

**MINUTES
CITY OF FORT COLLINS
LAND CONSERVATION & STEWRDSHIP BOARD**

**Regular Meeting
Wednesday, April 20, 2016
1745 Hoffman Mill Road
6:00 p.m.**

Council Liaison:
Gerry Horak 420-7398

For Reference:	
Kent Leier, Chair	631-2361
Marcia Mallory-Patton, VC	222-0513
Trudy Haines, Communications	225-2760
Mark Sears, Staff Liaison	416-2096

Board Members Present: David Tweedale, Joe Piesman, Kent Leier, Kelly Ohlson, Raymond Watts, Trudy Haines, Vicky McLane, Edward Reifsnnyder, Marcia Patton-Mallory

NAD Staff: Tawnya Ernst, Mark Sears, John Stokes

Public Attendees: None

Call meeting to order: 6:07 pm

Introductions: None

Public Comments: None

Approval of Minutes:

David Tweedale made a motion to approve the March LCSB Meeting Minutes.

Marcia Patton-Mallory y seconded the motion.

Motion was unanimously approved.

NA Updates & Announcement –

Mark Sears, NAD Manager, reminded board members of the upcoming LCSB retreat to be held May 25. The retreat will be held at Primrose Studio.

John Stokes may have a conflict with the June 8th LCSB meeting so we may have to reschedule for June 15th. Mark will keep the Board posted. On the agenda for the June meeting is prairie dog management as it relates to the Wildlife Management Plan.

Stormwater Utility and Natural Areas signed an MOU for management of a 9-acre parcel owned by Stormwater west of Taft Hill Road.

Natural Areas signed a lease with the Fort Collins Housing Authority for management of 4 acres of the Evergreen West Pond (between Blue Spruce and Redwood streets in northeast Fort Collins).

Natural Areas and Real Estate services are working to acquire approximately seven acres south of the recently purchased Shields Pit property on East Horsetooth Road. The project will require an Amendment to a Minor Land Division. The landowner has requested a reciprocal easement across Topminnow Natural Area.

NAD interviewed and selected a new contractor for ongoing road maintenance on Rawhide Flats Road and Soapstone Prairie.

NAD hosted a Prairie Dog Open House on April 19th, with over 60 attendees.

Marcia Mallory-Patton made a motion under Section 2-712(b), and 2-31(a)(3) of the City Code, that the Land Conservation and Stewardship Board go into executive session to discuss real property acquisitions.

Trudy Haines seconded the motion.

Motion was unanimously approved

The LCSB spent an hour in executive session discussing a number of potential land conservation efforts.

ACTION ITEMS

Running Deer – Boxelder Sanitary Sewer Line

Mark Sears, Natural Areas Manager made a presentation regarding Boxelder Sanitation District's request for modifying its easements across Running Deer Natural Area as they anticipate replacing existing sewer lines.

Mark explained that staff has worked with Boxelder to create a Win-Win alignment for the sewer line replacement that would minimize the impacts. The board asked a few clarifying questions and had a brief discussion before approving the motion.

Raymond Watts made a motion that City Council approve a permanent non-exclusive easement and temporary construction easements for the installation of an underground sanitary sewer pipeline by Boxelder Sanitation District on portions of Running Deer Natural Area.

Vicky McLane seconded the motion.

Motion was unanimously approved.

2016 Natural Areas Appropriation Ordinance

Mark Sears, Natural Areas Manager made a brief presentation regarding the appropriation of unspent 2015 funds and unanticipated 2015 revenues. The board asked a few clarifying questions and had a brief discussion prior to approving the motion.

Kelly Ohlson made a motion that City Council approve an Ordinance appropriating \$9,598,100 in prior year reserves and unanticipated revenues in the Natural Areas Fund for the purpose of providing Natural Areas programming not included in the 2016 adopted City Budget.

David Tweedale seconded the motion.

The motion was unanimously approved

Discussion Items

Natural Areas – Resource Allocation – Level of Service & Staffing

Mark Sears, Natural Areas Manager, made a brief presentation on the 2016 budget and staffing levels and the proposed 2017-2018 budget and staffing levels related to the Budgeting for Outcomes (BFO) 2017-2018 budgeting process.

The board and staff discussed various aspects of the budget; including proposed capital improvements, funds available for land conservation, and proposed staffing changes and increases. The board was supportive of the proposed budgets and pushed staff to consider additional staff to support land conservation efforts.

Meeting adjourned at 9:10 pm

Approved:

 _____, Vice Chair 5/11/16 _____ Date

 _____, Secretary