

MINUTES - REGULAR MEETING
Cultural Resources Board
Wednesday, September 25, 1991
5:30 PM
FORT COLLINS MUSEUM

PRESENT: Bill Kneeland, Jane Folsom, Karen Warren, Alison White,
Jane Nevriy, Craig Swing, Kathryn Stubler

STAFF: Mike Powers, Mark Breimhorst, David Siever

AGENDA

- I. Call to order (Bill Kneeland) 5:32 PM
- II. Consideration of tonight's agenda
No changes
- III. Consideration of minutes of August 21, 1991
Craig Swing moved to accept
Jane Folsom seconded
Passed unanimously
- IV. City Council Memo re: cultural plan
Several changes were made to the memo and it will be sent to Council along with copies of the plan-to-plan document. David Siever will check with Hammer-Siler-George to get a draft of the letter which Hammer-Siler-George will be sending to each participant. Copies of the draft letter will be sent to Board members. A press release regarding the policy will be discussed at next meeting. A press release stating the plan-to-plan is finished and available at several places will be sent out by staff, including background material on the plan.

Discussion was held regarding the plan-to-plan. Concensus was that Hammer-Siler-George did a good job and were co-operative and came up with an acceptable plan.

Karen Warren moved to pay Hammer-Siler-George the remaining \$3,500
Jane Folsom seconded
Passed unanimously

Staff will check with Hammer-Siler-George to see if names/addresses of participants are available.

Craig Swing and Jane Folsom will do a written evaluation to be sent to the Colorado Council on the Arts and Humanities as a follow-up to the grant.

V. Cultural Policy discussion was moved to the October meeting

VI. Changes to Fort Fund Policy

Discussion was held regarding possible changes to Fort Fund Policy. Jane Folsom passed out a proposal to change funding process using categories (See attached). It was decided to stay with the present process. Consensus was reached to seek Council approval to remove the second paragraph from the first page of the Fort Fund guidelines.

Jane Folsom moved acceptance
Karen Warren seconded
Passed unanimously

Discussion was held regarding elimination of the three year limitation on funding of events.

Jane Folsom moved to eliminate
Kathryn Stubler seconded
Failed six to one

Discussion was held regarding administration expenses for Fort Fund. Staff will bring information on these expenses to the Board meeting in October.

VII. Museum Director search

David Siever reported on the museum director search process. 105 applications were received by the deadline of September 20th. Those applications will be reviewed and the final six or seven will be brought in for interviews. Interviews are tentatively set for November 6th. There will be three interview panels:

- 1- Community panel
- 2- Karen Eberhart/Agnes Dix/Becky O'Donnell
- 3- Mike Powers/David Siever

Following the interviews there will be two receptions:

- 1- Cultural Resources Board
- 2- Open reception for community

VIII. Committee reports

Museum sub-committee will meet every 3rd Wednesday of the month. Next meeting will be Oct. 16th.

Lincoln Center Board - Kathryn Stubler (see Lincoln Center staff report)

IX. Staff Reports

Lincoln Center - Mr. Siever (See attached)

Fort Collins Museum - Mr. Siever (See attached)

X. Other Business

Copies of "Art News" were passed out.

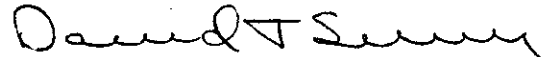
David Siever gave an update on warehouse space and rehearsal space for theatre groups.

Questionnaire from Steve Burkett regarding staff support for Boards and Commissions was filled out by the Board.

XI. Adjournment 7:55

Kathryn Stubler moved
Alison White seconded
Passed unanimously

Respectfully submitted,



David Siever



**Cultural Resources Board
Lincoln Center Report
September 25, 1991**

Remodeling Update:

Most of the work has been completed. Areas left to be finished include: ticket booth, cement columns, carpet strips, miscellaneous finishing touches.

Season Ticket Sales Update	1990-91	1991-92
Showstopper	1429	2239
Dance	346	536
Film	771	887

New Events Booked:

Laser Light Show - October 18.

