

City of Fort Collins  
Women's Commission Meeting Minutes  
February 15, 2017  
6:30 – 8:30 p.m.  
215 N. Mason Avenue; Room 1-B  
Meeting Minutes

*gengel*  
*3-22-17*

*The City of Fort Collins Women's Commission promotes decisions and actions that address the needs and positively impact women in our community. We do this by listening to the voice of women, advising city council, promoting community events, and educating ourselves and others about safety, health and poverty as they relate to the City of Fort Collins seven Key Strategic Outcomes.*

**Attendees:** Liz Donovan, Ginny Carroll, Hannah Little, Huston Morse, Molly Alderton, Hailey Atkinson, Dru Van Doren

**Absent:** Kori Wilford, Stacia Ryder

**Staff Liaison:** Suzanne Jarboe-Simpson

**Guests:** Gail Engel, Mary Maldonado, Mary Otte - GrandFamily coalition

- I. Call to Order - Carroll called meeting to order 6:34 pm
- II. Gail Engel, Mary Maldonado and Mary Otte from GrandFamily coalition
  - a. Population: Larimer County estimated to have about 3,000 grandparent led households, majority are women head of households. Total Served in 2016 by this program: 134 (grand)parents, 162 children
  - b. Constraints: Grandparents face secondary trauma, having lost a child, future plans, relationships, etc. Grandparents most likely have their own health issues, and financial constraints due to fixed incomes. Many programs out there but all are needs restricted. Many of the children have disabilities, disorders, or their own health issues.
  - c. Problem: There are some programs in our community, but they come with long waitlists, and are not always equipped to support children with disabilities or social behaviors problems.
  - d. Services: HUGS Groups, GrandFamily Events throughout the year, Peer-to-Peer Counseling, Awareness Activities, Social Network Groups, 2-3 PSD elementary schools are working with the GrandFamily Coalition to connect their families with the Coalition
  - e. Goals: have funding to provide assistance in immediate situations (housing, legal, groceries, etc.), have a brick & mortar location, finding an administrator to take us to our next primary goals,
  - f. Fort Collins Support Groups: 12-2:30pm fourth Thursday of each month St. Elizabeth Anne Seton Catholic Church, Fort Collins; same time, second Thursday of each month, Mountain View Presbyterian Church, Loveland.
  - g. Ask: Volunteers, Community Connections, and community support (funding). Locally: CCAP, and Housing is a huge issue.

- III. Approve minutes
  - a. Regular meeting, January 18, 2017 - Little moved to approve, Donovan seconded. Unanimous approval.
  - b. Notes from February 11, 2017 planning retreat - Morse moves to approve, Van Doren seconded. Unanimous approval.
- IV. New Business
  - a. Meeting norms
    - i. Discussed starting on time, ending on time, "share the air" but being mindful of letting others finish speaking.
    - ii. Email etiquette: being mindful of when Reply All is appropriate and when it's not, and including a recap of an issue if going out to group and expecting dialogue.
  - b. Annual retreat items - CEDAW task force
    - i. Huston Morse
    - ii. Kori Wilford (potentially)
  - c. The Women's Foundation of Colorado is hosting an educational event on March 23, 5:30 (program at 6), The Group on Harmony. It will be a presentation about the Gender Equity Report followed by a panel. Attendance will be limited to 90 (space restrictions). There will be light food and beverages. Are we interested in 1) attending; 2) sharing invitations with our networks; 3) other participation?
    - i. Yes interested in attending
    - ii. Invite Kristin Stevens & other Council members
    - iii. Invite County Commissioners - Donovan will take on when RSVPs come out
  - d. Plan for Sexual Assault Awareness Month (April)
    - i. Proclamation set for 4/18 @ 5:30 pm
    - ii. Alderton sent to SAVA the 2016 proclamation asking for updates, and invite to the proclamation
  - e. Plan Proclamations and partnerships for Women's Health Week & Teen Pregnancy Prevention Month - May
    - i. Nettie Underwood with Family Planning Clinic (Larimer County Health Department)
  - f. Collaborate with the Senior Advisory Board for Older Americans Month (May)?
    - i. Potential collaborations:
      - 1. Elder abuse & SANE programs
      - 2. Grandfamilies
  - g. Women in Politics sub committee
    - i. Network with current women on elected boards and positions
    - ii. Network with women who were in elected positions
    - iii. Create a support group, panel discussion, events, potentially creating a program for women to participate in
    - iv. Sub-Committee:
      - 1. Liz Donovan
      - 2. Hailey Atkinson
      - 3. Dru Van Doren
      - 4. Huston Morse
- V. Standing Items
  - a. Move the Women's Commission monthly meeting time to 6pm
    - i. Morse moves to move the Women's Commission monthly meeting to 6 –

