

MINUTES

CITY OF FORT COLLINS • BOARDS AND COMMISSIONS



HUMAN RELATIONS COMMISSION

REGULAR MEETING

October 11, 2018 5:30 – 7:30 p.m.

CIC Room City Hall, 300 Laporte Avenue, Fort Collins

1. CALL TO ORDER

The meeting was called to order at 5:35 PM.

2. ROLL CALL

COMMISSION MEMBERS PRESENT: Jean Runyon, Julia Mackewich, Colleen Conway, Victor Smith, Cynthia Davis

COMMISSION MEMBERS ABSENT: Susan Mathre

STAFF PRESENT: Carol Thomas, Equal Opportunity and Compliance Office- Staff Liaison

COMMUNITY MEMBER: Phil

3. AGENDA REVIEW

4. APPROVAL OF MINUTES

- a. Approval for minutes 9/13: Cynthia moved, Colleen seconded,
- b. Approval of minutes for 9/27: Cynthia moved, Jean seconded

5. GUEST SPEAKER

Jennifer Poznanovic, sales tax/revenue: fee updates

- Fee updates:
 - Objective: review fee updates together to provide a holistic view of total cost
 - community parks: as new growth occurs; new parks are added. fees only go towards new parks, not maintenance of existing parks. currently not revenue alternatives to support parks refresh and maintenance.
 - By 2021, all fees will be updated
 - Big changes in 2017:
 - 71-79% increase for capital expansion fees (fee based on replacement cost of existing infrastructure.
 - -32%to 114% increase for transportation
 - Recommended a citizen/staff working group, which started in august 2017. Put together position paper, brought it to council in september 2018.
 - Park impact fees are the only category where impact fees pay for 100% for what is built.
 - six recommendations (see presentation)
 - 7-11% proposed fee increases for water/utilities
 - Jean: is there some place where it really comes together to see the impact on individual households? Do you also consider the equity piece and how it impacts all members of the community?

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- Jennifer: looking specifically at new growth and development, the goal is not to impact current residents. Goal is to keep the same level of service with new growth. If fees weren't raised, service would not be as good. Community parks: goal is to have one within 4 miles, neighborhood parks within 1 mile.
- o Colleen brought up affordable housing and how that is being considered. Fees are not based on the cost of the house; based on square footage.
 - Does the fee drive what is developed on available land?
- o Legally, as long as it's data and census driven, more categories could be added for fees.
- o Carol: what percentage of these fees are passed on to renters?
 - Look at total cost and the market, then up to developers to decide if they can build houses and be competitive within the market while still making their margins. Level of service is very different depending on community
- o November 13th meeting: will be talking about outcomes. If there is a recommendation from the board, submit a position statement before.
- o Important to have a timeline (2 years, 4 years) to present changes.
 - Colleen: is there a way to follow up on fee waivers? If looking at attainable housing, it would probably be less square feet

6. UNFINISHED BUSINESS

- a. Review of timeline for HRC Awards
 - CPIO office developed a flyer. Agreed that HRC should have one to send out.
 - Vic will order the prints. (Price has been lowered: ~\$762 vs. \$1,000). Will be able to order after the deadline and have a smaller turnaround, like 10 days.
 - Vic suggested starting the presentation/ceremony around 4:45 since in the past, people would start to leave earlier. Colleen will send an email to Hailey. Start social part at 4:15 rather than 4:00. Carol will confirm that both rooms are reserved.
 - Will meet early on the next meeting (4:30) to review the nominations (will be emailed out before for all to familiarize themselves with nominees).
 - Press Release Edits
 - Jean: Should add that we are seeking board members.

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7. NEW BUSINESS

- a. Budget Review
 - Colleen: \$1,938.50 available. Still an expenditure that we do not know where it came from (\$46.97). It is in the 520000 category: professional and tax services. Have enough money to cover the awards and Express Professionals.
- b. Review and Approval of proposed press release
 - Colleen moved to approve the changes that were suggested today. Jean seconded.
- c. Review of proposed 2019/2020 Work Plan
 - Cynthia: HRC pamphlet is outdated/different. Doesn't think this is actually a mission statement: need more action verbs, need to be more brief.
 - Should go over this at the next retreat and then make changes.
 - Need to include what community members said to HRC in September (increase number of persons of color in positions on boards and as members in the government).
 - New board members can apply at any time, but it's a matter of when Council can meet to appoint, which is in Nov/Dec. Carol: Now is the ideal time to refer potential candidates.
 - Media/Communications Committee: we have engaged that group. Should be a specific job in that committee as the liaison. Need a name for them.
 - o Vic suggested HRC Advisory Group.
- d. Retreat dates for 2019
 - Last week of Jan or first week in Feb for the retreat? Friday, Feb. 8th (will have had only one meeting before- Feb. Meeting is the 14th). Confirmed 9 am to 2 pm. Jean will host.
 - Vic: would be a good time to follow up on all the things the advisory group presented in September and see how to proceed.
 - Should do a separate training orientation for new members before that so it doesn't take up so much of the retreat. Make it informal.
- e. Funding request for proposed education and outreach program purchase of dvd and streaming rights
 - Cindy: talked about having a theme-based educational program that took place more than once a year. Agreed it was a good, valuable program but was really rushed. Need to get started now on new program.

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- \$200 for dvd and three years of streaming rights. Could lend out to schools, possibly put on website. \$150 without streaming rights. Would be good to have a lending library as well as having a packet to hand out after. Maybe do screenings at libraries (inexpensive, reach different groups).
 - Vic made motion, colleen seconded to order cracking the codes dvd with the three years of streaming rights for \$200. Carol will place the order.
- f. Review of proposed templates
 - Suggested that each committee would give their report to HRC.
- g. Discussion of the elimination of Multicultural Retreat funding from city budget
 - Barb brought this up at retreat. Council wants more information for this and it should be funded.
 - HRC should advocate for this to continue- very valuable and full of information. Vic: so we should send council a message to express the value of the retreat.
 - Motion to approve memo to council on MCR: Vic, colleen seconded.
 - Council wants to see the retreat funded, but include partnerships
 - Carol: look at 6 month calendar for council meetings on budget
 - Vic: council integrates “inclusion” but not reflective in budget
 - Was suggested at council to reduce downtown landscaping by \$50,000 but \$100-200,000 was also discussed in order to free up more funding
 - City, CSU, diversity solutions organized it. CSU sent out emails to all employees, and majority of people there were from CSU, but unsure if they helped with funding.
 - Cynthia will look at city data to see what the past budgets have been for the retreat. She will write the memo, send it to Vic and he will edit it. The more members of the HRC that can show up to the meeting, the better.
- 8. **BOARD MEMBER REPORTS**
- 9. **OTHER BUSINESS**
 - a. Carol will send everyone the COD
- 10. **ADJOURNMENT**
 - a. Cynthia motioned to adjourn, colleen seconded. The meeting was adjourned at 7:32 pm.