

City of Fort Collins
Women's Commission Meeting Minutes
September 21, 2016
6:30 – 8:30 p.m.
215 N. Mason Avenue; Room 1-B
Meeting Minutes

Catherine Douras
10/19/16

The City of Fort Collins Women's Commission promotes decisions and actions that address the needs and positively impact women in our community. We do this by listening to the voice of women, advising city council, promoting community events, and educating ourselves and others about safety, health and poverty as they relate to the City of Fort Collins seven Key Strategic Outcomes.

Attendees: Catherine Douras, Huston Morse, Molly Alderton, Ginny Carroll, Dru Van Doren, Hannah Little, Liz Donovan

Absent: Stacia Ryder, Lea Hanson

Staff Liaison: Suzanne Jarboe-Simpson

Guests: N/A

- I. **Call to Order** Chair called the meeting to order at 6:30 pm
- II. **Approve minutes regular meeting, August 17, 2016**
 - A. Carroll moves to approve minutes. Alderton seconded.
- III. **New Business**
 - A. Marcile N. Wood Award
 1. WomenGive event Oct 6 @ 5:30 in Agave Room
 2. 4 total Nominees – WC selected Colleen Conrad as the 2016 WNW award recipient
 3. Carroll to notify nominees, and nominators and invite to event
 4. Douras to send RSVP for WC members to WomenGive
 5. Douras will make the presentation at the event
 - B. 2017 Work Plan review and approval
 1. Discussed edits, moved to approve with edits by Carroll, seconded by Van Doren.
 - C. Domestic Violence Awareness and Breast Cancer Awareness Proclamations – Oct. 18
 1. Ask Ryder to invite FCPD to stand up with DV proclamation
 2. Morse to reach out to Style Magazine Founder Lydia Dody in support of the Breast Cancer Awareness proclamation
 3. A number of WC members will be present at the 10/18 meeting to receive the proclamations
 - D. 1996 Data Review
 1. Donovan to link with Data group about coordinating progression of updating survey
 - E. Cultural Resources Board outreach – Sept. 29 12-1:30 meeting

1. Van Doren and potentially Douras set to attend on behalf of WC
 - F. Board Vacancy 2017
 1. Douras terming out, terms for Hanson and Morse are ending. Morse has reapplied. Deadline to apply is in October. Find the application online at <http://www.fcgov.com/cityclerk/bcapplication-link3.php>
 - G. December 21 meeting very close to Christmas
 1. WC moved to reschedule December meeting to 14th @ 6 pm. End of year celebration scheduled for 7:15pm.
 - H. SANE Donations
 1. Alderton to follow up with program to see if clothing donations would be helpful this holiday season (like last year)
 - I. Caring and Sharing – Oct 14 9-10:30 am at PSD Community Partnership Building – a networking coalition event for any non-profit organization that serves youth
 1. Alderton to attend to present on WC. Donovan to attend.
 2. Douras to provide a template of speaking points used at the AAUW meeting earlier this year
- IV. Old Business**
- A. BFO check-in/community input
 1. Council public comment of proposed budget last night
 2. Big items discussed at September 20 Council meeting were Sunday transportation & Bike transit improvements
 - B. Follow up on community e-mails from August
 1. Carroll to get response template to SJS
 - C. Council Reports
 - D. Action Items/Council Sign-ups
- V. Any community calendar events to add?**
- VI. Adjourn**
- A. Meeting adjourned 8:17 pm

Action Items			
Member	Item	Time Sensitive	Ongoing
All members	Get the word out in circles about open vacancies for 2017	Now Deadline is in October	
Molly	Check in with Elyse about if another Holiday clothing drive would be needed this year (SANE donations)	10/19/16	
Catherine	Send RSVP for WC members for WomenGive event	Now	
Ginny	Notify all nominees and nominators for Marcile N Wood award about winner, and invite to WomenGive event	Now	
Liz	Reach out to potential partnerships for November Proclamation for National Hunger and Homeless Week	10/15/16	
Liz	Draft proclamation for National Hunger and Homeless	10/15/16	

	Week		
Stacia	Reach out to potential partnerships for October Proclamation for Domestic Violence Awareness Month	Now – due by 9/23/16	
Stacia	Draft Proclamation for Domestic Violence Month, and to invite FCPD to participate as partner of proclamation	9/23/16	
Ginny	Create Email Response template for WC inbox	Now	
Ginny	Draft Responses to current emails in WC inbox	Now	
Huston	Reach out to American Cancer Society and Style Magazine about partnering for Breast Cancer Proc.	Now – Due by 9/23	
Huston & Hannah	Draft Breast Cancer Proclamation	9/23	
Huston	Fill out communication template regarding elder abuse and IPV	Now	
Suzanne	Print Civil Discourse handouts and give them to clerk's office to put out at meetings		X
Huston	Review community events calendar to inform the WC & add any events that the WC is aware of		X
Huston	Update City Council topics (below) according to six-month planning calendar		X
All	Bring ideas of potential partners for educational programs		X
All	Share community events with WC members		X

City Council Calendar		
Date	Member(s)	Topic or Committee
October 4, 2016	Liz	<ul style="list-style-type: none"> 2017-2018 Budget Public Hearing Poudre River Annexation and Zoning (Second Reading - consent)
October 18, 2016	Catherine	<ul style="list-style-type: none"> West Elizabeth Enhanced Travel Corridor
November 1, 2016	Hannah	<ul style="list-style-type: none"> Adoption of 2017-2018 Budget and Annual Appropriation Ordinance (First Reading) Utilities Biannual City Code Updates 2017 Utility Rate Ordinances (First Reading)
November 15, 2016	Dru	<ul style="list-style-type: none"> Items Relating to Proposed Outdoor Vendor Requirements (Second Reading-Ordinance Nos. 079 and 080, 2016).

		<ul style="list-style-type: none"> • Adoption of 2017-2018 Budget and Annual Appropriation Ordinance (Second Reading) • 2017 Utility Rate Ordinances (Second Reading)
December 6, 2016	Huston	<ul style="list-style-type: none"> • Land Use Code Update (consent) • Running Deer Natural Area to Hageman Earth Cycle (HEC). • Land Use Code Changes related to Prairie Dog Management
December 20, 2016		<ul style="list-style-type: none"> •
January 3, 2016		<ul style="list-style-type: none"> •
January 17, 2016		<ul style="list-style-type: none"> •

Submitted by Huston Morse on September 22, 2016