

MINUTES - REGULAR MEETING
Cultural Resources Board
Wednesday, April 24, 1991
5:30 p.m.

Lincoln Center

PRESENT: Jane Folsom, Karen Warren, Alison White, Kathryn Stubler,
Jane Nevriy

STAFF: Mike Powers, Mark Breimhorst

GUESTS: Kathryn Garcia - CVB liason

AGENDA

- I. Call to order (Jane Folsom) 5:47 p.m.
- II. Consideration of agenda - moved VI: Community Plan to IV.
- III. Consideration of minutes - Karen Warren moved, Kathryn
Seconded, passed unanimously with changes (date on page
2 should be March 20)
- IV. Community Plan - Mike Powers presented the two draft
memo's on Cultural Plan and asked for input. The
Cultural Plan is currently scheduled to be discussed by
council at the May 21 session. Mr. Powers will
incorporate the CRB's request to include the process of
gathering community input through a task force similar to
the Senior Center Project. Draft copies of the
resolution will be sent to Board Members who will relay
their changes to Mr. Powers by May 6.
- V. Mr. Powers discussed the 1992 Budget projections and
shortfalls in revenue and possible consequences of this
situation.
- VI. Staff Reports
Lincoln Center - written (see attached)
Museum - written (see attached)

VII.

Committee Reports

Kathryn Garcia - Described walking tour downtown galleries, etc. Her committee is pursuing "Old West" promotions of Fort Collins

- Jane Nevriy reported that the museum subcommittee will meet May 15, 1:00 p.m. at Lincoln Center
- Kathryn Stubler - Lincoln Center Board of Directors discussed new board members at their last meeting and the resignation of Johnna Bavosa
- Jane Folsom distributed the newspaper story of funding arts conference that appeared in the Coloradoan - A meeting to discuss recreating an Arts Council in Fort Collins will be held Tuesday

VIII.

Fort Fund

Jane Folsom handed out letters regarding Fort Fund Projects. (attached with minutes)

- The Chamber of Commerce has informed Jane Folsom that they are discontinuing their sponsorship of New West Fest. The Downtown Business Association is interested in sponsorship of The New West Fest. It was the Boards concensus that the \$4,000.00 given to the Chamber in January be returned to the City.

IX.

Other Business

- Jane Nerviry moved that on the May agenda we discuss the pool issue and possible reuse of space. Karen Warren seconded - passed unanimously.
- Jane Folsom read a letter from the Natural Resources Department of the City concerning Natural Areas Policy Plan.
- Jane Folsom passed out several other brochures
- An informal discussion was held regarding Board/Staff relations

X.

Adjourned - 9:05 p.m.

Respectfully Submitted,



Mark Breimhorst
Associate Director

srj/CRB.Minutes.MB



CULTURAL RESOURCES BOARD
FORT COLLINS MUSEUM REPORT
APRIL 24, 1991

PRESERVATION WEEK

Museum activities which revolve around Preservation week include:

Monday May 13, 7-9 PM - Lecture at the Museum on Tax write-offs for preservation activities

Wednesday May 15, 7:30 - Presentation at Lincoln Center (Sponsored by Museum, Preservation Office and Lincoln Center) on "Painted Ladies". A how-to, on, painting your home ala Victorian Style and will include how to brighten up modern homes in the same style.

Friday May 17, 5:30 -7:30 - Preservation week reception at the Museum

BOXELDER SCHOOLHOUSE

Karen Eberhardt and David Siever met with Faye Ireland and Charlene Mulnix (representing a Questors organization) on Thursday April 18th to discuss furnishings for the Bolelder School House and cooperation between the Questors group and the Museum to complete the School

DISCOVERY CENTER

We met with Jill Schotz and De Wagner to discuss how the Museum could interact with the Discovery Center. We are currently exploring the possibility of having a permanent booth at the Center which would have "hands-on" activities for children (animal pelts, apple peelers, hats, costumes, etc.) This would be good not only for the Center but could help publicize activities at the Museum. We would like to have the exhibit ready to be installed this summer. Likewise the Discovery Center will explore the possibility of having an exhibit at the Museum (one of the areas we discussed was having a futuristic exhibit to show how History and the Future are linked together.)

INFESTATION

The staff and volunteers are in the process of putting the Museum back together again and are placing artifacts back in exhibit areas and storage. There is one last (small) truckload to be taken to Denver and then the project will be completed. Karen is in the process of acquiring a freezer which will be installed to "de-bug" future acquisitions. Large items will still need to be taken to Denver.

HISTORICAL SOCIETY

The monthly Board meeting for the Historical Society will be April 30th. David Siever will represent the Museum along with Karen Eberhardt who is a member of the Board. One of the items which will be discussed with them is: How can the Historical Society become more involved with Museum activities; What would they like to be doing; What would they not like to be doing? Several possibilities might be: research and refurbishing one of the Courtyard cabins, research and work on permanent exhibits at the Museum; research and design period flower gardens for the Courtyard; interaction between Avery House and Museum; etc.

