

RESOLUTION 93-175  
 OF THE COUNCIL OF THE CITY OF FORT COLLINS  
 ADOPTING A RATE SCHEDULE FOR THE USE OF  
 LINCOLN CENTER FACILITIES AND SETTING THE  
 CRITERIA FOR PERFORMING ARTS PROGRAMS

WHEREAS, pursuant to Section 23-114 of the Code of the City of Fort Collins, the City Council is authorized to lease interests in real property owned in the name of the City, provided Council first finds, by resolution, that the lease is in the best interest of the City; and

WHEREAS, the following rate schedule for the lease of the Lincoln Center will generate revenue to help offset the cost of owning and operating the facilities.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FORT COLLINS as follows:

Section 1. That the City Council finds that the lease of the Lincoln Center facilities, on the terms and conditions described in Section 2 below, is in the best interests of the City and hereby authorizes the lease of these facilities.

Section 2. That the following rate schedule shall be in effect for the utilization of all Lincoln Center facilities, commencing January 1, 1994:

**LINCOLN CENTER  
 1994 COMMERCIAL RATE SCHEDULE**

<u>AREA</u>	<u>MEETING (4 hrs)</u>	<u>MEETING (8 hrs)</u>	<u>DINNER/RECEPTION</u>
<b>LUDLOW ROOMS</b>			
Small	\$ 35	\$ 55	\$ N/A
Large	45	70	70
Combined	90	135	135
Total Complex	115	170	170
<b>CANYON WEST</b>			
Special Events	\$210	\$275	\$275
Trade Show		350	
		475	
<b>COLUMBINE ROOM</b>			
Special Events	\$125	\$190	\$190
Trade Show		240	
		340	
<b>BALCONY LOBBY</b>			
Under 50 People	\$ 45	\$ 70	\$100
Over 50 People	70	105	105
<b>TERRACE</b>			
Under 50 People	\$100		
Over 50 People	160		

Caterers servicing the Lincoln Center will be charged a catering fee in an amount determined by the Lincoln Center Director.

A kitchen fee of \$30 (\$60 for groups of 200 or more) will be charged for groups using the kitchen for self-serve/potluck.

**PERFORMANCE HALL**

Event Rate	\$670
Additional Performance on same day	440
Stage Use w/o Audience	315

Organizations using Lincoln Center Performance Hall for the conduct of a commercial enterprise shall pay 5% of gross monies received with a ceiling of:

- 1 Performance - \$1,200 - ceiling includes rent plus percentage
- 2 Performances - \$1,900 - ceiling includes rent plus percentage

During the period of June 1 through August 31, the Lincoln Center will waive the 5% charge on gross box office receipts for commercial concerts.

	<u>CONCERT</u>	<u>MEETING</u>
<b>MINI-THEATER</b>		
Event Rate	\$170	\$170
Additional Performance on same day	100	100
Set-in Rate	100	100

**ADDITIONAL SERVICES**

Technical Services Labor (4 hour minimum)	\$ 8.50/hour
Security	9.00/hour
Performance Hall Concert Sound System (does not include operator)	450.00
16 mm Projection Equipment	50.00
Box Office Ticket Printing	.10/ticket
Off-Site Event Ticket Charge	1.00/ticket
Visa/Mastercard Handling Charge Phone Orders	1.00/order
Lobby Concessions	10% of gross

**LINCOLN CENTER  
1994 NON-PROFIT RATE SCHEDULE**

<u>AREA</u>	<u>MEETING (4 hrs)</u>	<u>MEETING (8 hrs)</u>	<u>DINNER/RECEPTION</u>
<b>LUDLOW ROOMS</b>			
Small	\$ 30	\$ 45	\$ N/A
Large	40	60	60
Combined	75	115	115
Total Complex	100	150	150
<b>CANYON WEST</b>	\$190	\$250	\$250
Special Events		315	

<b>COLUMBINE ROOM</b>	\$115	\$175	\$175
Special Events		220	
<b>BALCONY LOBBY</b>			
Under 50 People	\$ 40	\$ 60	\$ 90
Over 50 People	60	90	90
<b>TERRACE</b>			
Under 50 People	\$ 90		
Over 50 People	150		

Caterers servicing the Lincoln Center will be charged a catering fee in an amount determined by the Lincoln Center Director.

A kitchen fee of \$30 (\$60 for groups of 200 or more) will be charged for groups using the kitchen for self-serve/potluck.

		<u>REGULAR RATES</u>	<u>FRI/SAT NIGHTS</u>
<b>PERFORMANCE HALL</b>			
Event Rate		\$565	\$640
Additional Performance			
on same day		335	375
Rehearsal with Audience		335	375*
Rehearsal without Audience		185	200*
	<u>REGULAR RATES</u>	<u>MEETING (4 hrs)</u>	<u>MEETING (8 hrs)</u>
<b>MINI-THEATER</b>			
Event Rate	\$105	\$105	\$155
Second Day and each succeeding day	55	N/A	N/A
Additional Performance on same day	55		
<b>ADDITIONAL SERVICES</b>			
Technical Services Labor (4 hour minimum)		\$ 6.75/hour	
Security		9.00/hour	
Performance Hall Concert Sound System (does not include operator)		250.00	
16 mm Projection Equipment		40.00	
Off-Site Event Ticket Charge		.50/ticket	
Box Office Ticket Printing		.10/ticket	
Visa/Mastercard Handling Charge		1.00/order	
Phone Orders			
Lobby Concessions		10% of gross	

\* See Performance Hall Rehearsal Policy, Section 3.

Section 3. That the Performance Hall Rehearsal Policy shall be as follows:

Performance Hall Rehearsal Policy - The Lincoln Center may cancel rehearsal reservations on Friday and Saturday nights under the following conditions:

(1) A promoter wishes to book the Hall and pay the commercial rate plus a percentage of gross receipts.

(2) The Lincoln Center would need those nights to book a ShowStopper, Dance, or "special" event.

(3) A community user wishes to book the Hall and pay the non-profit rate. In this case, however, the original user (booking the rehearsal) will be contacted to find out whether it wishes to move the rehearsal or pay the full Hall rental. If the original user wants to retain the rehearsal in the Performance Hall and pay the full Hall rental, the community user will be refused the space.

If, three weeks (21 days) prior to the rehearsal date, none of the three above options have taken place, the rehearsal will not be moved. Conversely, if the user wishes to cancel a rehearsal, that rehearsal must be canceled at least three weeks prior to the rehearsal date or the full community performance rental charge must be paid.

Section 4. That ticket prices for the Lincoln Center ShowStopper Series, Lilla B. Morgan Series, Children's Series, and the Travel Series shall be based on two criteria: cost of production, and regional and national marketing and pricing trends.

Passed and adopted at a regular meeting of the City Council held this 16th day of November, A.D. 1993.

  
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Mayor

ATTEST:

  
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Deputy City Clerk