

## Cultural, Library and Recreational Services

Lincoln Center

### CULTURAL RESOURCES BOARD MINUTES

Special Meeting – Thursday November 10, 2005  
12p.m.

Lincoln Center, 417 W. Magnolia St, Fort Collins, CO 80521

Council Liaison: Karen Weitkunat, Mayor Pro-Tem      Staff Liaison: Jill Stilwell

Chairperson: Patrick Moran      Phone: 207-9888 (h)  
Vice-Chair: Ann Wilmsen

A special meeting of the Cultural Resources Board was held on Thursday November 10, 2005 at 12p.m. The following members were present:

Board Members present:      Ann Wilmsen, Jack Steele, Jon Wilkinson, Sue Beck-Ferkiss, Ayleen Burns  
   Patrick Moran, Carol Ann Hixon,  
Board Members absent:      none  
Staff Members present:      Jill Stilwell, Marty Heffernan  
Guests Present:              None

- I.      Call to Order – (12:10p.m..) Patrick Moran
- II.     Consideration of agenda - add time allocation for granting process to Fort Fund criteria discussion requested by Mr. Steele.
- III.    Public Input: none.
- IV.    Role of the CRB – Discussion  
The Board approved the following overarching goal (OAG) for the Board:  
“The Cultural Resources Board will serve as a catalyst in making Fort Collins a cultural center and destination.”

Ms. Beck-Ferkiss moved to approve the statement as the OAG for the Board.  
Ms. Wilmsen seconded.  
Passed unanimously

The Board finalized the following as Strategies to achieve the OAG:

1. Coordinate the development of a common vision to achieve the OAG by working with: Council, staff, DDA, DBA, Arts Alive, CVB, SCFD group, other boards/commissions.
2. Enhance regional awareness of arts and cultural events and activities.
3. Use and grow resources available to the Board to forward the OAG.
4. Provide networking opportunities for the exchange of ideas and resources.

Ms. Hixon agreed to consolidate the above information into the Board's work plan for 2006. She will distribute to the Board via e.mail for feedback and consensus. She will then forward to staff for submittal by November 30<sup>th</sup>.

V. Fort Fund Criteria

Ms. Hixon distributed a draft of a funding matrix that could be used for the upcoming funding cycle in January. The matrix is intended to assist the Board in judging each Fort Fund applicant against established criteria. Mr. Steele suggested that a category be added to judge the attendance at an event. Attendance and impact could be considered as one criterion. Quality of the event is also being considered as an additional criteria. At the next meeting, the Board will finalize the matrix and the criteria. Ms. Stilwell advised the Board that if they change the criteria, the guidelines will also need to be updated through a vote of the Board. Letters to past applicants would also need to be sent prior to the January application deadline.

VI. Work Plan

As stated above in the minutes, the Board agreed to have Ms. Hixon draft the work plan and approve it through e.mail by the November 30 deadline.

VII. Other Business

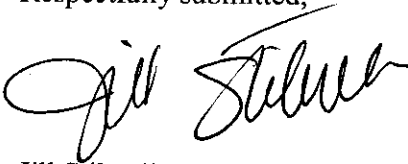
Ms. Burns indicated she will be unable to attend the International Fest. No other Board member was able to take her place.

Ms. Beck-Ferkiss attended High Performance Dance's Scared Stiff event. There was fairly low attendance, mostly friends and family of the performers, and Fort Fund was listed as a sponsor but the logo was not used.

Ms. Beck-Ferkiss also questioned the status of the SAVA Center event. Ms. Stilwell will contact SAVA.

Adjournment: 1:50 p.m.

Respectfully submitted,



Jill Stilwell  
Director of Cultural Services