I-25 SIGNAGE

Although it looks like the possibility of a sign traveling North to Fort Collins from Denver is out of the question at this time, we are exploring if it might be possible to have a sign traveling south from Cheyenne to Fort Collins. In addition we are checking to see the cost (or donation) of a billboard sign south of Fort Collins.

CONFERENCES

Brian Moroney, Karen Eberhardt, and Agnes Dix will be attending the CWAM (Colorado Wyoming association of Museums) conference in Cortez, Colo., May 1 - May 5th.

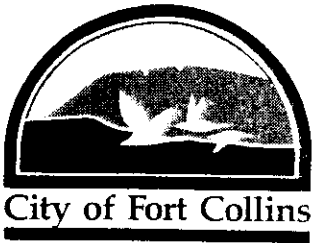
Plans aren't final for participants at the AAM conference in Denver May 19 - May 23; however, members of the Museum will be participating; depending on available finances.

BUDGET

As with other city departments we are starting to work on the budget. The budget document which sets guidelines for all departments indicates that after personnel costs are covered, we are looking at a 19% decrease in the portion of the subsidy which covers commodity and contractual services. This represents a decrease in the Museum budget of \$9,573.

EXHIBITS

The next exhibit will be the Harmsen Exhibit which will be installed April 26th with an opening reception scheduled for that evening from 5 to 7:30 PM. The exhibit will feature western paintings and Indian blankets.



CULTURAL RESOURCES BOARD
LINCOLN CENTER REPORT
APRIL 24, 1991

Projects update

Scheduling office is scheduled to finish construction by the end of April.

Wood for the stage floor has arrived and will "dry out" for the next several weeks. It will be installed the last week of May and the first two weeks of June.

Design committee is still working on colors and design for the carpeting. Carpet needs to be ordered by mid May and will be installed in August. After carpet is decided, the next step will be deciding on wall covering. The design committee needs special recognition for their time and effort on this project. The committee is composed of:

Bob Coonts
Gary Hixon
Ella Albrecht
Bruce Hendee
Maurice Schenck
Brian Dunbar
John Dengler

ARTS GROUP

The Arts Group (graphic designers, photographers, copywriters, display designers) are starting to work on publicity for 1991-1992 seasons.

Showstoppers - CSU graphic design class will be assigned the Showstopper series as a class project. (The class worked on the children's series last year) Phil Risbeck will be the coordinator.

Dance - Bob Coonts will be the designer for the Dance Series.

Childrens - Melanie Metz will be the designer for the Childrens Series.

Travelogue - Jean Comstock will be the designer for the Travel Series.

Bob Coonts will also design the Masthead for the Lincoln Center Newsletter, which we plan to start publishing in the Fall.

DANCE RESIDENCY

Plans are moving forward for the Peter Pucci Plus dance troupe (Five members) to establish a summer home in Fort Collins this summer. Aggie Travel and Continental airlines have expressed interest and have been formally approached to supply round trip air fare for the company. Foxfire rental company has committed apartments for their use. Local transportation (an automobile or van) is the final piece of the puzzle to put in place. The troupe will be here July 28th thru August 19th. While in town they will be rehearsing for their next season. We have asked for: 6 public lectures, 3 workshop/master classes, interviews w/local media, and one public performance (currently scheduled for New West Fest). We will split the revenues from the performance.

TERRACE CANOPY

The Lincoln Center Support League has committed \$6,600 to install the canopy over the stage area on the Terrace. FANS (Friends Annual Support) will provide the additional \$750 needed to complete the project. The canopy was designed by Bruce Hendee (original designer of the terrace) and will be installed by May 25th.

SYMPHONY SEASON TICKETS

Beginning with this season the Lincoln Center Box Office will generate season and individual tickets for the Fort Collins Symphony. We will be handling renewals and new patrons. In the past this has been processed by the Symphony office. The new Box Office computer system allows for this flexibility and is another service we can offer to community arts groups.

BUDGET

We are starting work on the 1992 budget. The budget document, which sets guidelines for all departments indicates that after personnell costs are covered, we are looking at a 19% decrease in the portion of the subsidy which covers commodity and contractual services. This represents a decrease in the Administration budget of \$1,468 and a decrease in the Lincoln Center budget of 16,360.

BOX OFFICE UNIFORMS

We are continuing to upgrade the professionalism in the box office area and have purchased uniforms similar to those worn by the docents.

DAVID COPPERFIELD

As I'm sure you are aware, some patrons for the second show of David Copperfield weren't aware of the time change from 7:30 to 6:30. A letter was sent in January notifying patrons of the change; however, in retrospect we should have sent a reminder letter closer to the date. We informed patrons that if they missed all or part of the show, they could receive refunds. To date we have refunded approximately 130 tickets.