Two shows at 7:00 and 9:00 p.m. The 7 p.m. show will be Classical/New Age music. The 9 p.m. show will be Classic Rock and Cutting Edge Rock.

Glenn Miller Orchestra - November 1.

One show at 7:30 p.m. Seventeen piece orchestra plus vocalist.

Special Events:

New York Trip - Very few spaces available.

Phantom of the Opera/December 28 - SOLD OUT

Phantom of the Opera/February 1 - SOLD OUT

Birthday Ball - October 12. Theme this year is Club 417. (A cotton club theme) Tickets are \$75.00 per person and \$150.00 per couple. For more information or reservations call 221-2296.

Budget:

Council is re-looking budget with possible cutbacks which could include: reduction of base budget; eliminating new telephone system; \$7,500 seed money for cultural plan.

WAAA Trip:

Mark Breimhorst and David Siever attended first booking conference during the first week of September. Showstopper and Dance committees meet this week to begin booking for next season.

Children Series:

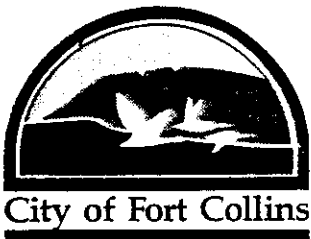
The Junior League advisory committee has started working with staff to begin booking the Children's Series for 1993. Bill Culp, manager of Target stores, was honored at City Council, Tuesday September 17th. Target has contributed over \$35,000 during the past seven years in support of Children's Series programming

Sculpture Show:

Nine new sculptures are being installed in the Terrace as part of the Birthday Ball Sculpture Exhibit. At least one sculpture will be purchased by the Birthday Ball Committee for permanent placement.

Poster Show:

Opened September 19. Lincoln Center exhibits include: Poudre R1 Student Competition; Honor Laureate Jan Sawka's Posters; Directors Bob Coonts and Phil Risbeck's Posters



**Cultural Resources Board
Museum Report
September 25, 1991**

Volunteers Recognition:

Approximately 50 volunteers attended a breakfast in their honor on Thursday September 19. Volunteers and staff also received special recognition at City Council meeting Tuesday September 17.

Poster Exhibit:

Opened Thursday September 19. An exhibit of 1920's-50's western movie posters. The exhibit came from Don Look Photography in Boulder, Colorado.

Christmas Exhibit:

Victorian Christmas scenes which will be installed by the volunteers under supervision of Mike Gorgan. (hourly museum worker)

Shop/Storage:

Storage space behind the shop is finished with new shelving installed. Shop space needs categorizing etc. and will become next priority.

Cabins:

During the past two weeks the cabins were cleaned from top to bottom by Museum volunteers.

Donations:

Donations at door for Month of September totaled \$180.00.

Collections:

Over 30 paintings were received by the collections committee from estate of Agnes Lilly.

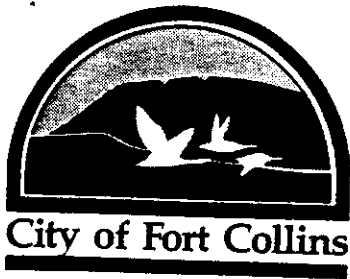
Budget:

Council is re-looking budget with possible cutbacks which could include reduction of Museum's base budget.

Boxelder Schoolhouse:

Research continues with a goal of completing the research portion of the project by mid-November. Several members have made a visit to the original site to gain education of the area's topography

CALENDAR (see attached)



Fort Collins Museum

200 Mathews Street
Fort Collins, CO 80524
Telephone: 221-6738

Museum hours:

Tuesday-Saturday 10am-5pm
Sunday 12-5pm
Closed Monday

CALENDAR OF EVENTS

Fall 1991

September

Continuing through Sunday, October 27, **Exhibit: American Posters: Hollywood Westerns.** Over 65 colorful movie posters from the Don Look Collection, Boulder, make up the show. This is a satellite exhibit in conjunction with the Seventh Colorado International Invitational Poster Exhibition at Colorado State University and the Lincoln Center.

