






City Clerk
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MEMORANDUM

DATE: August 11, 2020

TO: Mayor Troxell and City Councilmembers

THRU: Darin Atteberry, City Manager 
Kelly DiMartino, Deputy City Manager 

FROM: Delynn Coldiron, City Clerk 

RE: Planning & Zoning Board Applicants Recommended for Interview

This memo provides the consolidated list of Planning & Zoning Board applicants recommended for interview by Councilmember Cunniff and Mayor Troxell. Here is the list:

Lori Brunswig
Kathryn Dubiel
Mary Grant
Sara Jeanes
Ryan McBreen
Mistene Nugent
Emily Peddicord
Patrick Rowe
Joe Rowen
Ted Shepard
Rena Trujillo

I have also attached the resume of applicant Jerry Gavaldon. The online information was amended on August 7, 2020 to include this; however, this was after Council packets had been distributed. I wanted to make sure that all Councilmembers were provided with this information.

RESUME

JERRY GAVALDON

CAREER OBJECTIVE

To become associated with a challenging profession and dynamic strategic company where I can apply my quality process knowledge, testing expertise and can be a major contributor in helping the organization meet/exceed their goals in the market place. I am an energetic, self-motivated, committed individual who thrives on new, exciting, complex challenges and opportunities.

EMPLOYMENT HISTORY

7/2003 Current Real Estate Broker, Gavaldon Real Estate, Fort Collins, CO

- Owner Broker for Residential and Commercial sales

9/2017 — Current Spectra Food Service, Concessions Supervisor at the Budweiser Events Center and associate facilities, Loveland, Colorado

6/2017 — 09/2017 Levy Premium Food Service, Concessions Supervisor at the University of Colorado, Boulder, Colorado

12/2015—2/2017 Rise Broadband, Loveland Colorado

- Escalation Representative, Handle all Escalations for corporation. Verbal and written escalations from BBB, FCC, VIPmail box, Websites, Social Media and from other sources.
- Develop written process documentation, flow chaffing, date collection, analysis and presentation for upper management, peers and others in the call center.

5/2014 — 09/2015 Levy Premium Food Service, Concessions Supervisor at the University of Colorado, Boulder, Colorado

General Supervision of Stand help, Stand/Supervisor and logistics for events at the Coors Event Center and Folsom Stadium.

6/2014—10/2014 Pelco by Schneider Electric through Volt Temporary Services, QA Engineer (Test) Fort Collins, Co

- QA Engineer. Security camera software testing.
- Used JIRA for Bug logging, WireShark and test management with implementation of new applications and processes.
- Business support for production releases of firmware and software builds.
- Ran customer requests for issues in the field by testing for defect reproduction and solutions verification by the developer and management.
- Wrote test procedures for new security camera.
- Participated in daily and weekly test meetings for status and new updates.

2/2014 - 5/2014 QA Tester for Integware through Manpower, Fort Collins, Co •
QA Test Engineer. Manual QA testing of software for medical manufacturer.

- Defect management with retesting.
- Document review and updating.
- Updating testing based on new builds from development and verification.
- Participated in daily and weekly test meetings for status and new updates. • Used JIRA for Bug logging and test management with implementation of new applications and processes.

4/2012—1/2014 Temp Services through Apple One and Elwood Staffing for OtterBox, Factual Data and Xerox. Fort Collins, Loveland and Greeley, Co

- Call Center Representative for customer care support for phone cases and credit information for customers..
- Used tools like Sugar and WFM and User interface tools for call center notes and documenting activities for calls.

9/2006 - 3/2012 Tiaa-Cref, Denver, Co Business Consultant, Testing/QA Consultant

- Business Integration Consultant QA Software. QA software testing, HPQC (QTP) and implementation of new applications and processes. Business support for IT related businesses.

PRODUCTION QA TESTING & APPLICATIONS IMPLEMENTATION

- A. Mentor and Q/A reviewer for new hires prior to release to Individual Consultant role.
- B. Project Test lead for Consolidated Statements testing and verification.
- C. Business Integration and Testing Support consulting and project management. Tested current/new process applications, website, business representative for testing, defect logging, review and resolution. Reviewed project documentation, process implementation and testing coverage.
- E. Defect Management: HP Quality Center (HPQTP) for Defect/Bug Management. System for logging defects/bugs for IT developers to research and resolve. Also used for historical tracking of defect/bug trends, root cause analysis, Defect Risk Reviews, query and repository for all defects/bugs.
- F. HP Quality Center (1--IPQTP), user, Subject Matter Expert as test lead for my team. Trained users how to enter and log defects to HPQTP. Reviewed defects for accuracy and completeness. Updated information and ensured resolution was completed after retest.
- G. Business subject matter expert on financial services and processes for Tiaa-Cref. Ensure compliance with established processes.
- H. Process Improvement: Worked with management to develop effective ways to increase system reliability and quality of the Tiaa-Cref Software products and services. This included with working with users so to better understand their needs.
- I. Siebel Application user as a financial consultant for testing and implementation for new enhancements-
- J. Test Cases: Wrote and executed functional, system, website and usability/compatibility test plans and test cases for Internal and External Applications. Created, executed and maintained simple & complex test cases.

