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## MEMORANDUM

**DATE:** August 17, 2020  
**TO:** Mayor and Councilmembers  
**FROM:** Delynn Coldiron, City Clerk  
**RE:** Leadership Planning Team (LPT) Meeting

Mayor Wade Troxell, Mayor Pro Tem Stephens, City Manager Darin Atteberry, Deputy City Manager Kelly DiMartino, City Attorney Carrie Daggett and City Clerk Delynn Coldiron (all by video-conference call) met on Monday, August 17, and the following summarizes the discussions that began at 7:34 a.m.

### August 18 Regular Meeting:

The August 18 agenda items were reviewed.

- There was brief discussion about meeting logistics. This will be a hybrid meeting and most Councilmembers are anticipated to be present in person in Council Chambers. Public participation will be available in four ways: in-person, by phone, online through Zoom, and by email. Staff will continue to provide reports, present, and answer questions remotely. Councilmember Pignataro has indicated she plans to participate remotely.
- Philanthropic giving through City Give – The City is handling these types of contributions in the right way. There is process, structure, and an appropriate level of oversight to help avoid improprieties.
- Eminent Domain for the Timberline Project – There are currently no known issues related to this project and ultimately the use of eminent domain is not expected.
- Master Lease Agreement for SQF, LLC – The proposed attachments to City facilities are expected to be relatively unobtrusive. A related memo will be provided in Council read before packets that will include an example.
- Board and Commission appointments – Upcoming Planning & Zoning board interviews were noted. Staff is asked to schedule these over two sessions.
- Water’s Edge Benefits Agreement – The modifications that have been made are appreciated.
- Other Business – Several items are expected under this portion of the meeting:
  - Consideration of a motion to adjourn the regular meeting until after the General Improvement District (GID) No. 1 meeting. If approved, Councilmembers will move to the GID meeting, consider the one discussion item, adjourn that meeting, and move back to the regular Council meeting.

- Other Business (continued):
  - Discussion of potential other business items.
  - Consideration of motions to consider entering two executive sessions:
    - One to discuss legal issues and potential litigation.
    - One to discuss a real property acquisition and possibly related legal issues.

There was discussion about the location of the executive sessions. The Council office is the expected location with staff and at least one Councilmember participating remotely.

- Consideration of a motion providing staff direction related to potential litigation.

6-Month Calendar:

- August 25
  - Election Code Amendments was added to the calendar (moved from August 11). Staff is meeting with Councilmember Pignataro this week to learn any questions or concerns she may have about this item.
- September 1
  - Election Code Amendments item has been added to the calendar.
  - Executive Session related to the Hughes Stadium site will be added to the calendar.
- September 15:
  - Hughes Stadium site work session item will be added to the calendar.

LPT noted an article in the Coloradoan that highlighted a potential citizen initiative related to the Hughes Stadium site that may be filed with the City as early as this week. The Coloradoan reported that the citizen group hopes to get enough signatures to get this item placed on the April 2021 ballot. 3,280 valid signatures will be needed to do so. Once the information has been received and approved by the City Clerk, the citizen group will have 65 days to circulate the petition.

- October 6
  - 613 South Meldrum Street Appeal has been added to the calendar (moved from September 15).
- Other Calendar Items:
  - Items related to the Northern Colorado Regional Airport are expected to move forward. A joint meeting between the City Councils of Fort Collins and Loveland is also expected. More information on this will be shared with Council as soon as it becomes available.

Deputy City Manager DiMartino:

- Noted that staff has been working diligently on issues that have been occurring in the Library Park neighborhood. Council will be receiving a memo in Thursday packets providing an update. Biweekly updates to Council and interested members of the public will follow.
- Noted that a City staff team met to clarify plans for enforcement of off campus parties and other things and that City staff has been collaborating with staff from Colorado State University (CSU) on these issues. There is a proposal pending to bring CSU's party registration program back online in a slightly different format and a social gathering guide that is being developed. Collaboration with the CSU Student Resolution center will be part of the enforcement process. It is expected that property owners and property management companies will receive a letter when violations occur. An update is expected to go to Council as part of a Thursday packet.

City Manager Atteberry:

- Noted staff is having conversations about delaying the September 8 reopening date for additional City facilities that have been closed to the public. This change is due to Poudre School District's announcement to hold school remotely and due to the lack of COVID testing and tracing that is currently available. A delay is not expected to impact continuity of any services that are provided to the community. An announcement on this is expected later this week.
- Noted he has received a request to do away with the allowance of parking RVs in neighborhoods. Some have expressed concern that people are abusing this. It was mentioned that there are people, including first responders, health care workers, and others, who need to be separated from their families due to public health concerns. If another COVID peak is expected in the September or October timeframe, may be premature to remove this emergency provision. Staff is asked to provide information on the extent of this issue for neighborhoods if it is available.
- Provided an update on the Cameron Peak Fire. Current conditions and terrain make fighting this fire difficult from the ground and the air. Limited aerial operations are being utilized. Fire fighters are being strategic in how they are containing and addressing the fire to minimize impacts to the water shed. The fire was about 10 miles away from Crystal Lakes last night. Mountain Park and other CSU properties could be at risk. The fire is expected to last for another 2-3 weeks, maybe longer. Regular updates will be provided.

Mayor Pro Tem Stephens:

- Asked about whether the requests to rename Custer Drive will be addressed by the Ad-Hoc Council Community Impact Committee; yes. This information will be shared with those who are requesting this.
- Appreciated the information provided about Transfort and asked that this be shared with the Transportation Board and the Commission on Disability.

Leadership Planning Team Meeting

August 17, 2020

Page 4 of 4

Mayor Troxell:

- Asked about whether staff received the clarity needed for the reimagine boards and commissions project; yes. There is a large body of work to complete based on Council's conversation and many items will move forward for Council consideration. LPT concurred that this was a productive conversation.

Meeting adjourned at 9:28 a.m.