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MEMORANDUM

DATE: September 8, 2020
TO: Mayor and Councilmembers
FROM: Delynn Coldiron, City Clerk
RE: Leadership Planning Team (LPT) Meeting

Mayor Wade Troxell, Mayor Pro Tem Stephens, City Manager Darin Atteberry, Deputy City Manager Kelly DiMartino, Deputy City Attorney John Duval and City Clerk Delynn Coldiron (all by video-conference call) met on Tuesday, September 8, and the following summarizes the discussions that began at 7:07 a.m.

9-08-2020 Work Session:

The September 8 agenda items were reviewed.

- There was brief discussion about meeting logistics. This will be a remote meeting. Since this is a work session, no public comments will be accepted. The public can provide comments to Councilmembers through email.
- Community Impact Ad Hoc Committee Update – Staff should be prepared to speak about next steps related to the resolution that was proposed to support law enforcement and the right to peacefully assemble as part of this item.
- 2021 Recommended Budget – The following engagement opportunities are available to the public related to budget:
 - September 1, 2020 – Public Hearing #1 (part of regular Council meeting - 6:00 p.m.).
 - September 16, 2020 – Budget Listening Session (6:00 p.m.; Spanish interpretation available).
 - September 23, 2020 – Budget Listening Session (6:00 p.m.; Spanish interpretation available).
 - October 6, 2020 – Public Hearing #2 (part of regular Council meeting – 6:00 p.m.).
 - November 4, 2020 – First Reading of budget ordinance.
 - November 17, 2020 – Second Reading of budget ordinance.

Residents can also provide feedback on the recommended budget online at:

<https://ourcity.fcgov.com/2021budget>.

9-15-2020 Regular Meeting:

The September 15 agenda items were reviewed.

- Appointment to the Planning & Zoning Board – Ted Shepard has been recommended to fill the existing vacancy. His background and knowledge of planning and development processes will be helpful for the Board. Kathryn Dubiel and Jerry Gavaldon were selected as possible alternates.

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- Consideration of Remote Hearings for Appeals to be Heard by the Building Review Board and the Landmark Preservation Commission – There was discussion about whether these items should stay on the consent calendar. If any Councilmembers have concerns about these items, they can be moved to discussion. Concerns should be forwarded to staff.
- Staff Reports – An update is planned related to CARES funding and wildfire smoke resiliency. Staff is asked to ensure that the wildfire smoke update includes air quality data from the Cameron Peak fire.
 - Mayor Pro Tem Stephens received an update on the fires and related air quality at a recent Metropolitan Planning Organization (MPO) meeting. She asked if there is a fire hazard related to the particulates that have been falling (ash and debris). Staff is asked to follow up.

6-Month Calendar:

- October 6
 - Staff Report: Community Dashboard Metric – Cumulative Lane Miles of Roadway Pavement Improved was added to the calendar (moved from September 15).
- October 20
 - Staff Report: Customer Engagement Related to Utility’s Customer Information and Billing System was added to the calendar. Connexion strat op meetings are occurring this week. Things continue to progress as planned. The billing system, although extremely challenging, continues to move toward implementation in November.
- Unscheduled or Upcoming Items
 - Hughes Site Feasibility Analysis was added to this portion of the calendar (moved from September 15). Discussions continue to progress on this item; the work session will be rescheduled to a future date.
 - Northern Colorado Regional Airport – Staff is working to schedule a joint meeting with airport staff and both the Fort Collins and Loveland City Councils. More information will be provided once a date is selected. On a related note, the City Manager stated that he has had good discussions with the design team, airport staff and City of Loveland staff on LEED certification for the terminal building.

City Clerk Coldiron:

- Noted that the annual recognition event for Boards and Commissions had been canceled due to COVID and budget constraints. The Mayor will be recognizing board members at the upcoming super issue meeting scheduled for September 28 and providing letters to outgoing board members thanking them for their service.

Deputy City Manager DiMartino:

- Noted the National League of Cities (NLC) City Summit will be virtual this year. It is scheduled for November 18-21, 2020. Staff will be reaching out to Councilmembers to gauge interest and help with registration arrangements. In a related reminder, NLC Race, Equity and Leadership (REAL) training is happening tomorrow and Wednesday for any Councilmembers who wish to participate.
- Noted the memo provided in Council packets related to West Nile Virus. The West Nile season has come to an end with no spray events and no contracted cases that staff knows of – good news!

City Manager Atteberry:

- Thanked Councilmembers for being available over the weekend as he has needed to discuss items and/or provide updates.
- Noted that CARES funding will be used to support free access to the Mind Matters exhibit that is coming to Fort Collins. The exhibit will be here October 3 through January 10, 2021. The exhibit is a great introduction into mental health and behavioral health and will help deepen community understanding regarding the challenges of mental health, which are elevated during COVID. Museum staff are engaging partners and service providers to be available to answer questions and assist individuals who may need this.
- Noted he, Theresa Connor and John Stokes had a follow up meeting with staff from Northern Water to discuss the ongoing relationship, opportunities for collaboration and innovation, and anticipated next steps in the NISP process.
- Noted he will be meeting with the Homeless Services Committee tomorrow where committee members plan to share their recommendations. He will provide Council with an executive summary of the Committee's efforts and its recommendation as soon as it is available.
- Noted he and City Attorney Daggett met with the mediator assisting with the environmental issues and mitigation related to the landfill plume. Things are progressing.
- Noted that the staff from the City of Greeley and the Community Foundation intend to schedule a meeting related to regional water issues but it will not be a strat op meeting as originally planned. He anticipates that this will be more of a dialogue. Continued conversations about alternate methods for water storage was encouraged.

There was a question about whether the quarterly meetings for local elected officials and City Managers scheduled by Community Foundations will continue. Staff is asked to follow up.

- Noted a development review proposal for a fake tree cell tower across the street from Summitview Church on Drake Road. There was discussion about the impacts of Platte River Power Authority's (PRPA) decision to not allow other providers access to their transmission lines/poles for this type of thing; additional conversation about the best way to meet community needs is required.

Mayor Pro Tem Stephens:

- Thanked staff for the response to Pastor Ramer related to emergency shelters. She was glad that additional space will be available through the Food Bank arrangement.
- Noted the MPO has formed a committee that will be looking at a potential shift of boundaries so that Wellington, and perhaps others, can be included. The committee hopes to have their work finished and recommendations drafted by the end of the year.
- Acknowledged rising tensions that are happening across the country and asked about what plans are in place to handle community tensions locally if they were to erupt over November elections. Staff is asked to follow up.
- Noted some outside activities that the City of Loveland has been doing where streets are closed off in the downtown area, patio furniture is added, and people can sit and listen to various bands that are playing. She wondered if similar programming could be done in the City? Staff is asked to follow up.

Mayor Troxell:

- Noted that PRPA will be having a work session in conjunction with their next board meeting to do some visioning and goal setting around the Integrated Resource Plan and the Diversification Plan.
- Noted the airport's continued success as well as the changes that are coming including a remote tower and new terminal. He added that the recommended airport budget will not include any subsidies by the two partner cities – good news!

Meeting adjourned at 9:09 a.m.