- K. Black Box Testing for the internal, website with coordinated testing with application developers who conducted White Box Testing to ensure complete seamless testing with no defects and or disconnects.
- L. Reviewed and provided input on the accuracy, clarity and testability of requirement documentation. Wrote user documentation for application, and conducted training for users and training/development.
- M. Test Plans: Wrote and executed test plans, verifying accuracy of engineering analysis and execution results. Provided signoffs on successful completion of testing and UAT (User Acceptance Test) checkouts.
- N. Defect Resolution: Isolated software problems and wrote clear and detailed defect reports and assisted development with defect reproduction.
- O. Validated issues reported as fixed. Worked with IT on retesting of defect and provided approval and signoff.
- P. Provided communication for issues and resolution to team and management.
- Q. MS project user for various projects that I was responsible for delivery.

- Registered Financial Consultant (Series 6, 63, Colo Life and Health and US 50 states and DC) assisting Participants and Financial Advisors on accounts.
- Mentor and Project Test Lead for client statement testing and verification.
- Project Management for new products and business applications.

10/2005 9/2006 AIM Investments, Denver, CO Inbound Call Center ● Registered Representative (Series 6) for assisting clients and brokers.

2002 - 2003 HEWLETT- PACKARD COMPANY

- Operation Support Engineer (OSE) for the Microsoft and Enabling Services, Project management, analysis, and consulting for the management team.

2001 – 2002 HEWLETT PACKARD COMPANY, Loveland Storage Solutions Call Center

- Outsourcing and management of HP Tape Storage calls by 3rd party company.
- Project management for service delivery for new programs and processes for Stream Call Center out sourcing tools and support.

1999 – 2001 HEWLETT PACKARD COMPANY, Loveland Customer Care Call Center

- 24x7 and day SAN/NAS, Net Server, Mobile Computing, Unix Workstation and Business Desktop Process Supervisor
- Supervision for Online support agents. Developed and deliver 24 x 7 processes.
- Project Management for 24x7 coverage program.
- On Duty Management Support for Escalations for the businesses.

1989 - 1999 HEWLETT PACKARD COMPANY, Integrated Circuits (I/Cs)

- Test and Assembly Process Supervisor: Production Test/Assembly shift operations, Q/A Documentation Specialists, and Hardware Support/Maintenance Technicians
- Management: Test/Assembly, Flip Chip, Wafer Bump, Q/A, and Documentation.
- Project Management: Quality/New Process implementation: 24 x 7 Shift work programs, Diversity, Health Break Program, Q/A Outgoing Quality Verification System (OOV) (QTP), Process Improvement Programs and Visual Work Place (SS).

1978 - 1989 HEWLETT PACKARD COMPANY, Fort Collins/Greeley CO

- Traffic/Logistics for Domestic and International Distribution
- Production: Assembly, Fabrication, Receiving, Stores, and Material Handling

1980 - 1990 COLORADO STATE UNIVERSITY, Fort Collins, CO

- Director of Concessions: Hughes Stadium & Moby Arena
- Overall Concessions management and operations
- Procurement: Supplier & Subcontractor Management
- General Accounting, Financial Reporting & Personnel Administration:
- Ushers/Security and Parking Management for C.S.U. home athletic events

EDUCATION

2003 - 2003 EMPIRE REAL ESTATE EDUCATION, Fort Collins, CO

- Colorado Real Estate Brokers Certificate and Broker's License

1993 - 1995 COLORADO STATE UNIVERSITY, Fort Collins, CO

- Masters of Business Administration (MBA), Emphasis in Accounting, Financial Analysis and Reporting, Manufacturing, and Marketing.

1973 - 1978 COLORADO STATE UNIVERSITY, Fort Collins, CO

- Bachelor of Arts Degree (BA) in Political Science
- State of Colorado Secondary Education Teaching Certification

CALL CENTER [CONCESSIONS MANAGEMENT

Hewlett Packard Company:

- A. 24X7 Production/Call Center Management. Includes all facets of management, escalation focus and resolution
- B. Multi Operation Production, IC Testing and Assembly
- C. Multi Product Call Center Management. Net Servers, Desktop, Mobile Computing, SAN/NAS and Escalation Management.
- D. Project Management for new services and processes for call center support.

Concessions Management:

- A. 33 plus years proven experience in the Concessions Management industry
- B. Awards: Director of Concessions award for successful sales goal 1980. Award for Coors for highest yield average of 98.5% from keg beer 1988, and CSU Athletic Concessions Director of the year 1990. Initiated and implemented having fun and being safe with beer at CSU home football games in 1986, still being used in 2013.
- C. Consultant for Concession systems design. Poudre School District, City of Fort Collins and Colorado State University.
- D. Area Concessions Supervisor for Coors Event Center and Folsom Stadium at CU Athletic and Special Events through Levy Premium Services.
- E. Concessions Supervisor, Spectra Hospitality, Loveland Budweiser Events Center. Area and complex supervisor for concessions for setup, events and post events closeup.

CIVIC and VOLUNTEERING SERVICES

- Stonehenge Communication Association. Board President 2013 - Current.

- City of Fort Collins Transportation Board Member 2019 – Current.
- City of Fort Collins BAC liaison from the Transportation Board 2019 – Current
- City of Fort Collins Planning & Zoning Board. 1996 – 2005, Member, Chair (2 years), Vice Chair (2 Years)
- Fort Collins Board of Realtors, Gov't Affairs Committee, 2019 – Current. Instructor, HOA and Metro Districts Class. This is the first class in the State of Colorado that is being offered.

Professional References

A. Scott Maxwell	Tiaa-Cref	1-720-883-3997
B. Ann Freedman	Tiaa-Cref	1-617-759-3093
C. David Helzer	Schneider Electric	1-970-282-1923
D. Richard T Callan	Colorado State U.	1-970-491-0491
E. Lupe Salazar	Colorado State U.	1-970-491-1476