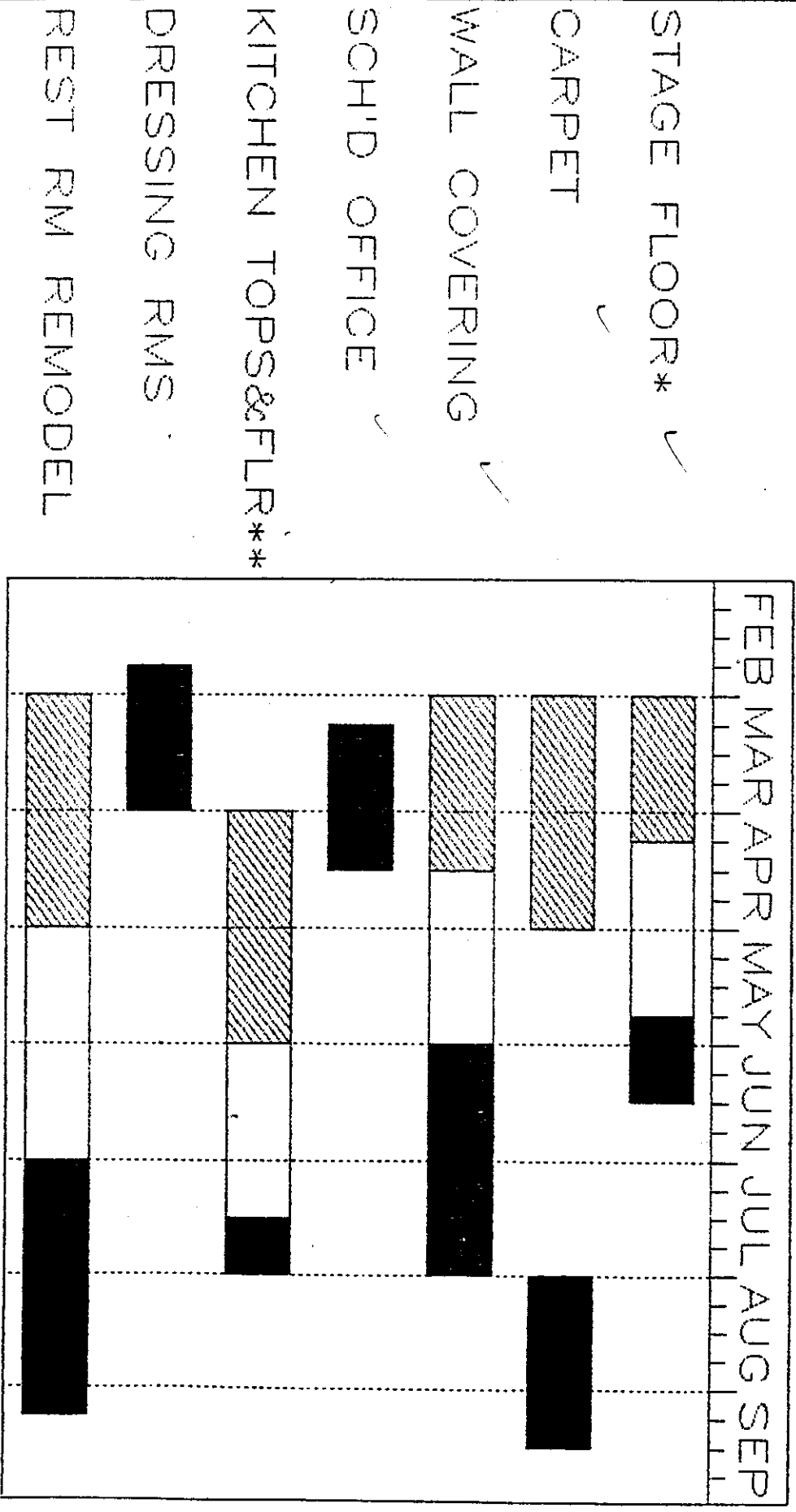
Ellen Martin (Visual Arts Coordinator) has worked with the 3 local foundries in Loveland and Fort Collins to present Bronze Sculptures from these foundries as the Terrace Sculpture Show during the summer.