October

Tuesday, October 1, 7:30 p.m., Fort Collins Historical Society: **Colorado's Key Role in the United States Civil War** by Bob Scott, General Manager KCOL and history buff.

Wednesday, October 9, 7:30 p.m., Wednesday Night at the Museum: **The History and Mission of the National Park Service, Once Over Lightly** by John Albright, Historian, National Park Service, Denver.

Saturday, October 26, 1 p.m., **Scary Stories and Tall Tales.** Storytellers and special guest, Mayor Susan Kirkpatrick, will tell Halloween stories and other yarns for children in Grade 1 and up.

Wednesday, October 30, 7:30 p.m., Wednesday Night at the Museum: **Preservation Comes to Historic Boulder** by Judy Trent, Executive Director, Historic Boulder.

November

Tuesday, November 5, 7:30 p.m., Fort Collins Historical Society: **Shaker Baskets** by June Patterson.

Friday, November 8 through Sunday, January 5, **Exhibit: Victorian Christmas Celebration.** This exhibit will explore how people of the Victorian era celebrated the festive season.

Wednesday, November 20, 7:30 p.m., Wednesday Night at the Museum: **Front Range Archaeology: the Hammil House, Georgetown** by John Slay, Archaeologist, United States Forest Service.

December

Thursday, December 12, 7:00 p.m., **Carol Fest**, begins with an Open House, One West Art Center, Oak Street Plaza; 7:45 Museum, tree lighting, caroling, hot cider and on to Old Town.

Saturday, December 28, 1 p.m., **Old Time Toys.** Harry Petrie will demonstrate how the toys work, then children of all ages will be invited to try them.

The Museum is owned and operated in the public interest by the City of Fort Collins.

All events are free, and the public is invited. Events are held in the Overland Trail Room at the rear of the Museum. The Museum is accessible to handicapped persons.

A PROPOSAL

In order to creatively allocate the future monies available thru Fort Fund, please consider the follow proposal:

- o eliminate the administrative service charges assessed to the account, allowing all monies to be to be available for allocation
- o establish a small percentage for marketing any potential changes to the account
- o allocate the remaining funds into several different catagories of programming-examples:
 - performing arts programming 20% of available \$\$
including theatre, dance,
arts
 - visual arts programming 20% of available \$\$
 - festivals, city wide 20% of available \$\$
programming events
 - musical programming 10% of available \$\$
 - special projects 10% of available \$\$
 - special population/diversity 15% of available \$\$
 - discretionary and marketing 5% of available \$\$
- o this models the Colorado Council on the Arts and Humanities and the way that they distribute funding
- o funding is still done twice annually, with no one applicant eligible for funding twice in one year for the same project
- o if there are no applicants for the specific catagory then the money stays in that particular catagory and continues to build



MEMORANDUM

DATE: September 25, 1991
TO: Boards and Commissions Staff Support
FROM: Rita Knoll Harris, Boards and Commissions Coordinator *Rita*
RE: Reminder - Work Plans

The City Code requires all boards and commissions to prepare work plans on or before **November 30** for the upcoming year. Work plans should set out major projects and issues for discussion for the upcoming year. Timelines and scope of review should be provided when possible. If appropriate, estimate of actions to be taken should be included (example: anticipated number of new license applications). Work plans should be concise and easily readable. (Concise does not mean two or three sentences!)

Work plans must be submitted to the City Clerk's Office.

DO NOT SEND YOUR WORK PLANS DIRECTLY TO THE CITY COUNCIL.

When I have received all of the work plans, I will forward them as a package to the Council.

If you have any questions or need to see examples of work plans, please give a call.

Thanks.

Distribution

Felix Lee
Liz Stroh
Mike Gebo
Ann Turnquist
Dave Siever
Chip Steiner
Jerry Brown
Beth Cook
Becky O'Donnell
Don Botteron

Carol Tunner
Jane Davis
Edith Felchle
Tom Peterson
Barbara Schoenberger
Bob Smith
Molly Nortier
Peter Barnes
Ken Waido