

November 26, 1996

Building Review Board 1997 Work Plan

Staff anticipates the Building Review Board will review 8 to 12 contractor license applications that do not meet the qualification criteria specified in the City Code. The Board is empowered to grant variances from such criteria when it determines practical difficulties or an undue hardship would be imposed on the applicant; or, when the Board determines the applicant has sufficient specialized training, education, or additional relevant experience.

Under its quasi-judicial review authority, the Board may consider disciplinary action against one or two contractor licenses for alleged commission of any specified infractions listed in the regulations.

In its code appellate function, the Board is expected to hear one or two appeals from strict application of the building codes or from an interpretation of the codes by the Building and Zoning Director (Building Official).

In its advisory capacity, the Board will review and consider voluntary radon mitigation standards for a recommendation to Council in early 1997. It will also be intimately involved in the triennial review and adoption of the "*UNIFORM BUILDING CODE, 1997 EDITION*". This project is planned to begin in the third quarter of 1997 and is expected to be completed within 12 months.

The Board will continue to work on its operational procedures, such as, developing a formal process for license disciplinary hearings and other matters of interest.