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MEMORANDUM

DATE: September 3, 2013

TO: Mayor and City Councilmembers

THRU: Darin Atteberry, City Manager  
Wendy Williams, Assistant City Manager *WJW*  
Marty Heffernan, Community Services Director *MJH*  
Helen Matson, Real Estate Services Manager

FROM: Lindsay Kuntz, Real Estate Specialist

RE: Item #18 – First Reading of Ordinance No. 124, 2013, Authorizing a Patio Lease and Conveyance of an Access Easement on City Property to 201 S College, LLC.

*Questions from Leadership Team Meeting: What are the City's current regulation(s) regarding the amount of clearance that is required for pedestrian passage on our public sidewalks? If we do not have an existing policy/standards, it is suggested that staff explore this in the context of trying to promote pedestrian use and safety.*

Current City policy for issuance of an encroachment permit for patios in City right of way requires seven feet of pedestrian clearance. There are some patio permits that were issued prior to this policy that allow less than seven feet. This information was provided by Rick Richter, Director of Infrastructure Services. Staff will provide additional information to City Council, if requested.