



**Cultural Resources Board**  
**Lincoln Center**  
 417 W. Magnolia St  
 Fort Collins, CO 80521  
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<b>CULTURAL RESOURCES BOARD MINUTES</b>	
Regular Meeting – Thursday, August 31, 2017 12:00 p.m. Lincoln Center, 417 W. Magnolia Street, Fort Collins, CO 80521	
Council Liaison: Mayor Wade Troxell	Staff Liaison: Vincent Kitch
Chairperson: Steven Sorenson ssorensen@belisimoinc.com	Email:
Vice Chairperson: Will Flowers	

A regular meeting of the Cultural Resources Board was held on Thursday, August 31, 2017 at 12:00 p.m.

Board Members present: Jesse Solomon, Tedi Cox, Jane Folsom, Amy Cervenian, Will Flowers, Vicki Fogel Mykles, Steven Sorensen

Board Members absent:

Staff Members present: Vincent Kitch, Megan Kelley

Guests present: Christine Macrina

- I. Call to Order: 12:02 p.m. – Mr. Sorensen
- II. Consideration of agenda: no changes
- III. Consideration and approval of the minutes from July 27, 2017.  
Ms. Cox made a motion to accept the minutes as amended.  
Mr. Flowers seconded the motion.
- IV. Public Input: None
- V. Special Presentation
- VI. Engage Software for City Volunteers Training – Christine Macrina  
Ms. Macrina introduced the Board on how to utilize the City Volunteers Engage Software track their hours, view opportunities, and more.
- VII. Community Arts Recognition  
2017 marks the 25th year and 18th event for the Wearable Art Show as a benefit for the Lincoln Center Galleries. In commemoration of this support and for other dedicated support to the arts community in Fort Collins, staff has suggested we ask City Council to recognize Gary and Carol Anne Hixon for their years of contribution. The board voted to support requesting a proclamation to honor the Hixon’s for their service.

Mr. Sorensen made a motion to honor the Hixon's for their services.  
Ms. Cox seconded the motion.  
The motion passed unanimously.

VIII. 2018 Draft Work Plan

The Board discussed and reviewed the draft of the 2018 Work Plan.  
Mr. Flowers made a motion to accept the 2018 Work Plan as amended.  
Ms. Cox seconded the motion.  
The motion passed unanimously.

IX. Fort Fund Guideline Revisions

Cultural Services Director, Kitch shared current draft recommendations from the guidelines sub-committee for revisions to the Fort Fund program. The current proposal outlines the framework and review criteria for each. The CuRB members discussed the proposed revisions and a voted to bring the Fort Fund Guidelines forward and present a workshop to grantees.  
Mr. Sorensen made a motion to bring the revised Fort Fund Guidelines  
Mr. Solomon seconded the motion.  
The motion passed unanimously.

X. Director's Report - Vincent Kitch

Cultural Services Director, Kitch updated and informed the Board of the following in his Director's Report:

The Lincoln Center Galleries has an art exhibition opening Friday, Sept 1<sup>st</sup>, 6-8 pm. The exhibition is titled "Find Your Selfie."

The initial Lincoln Center season subscriptions are very robust. The number of new subscribing households doubled over last year, and the number of returning households is up 15%. Single ticket sales launched on August 9<sup>th</sup> and doubled the amount of sales from our initial period last year. The Lincoln Center season kicks off on September 7<sup>th</sup> with Bela Fleck and Abigail Washburn.

City Council has approved the first reading of the Gardens on Spring Creek appropriation. There is a public information meeting 9/7/17 to update the neighborhood. City Council's 2<sup>nd</sup> reading is scheduled for 9/19/17.

A memo has been sent to the City Manager's office and to City Council that will introduce them to the arts and economic impact information

The Cultural Services Department is finalizing the contract with Arts Market for the Arts and Culture Master Plan – FOCO Creates. We will have a special meeting in two weeks. The APP/VA team and Mr. Kitch worked with volunteers from OtterBox to conduct a StratOp planning process for the Carnegie Center for Creativity

Mr. Kitch informed the Board that he has been conducting skip level onboarding sessions with line staff from all areas of Lincoln Center, Museum of Discovery, and the Gardens on Spring Creek.

The Cultural Services department was asked to propose \$33,000 in cuts to the 2018 budget. City Council will consider reductions at an upcoming work session.

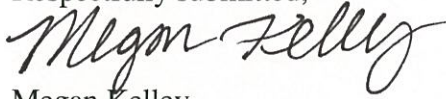
XI. Review of Past Fort Fund Events

Mr. Flowers attended Poudre Library District's Comic Con event.  
Ms. Folsom attended International Keyboard Odysiad Festival, Inc.'s event the International Keyboard Odysiad Festival.

XII. Other Business:

VIII. Adjournment: 1:22 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Megan Kelley".

Megan Kelley  
Administrative Clerk II