

City of Fort Collins
Women's Commission Meeting Minutes
August 17, 2016
6:30 – 8:30 p.m.
215 N. Mason Avenue; Room 1-B
Meeting Minutes

Catherine Donovan
9/21/16

The City of Fort Collins Women's Commission promotes decisions and actions that address the needs and positively impact women in our community. We do this by listening to the voice of women, advising city council, promoting community events, and educating ourselves and others about safety, health and poverty as they relate to the City of Fort Collins seven Key Strategic Outcomes.

Attendees: Catherine Douras, Stacia Ryder, Huston Morse, Hannah Little, Ginny Carroll, Liz Donovan,

Absent: Dru Van Doren, Lea Hanson, Molly Aldisitan

Staff Liaison: Suzanne Jarboe-Simpson

Guests: N/A

- I. **Call to Order** Chair called the meeting to order at 6:37 pm
- II. **Approve minutes regular meeting, June 15, 2016**
 - A. Carroll moves to approve minutes. Donovan seconded.
- III. **New Business**
 - A. Liz Donovan presenting on Hunger and Homelessness from Food Bank.
 1. The service demographics for the Food Bank suggest a minority of individuals identified as homeless using Food Bank services. Majority of those served are not homeless, but have need.
 2. Majority of need in Loveland and Fort Collins but area serviced by Food Bank stretches from Greeley to Red Feather Lakes and Estes as well.
 3. Household types that use Food Bank Services: 62.3% are individuals and couples & about 1/3 is labeled as "families"
 - a. Larger households visit more often
 - b. Number of visits increase with age
 4. Guests can visit Food bank twice per week
 - B. Marcille N. Wood
 1. Women Give - Oct. 6 @ Agave Room @ 5:30 – 7:30 pm
 2. Application linked in today's Women Give newsletter
 3. Ginny to send group timeline of application/nomination process
 4. WC members encouraged to nominate, or get the word out about nominating
 5. Nominations close 9/19

- C. Breast Cancer Awareness Proclamation – Morse to reach out to American Cancer Society and Little to assist with proclamation draft, Oct. 18.
- D. Domestic Violence Awareness Month – May also be on 10/18 – Ryder to draft proclamation and reach out to community contacts.
- E. National Hunger and Homelessness Week – November – Donovan to assist with proclamation draft and partnership outreach.
- F. 2017 Work Plan – due by end of November
 - 1. Annual Report in January 2017
- G. Guests/Topics for the rest of the year
- H. Sharing and Caring Event – Mixer for non-profits in community
 - 1. October 14 9-10:30 am – Alderton to attend (second WC member to attend?)
Location TBD

IV. Old Business

- A. 1996 Survey Result Review
 - 1. Plan is to revise survey and resend to community to update results. Current goal is to get total number of questions to 30. Currently at around 50 after Ryder reviewed and cut excess questions and is seeking feedback from other WC members.
- B. BFO check-in/community input
 - 1. CC will conduct 3 work sessions in Sept. and Oct. and have 1st and 2nd readings of Budget. Work Sessions 9/13 (Environmental Health, Economic Health and High Performing Gov't), 9/27 (Transportation, Safe communities, culture and rec) & 10/11 (Neighborhood livability and social health and any overflow)
 - 2. CC meetings when budget is on agenda – 9/20 & 10/4
- C. Council Reports
- D. Action Items/Council Sign-ups
- E. Any community calendar events to add?

V. Adjourn

- A. Meeting adjourned 8:31 pm

Action Items			
Member	Item	Time Sensitive	Ongoing
ALL	Invite other to nominate, or nominate applicants for Marcille N. Wood Award	NOW – Due by 9/19/16	
Liz	Reach out to potential partnerships for November Proclamation for National Hunger and Homeless Week	10/15/16	
Liz	Draft proclamation for National Hunger and Homeless Week	10/15/16	
Stacia	Reach out to potential partnerships for October Proclamation for Domestic Violence Awareness Month	Now – due by 9/23/16	
Stacia	Draft Proclamation for Domestic Violence Month	9/23/16	

Huston	Create Email Response template for WC inbox	Now	
Huston	Draft Responses to current emails in WC inbox	Now	
Huston	Reach out to American Cancer Society about proclamation partnership – Oct. 18	Now – Due by 9/23	
Huston & Hannah	Draft Breast Cancer Proclamation	9/23	
Huston	Fill out communication template regarding elder abuse and IPV	Now	
Catherine & Ginny	Recruit committee to review Marcille Nominees – determine winner	Now	
Huston	Create Summary of events/important dates for WC	Now	
Suzanne	Print Civil Discourse handouts and give them to clerk's office to put out at meetings		X
Huston	Review community events calendar to inform the WC & add any events that the WC is aware of		X
Huston	Update City Council topics (below) according to six-month planning calendar		X
All	Bring ideas of potential partners for educational programs		X
All	Share community events with WC members		X

City Council Calendar		
Date	Member(s)	Topic or Committee
August 23, 2016		<ul style="list-style-type: none"> • Railroad Issues • Vine/Lemay/BNSF Project • Broadband Strategic Plan
September 6, 2016		<ul style="list-style-type: none"> • Resolution Setting 2017-2018 Budget Public Hearings (consent) • Setting Ballot Language for November 8, 2016 Special Election to be held in Conjunction with the Larimer County General Election. • Community Recycling Ordinance • I-25/SH 392 Interchange Corridor Activity Center design standards • staff report: Downtown Poudre River Project
September 20, 2016		<ul style="list-style-type: none"> • 2017-2018 Budget Public Hearing Public hearing • Utilities Low-Income Assistance program-Income

		<p>Qualified Rate (IQR) (Second Reading)(consent)</p> <ul style="list-style-type: none"> • Poudre River Annexation and Zoning (First Reading - consent)
October 4, 2016		<ul style="list-style-type: none"> • 2017-2018 Budget Public Hearing • Poudre River Annexation and Zoning (Second Reading - consent)
October 18, 2016		<ul style="list-style-type: none"> • West Elizabeth Enhanced Travel Corridor
November 1, 2016	<i>H. Morse</i>	<ul style="list-style-type: none"> • Adoption of 2017-2018 Budget and Annual Appropriation Ordinance (First Reading) • Utilities Biannual City Code Updates • 2017 Utility Rate Ordinances (First Reading)
November 15, 2016		<ul style="list-style-type: none"> • Items Relating to Proposed Outdoor Vendor Requirements (Second Reading-Ordinance Nos. 079 and 080, 2016). • Adoption of 2017-2018 Budget and Annual Appropriation Ordinance (Second Reading) • 2017 Utility Rate Ordinances (Second Reading)
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Submitted by Huston Morse on August 18, 2016