



Cultural Resources Board  
Lincoln Center  
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Fort Collins, CO 80521  
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**CULTURAL RESOURCES BOARD MINUTES**

Regular Meeting – April 2, 2009  
12:00 p.m.

Lincoln Center, 417 W. Magnolia Street, Fort Collins, CO 80521

Council Liaison: David Roy Staff Liaison: Jill Stilwell

Chairperson: Patrick Moran Phone: 207-9888 (h)  
Vice-Chair: Sue Beck-Ferkiss

Because of inclement weather, the regular meeting of the Cultural Resources Board was rescheduled for Thursday, April 2, 2009 at 11:00 a.m.

The following members were present:

Board Members present: Patrick Moran, Carol Ann Hixon, Sue Beck-Ferkiss, Diane Gaede  
Anne Macdonald, Janet Gilligan, Sue, John Hayes

Board Members absent: None

Staff Members present: Jill Stilwell, Gail Budner

Guests Present: Kathy Jones and Katy Schneider, FCCVB

- I. Call to Order : 11:04 a.m. – Mr. Moran
- II. Consideration of agenda: No changes
- III. Consideration and approval of minutes of February 26, 2009:  
Ms. Hixon made a motion to accept the minutes as amended, with appreciation to Beth Higgins for taking the minutes in Gail Budner’s absence.  
Dr. Gaede seconded the motion.  
Passed unanimously.
- IV. Public Input:  
Kathy Jones introduced Katy Schneider, who will be filling her position with the FCCVB beginning April 13, 2009.
- V. Hot Topics:  
Ms. Hixon highly recommended *Masks at Moca*, an exhibit currently at the Fort Collins Museum of Contemporary Art.
- VI. Elect Chair/Vice Chair and Confirm Liaison Assignments:  
Ms. Hixon nominated Ms. Beck-Ferkiss to replace Mr. Moran as Board Chairperson.  
Ms. Gilligan seconded the motion  
Passed unanimously  
Ms. Hixon nominated Ms. Gilligan to replace Ms. Beck-Ferkiss as Vice Chairperson  
Ms. Macdonald seconded the motion,  
Passed unanimously.

The current Board Liaison assignments, along with their back-ups, are as follows:

Convention/Visitors Bureau – Diane Gaede (Patrick Moran)

Art in Public Places – Carol Ann Hixon (Janet Gilligan)

DDA “Beet Street” – Patrick Moran (Carol Ann Hixon)

SCFD Committee – Sue Beck-Ferkiss (John Hayes)

DBA – Anne Macdonald (Diane Gaede)

Cultural Alliance Task Group – John Hayes (Anne Macdonald)

VII. Review Board Budget Input:

The Board reviewed the wording of the budget document, felt that the 7 results areas were still relevant and made recommendations for revisions.

Dr. Gaede made a motion to approved the document as revised.

Mr. Hayes seconded the motion.

Passed unanimously.

VIII. Fort Fund Grantee Change Requests:

The Board approved the change of venue request from Ethos West Chamber Orchestra and agreed to continue funding their event.

Ms. Beck-Ferkiss made a motion to approve the grantee request.

Ms. Hixon seconded the motion

Passed unanimously.

The January event for Whitebird Productions was cancelled due to their unsuccessful procurement of necessary funding. Because they had received their Fort Fund check prior to the cancellation of their event, the Board is requesting that the organization make arrangements to repay the grant in full. They will not be eligible to reapply for a Fort Fund grant until their debt is satisfactorily repaid.

Ms. Gilligan made a motion to approve the recommendation for reimbursement from Whitebird Productions.

Mr. Moran seconded the motion

Passed unanimously.

IX. Boards and Commissions Periodic Review – Self Assessment Questionnaire:

The Board was asked to send Ms. Stilwell feedback regarding the Questionnaire. She will compile the comments and e-mail them to Board for their review at the May meeting. The Periodic Review will be completed at the City Council Meeting on July 28th. It is requested that the Board Chair and the Vice Chair attend the work session.

X. Building on Basics Funding at Lincoln Center:

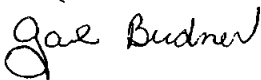
Ms. Stilwell updated the Board on the building schedule, the budget, and the current concept for the Lincoln Center’s remodeling and renovation plans.

XI. Fort Fund Guidelines Review - schedule:

Ms. Gilligan requested a one hour special session to discuss and review Fort Fund application guidelines and criteria. It was suggested that this discussion take place after the April funding session. It will be added as an agenda item in May. Ms. Stilwell also noted that she would be willing to meet individually with board members who may have questions or concerns regarding the funding process.

- XII. Liaison Reports:  
Mr. Moran updated the Board on Beet Street's upcoming events, restructuring plans and the search for a new Executive Director.
- XIII. Review of Past Fort Fund Events: None
- XIV. Staff Reports:  
Ms. Stilwell reported on the NEA Stimulus Grant that the Cultural Services Department has recently applied for. She also informed the board regarding the DDA's consideration of an initiative to create a three year rent subsidy program for arts groups that perform at the Lincoln Center. Details of the program are being developed.
- XV. Other Business:  
For their review, the Board would like Ms. Budner to scan and e-mail Fort Fund mid-year and final financial reports to them.  
The Board discussed including the acceptance of Tier 4 applications at the June funding session.  
Dr. Gaede made a motion to continue accepting Tier 4 applications at the January and April funding sessions only, as currently posted on the Fort Fund website.  
Ms. Beck-Ferkiss seconded the motion.  
Passed unanimously.
- XVI. Adjournment: 12:47 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Budner".

Gail Budner  
Administrative Clerk II