

MINUTES - REGULAR MEETING  
Cultural Resources Board  
Wednesday, November 15, 1995  
5:00 p.m.  
Fort Collins Museum

MEMBERS PRESENT: Karen Warren, Jennifer Beccard, Marcella Wells,  
Deborah Romero, Robin Goette, Fran Johnson

MEMBERS ABSENT: Ahmed Fallah

STAFF PRESENT: David Siever, Joy Poole, Mike Powers,  
Evan Hyatt

STAFF LIAISON: David Siever

COUNCIL LIAISON: Will Smith

AGENDA

- I. Call to order (5:23 p.m.) - Karen Warren
- II. Consideration of tonight's Agenda  
No changes
- III. Consideration of minutes of October 25, 1995  
Motion to accept minutes as written -  
Karen Warren  
Second - Robin Goette  
Passed unanimously
- IV. Staff Reports - Written (see attached)  
Fort Collins Museum - Joy Poole  
Lincoln Center - David Siever

V. Discussion re: member missing more than three meetings

Karen Warren discussed the Board's policy on attendance as it was established on August 24, 1994. The policy states:

If a Board member has three (3) absences in a one year period (excused or unexcused), staff will send that member a letter informing them that this issue will be considered at the next Board meeting. The Board will decide at their next regular meeting whether or not they will ask for the member's resignation.

A letter was sent to Board member Ahmed Fallah on Oct. 26, 1995 informing him that he has missed three Board meetings in the past twelve months and that this matter would be discussed at the next Board meeting.

Jennifer Beccard moved that the Board ask for the resignation of Ahmed Fallah and a letter be sent to City Council regarding this action.

Robin Goette seconded the motion.

Karen Warren asked that copies of all correspondence with Mr. Fallah also be sent to City Council.

Passed unanimously.

VI. Work plan/goals for 1996 -

The Board discussed its work plan/goals for 1996. The following is a list of the topics the Board has set as its goals for the 1996 calendar year.

1. CULTURAL DEVELOPMENT AND PROGRAMMING FUND - (FORT FUND)

Continue to administer Fort Fund  
Funding Session - January  
Funding Session - June

Pursue expansion of funding base for Fort Fund

Streamline Fort Fund process for reviewing applications

Re-examine Fort Fund guidelines

2. FACILITIES

Continue to analyze cultural facility needs

Review the joint City/CSU study and make recommendations

3. COMMUNITY CULTURAL DEVELOPMENT

Become involved in planning projects which may affect the cultural community, such as: Environmental Education partnerships, community cultural plans, Poudre river planning, etc.

Insure that needs of community cultural projects are included on the next capital ballot issue

Pursue a designated revenue source to support development of the city's non-profit arts, science, history and cultural organizations.

4. FORT COLLINS MUSEUM/LINCOLN CENTER

The Board will continue to advise City Council on the, Museum, Lincoln Center, and on cultural issues.

Work with staff towards the implementation of the NEH exhibit plan for the Museum

VII. Review of past Fort Fund events -

The Board reviewed written reports from past Fort Fund events.

An informational meeting for the next Fort Fund funding session in January will be held Monday, Dec. 11 at 5:30 p.m. in the Columbine Room of Lincoln Center.

VIII. Committee Reports -

LC Board (Jennifer Beccard) - Next meeting Nov. 16.  
City/CSU Feasibility Study (Karen Warren) - Next meeting is Nov. 28.

Art In Public Places (Fran Johnson) - Meets Nov. 16.

Museum (Deborah Romero) - Meets Nov. 16.

CVB (Robin Goette) - The Board appointed new members.

Fort Collins Area Arts Council - No report.

IX. Other Business -

The Board discussed a draft of a letter that is to be sent to the Mayor and City Council regarding the possible redistribution of lodging tax revenues and how that might affect Fort Fund. Staff will revise the letter and send it to the Mayor and City Council along with copies of the last two Fort Fund funding sessions.

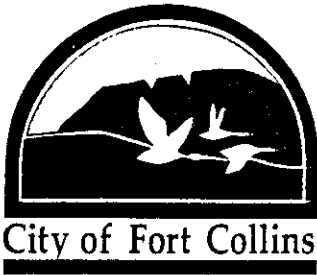
The next Board meeting is scheduled for Wednesday, Jan. 24, 1996.

X.           Adjournment (6:40 p.m.)  
              Moved - Deborah Romero  
              Second - Robin Goette  
              Passed unanimously

Respectfully submitted,



Evan Hyatt



M E M O R A N D U M

TO: CITY MANAGER'S OFFICE  
FROM: DAVID SIEVER  
RE: CULTURAL RESOURCES BOARD  
PUBLIC MEETING CALENDAR  
DATE: NOVEMBER 21, 1995

THE CULTURAL RESOURCES BOARD HAS HELD THEIR NOVEMBER 1995 MEETING.  
THEY WILL NOT HAVE A MEETING IN DECEMBER.

