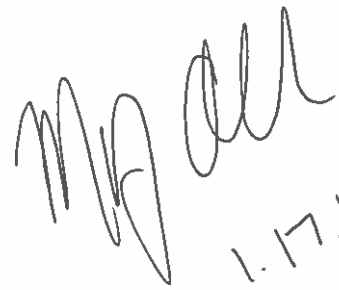


City of Fort Collins
Women's Commission Meeting Minutes
December 13, 2017
6:00 – 7:00 p.m.
215 N. Mason Avenue; Room 1-B
Meeting Minutes


1.17.18

The City of Fort Collins Women's Commission promotes decisions and actions that address the needs and positively impact women in our community. We do this by listening to the voice of women, advising city council, promoting community events, and educating ourselves and others about safety, health and poverty as they relate to the City of Fort Collins seven Key Strategic Outcomes.

Attendees: Huston Hoffman, Kori Wilford, Hailey Atkinson, Molly Alderton, Stacia Ryder

Absent: Hannah Little, Emily Gorgol

Staff Liaison: Suzanne Jarboe-Simpson

Guests:

- I. Call to Order – Alderton calls meeting to order 6:01 pm
- II. Approve minutes - Regular meetings, October 18th, 2017 & November 8, 2017
 - a. Ryder moves to approve October meeting minutes, Hoffman seconds. Motion carries with unanimous consent.
 - b. Hoffman moves to approve November meeting minutes, Atkinson seconds. Motion carries with unanimous consent.
- III. Business
 - a. Old Business/Continuing Business
 - i. 2017 Annual Report
 1. Wilford moves to approve Annual Report, Ryder seconds. No discussion, motion passes with unanimous consent. Annual Report 2017 adopted.
 - ii. Street Naming Project
 1. Subcommittee members:
 - a. Little (chair) . d. Alderton
 - b. Jarboe-Simpson
 - c. Wilford
 - iii. Marcile N. Wood Award
 1. Ryder moves to nominate/award SAVA for the award. Donovan seconds. No discussion, motion passes with unanimous consent.
 2. Wilford to draft press release, Ryder to review and check in with SAVA to notify them,
 3. Jarboe-Simpson to order the physical award, to be delivered sometime in January.
 - b. New Business
 - i. Vacancies
 1. Appointment Update
 - a. Hoffman & Donovan are resigning
 - b. Ryder is terming out

- c. Van Doren vacancy still needs to be filled
- d. Currently there are 7 applicants to be vetted. Appointments will occur third week of January 2018, and new members are anticipated to join during February meeting.
- e. Atkinson to continue new member orientation
- ii. Retreat Planning
 - 1. Scheduled for February 24, 2018 9 am – 12 noon.
- iii. Women’s History Month collaboration
 - 1. Atkinson to touch base with partnerships that have reached out for a collaboration
 - 2. Ideas:
 - a. Proclamation for women’s history month
 - b. Participating in any events the partners may have
 - c. CSU marketing – students can make demo videos for relatively low cost
 - d. Reach out to archivists from Museum of Discovery
- c. Work Group Updates
 - i. CEDAW
 - 1.
 - ii. Women in Politics
 - 1. Colorado 50/50 event – Atkinson attended
 - a. Larger than expected turnout, panel of former and current female politicians in local positions.
 - b. This was their second event, but they are a new group. They are looking to continue doing things like that.
 - c. Atkinson spoke to coordinator about what other types of events and groups that are out there trying to all conquer this landscape.
- d. Action Items/Council Sign-ups
- e. Any community calendar events to add?
- f. Assignments for January
 - i. Draft retreat agenda
 - ii. NoCo Spark guest speaker
 - iii. New member welcome
 - iv. Women’s History Month Proclamation
 - v. Review Q1 proclamation schedule
- IV. Community Events
 - a. Women Give Luncheon on Wednesday 2/14/17
 - i. Women’s Commission to host a table 11:30-1
- V. Adjourn – Alderton adjourned at 6:53 pm

Subcommittee	Members
Women in Politics	Hailey, Kori
CEDAW	Kori, Emily, Huston
Street Naming	Kori, Suzanne, Hannah

Action Items			
Member	Item	Time Sensitive	Ongoing
Suzanne	Check proclamation availability for March (Women's history and Equal Pay)	Now	
Molly	Reach out to Women Give about WC hosting a table at the February luncheon	Now	
Suzanne	Order Marcile N Wood Award	12/14/17	
Suzanne	Book room at City Hall for 2018 Retreat	12/15/17	
Kori	Draft Press release, nomination form and council communication for SAVA's award announcement	12/16/17	
Stacia	Send Council Communication template to Kori	12/15/17	
Stacia	Check in with Lea Hanson once draft is completed for SAVA award announcement, and get approved by Dec. 20.	12/20/17	
Molly	Send Hannah email about Street Naming subcommittee	12/14/17	
Kori	Follow up with Elyse for the donations we have for the SANE program. – Need drop location (need to follow up again)	Now	
Hannah	Follow up with Patty Smith about Zonta's List of Names		
Suzanne	Send electronic version of Civil Discourse handouts and ask Christine to print out for City Council meetings.		X
All	Bring ideas of potential partners for educational programs		
All	Share community events with WC members		

Date	Member(s)	Topic or Committee
December 19, 2017	Huston	<ul style="list-style-type: none"> Salary Ordinances for City Manager, City Attorney and Municipal Judge (Second Reading) Collective Bargaining Agreement with Fraternal Order of Police Long Pond Wireless Telecommunications Facility and Addition of Permitted Use (discussion-Second Reading) Water Treatment Facility Annexations No. 1, 2, 3, 4 Initiation.
January 2, 2018	Hailey	<ul style="list-style-type: none"> Franchise Agreement Between the City and Public Service Company of Colorado (First Reading-consent) Broadband Appropriation IGA Amendment with Colorado Department of Transportation for construction of the I-25 and Prospect Interchange – CP
January 16, 2018	Kori	<ul style="list-style-type: none"> Amending City Code Relating to Special Events (discussion) Proposed Lease of 11.85 acres of Running Deer Natural Area to Hageman Earth Cycle Staff report: Fort Collins Efficiency Collaboration with Xcel Energy (5 minutes).
February 6,		<ul style="list-style-type: none"> Water Treatment Facility Annexation Nos. 1, 2, 3 and 4 (First Reading-consent)

2018		<ul style="list-style-type: none"> • Pay Plan Approval (First Reading-consent) • Community Services – Proposed Natural Areas Land Sale (discussion)
February 20, 2018	Molly	<ul style="list-style-type: none"> • Water Treatment Facility Annexation Nos. 1, 2, 3 and 4 (Second Reading-consent) • Pay Plan Approval (Second Reading consent)
March 6, 2018		<ul style="list-style-type: none"> •
March 20, 2018		<ul style="list-style-type: none"> •
April 3, 2018		<ul style="list-style-type: none"> • 2018 Reappropriation Ordinance (consent)
April 17, 2018		<ul style="list-style-type: none"> • 2018 Strategic Plan Adoption
May 1, 2018		<ul style="list-style-type: none"> •
May 8, 2018		<ul style="list-style-type: none"> •