



## Cultural, Library and Recreational Services

Lincoln Center

### CULTURAL RESOURCES BOARD MINUTES

Regular Meeting – Thursday, August 23, 2007

12:00 p.m..

Lincoln Center, 417 W. Magnolia St. Fort Collins, CO 80521

Council Liaison: David Roy Staff Liaison: Jill Stilwell

Chairperson: Patrick Moran Phone: 207-9888 (h)

Vice-Chair: Sue Beck-Ferkiss

A regular meeting of the Cultural Resources Board was held on Thursday, August 23, 2007 at 12:00 p.m.  
The following members were present:

Board Members present: Ann Wilmsen, Patrick Moran, Jack Steele, Susan Marshall  
Diane Gaede, Sue Beck-Ferkiss, Carol Ann Hixon

Board Members absent: none

Staff Members present: Jill Stilwell, Gail Budner, Evan Hyatt, Cheryl Donaldson

Guests Present: Cathy Jones, FCCVB

I. Call to Order - (12:05 p.m.) Mr. Moran

II. Consideration of agenda: no changes

III. Consideration and approval of minutes of July 26, 2007:

Ms. Hixon made a motion to accept the minutes as amended.

Ms. Wilmsen seconded the motion..

Passed unanimously.

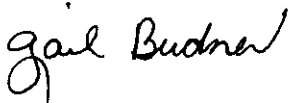
IV. Public Input: none

V. Arts and Humanities Month:

The Board discussed current plans and possible ideas on promoting and celebrating Arts and Humanities Month with the community. These included: the Museum hosting the kick-off on Friday, October 5th; incorporating "Celebrate Arts & Humanities Month" in the Lincoln Center's playbills during the month of October; requesting various media outlets support it; the Board making an official proclamation with the mayor at a City Council meeting; asking the DBA to get involved with the promotion; Mr. Moran requesting Beet Street to include something in their first e-mail newsletter that will be going out on September 19; and sending a letter from the CRB to the Chamber of Commerce, Arts Organizations and CSU officially requesting that they use the Arts & Humanities logo on their literature, advertising and web links. Ms. Wilmsen will draft the letter and e-mail it to the board for revision recommendations. Ms. Budner will provide the mailing list and mailing labels of the Arts Organizations.

- VI. Fort Fund Workshops Update:  
Workshop Agenda Draft – The Board will determine who will facilitate the workshop and were asked to e-mail Ms. Hixon with revisions to the agenda.  
So You Want a Fort Fund Grant – The workshop date was tentatively set for October 24th from 4:00 p.m. to 5:30 p.m. at the Lincoln Center.  
Tier 4 - Ms. Stilwell would like to begin the September Board meeting with a discussion of Tier 4 and set a date, preferably in November, for the workshop. The Board recommends that the deadline for Tier 4 be in April and that all matching funds must be in cash , not *in kind donations*.
- VII. Liaison Reports: none
- VIII. Review of Past Fort Fund Events: none
- IX. Staff Reports: none
- X. Other Business:  
Ms. Wilmsen would like to have some discussion added to next month's agenda regarding the date of her term limit on the Cultural Resources Board. Ms. Budner will contact the City Clerk's Office to confirm the correct expiration date.  
Ms. Budner will amend the Fort Fund Application applying suggested revisions from the Board and bring to the September Board meeting for their review.
- XI. Adjournment: 2:02 p.m.

Respectfully submitted,



Gail Budner  
Administrative Clerk II