

RESOLUTION 2020-026
OF THE COUNCIL OF THE CITY OF FORT COLLINS
AUTHORIZING AN AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT
WITH LARIMER COUNTY, COLORADO FOR THE LARIMER COUNTY
CONSERVATION CORPS ENERGY AND WATER PROGRAM

WHEREAS, on January 2, 2019, the Fort Collins City Council approved Resolution 2019-02 renewing an intergovernmental agreement with Larimer County (the “2019 IGA”) to extend the City’s support of the Larimer County Conservation Corps (“LCCC”) to serve additional Fort Collins Utilities customers, along with subsequent annual extensions through 2023; and

WHEREAS, since 2010, the City has partnered with the County to enhance local resource conservation programming through the LCCC (the “Program”); and

WHEREAS, the Program is an important community component that supports the City’s Energy Policy, Climate Action Plan, and Water Conservation Plan goals; and

WHEREAS, Fort Collins Utility Services has identified clarifications needed in the 2019 IGA for the 2020 LCCC Program cycle, including stating specific installation goals in the scope of services and increasing the City’s contribution to \$133,096, which contribution has been budgeted and appropriated in the City’s 2020 budget process; and

WHEREAS, the City Council determines it to be in the best interests of the City to approve an amended Scope of Services and Payment Schedule for the 2019 IGA for the 2020 Program cycle, and, in furtherance of efficient management of similar modifications over the remaining life of the 2019 IGA, to amend the 2019 IGA to expressly authorize the City Manager to approve subsequent amendments to the 2019 IGA that meet the criteria set forth in City Code §1-22.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FORT COLLINS as follows:

Section 1. That the City Council hereby makes and adopts the determinations and findings contained in the recitals set forth above.

Section 2. That Exhibits A (“Scope of Services”) and B (“Payment Schedule”) to the 2019 intergovernmental agreement with Larimer County in support of the Larimer County Conservation Corps Energy and Water Program (2019 IGA), are hereby replaced with the amended “Exhibit A” and “Exhibit B” in substantially the forms attached hereto, with such modifications and additional terms and conditions not inconsistent with this Resolution as the City Manager, in consultation with the City Attorney, determines to be necessary and appropriate to protect the interests of the City or effectuate the purposes of this Resolution (the “First Amendment”), with the City to provide funds in the amended amount of \$133,096 from existing appropriations approved for the 2019 IGA.

Section 3. That the First Amendment to the 2019 IGA as approved by this Resolution shall also include the following addition to paragraph “21. Appropriation of Funds”:

...The City Manager is authorized to approve subsequent amendments to this IGA through its expiration in 2023 that meet the criteria set forth in City Code §1-22 subject to the availability of funds budgeted and appropriated by City Council for calendar year 2021 and subsequent calendar years.

Section 4. That the City Manager is hereby authorized to approve and execute the First Amendment to the 2019 IGA with such modifications and additional terms and conditions not inconsistent with this Resolution as the City Manager, in consultation with the City Attorney, determines to be necessary and appropriate to protect the interests of the City or effectuate the purposes of this Resolution.

Passed and adopted at a regular meeting of the Council of the City of Fort Collins this 7th day of April, A.D. 2020.

DocuSigned by:
Wade Troxell
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Mayor

ATTEST:

DocuSigned by:
Silvan Calderon
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AGREEMENT FOR EMPLOYMENT AND TRAINING SERVICES

Exhibit A: Scope of Services (as amended for 2020 Program Year)

BACKGROUND

The Larimer County Conservation Corps (LCCC) has existed for twenty years in our local community. During this tenure, LCCC has specifically focused on providing workforce development programming for young adults, focusing on conservation. Since 2008, the LCCC–Water & Energy Program has implemented a workforce development model of training young adults in the efficiency industry while addressing the community’s low-income population’s accessibility to energy and water conservation equipment and education. LCCC is excited that the City of Fort Collins Utilities (Utilities) sees the value of this partnership with the LCCC – Water & Energy Program to meet the needs of Fort Collins’ residents and further expose the next generation of young adult workers to careers in the utility industry in Northern Colorado. This Exhibit A addresses the objectives of the Water & Energy Program, the scope of services, training, roles and responsibilities, and benefits of this partnership.

OBJECTIVE

Implement the LCCC – Water & Energy Program within Fort Collins in Q1 and Q2 2020 to assess and further complete energy and water savings product installations for between 325 to 425 residences through service-learning opportunities for Corpsmember development. The program will target low to moderate income communities for participation; however, any Fort Collins Utilities water and/or electric customers are eligible to participate. In addition, LCCC–Water & Energy Program will also provide conservation education, tips, and rebate opportunities to the resident’s home during the assessment. The LCCC is solely responsible for program oversight and implementation of targeted goals.

SCOPE OF SERVICES

Outreach and assessments

Target marketing efforts to low-income residents and partners that serve such populations to drive assessments and participation in the program.

Schedule home efficiency assessment, verifying that homes are served by Utilities.

Source appropriate materials for direct installation as identified in the equipment requirements below.