DAVID

LINCOLN CENTER 1991 WORK MASTER SCHEDULE OF EVENTS

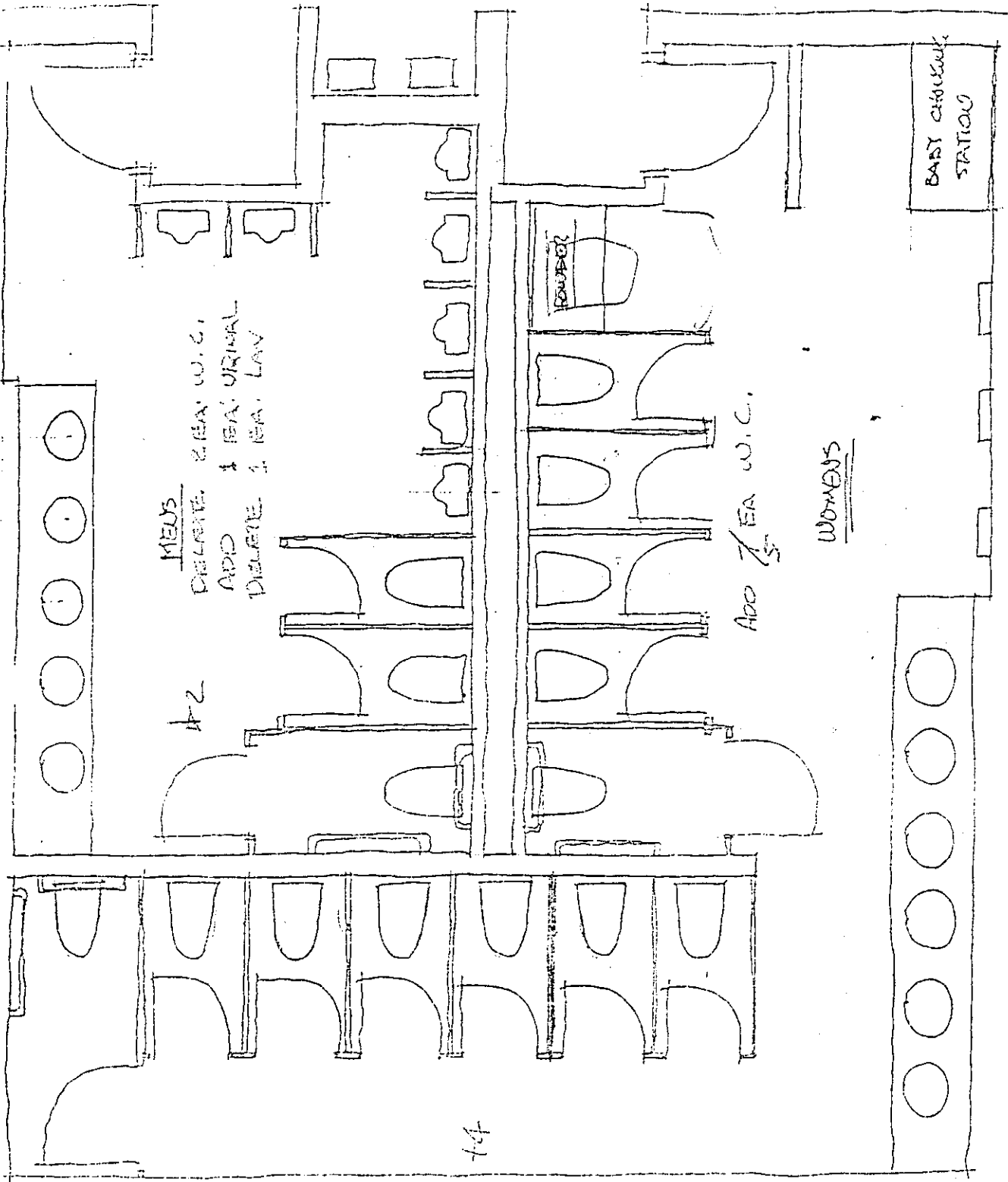
FINAL--APPROVED FEB 21, 1991

TO: BOB B, CINDY R, STEVE W, DAVE S, PURCHING



FIRM CONST TIMES: *STAGE MAY 31-JUNE 14, **KITCHEN JULY 15-AUG 1

LC91WORK



MEDS
 DELETE 2 EA W.C.
 ADD 1 EA URINAL
 DELETE 1 EA LAV

ADD 7 EA W.C.
 ADD 5 EA W.C.

WOMEN'S

BABY CHANGING STATION

OPTION PROPOSAL

August 6
 Council Meeting # 9
 10:00 AM - 12:00 PM

PAU 'A'
 4" = 1'-0"

2/12

FORT COLLINS MUSEUM

February 27, 1991

Monthly Report - Outline

I. Administrative:

- A. 1990 Annual Report
- B. C.W.A.M. Workshop - 2/15/91
- C. C.U. Museum Studies Presentation 1/25/91
- D. 50th Anniversary
- E. Mountain-Plains Museum Assn. Board Meeting 2/8/91-2/9/91

II. Exhibits

- A. "Figures From The Past" - January 31
- B. "Vietnam Memorial" - March 3
- C. Jim Biggers - Opening March 8

III. Interpretation

- A. Tours: 8 tours
2 outreach programs
- B. PR: Invitations/Announcements sent out for the Vietnam Veterans Memorial exhibit; about 70 people attended opening reception. Good coverage in both Triangle Review and Coloradoan.
- C. Programs: February's Wednesday Night at the Museum program was rescheduled for Wednesday, April 10.
- D. Volunteers: To date, 158.25 hours
Volunteer PotLuck scheduled for noon, Thursday, February 28.

IV. Collections

A. Freezing/Fumigating

1. The last freezing/fumigation is scheduled for the week of March 18. We will be closed that whole week. Items to be frozen will go to Denver and while they are gone, the whole building will be fumigated. Items then will be returned and re-installed into the exhibits.
2. Volunteer group has been assembled to make the necessary preparation for freezing and fumigation.