PROPOSED SCHEDULE FOR 1996

<u>DATE</u>	<u>MEETING PLACE</u>
WED JANUARY 24	LINCOLN CENTER
WED FEBRUARY 28	FORT COLLINS MUSEUM
WED MARCH 27	LINCOLN CENTER
WED APRIL 24	FORT COLLINS MUSEUM
WED MAY 22	LINCOLN CENTER
WED JUNE 26	LINCOLN CENTER
WED JULY 24	FORT COLLINS MUSEUM
WED AUGUST 28	LINCOLN CENTER
WED SEPTEMBER 25	FORT COLLINS MUSEUM
WED OCTOBER 23	LINCOLN CENTER
WED NOVEMBER 20	FORT COLLINS MUSEUM
DECEMBER	NO MEETING

ALL MEETINGS WILL START AT 5:00 PM



CULTURAL RESOURCES BOARD  
LINCOLN CENTER REPORT  
NOVEMBER 15, 1995

**FACILITY**

"Elevate" the sculpture by Tim Uphan which was purchased by the Lincoln Center Support League is nearing completion. Final installation should be by December 1st.

The Box office computer update is scheduled to be installed during the week of December 11th.

**GREAT CHRISTMAS HALL**

The Great Christmas Hall and the Hall of trees was a success again this year. Preliminary figures show that the Support League grossed \$22,866 dollars from Admission fees, booth rentals, jurying fees, and tree and table space rentals. Net profit should be around \$16,000 to 17,000.

**NEW YORK CHRISTMAS TRIP**

The annual New York Christmas trip co-sponsored with Destination by Design will be from December 6th to December 10th. Shows include Victor, Victoria; Moon over Buffalo; and Beauty and the Beast.

**PROGRAMMING**

A mailing has just been sent out to season ticket holders announcing the sale of gift certificates for next year. We are going to sell gift certificates to all of the series next year. Recipients of the gift certificates will have seat assignments after current season ticket holders have been seated, but before tickets go on sale to the general public.

The 7th and 8th grade school shows received high marks both from students and teachers. The 7th graders all saw Aman and the 8th graders saw River North Dance Company. These performances were underwritten by the Lincoln Center Support League and the Lincoln Center Birthday Ball.

Mark Breimhorst and David Siever will be attending the APAP (Association of Performing Arts Presenters) conference in New York City on December 13th to December 19th. This is the second booking conference of the year.

John Amos (Halley's Comet) presented an acting class at CSU on Friday November 10th which was attended by all acting students at CSU. President Al Yates hosted a luncheon for students and community members in John Amos's honor on Thursday November 9th.



FT. COLLINS MUSEUM REPORT  
CULTURAL RESOURCES BOARD  
NOVEMBER 15, 1995

### EXHIBITS

**MERRY CHRISTMAS TO US!** *Recent Gifts to the Fort Collins Museum* will be on display through January 6th, 1996. The exhibit includes 130 representative objects of an estimated 500 donated by 28 separate donors to the Fort Collins Museum. Examples include ledgers, shovel from ground breaking of city hall, military uniforms, bank curtains, original correspondence from Camp Collins referencing the flooding of the Cache la Poudre River and Coca Cola hiphuggers. The annual donor recognition reception is scheduled for December 7th at 5:30.

### PROGRAMS

Scary Stories attracted 70 children who were scared out of their wits on Oct. 28th.

The Fort Collins Country Club was the sight of the museum's second American Girl's Tea which attracted 130 mothers/daughters and 9 volunteers/staff. The featured historical doll was Kirsten and the Swedish pioneer theme was highlighted. Tickets were \$12.50 and generated \$456.00.

Seven school tours and four outreach programs have been given during the month of November.

CAROL FEST has been scheduled for December 7th at 7:30.

### NEH

The staff has been devising story lines for two of the four NEH exhibit topics *Geographical and Cultural Crossroads and Industry, Economy, and Natural Resources*. The remaining two topics *Natural Environment, Tourism and Preservation, and the Founding and Development of the City* will be completed prior to 1996.

Job descriptions for the NEH Grants Assistant and Collections Assistant have been written and will be posted this month.

### SHOP

The Fort Collins Museum Shop participated in the 1995 Jr. League's Holiday Cache event. Approximately \$409 in merchandise was sold on that one day event. New holiday items in this years store include the Christmas Alphabet Book, solar tree ornaments and Christmas cards from the Carolfest. Orders are being taken now from businesses for Christmas cards for next year. Approximately 25 Visions along the Poudre books (and cassettes) were sold at Phil Walker's book signing generating approximately \$600 in sales. The ABC's of Holiday Giving were redesigned and will be distributed with the upcoming fall Courier newsletter.

### VOLUNTEERS

The Museum's annual volunteer recognition breakfast is scheduled for November 27 at the Lincoln Center beginning at 8:15 a.m. in the Ludlow Room.