

MINUTES

CITY OF FORT COLLINS • BOARDS AND COMMISSIONS



HUMAN RELATIONS COMMISSION

Regular Meeting

June 13, 2019 5:30 – 7:30 pm

CIC Room, City Hall, 300 LaPorte Ave., Fort Collins, CO

○ CALL TO ORDER

- Meeting was called to order by Vice Chairperson Colleen Conway at 5:31 pm

○ ROLL CALL

- Present: Colleen Conway Vic Smith
 Cindy Davis Wendy True
 Sean Dellenbach Phil Walker
 Jean Runyon
- Absent: Eva Amason Julia Mackewich

- Staff Present: Carol Thomas, HRC Liaison, Equal Opportunity & Compliance Manager

○ AGENDA REVIEW

- Wendy True motioned to accept the agenda as is. Second – Jean Runyon Vote to approve – 5-0

○ APPROVAL OF MINUTES.

- Wendy True moved that the May 9, 2019 minutes be approved. Second by Jean Runyon
Vote to approve 7-0

○ PUBLIC PARTICIPATION

- Alina Lugo, Sociology graduate student at CSU and Student Services Coordinator. Works with the Global Ambassadors program. Interested in joining the HRC

● PRESENTATIONS

- None

● BUDGET REVIEW

- Current funds available: Actual: \$4407.52
 BTA: \$5217.52
- C. Conway has receipts for reimbursement from Cracking the Codes
Tony Goggans invoice is still being processed
Office Depot invoice not showing as processed
- Funding needs to be set aside for the Fall presentation of Cracking the Codes
- At the July meeting we will brainstorm on ways to provide additional educational opportunities during 2019. Looking to sponsor an additional 2-3 activities/programs.

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• UNFINISHED BUSINESS

- Follow-up and Evaluation of Cracking the Codes.
 - ✓ Part 3 was held 5/18 (Tony Goggans) and 5/21 (Janet Freeman). Mayor Troxell attended the 5/18 session. He mentioned that the City Council's #1 goal, as defined at their recent retreat, is inclusion
- Fall Cracking the Codes Event Discussion
 - ✓ Fall Presentation: Either run the workshop in 2 sessions at lunch time or 1 session on a Saturday from 10-3.
 - ✓ At Tony's session he raised the question of what each person intended to do to create change. It was suggested for the fall session that we ask people in advance (or invite a target audience) to come with the purpose of developing plans for what we can do to make Ft Collins a better place for all.
 - ✓ A suggestion was made to complete a service project after the Fall session(s). The idea being that a collaborative effort leads to productive conversation.
 - ✓ It was also suggested that we create a list of influencers to help plan the outcomes of the next Cracking the Code
- HRC Student Liaison- Application and HRC Bylaws/City Code
 - ✓ Senior Assistant City Attorney Jenny Lopez Filkins informed Carol Thomas that adding a student liaison does not align with City Code. She also informed C Thomas that some language in the HRC Bylaws about the purpose of the HRC is inconsistent with Fort Collins Municipal Code.
 - ✓ When the Bylaws were rewritten it was suggested they include options for interaction with other organizations. The HRC bylaws are scheduled for review in 2019. We will need to work with the City Attorney's office to do so.
 - ✓ There will be a meeting in July 9, 2019 with Colleen Conway, Julia Mackewich, Jenny Lopez Filkins, Carol Thomas to receive legal opinions on the matters of City Code and HRC Bylaws.
 - ✓ Action steps in regard to Student Liaison:
 - August 5 was the deadline for applying for the Student Liaison position. At this time there are no applications but if any come in, Jean Runyon will craft a message to applicants explain the situation
 - July 9th meeting will inform the HRC as to if and when the Bylaws must be rewritten
 - Invite City Council Liaison Emily Gorgol to the HRC's July 11 meeting to share visions for the HRC. A welcome letter to E Gorgol will be crafted and sent prior to 7/11/19

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- ✓ Action steps for future projects:
 - Fill out HRC Intention Worksheet for all new ideas/programs
 - Consult with legal on new ideas/additions to the HRC
 - Renewed importance of having presentations to inform us of relevant topics

• NEW BUSINESS

- Critical Response Team
 - ✓ Tabled
- HRC Awards Nomination Form and Rubric Review
 - ✓ Edit the online nomination form to reflect the new mission, list criteria for nomination and the awarding process
 - ✓ Cindy Davis will rewrite the nomination form
 - ✓ Website – update to include past winners bios
- Respectful Workplace Training for Board & Commission Members
 - ✓ All members need to sign up at Engage for one of the two training sessions (June 26 or August 6) at the Lincoln Center. There will be an online training for members who cannot attend either of these sessions

• BOARD MEMBER REPORTS

- Jean Runyon, Chair of the Government Committee is following City Council meetings

• OTHER BUSINESS

- Carol Thomas informed the HRC that the City's Communication Team needs a 3 week lead time to post any information on social media

• ADJOURNMENT

- Motion to adjourn was made by Vic Smith. Second by Phil Walker. Vote to approve: 7-0. Meeting was adjourned at 7:30 pm

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City Contact Person: Carol Thomas, Equal Opportunity & Compliance Manager
970.416.4254, cathomas@fcgov.com