LCCC crews will perform in-home assessment by educate residents about conservation techniques, installing efficiency equipment and promoting additional Utility services, if interested.

Gather data from assessments to compile energy and water conservation measures installed and associated savings (e.g. kilowatt-hours saved, and gallons).

Gather demographic information from participants to align with income guidelines for County services.

Auditor/Staff

A. Train 6-8 Corpsmember in home efficiency assessments and conservation equipment installation.

B. Encourage Corpsmember to seek professional development opportunities through peer mentoring, networking within industry, or facilitating group activities.

- C. Work with internal and external partners including the City of Fort Collins Utilities to help Corpmember better understand the utilities industry and future career opportunities through networking, shadowing, informational interviews, and site visits.
- D. Provide monthly reports on residential assessment data to Utilities
- E. Send materials satisfaction survey 1 months following each assessment (link to survey to be provided by Utilities),
- F. Complete a final report summarizing all activities and results within 30 days of program completion.
- G. Upon program completion, Corpmember will present their findings to utility staff or boards at a quarterly meeting.
- H. Installation Requirements:

Materials:	Installation Requirement	Installation limit	Installation Goal
Toilet	New toilet will only replace 1.6 GPF and above. This will be validated by either identifying a the GPF rating indicated on the toilet or by measuring the GPF using an accurate methodology.	1 toilet per dwelling	100
Aerator	New aerators will only replace existing aerators greater than 1.5 GPM in the kitchen and 1.0 GPM in the bathroom.	No limit per unit	Bathroom Aerators: 0.5 gpm = 100 1.0 gpm = 300 Kitchen Aerators: 0.5-1.5 gpm = 100
Showerheads	New showerheads will only replace existing showerheads greater than 2.0 GPM	No limit per unit	1-1.5 gpm = 175
LEDs	All LEDs will only replace incandescent, halogen or CFL lamps by collecting individual existing types or wattages.	No maximum	
Thermostats	Smart thermostat to replace only manual adjusted thermostat	1 per dwelling	
Clotheslines	Offer installation of Clothesline at property	1 per dwelling	Up to qty 100
Furnace Filters	Offer installation of a new furnace filter for customers, with LCCC stocking various common sizes	1 per dwelling	Up to qty 100
Carbon Monoxide detectors	Installed in absence of detector	1 per dwelling	

FORT COLLINS UTILITIES RESPONSIBILITIES

The City of Fort Collins Utilities responsibilities towards the program include:

1. At Utilities discretion, either provide materials for direct installation into the assessed homes or for products not provided, Utilities will reimburse LCCC for materials that LCCC has purchased and installed. Materials include, as appropriate, LEDs, Smart thermostats, carbon monoxide detectors, clotheslines, toilets, high efficiency showerheads and faucet aerators.
2. Assist with marketing efforts in seeking households through agency materials, community partners, online or other means.
3. Identify a liaison to the Water & Energy Program Coordinator with a focus on Corpsmember development. Examples of activities could include networking, shadowing, informational interviews, sitting on an industry panel for questions and answers, or site visits of the crew in the field.
4. Offer written feedback upon completion of the program.

BENEFITS

When the 2019-2020 LCCC Water & Energy Program is complete, the Fort Collins community will collectively have between 350 and 425 residences assessed and retrofitted with basic efficiency products. The program will be targeting low income populations for participation but may provide services to any Utilities water and/or electric customer. Benefits also include timely, accurate and usable data, and a willing and able workforce able to act as a feeder program for utility opportunities to better train and employ the next generation of utility workers.

PROGRAM COSTS

Program costs are summarized below. LCCC will not incur additional programs costs without written prior approval.

Description	Budget	Notes
Efficiency Materials and Operating costs	\$29,209.62	Efficiency products will be purchased primarily by LCCC, in some cases using remaining inventory from previous season or Utilities inventory first. Reference resources and materials may be provided by the City upon request.
2019-2020 Program Support	\$103,885.82	
Total	\$133,095.44	Total may vary based on actual cost of purchases by LCCC, but will not exceed budget identified

AGREEMENT FOR EMPLOYMENT AND TRAINING SERVICES**Exhibit B: Payment Schedule (as amended for 2020 Program Year)**Compensation

In consideration for Provider's services, the City agrees to pay Provider according to the schedule set forth below, with a maximum not to exceed One Hundred Thirty-Three Thousand and Ninety-Six dollars (\$133,096).

Provider shall submit itemized invoices for payment. The City will make payments within thirty (30) days after receiving a properly documented invoice from Provider.

Milestone	Program	Materials
Signing Agreement (50% of program support)	\$51,942.92	\$0
150 Assessments completed (20% of program support plus materials reimbursement)	\$20,777.16	\$14,604.81*
Final installations completed (20% of program support plus materials reimbursement)	\$20,777.16	\$14,604.81*
Final Report and presentation (10%) (10% of program support plus materials reimbursement)	\$10,388.58	\$0*
Sub-Total	\$103,885.82	\$29,209.62
Not to exceed total	\$133,096.00	

* Provide itemized receipts for materials invoicing.