



Development Services
Building Permits & Inspections Division

M E M O R A N D U M

DATE: November 20, 1991
TO: Rita Knoll Harris, Boards and Commissions Coordinator
FROM: Felix Lee, Building Permits Division Administrator
SUBJECT: Building Review Board 1992 Work Plan

Most of the Board's activities are in response to its role as the local government's approval body for issuing new building contractor licenses. The Board is empowered by ordinance to review all contractor applications for evidence of sufficient construction experience. They are expected to consider some 50 license applications during regular monthly meetings in 1992.

In their other primary role as an appellate body, the Board is expected to hear one or two appeals related to the City Building Code or City Fire Code over construction methods or materials that are disapproved by either the Building Official or the Fire Chief.

In their City Council advisory capacity, the Board, its appointed task group of community members involved in construction, and staff will be reviewing the current contractor license regulations and the 1991 edition of the Uniform Building for recommended revisions to be considered by City Council in mid-1992.