- 8pm, Atkinson seconds. Unanimous approval.
- b. Women of Distinction nominations - due February 17
- c. Volunteering at the Food Bank - Friday, March 24, 1-3pm (wear closed-toe shoes and clothing appropriate for warehouse work)
- d. Annual Collaboration Breakfast date options
  - i. Chose May 9
  - ii. Invite Clerk's Office to discuss Social Media and Visibility
- e. Social Media for WC
- f. Council Reports
- g. Action Items/Council Sign-ups
- h. Any community calendar events to add?
- i. Rescheduling March meeting from 3/15 to 3/22 @ 6pm
- VI. Move to next meeting:
  - a. Update from Super Meeting on Feb. 6 - Kori
  - b. Status of Women survey - Stacia and Liz
- VII. Adjourn
  - a. Adjourned meeting at 8:31 pm

<b>Action Items</b>			
<b>Member</b>	<b>Item</b>	<b>Time Sensitive</b>	<b>Ongoing</b>
Molly	Sexual Assault Proclamation - final version to SJS	4/4/17	
Ginny	Invite City Council to Women's Foundation event once RSVPs are out	Waiting for RSVPs	
Hailey	Reach out to SAVA to discuss status of It on Us campaign and if WC can be more involved	Now	
Suzanne	Reach out to staff liaison of Senior Advisory board		
Ginny	Email Kori about May proclamations (Women's health week, Nettie Underwood)	Now	
Hailey	Research Victim Advocates roles in DA office & at SAVA	3/18/17	
Huston	Approach Maureen Berkner Boyt about Equal Pay Day Proclamation - Due two weeks prior to 3/21	Now	
ALL	Read handout on CEDAW program for Cities	2/15/17	
ALL	Add March 24 from 1-3 pm (2017) to calendar for group volunteering at Food Bank	Now	
Huston	Make Revisions as discussed at Annual Retreat (2/11/17)	2/15/17	
Ginny	Reach out to Gaia Project about being 2017 Guest Speaker	12/31/16	

Dru	Send out MNW summary to publishing contacts	12/20/2016	
Suzanne	Print Civil Discourse handouts and give them to clerk's office to put out at meetings		X
Huston	Review community events calendar to inform the WC & add any events that the WC is aware of		X
Huston	Update City Council topics (below) according to six-month planning calendar		X
All	Bring ideas of potential partners for educational programs		X
All	Share community events with WC members		X

Date	Member(s)	Topic or Committee
February 21, 2017	Stacia	<ul style="list-style-type: none"> <li>● Adoption of the Downtown Plan</li> <li>● Adoption of the Old Town Neighborhoods Plan and Old Town Neighborhoods Design Guidelines</li> </ul>
March 7, 2017	Hannah	<ul style="list-style-type: none"> <li>● 2015 International Codes Adoption (First Reading)</li> <li>● 2015 International Fire Code Adoption (First Reading-consent)</li> <li>● Mail Creek Crossing Second Annexation and Zoning (Second Reading-(consent)</li> <li>● Lehman-Timberline Annexation and Zoning(Second Reading consent)</li> <li>● Josh Ames Agreement and Code Changes</li> <li>● Short term rentals</li> <li>● Requesting appropriation of \$1.1M in local matching funds to Colorado Department of Transportation (CDOT) for the purpose of the North I-25 Improvements Project. (tentatively scheduled)</li> <li>● Appropriate Use of Public Facilities (discussion)</li> </ul>
March 21, 2017	Hailey	<ul style="list-style-type: none"> <li>● City Foundation Creation (resolution)</li> <li>● Adoption of the Downtown Plan</li> </ul>
April 18, 2017	Molly	<ul style="list-style-type: none"> <li>● Land Use Code Update (consent)</li> </ul>
May 2, 2017	Ginny	<ul style="list-style-type: none"> <li>● Sign Code Update</li> </ul>
May 16, 2017		<ul style="list-style-type: none"> <li>● Spring Competitive Process (consent)</li> <li>● Amending City Code Relating to Special Events</li> </ul>
June 6, 2017		<ul style="list-style-type: none"> <li>● New Downtown Hotel Parking Structure (First Reading)</li> </ul>