



Fort Collins Human Relations Commission 2013 Work Plan

As Community leaders and advisors to City Council, we research, deliberate and take proactive and responsive measures to promote the dignity of individuals and groups in Fort Collins.

HRC Mission Statement

For 2013, the Fort Collins Human Relations Commission will continue with a broad plan for supporting Human issues that are pertinent to the City of Fort Collins. Responsibilities are divided amongst its four Committees but are not exclusive to that Committee. Our Commission has pledged to become informed about human relations issues and events within Fort Collins and recommend appropriate action to City Council.

The EXECUTIVE COMMITTEE shall...

- Determine meeting agendas for monthly HRC meetings and special meetings.
- Maintain regular communication with our HRC City Council Liaison and City Council.
- Delegate issues for resolution to standing or to special committees.
- Provide support to other HRC committees as needed.
- Call special meetings when problem - resolution of urgent issues is needed.

The GOVERNMENT RELATIONS COMMITTEE shall...

- Act as primary point of contact for the Citizen Liaison Program which assists citizens in filing complaints with Fort Collins Police Services. Coordinate with Police Services to train people in the Citizen Liaison Program and to allow effective utilization of the program within the complaint process. Maintain a list of interpreters to assist with translation in filing complaints.
- Keep a calendar of City Council meetings and solicit HRC members to monitor City Council agendas and attend or view meetings as appropriate; develop protocol for attendance at City Council meetings; specifically monitoring the

Community Open Mike period at the beginning of Council sessions. Address City Council as needed and report back to the HRC.

- Attend Citizen Review Board meetings and provide assistance upon its request.
- Help to educate citizens and recommend actions which promote positive relations among community members, Fort Collins Police Services and the Citizen Review Board.
- Review proposed legislation, policy changes or other governmental action at the federal, state or local level which may affect human rights and civil liberties in the city in order to make recommendations regarding the same, as appropriate.
- Research and recommend actions necessary to achieve: equal employment opportunities; equal housing opportunities; equal public accommodation opportunities and the best possible Fort Collins government/community relations in all fields of government, as appropriate.
- Maintain regular communication with our HRC City Council Liaison and City Council.

The MEDIA/COMMUNITY RECOGNITION COMMITTEE shall...

- Foster cooperative relations with media to increase visibility of HRC's work.
- Draft necessary articles or communication pieces to support the work of the HRC.
- Plan and execute the Annual HRC Awards in collaboration with the Women's Commission.
- Update the HRC website and brochure, working with the city staff.
- Streamline the publicity process for event planning.
- Compile and generate a media resources plan and kit.

The EDUCATIONAL OUTREACH COMMITTEE shall...

- Create a better understanding of issues involving cultural, ethnic, racial, gender, age, disability or diversity through the use of educational programs and/or events.
- Keep the Commission current on topics involving diversity and equality and to move on action items that parallel the HRC mission and strategic plan.
- Increase our collaboration with new and existing committees and organizations in Fort Collins as well as pursue opportunities to coordinate and collaborate with City Boards and Commissions that have similar functions.
- Partner with other organizations to assist in outreach programming and direct responsiveness to queries and situations.