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MEMORANDUM

DATE: October 28, 2013
TO: Mayor and Councilmembers
FROM: Wanda Nelson, City Clerk
RE: Leadership Planning Team Meeting

Mayor Karen Weitkunat, Mayor Pro Tem Gerry Horak, City Manager Darin Atteberry, Deputy City Manager Diane Jones, Assistant City Manager Wendy Williams, City Attorney Steve Roy, and City Clerk Wanda Nelson met on Monday, October 28, and the following summarizes the discussions that began at 8:03 a.m.

October 29 Work Session

In preparation for the joint meeting between City Council and the Board of Directors of the Poudre Valley Fire Protection District, staff is asked to prepare materials that describe the Revenue Allocation Formula (RAF) and the sources of funding from both the District and the City regarding operations and maintenance as well as capital.

For the discussion on the Southeast Community Recreation and Art Center Feasibility Study, staff is asked to describe what was originally envisioned in the Master Plan for this facility. If the scope of the project grew, was this based on community feedback or neighborhood meetings? How does this project fit in with the projected southeast community park?

During staff's presentation on the West Nile Virus (WNV) Management Policy and Response Plan Review, staff is asked to report if other municipalities like Boulder use the opinions of their County medical officers to make decisions regarding WNV mitigation.

November 5 Regular Meeting

The second reading of the ordinance adopting the Annual Budget will be placed on the Consent Agenda.

In the Agenda Item Summary (AIS) regarding body-worn cameras for on-duty police officers, staff is asked to address the concerns raised at the October 15 Regular Council Meeting regarding the policies for the use of the cameras. Additionally, staff is asked to describe the public outreach process that will occur as these additional cameras are deployed.

As a companion to the item regarding a transfer of funds for the URA, a resolution will be considered that amends the City's Financial Policies.

An "After Action" staff report related to the 2013 flood will be presented at the November 5 Council meeting.

Six Month Calendar

City Manager Atteberry has received positive feedback from members of Council for reviewing the Calendar during his 1:1 meetings with them.

Other Discussion Items:

City Clerk Nelson noted that City Hall is not a drop site for ballots for the November 5 Election. Signs will be posted indicating where voters can take their ballots.

City Clerk Nelson reported that additional evidence has been presented in the case involving the recent denial of a medical marijuana license, and the Authority will be providing a decision on the approval or denial of the license within the month. Nine medical marijuana businesses are currently licensed.

Assistant City Manager Williams will be providing additional information regarding the funding for the trail located on the Woodward property.

City Manager Atteberry stated members of Council are interested in visiting other communities who have an on-campus stadium. One suggested community is Stillwater, Oklahoma; are there other sites Council would like to explore? Staff will identify potential locations that are similar in size to Fort Collins and the university.

As noted in last week's LPT notes, City Manager Atteberry has received a complaint about the impact that vacation homes can have on neighborhoods. Staff in the City Manager's Office will be looking into this further to determine if additional standards would be beneficial.

An inquiry was made regarding advertising on City buses and if the City would consider allowing partial wraps ("wrap advertising") to be placed on the buses. Staff is asked to look into this in the future as part of revenue diversification for funding Transfort.

Staff is asked to ensure that the review of changes enacted for digital signs is placed on Council's Work Plan.

City Manager Atteberry continues to meet with interested parties involved in ReSource to discuss their business challenges and possible solutions.

A letter was sent to the Federal Railroad Administration requesting a waiver that would eliminate the train horn noise in downtown Fort Collins. A response was received by Burlington

North expressing their concerns with the request. City Manager Atteberry will continue in discussions with Burlington. CML is setting up a meeting at the National League of Cities Conference to discuss options to reducing train noise.

Consultant Julia Novak will be contacting members of Council to discuss the City Manager's evaluation.

City Manager Atteberry will meet 1:1 with Councilmembers to provide an update on Foothills Mall and discuss the Boxelder Stormwater Authority.

The Council will be discussing the function and structure of boards and commissions at its November 7 retreat. Council will also discuss how to address recommendations received by board and commission members.

Staff is working on an information package for entities that have concerns and questions regarding Tax Increment Financing (TIF).

Under "Staff Reports" at a future Council meeting, staff will provide a report that describes the outcomes, financial value, and overall impact of the NetZero Conference.

As part of the Friendship Cities Program, Mayor Weitkunat will be traveling next week to San Cristobal, Mexico. During a signing ceremony, the cities will exchange statements in support of collaborative efforts.

The police training facility was discussed at last week's Joint Regional Meeting with Larimer County, Loveland, Berthoud, and Fort Collins. Staff is asked to provide regular updates on the status of this project, to include potential funding sources, who is involved in the discussions, and the recommendations of City Manager Atteberry and Loveland City Manager Bill Cahill.

Likewise, Council is requesting updates on the discussions held regarding the Fort Collins – Loveland Airport.

The discussion ended at 10:04 a.m.